

Roane County is requesting proposals for the good(s) and/or service(s) listed below, subject to the terms and conditions of the Request for Proposal (RFP), the accompanying specifications, and the Roane County Purchasing Manual.

If this is a request for services, disregard any reference to product information.

At the appointed time proposals will be publicly opened in the office of the Roane County Purchasing Agent at the above address. Proposals arriving in the Purchasing Department past the appointed date and time will be considered late and will not be opened.

Deliver Proposals To:

**ROANE COUNTY PURCHASING DEPARTMENT
200 EAST RACE STREET, SUITE #3
KINGSTON, TENNESSEE 37763**

**Proposal Number: 2016-1006-ALL FUNDS
SOLID WASTE HAULING & DISPOSAL**

Pre-Bid Conference: June 1, 2016 at 10:00 a.m. (Eastern Time Zone)

Open Date & Time: June 14, 2016 at 2:00 p.m. (Eastern Time Zone)

The Proposal Envelope must show the Proposal Number, Name & Opening Date.

PURCHASING CONTACT INFORMATION

Lynn Farnham, Purchasing Agent
Phone: 865-376-4317
Fax: 865-376-4318
Email: lynn.farnham@roanecountytn.gov

QUESTIONS & ADDENDA

1. The deadline to submit questions about this RFP is June 8, 2016 at 2:00 p.m.
2. No addenda will be issued after Friday, June 10, 2016 at 2:00 p.m.

GENERAL TERMS & CONDITIONS

1. Attached are instructions and conditions for submitting a proposal for Roane County Government. The objective of this proposal is to select suppliers in such a manner as to provide for open and free competition and comparability.

PROPOSAL PREPARATION & SUBMISSION

1. All proposals shall be in accordance with the instructions to proposers and specifications included in this RFP. Specifications are intended to be open and non-restrictive.
2. The use of the name of a manufacturer, brand, model or make used in describing an item does not restrict the proposer to that manufacturer. Others will be considered if they meet or exceed the items specified. When an alternate manufacturer, brand, model or make will be proposal, five (5) days prior to the proposal the proposer must submit documents to the Purchasing Agent, for evaluation of the product. Roane County will determine if the item does meet or exceed the item as specified.
3. It shall be the sole responsibility of the proposer to make certain that all proposals in proper form are submitted to the Purchasing Department as described below.
4. All original forms must be signed by a person with authority to bind the proposal. The proposal must be sealed in an envelope that is labeled according to the directions stated below.
5. On the outside of the envelope/package mark the proposal as follows:
 - Vendor Name & Address
 - Proposal Number
 - Proposal Date & Time
6. The proposal must then be in a sealed envelope/package mailed or delivered to the following address:

Roane County Purchasing Department
200 East Race Street, Suite #3
Kingston, Tennessee 37763

Please note that Roane County does not receive a guaranteed delivery time for express mail and/or packages; please mail accordingly.

7. Sealed written proposals will be received at the time and place specified on the RFP. Postmark on the proposal by this date will not suffice. Proposal must be received on or before the date and time stated. Faxed proposal documents will not be accepted.

LATE RECEIPT OF THE PROPOSAL

1. The proposal and modifications or withdrawals thereof received after the time set for opening will not be considered, unless they are received before the award is made and it is determined by Roane County that failure to arrive on time was due solely to a delay in delivery for which the proposer has no responsibility.
2. Proposals must be in the Purchasing Department prior to 2:00 p.m. on the appointed date. Time will be determined by the clock in the Roane County Purchasing Department and once Purchasing Agent/or their designee determines the time is 2:00 p.m., no other proposals will be accepted.

RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS

1. It is the responsibility of the proposer to review the entire RFP document and to notify the Purchasing Agent if the RFP is formulated in a manner that would unnecessarily restrict competition or if it is ambiguous in what is being requested.
2. Pursuant to TCA §12-4-126, questions regarding the specifications or proposal procedures must be received by the Purchasing Agent and/or designer no less than ninety-six (96) hours before the bid opening date. No addenda will be issued within less than forty-eight (48) hours of the bid opening day, excluding

weekends and legal holidays designated in §15-1-101 unless the proposal opening is extended for a reasonable time as determined by the Purchasing Agent, which shall not be less than forty-eight (48) hours excluding weekends and legal holidays designated in §15-1-101, to allow for any necessary changes to the RFP documents and to allow responders to resubmit their responses accordingly.

