

BID SOLICITATION



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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BID OPENING DATE AND TIME:

05-JUN-17 at 2:00 PM

BID NUMBER: 304748

BUYER:

PHONE #: (423) 643-7230

DELIVERY REQUIRED:

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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
Requisition No.: 153484 Ordering Dept.: Public Works/Traffic Operations Buyer: Dedra Partridge Phone No.: (423) 643-7237					
Items Being Purchased: Aluminum Sign Blanks					
ATTACHMENTS: Aluminum Sign Blanks Specifications Price Escalation Clause Iran Divestment Act Form Affirmative Action Plan City of Chattanooga (COC) Terms and Conditions posted on Website http://www.chattanooga.gov/general-services/purchasing/standard-terms-and-conditions If you can't download call buyer for a copy.					
This Shall Be A Twelve (12) Month Blanket Contract To Supply Aluminum Sign Blanks. The Contract Term May Be Renewed For Two (2) Additional Twelve (12) Month Term Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.					
QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT.					
*** BID MUST BE RECEIVED NO LATER THAN *** *** 2:00 PM EST ON June 5, 2017 ***					
City of Chattanooga (COC) Terms and Conditions posted on Website http://www.chattanooga.gov/general-services/purchasing/standard-terms-and-conditions If you can't download call buyer for a copy.					
NOTE: ALL BIDS MUST BE SIGNED All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.					
Any manufacturer;s names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item.					
The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.					
The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.					

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<p>**** NOTE ****</p> <p>PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:</p> <p>Company Name _____</p> <p>Address _____</p> <p>_____</p> <p>Phone/Toll-Free No. _____</p> <p>Fax No. _____</p> <p>eMail Address _____</p> <p>Contact Person's Name _____</p> <p>Estimated Delivery _____</p> <p>Minority-Owned Business _____ Small Business _____ Veteran _____</p> <p>Minority Woman-Owned Business _____ Disabled Veteran _____</p> <p>Woman-Owned Business _____</p> <p>**** ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION ****</p>					

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

The City is Exempt from all Federal and State Tax.
 Bids will be received at the above mentioned address.

TERMS OF PAYMENT: _____

TELEPHONE NUMBER: _____

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

COMPANY: _____

SIGNATURE: _____

NAME AND TITLE: _____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
1	24" x 6" Horizontal Rectangle 3/4 rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	50	Each	_____	_____
2	9" x 12" Vertical Rectangle With 3/4" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	50	Each	_____	_____
3	18" x 6" Horizontal Rectangle With 3/4" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	50	Each	_____	_____
4	30" x 8" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	50	Each	_____	_____
5	36" x 6" Horizontal Rectangle With 3/4" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	50	Each	_____	_____
6	36" X 10" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1" Center From Top and Bottom	50	Each	_____	_____
7	36" x 8" Horizontal Rectangle With 3/4" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	100	Each	_____	_____
8	42" x 8" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	100	Each	_____	_____
9	30" X 30" Square With 1-7/8" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	100	Each	_____	_____
10	48" x 8" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	250	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
11	12" x 18" Vertical Rectangle With 1-1/2" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	150	Each	_____	_____
12	12" x 36" Vertical Rectangle With 1-1/2" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	100	Each	_____	_____
13	18" x 24" Vertical Rectangle With 1-1/2" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	100	Each	_____	_____
14	30"x 15" Horizontal Rectangle With 1-1/2" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	50	Each	_____	_____
15	24"x 30" Vertical Rectangle With 1-1/2" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	50	Each	_____	_____
16	24"x 36" Vertical Rectangle With 1-1/2" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	25	Each	_____	_____
17	30"x 30" Diamond With 1-7/8" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	25	Each	_____	_____
18	30" x 30" Octagon (Stop) 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	150	Each	_____	_____
19	48" x 24" Horizontal Rectangle With 1-7/8" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	25	Each	_____	_____
20	48" x 30" Horizontal Rectangle With 1-7/8" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	10	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
21	24" x 24" Square With 1-1/2" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	50	Each	_____	_____
22	30" x 6" Horizontal Rectangle With 3/4" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	150	Each	_____	_____
23	24"x 38" Vertical Rectangle With 1-7/8" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	25	Each	_____	_____
24	48"x 48" Diamond With 3" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	25	Each	_____	_____
25	36" Circle 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	25	Each	_____	_____
26	48" x 30" Horizontal Rectangle With 1-7/8" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	25	Each	_____	_____
27	72" x 48" Horizontal Rectangle With 1-7/8" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	25	Each	_____	_____
28	72" x 36" Horizontal Rectangle With 1-7/8" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	25	Each	_____	_____
29	72" x 24" Horizontal Rectangle With 1-7/8" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	25	Each	_____	_____
30	36" x 36" Diamond With 1-7/8" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	25	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
31	48" x 48" Octagon (Stops) 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	25	Each	_____	_____
32	24" x 42" Vertical Rectangle With 1-7/8" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	25	Each	_____	_____
33	72" x 12" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	25	Each	_____	_____
34	36" x 40" Vertical Rectangle With 1-7/8" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	25	Each	_____	_____
35	42" x 40" Horizontal Rectangle With 1-7/8" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	25	Each	_____	_____
36	18" x 28" Vertical Rectangle With 1-1/2" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	25	Each	_____	_____
37	60" x 48" Horizontal Rectangle With 1-7/8" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	25	Each	_____	_____
38	60" x 24" Horizontal Rectangle With 1-7/8" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	25	Each	_____	_____
39	60" x 36" Horizontal Rectangle With 1-7/8" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	25	Each	_____	_____
40	18" x 18" Square With 1-1/2" Rounded Corners Holes To Be Drilled 1-1/2" Center From Top And Bottom	50	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
41	24" x 18" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1-1/2" Center From Top And Bottom	50	Each	_____	_____
42	18" x 12" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1-1/2" Center From Top And Bottom	50	Each	_____	_____
43	12" x 30" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1-1/2" Center From Top And 7-1/2" From Bottom	50	Each	_____	_____
44	42" x 10" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	50	Each	_____	_____
45	48" x 10" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	50	Each	_____	_____
46	54" x 10" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	50	Each	_____	_____
47	60" x 10" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	25	Each	_____	_____
48	24" x 12" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	25	Each	_____	_____
49	30" x 12" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	50	Each	_____	_____
50	36" x 12" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	50	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
51	42" x 12" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	50	Each	_____	_____
52	48" x 12" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	25	Each	_____	_____
53	54" x 12" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	25	Each	_____	_____
54	60" x 12" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	25	Each	_____	_____
55	84" x 18" Horizontal Rectangle With 1-7/8" Rounded Corners No Holes Drilled	25	Each	_____	_____
56	96" x 18" Horizontal Rectangle With 1-7/8" Rounded Corners No Holes Drilled	25	Each	_____	_____
57	90" x 24" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	25	Each	_____	_____
58	72" x 10" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1" Center From Top And Bottom	25	Each	_____	_____
59	60" x 18" Horizontal Rectangle With 1-7/8" Rounded Corners No Holes Drilled	25	Each	_____	_____
60	36" X 36" Horizontal Rectangle With 1-7/8" Rounded Corners Holes To Be Drilled 2" Center From Top and 3-1/2" From Bottom	25	Each	_____	_____