3. Any questions concerning this RFP are to be in writing either by fax or email to the Purchasing Department. Questions will be answered via addenda. Information obtained from any office other than the Purchasing Office is not to be considered binding.

PROPOSAL OPENING & ACCEPTANCE OF PROPOSAL

1. Proposal pricing will be read aloud at the discretion of the Purchasing Agent. Proposals will also be examined for compliance with specification and conditions outlined in the proposal document.
2. Consideration will be given to all proposals properly submitted. Proposals will receive appropriate confidentiality before awarding. Upon award, proposal documents and tabulations will be available for review. Errors discovered after public opening cannot be corrected, and the proposer will be bound to honor proposal as submitted.
3. The contract will be awarded in writing to the most responsive proposer whose proposal conforms best to the RFP will be most advantageous to Roane County. The evaluation of criteria, cost, and other factors will be taken into consideration. It is the intent of Roane County to involve and utilize the best product/services at the best prices and provide small and minority firms, women's business enterprises and labor surplus area firms with increased opportunity to do business with the county. However, currently there are no set asides for small or minority firms.
4. Roane County reserves the right to accept or reject any or all proposals and to waive informalities and minor irregularities in the proposals received. All proposers will be notified in writing of the proposal award generally within ten (10) days of proposal opening unless unforeseen circumstances arise or special conditions exist.

EVALUATION REVIEW

1. Roane County reserves the right to use all pertinent information that might affect the County's judgment as to the appropriateness of an award to the best-evaluated proposer. This information may be appended to the proposal evaluation process results. Information on a service provider from reliable sources, and not within the service provider's proposal, may also be noted and made part of the evaluation file. Roane County shall have sole responsibility for determining a reliable source. Roane County reserves the right to conduct written and/or oral discussions/interviews after the proposal opening. The purpose of such discussions/interviews is to provide clarification and/or additional information to make an award that is in the best interest of Roane County.
2. Evaluation criteria will be determined on each RFP.

PROTEST PROCEDURE

1. If a prospective vendor does not agree with the proposal award, they have the right to protest. Disputes arising from the award of this proposal must be submitted in writing to the Roane County Purchasing Department no later than seven (7) days from date of proposal award. The steps for dispute resolution may include:
 - A meeting with the Purchasing Agent, the requisitioning department's manager and representatives from the disputing party to discuss and resolve the complaint.
 - Information from the aforementioned meeting will be forwarded to the County Attorney for review.

- A written decision letter stating the reasons for the decision will be prepared by the Purchasing Agent and submitted in writing to the protestor and all parties involved.
- Purchases will not be allowed under this procurement until a final decision is rendered.
- In the event that purchases must be made before a final decision is rendered, the emergency purchase procedures will be used.

APPROPRIATION

1. In the event no funds are appropriated by Roane County for the goods or services in any fiscal year or insufficient funds exist to purchase the goods or services, then the contract shall expire upon the expenditure of previously appropriated funds or the end of the current fiscal year, whichever occurs first, with no further obligations owed to or by either party.

INSURANCE

1. The contractor will maintain, at their expense adequate insurance coverage to protect them from claims arising under the Worker's Compensation Act, from claims for damages resulting from bodily injuries and damage to their property, for Bodily Injury and Property Damage Liability in the amount of no less than \$1,000,000, for Products and Completed Operations Liability of no less than \$1,000,000 and from claims for damage to any Roane County property. Additional insurance requirements may be listed any Special Terms & Conditions or in the Bid Specifications. This insurance company shall have a Best's rating of A or better. Any deviations from the above requirements must be disclosed in the bid submission.
2. The successful bidder shall furnish a Certificate of Insurance issued by their insurance company showing that Roane County as an additional insured. Carrier will assume full common liability of all shipments.

COMPLIANCE WITH ALL LAWS

1. Contractor is assumed to be familiar with and agrees to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations in any manner affecting the provision of goods and/or services, and all instructions and prohibitive orders issued regarding this work and shall obtain all necessary permits.

GOVERNING LAW

1. This contract shall be governed by the laws of the State of Tennessee, and all obligations of the parties are performable in Roane County, Tennessee. The Courts in Roane County shall have exclusive and concurrent jurisdiction of any disputes which arise hereunder.

BUSINESS LICENSES

1. Vendors located in Tennessee are required to have a current business license issued by the State of Tennessee at the time the bids are submitted. Vendors located outside Tennessee are required to obtain a business license issued by the State of Tennessee.
2. A Business Tax & License Affidavit is required to be submitted with the bid.

INDEMNIFICATION/HOLD HARMLESS

1. Contractor shall indemnify, defend, save and hold harmless all departments of Roane County Government and/or the Roane County Board of Education, its officers, agents and employees from all suits, claims, actions or damages of any nature brought because of, arising out of, or due to breach of the agreement by Contractor, its subcontractors, supplier, agents or employees or due to any negligent act or occurrence or any omission or commission of the contractor, its subcontractors, suppliers, agents or employees until the contract terminates.

VENDOR PERFORMANCE

1. If the contractor fails in full or part to perform or comply with any provision of this Contract or the terms or conditions of any documents referenced and made a part hereof, Roane County may terminate this contract, in whole or in part, and may consider such failure or noncompliance a Breach of Contract. Contractors with poor performance will be notified at the time of such performance and be given opportunity to correct the problems. Documentation will be kept on file. Any contractor with continued poor performance will be removed from the potential vendor list for one year.
2. Roane County expressly retains all its rights and remedies provided by law in case of such breach, and no action by Roane County shall constitute a waiver of any such rights or remedies. In the event of termination for default, Roane County reserves the right to purchase its requirements elsewhere, with or without competitive proposal.

BREACH OF CONTRACT

1. A party shall be deemed to have breached the contract if any of the following occurs:
 - Failure to provide products or services that conform to contract requirements.
 - Failure to maintain/submit any report required hereunder.
 - Failure to perform in full or in part any of the other conditions of the contract.
 - Violation of any warranty.

CONTRACT TERMINATION FOR CAUSE

1. If the contractor fails to properly perform its obligations under this contract in a timely or proper manner, or if the contractor violates any terms of this contract, the county shall have the right to terminate the contract and withhold payments in excess of fair compensation for completed services.
2. In the event the contract is terminated for due cause by the county, the county shall have the option of awarding the contract to the next lowest proposer or proposing again.

CONTRACT TERMINATION FOR CONVENIENCE

1. The county may, by written notice to the contractor, terminate this contract without cause for any reason. Said termination shall not be deemed a Breach of Contract by the county. The county must give notice of termination to the vendor at least thirty (30) days prior to the effective date of termination. The contractor shall be entitled to receive compensation for satisfactory, authorized service completed as of the termination date, but in no event shall the county be liable to the contractor for compensation for any service which has not been rendered. Upon such termination, the vendor shall have no right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount.

BOOKS AND RECORDS

1. The contractor shall maintain all books, documents, accounting records and other evidence pertaining to the services provided under this contract and make such materials available at its offices at all reasonable times during the contract period and for three (3) years from the date of the final payment under this agreement for inspection by county or by any other governmental entity or agency participating in the funding of this agreement, or any authorized agents thereof; copies of said records to be furnished if requested. Such records shall include those books, documents and accounting records that represent delivering the services governed by this agreement.

INVOICES AND PAYMENTS

1. Payment will be made within 30 days after receipt of invoice and/or delivery of items included in this Request for Proposal, whichever is later.
2. Roane County Government is not subject to taxation. A tax exemption certificate will be provided upon request.

NONDISCRIMINATION AND NON-CONFLICT STATEMENT

1. Contractor agrees that no person on the grounds of handicap, age, race, color, religion, sex or national origin, shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of vendor. Contractor shall upon request show proof of such nondiscrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Contractor covenants that it complies with the Fair Wage and Hour Laws, the National Labor Relations Act, and other federal and state employment laws as applicable. Contractor covenants that it does not engage in any illegal employment practices.
2. Contractor covenants that it has no public or private interest, and shall not acquire directly or indirectly any interest; that would conflict in any manner with the provision of its goods or performance of its services. The contractor warrants that no part of the total contract amount provided herein shall be paid directly or indirectly to any officer or employee of Roane County as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to contractor in connection with any goods provided or work contemplated or performed relative to the agreement.
3. No employee or member of the Roane County's governing bodies shall participate in the selection or award of a contract if a conflict of interest, real or apparent, would be involved.
4. Officers, employees or officials of the Roane County Government shall neither solicit nor accept gratuities, favors or anything of more than nominal monetary value from vendors or parties to subcontracts.