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61	72" X 18" Horizontal Rectangle With 1-7/8" Rounded Corners No Holes Drilled	25	Each	_____	_____
62	24" X 8' Horizontal Rectangle with 1-1/2" Rounded Corners. Holes to be drilled 1" center from top and bottom	100	Each	_____	_____
63	36" Octagon (Stop) 3/8" mounting holes drilled accordance with Federal Highway Administration Standards.	50	Each	_____	_____
64	9" X 15" Vertical Rectangle with 3/4" rounded corners, 3/8" mounting holes drilled in accordance with Federal Highway Administration Standards.	50	Each	_____	_____
65	36" Triangle (Yield) 3/8" mounting holes drilled in accordance with Federal Highway Administration Standards.	50	Each	_____	_____
66	30"x 36" Vertical Rectangle With 1-7/8" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	50	Each	_____	_____
67	48" x 36" Horizontal Rectangle With 1-7/8" Rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	25	Each	_____	_____
68	30" X 10" Horizontal Rectangle With 1-1/2" Rounded Corners Holes To Be Drilled 1" Center From Top and Bottom	50	Each	_____	_____
69	18" x 12" Horizontal Rectangle 3/4 rounded Corners 3/8" Mounting Holes Drilled In Accordance With Federal Highway Administration Standards	50	Each	_____	_____

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

Aluminum Sign Blanks Specifications

The sign blanks shall be .080 gauge in thickness, and composed of 5052-H38 aluminum alloy or equivalent, without finish.

Price Escalation Clause

Vendor Shall Hold Prices Firm For First (1st) Year Contract.

If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract shall be adjusted accordingly.

All price increases must be justified by letters from your supplier.

Chapter No. 817 (HB0261/SB0377). "Iran Divestment Act" enacted.

Vendor Disclosure and Acknowledgement

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.

(SIGNED) _____

(PRINTED NAME) _____

(BUSINESS NAME) _____

(DATE) _____

Affirmative Action Plan

The City of Chattanooga is an equal opportunity employer and during the performance of this Contract, the Contractor agrees to abide by the equal opportunity goals of the City of Chattanooga as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin, or handicap.
3. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. In all construction contracts or subcontracts in excess of \$10,000 to be performed for the City of Chattanooga, any contractor and/or subcontractor is further required to file in duplicate within ten (10) days of being notified that it is the lowest responsible bidder, an affirmative action plan with the EEO Director of the City of Chattanooga. This plan shall state the Contractor's goals for minority and women utilization as a percentage of the work force on this project.
5. This Plan or any attachments thereto shall further provide a list of all employees annotated by job function, race, and sex who are expected to be utilized on this project. This plan or attachment thereto shall further describe the methods by which the Contractor or Subcontractor will utilize to make good faith efforts at providing employment opportunities for minorities and women.

During the term of this contract, the Contractor upon request of the City, will make available for inspection by the City of Chattanooga copies of payroll records, personnel documents and similar records or documents that may be used to verify the Contractor's compliance with these Equal Opportunity provisions.

6. The Contractor will include the portion of the sentence immediately preceding paragraph 1 and the provisions of paragraphs 1 through 6 in every subcontract so that such provisions will be requested of each subcontractor. The Contractor agrees to notify the City of Chattanooga of any subcontractor who refuses or fails to comply with these equal opportunity provisions. Any failure or refusal to comply with these provisions the contractor and/or subcontractor shall be a breach of this contract.

(Signature of Contractor)

(Title and Name of Company)

(Date)