RFP 2016-1006-All Funds – Solid Waste Hauling & Disposal

VENDOR INFORMATION SHEET

(Please fill out completely)

By completing and signing this form you certify that you are an authorized representative of the company for which you are submitting a bid/proposal and that you have the authority to legally bind your company. Further, by completing and signing this form you certify that you agree to all the terms and conditions of this bid/proposal. I certify that I have read and understand the Terms & Conditions of this Request for Proposal and that I have read and understand the pricing structure of this proposal.

1. Vendor Name _____

2. Address _____

City _____ State _____ Zip Code _____

3. Contact Person (Please Print) _____

4. Telephone Number _____ Fax Number _____

5. Vendor's e-mail address _____

6. Authorizing Signature _____

7. Title of Person Signing Bid _____

8. If addenda were issued, please acknowledge the receipt of: (please write "yes" if you received one)

Addendum 1 _____ Addendum 2 _____ Addendum 3 _____ Addendum 4 _____

9. If applicable, please indicate below if discounts will be allowed for prompt payment or if there is not discount offered:

_____ % Net 10 Days; _____ % Net 20 Days; _____ % Net 30 Days; _____ No Discount

COOPERATIVE PURCHASING - Vendors are to indicate if it is permissible for other governmental agencies in the State of Tennessee to purchase these items or services at the same price. Freight charges may be adjusted to reflect differences in delivery costs to other locations. Please indicate the approval of Cooperative Purchasing.

_____ Yes _____ No

SCHOOL CONTRACTS ONLY

CRIMINAL HISTORY RECORDS CHECK – Do you agree to comply with Public Chapter 587 of 2007 which requires all contractors to facilitate a criminal history check, including fingerprinting, conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation for each employee or subcontractor personnel before permitting the employee or subcontractor personnel to have contact with students or enter school grounds?

_____ Yes _____ No

**RFP 2016-1006-All Funds – Solid Waste Hauling & Disposal
NON –COLLUSION, INDEPENDENT PRICE DETERMINATION,
NON-DISCRIMINATION, NON-DEBARMENT & LOBBYING AFFIDAVIT**

I do hereby certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud.

I understand that collusive pricing is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards and that no collusion with another firm was used in preparation of this bid.

I also certify that this firm does not discriminate against any employee or applicant for employment on the grounds of race, color, national origin or sex; and does not and will not maintain or provide for his employees any segregated facilities at any of its establishments, and further, that the firm does not and will not permit their employees to perform their services at any location under this contract where segregated facilities are maintained.

By submission of this bid, the bidder certifies that neither it or its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal or State department or agency.

I further certify that during the Invitation to Bid solicitation and/or during the performance of this contract that neither it nor its principals will participate in lobbying activities in conjunction with this project.

I agree to abide by all terms and conditions of this Invitation to Bid and certify that I am authorized to sign this affidavit for the vendor.

Please indicate which of the following apply to your company. This information is requested for information purposes only. Roane County currently has no policy that allows for set asides or preferences for woman owned or minority owned businesses.

_____ African American Owned
_____ Caucasian Owned
_____ Native American Owned
_____ Other Owned

_____ Asian Owned
_____ Hispanic Owned
_____ Woman Owned

Signature

Title

**RFP 2016-1006-All Funds – Solid Waste Hauling & Disposal
BUSINESS TAX & LICENSE AFFIDAVIT**

Please sign the affidavit below stating that your company does have a Business License and that your Business Taxes are current. Companies located outside the State of Tennessee are required to have a Business License in Tennessee.

The undersigned states that he/she has legal authority to swear this on behalf of _____ (Vendor); and that Vendor is not in any manner in violation of *Tennessee Code Annotated, §5-14-108(l)* which provides that “*no purchase shall be made or purchase order or contract of purchase issued for tangible personal property or services by county officials or employees, acting in their official capacity, from any firm or individual whose business tax or license is delinquent*”.

Affiant affirms and warrants that Contractor's licenses are currently valid and all business taxes have been paid and are current as of the date of this affidavit. Contractor is licensed and pays business taxes in _____ County, Tennessee.

VENDOR

By: _____

Title: _____

Date: _____

Witness: _____

Date: _____

RFP 2016-1006-All Funds – Solid Waste Hauling & Disposal
STATEMENT OF QUALIFICATION

The following statements as to experience and general qualifications of the proposing firm as submitted in conjunction with the Request for Proposal as part thereof and truthfulness and accuracy of information is guaranteed by the proposing firm and included in the evaluation of the proposals.

Name & Address of Proposing Firm:

Telephone_____

Fax Number_____

Number of years proposer has been in this business. _____

Proposing firm must have satisfactorily completed or currently maintained three (3) contracts of similar size in the last five (5) years.

Company _____

Contact Name _____

Telephone _____

Company _____

Contact Name _____

Telephone _____

Company _____

Contact Name _____

Telephone _____

SOLID WASTE TRANSFER & DISPOSAL SERVICE REQUEST FOR PROPOSAL

Roane County will receive Proposals for Solid Waste Transfer and Disposal Service until **Tuesday, June 14, 2016 at 2:00 p.m. Eastern Time Zone**, where they will be publicly opened in accordance with the procedures set forth in this document.

PRE-PROPOSAL CONFERENCE

A **Pre-Proposal conference will be held on Wednesday, June 1, 2016 at 10:00 a.m.** at the Roane County Courthouse to address any questions about the information contained in this Request for Proposals. Any interested party may attend the Pre-Proposal Conference to address questions with this Request for Proposals. Any additional questions must be faxed (865-376-4318) or emailed (lynn.farnham@roanecountyttn.gov) Vendors may check in at the Purchasing Office and will be directed to the conference room.

All Proposals must be plainly marked, "Proposals for Solid Waste Transfer and Disposal Service for Roane County." Proposers must submit ten (10) copies of the Proposal. No electronic proposals will be accepted.

PROPOSAL SUBMISSION REQUIREMENTS

The following documents must be included in your response:

1. Vendor Information Sheet
2. Non-Collusion, Independent Price Determination, Non-Discrimination, Non-Debarment & Lobbying Affidavit
3. Business Tax & License Affidavit
4. Statement of Qualifications
5. Certificate of Insurance naming Roane County as additional insured.
6. Statement of capacity to provide performance and payments bonds as required.

SECTION 1
BACKGROUND
&
SCOPE OF SERVICES

ROANE COUNTY SOLID WASTE BACKGROUND INFORMATION

Roane County currently operates a transfer station and Recycling Center at the site of the former Class I landfill. This Class I landfill has been closed since 2000 and is in Post Closure. The County's goal is to provide the most effective and efficient service for the residents of Roane County while remaining in compliance with all regulations regarding waste disposal and waste reduction. The County also operates thirteen (13) convenience centers listed in the enclosed table for the collection of residential solid waste.

Roane County has front load boxes at all Roane County Schools and other county facilities. A list of these locations is included herein.

All solid waste accepted at the County's Recycle Center and Convenience Centers is from Roane County residents. The County will guarantee that all Roane County controlled waste will be delivered to the awarded disposal facility. The County can make no guarantees and representations that the current annual tonnages will continue in the future. The County reserves the option to self-haul waste to the designated disposal facility in an emergency situation.

SCOPE OF SERVICES

Use the attached proposal sheet(s) to provide the price hauling costs and disposal costs/per for:

1. Collection and hauling of municipal solid waste from the 13 Roane County convenience centers, schools, and county facilities to a designated and permitted Class I subtitle D Landfill.
2. Disposal of municipal solid waste in a designated and permitted Class I subtitle D Landfill.
3. Hauling of construction and demolition (C&D) waste to a designated and permitted Class I, Class III, or Class III/IV Landfill, or alternative acceptable designated and permitted facility. Roane County predominantly hauls all C&D waste. However, pricing is requested for hauling C&D waste should there be a situation where Roane County would not be able to haul.
4. Disposal of construction/demolition waste in a designated and permitted Class I, Class III, or Class III/IV Landfill, or alternative acceptable designated and permitted facility.

Once the waste is accepted, it is the responsibility of the successful proposer to haul and dispose of the waste in the appropriate and designated permitted landfill facilities.

MANAGEMENT OF SOLID WASTE

1. The successful proposer shall be solely responsible for the hauling and disposal of Class I solid waste.
2. The transfer station and/or disposal facilities identified by the proposer shall comply with all federal, state and local laws, ordinances and regulations, including the rules, regulations and guidelines promulgated and adopted by the Tennessee Solid Waste Control Board and the Tennessee Department of Environment and Conservation, and specifications of this Request for Proposal in operating the facilities.
3. The Contractor, if electing to fulfill any of the hauling and transport services, is required to:
 - a. Furnish all labor, maintenance, materials, services, supplies and equipment needed to transport Class I and Class III/IV waste from these transfer stations to a disposal facility for ultimate disposal.
 - b. Guarantee sufficient disposal capacity at disposal facility(s) throughout the term of the agreement for all Class I and Class III/IV waste collected in Roane County.

SERVICE DELIVERY

If the Contractor is unable to perform the duties under this Proposal, Roane County personnel will secure another service provider and the Contractor will be responsible for any additional costs incurred.

SECTION 2

REQUIRED SUBMITTALS

**STATEMENT OF QUALIFICATION
(SUBMIT IN THIS FORMAT)**

The following statements as to experience and general qualifications of the proposing firm as submitted in response to this Request for Proposal, are guaranteed to be truthful and accurate and will be included in the evaluation of the proposals received.

At a minimum, each Proposal must include the following information and submitted in the order listed below:

1. A description of services to be provided which demonstrates an understanding of the scope of services necessary. This description should include the facility and equipment requirements necessary to provide the services proposed.
2. Provide the number of years in the waste collection and disposal industry and the number of governmental agencies served.
3. Demonstration that the proposer has the necessary qualifications, licenses, permits and experience to transport and dispose solid waste in the State of Tennessee.
4. A list of collection and disposal services provided by the proposer and any affiliates in the State of Tennessee. The list should include the following information:
 - a. Name of transportation service and disposal site(s)
 - b. Disposal site owner(s)
 - c. Capacity of each utilized landfill
 - d. Average annual waste received
 - e. Types of waste received
 - f. List of customers and a statement of permission to contact customers (in particular any county or municipal entities served)

SECTION 3

ADDITIONAL CONTRACT TERMS

CONTRACT TERM

1. Roane County will award the contract for Solid Waste Hauling & Disposal for a term of five (5) years (fiscal years 2016-17 through 2020-21) and will be reviewed on an annual basis. Prices will be adjusted for subsequent fiscal years beginning July 1. A multi-year contract requires County Commission approval.
2. Prior to July 1, 2021, the contract may be renegotiated for one (1) additional five (5) year term.

LIQUIDATED DAMAGES

1. Failure to provide scheduled pick-up service during identified operating hours may result in imposing liquidated damages of \$100 per incident. An incident is defined as the failure to provide collection and disposal services within sixteen (16) hours of the routing schedule necessitated by the county. Exceptions (no damage charges assessed) would include fire, flood, or other acts of war, etc. not under the control of the facility management. Equipment breakdown and/or poor operational maintenance techniques would not qualify as an exception.

PRICING EXPLANATION SHEET

1. Pricing is requested in four components of service to Roane County:
 - a. Unit pricing for hauling and disposal of compacted waste from the convenience centers.
 - b. Combined unit pricing for hauling and disposal of non-compacted waste in roll-off containers from the convenience centers.
 - c. Combined unit pricing for hauling and disposal of non-compacted waste in front load containers from Roane County facilities and schools located throughout the county.
 - d. Landfill disposal rate for C&D hauled by Roane County to a designated and approved landfill.
2. Pricing is requested in three components for roll off containers. They are described below:
 - a. Proposers are to provide a fixed rate for transport fee which is to include any labor, depreciation, maintenance of trucks, and operational costs. Of that fee, the proposer is to indicate what portion of the pull rate and/or tipping fee is related to fuel. For example, if the total proposed price dumping a front end container is \$15, you must identify what percentage of the total price is attributed to fuel costs. If the fuel cost is 10% of \$15 that would be \$1.50. Only the \$1.50 would be subject to a fuel index increase or decrease.
 - b. Proposers are to provide a fixed rate per ton for disposal in the landfill, excluding fuel. If using multiple landfills, please provide a price for each location.
 - c. Proposers are to provide a price for a fuel adjustment. Pricing for this component is to be based on a fuel index. The index to be used for this contract will be the *U.S. Energy Information Administration, Midwest (PADD2)*. *The date of the index for this proposal will be the rate published on May 30, 2016.*
3. Fuel rates shall be adjusted quarterly either up or down based on a fuel index. The schedule for any adjustment for fuel increases or decreases will be defined in the contract.
4. There will be no adjustment in fuel prices until the price for fuel fluctuates more than 5% (+/-).
5. In addition to the fuel index, price adjustments are allowed based on the Consumer Price Index (CPI). CPI increases are not allowed on the portion of the price that is identified as fuel cost. Adjustments made due to CPI increases shall be identified prior to July 1 of each year during the term of the contract. The exact schedule will be defined in the contract as to which month will be used for CPI increases. *CPI increases will be based on the Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average by expenditure category (1982-84=100), All Items Less Food & Energy.*
6. The contractor may pass on to the county any fees that are mandated by a regulatory agency for the hauling or disposal of solid waste. The contractor will be required to provide documentation to the county verifying the assessment of additional regulatory fees. In the event that there are additional regulatory fees imposed, the contractor will bill the county only the amount of the fee. There will be no mark-up from the contractor on such fees.
7. Roane County does not guarantee any volume of waste for the term of this contract. It is the county's goal to eliminate 6 & 8 yard front load boxes at the county's convenience centers and replace them with compactors and/or open tops when feasible.
8. When a service truck is at a convenience center, it is the decision of the convenience center operator as to which green boxes will be dumped. The contractor's driver must leave a copy of the ticket that shows the number of containers that were dumped.

9. Roane County reserves the right in an emergency situation to haul MSW waste in compactor and/or roll off boxes to the landfill.
10. Pricing is requested for rental containers to use for seasonal overflow.
11. Pricing is also requested for the disposal of C&D and bulky waste that can go into a Class I, III/IV Landfill.
12. Pricing is requested for the hauling and disposal of sludge from the Public Utility Board's waste water plant.

**PRICING SHEET – COUNTY FACILITIES
FRONT LOAD BOXES**

LOCATION	COLLECTION EQUIPMENT & TIPPING FREQUENCY	TOTAL TIPS PER MONTH	TIPPING FEE	PERCENTAGE OF TIPPING FEE IS FUEL
Convenience Centers – County owns all boxes.				
Pump House	18 - 6 yard - 3/wk	288		
Glen Alice	12 - 6 yard - 3/wk	192		
County Facilities – County does not own boxes. Tipping fee is to include providing the front load box.				
Animal Shelter	1 - 8 yd - 2/wk	8		
Ambulance Service	1 – 6yd – 1/wk	4		
Courthouse	1 - 6 yd - 2/wk	8		
Jail	2 - 6 yd - 2/wk	16		
Health Department	1 – 6 yd – 1/wk	4		
Highway Department	1 - 6 yd - 1/wk	4		
Park	1 - 6 yd - 2/wk	8		

**PRICING SHEET – SCHOOLS
FRONT LOAD BOXES**

Roane County does not own any of the boxes at the schools. Tipping fee is to include providing the front load box.

LOCATION	COLLECTION EQUIPMENT & TIPPING FREQUENCY	TOTAL TIPS PER MONTH	TIPPING FEE	PERCENTAGE OF TIPPING FEE IS FUEL COST
Bowers Elementary	2 - 8 yd - 2/wk	16		
Dyllis Springs Elementary	1 - 8 yd - 2/wk	8		
Kingston Elementary	2 - 8 yd - 2/wk	16		
Midtown Elementary	2 - 8 yd - 2/wk	16		
Midway Elementary	1 - 8 yd - 1/wk	4		
Ridgeview Elementary	2 - 8 yd - 2/wk	16		
Cherokee Middle	2 – 8 yd – 2/wk	16		
Harriman Middle	1 - 8 yd - 2/wk	8		
Midway Middle	1 - 8 yd - 2/wk	8		
Oliver Springs Middle	2 – 8 ys – 2/wk	16		
Rockwood Middle	1 - 8 yd - 2/wk	8		
Harriman High	2 - 8 yd - 2/wk	16		
Midway High	1 - 8 yd - 1/wk	4		
Roane County High	3 - 8 yd - 2/wk	24		
Rockwood High	1 - 8 yd - 2/wk	16		
Rockwood High Football Field	1 – 8 yd – 1/wk	4		
Midtown Education Center	1 - 8 yd - 1/wk	4		
Oliver Springs High	2 – 8 yd – 2/wk	16		
Board of Education	1 - 6 yd - 1/wk	8		
Board of Education	1 – 30 yd roll off	As Needed		

EQUIPMENT RENTAL PRICING

Roane County may rent additional roll-off boxes on a seasonal basis.

Please price below the monthly rental rate for each of the containers. Do not include CPI increase.

DESCRIPTION	PRICE/MONTH
40 CUBIC YARD ROLL-OFF	
30 CUBIC YARD ROLL-OFF	
6 CUBIC YARD DUMPSTER	

DISPOSAL VOLUME

The following table is the tonnages per month for fiscal year July 1, 2014 – June 30, 2015. This is for informational purposes only and the county does not guarantee any number of tons for the term of this contract. This waste includes both MSW and C&D.

Month	Tons/Month
July	339
August	362
September	409
October	389
November	270
December	318
January	293
February	185
March	384
April	434
May	368
June	391
TOTAL	4,143

**PRICING SHEET – CONVENIENCE CENTERS
COMPACTOR BOXES & ROLL-OFF OPEN TOP BOXES**

The total pulls are estimates based on historical information and these numbers may go up or down during the term of the contractor.

Roane County owns all of the containers at Convenience Centers.

LOCATION	COLLECTION EQUIPMENT	TOTAL PULLS PER MONTH	PULL COST PER CONTAINER	PERCENTAGE OF PULL RATE IS FUEL COSTS	DISPOSAL COST PER TON	LANDFILL LOCATION
Highway 58	5 yd Garbage Compactor with 40 yd Receiver Box	8				
Post Oak	4 yd Garbage Compactor with 40 yd Receiver Box	8				
Cave Creek	4 yd Garbage Compactor with 40 yd Receiver Box	8				
Orchard View	5 yd Garbage Compactor with 40 yd Receiver Box	8				
Swan Pond	5 yd Garbage Compactor with 40 yd Receiver Box	8				
Blue Springs	Self-Contained Garbage Compactor	8				
Gallaher Road	5 yd Garbage Compactor with 40 yd Receiver Box	8				
Clax Gap	5 yd Garbage Compactor with 40 yd Receiver Box	8				
Paint Rock	5 yd Garbage Compactor with 40 yd Receiver Box	8				
Bradbury	4 yd Garbage Compactor with 40 yd Receiver Box	8				

**PRICING SHEET – CONVENIENCE CENTERS
COMPACTOR BOXES & ROLL-OFF OPEN TOP BOXES**

Should the County choose to change the Pumphouse & Glen Alice front loaders to roll-off or compactor boxes, please price the following:

LOCATION	COLLECTION EQUIPMENT	TOTAL PULLS PER MONTH	PULL COST PER CONTAINER	PERCENTAGE OF PULL RATE IS FUEL COSTS	DISPOSAL COST PER TON	LANDFILL LOCATION
PUMPHOUSE	30 yd roll-off	unknown				
	40 yd roll-off	unknown				
GLEN ALICE	30 yd roll-off	unknown				
	40 yd roll-off	unknown				

**PRICING SHEET – RECYCLE CENTER
COMPACTOR BOXES & ROLL-OFF OPEN TOP BOXES**

Roane County currently hauls all waste, MSW and C&D from the Recycle Center. The County owns all the boxes that are used at the Recycle Center. Roane County currently pulls all recycle containers from convenience center locations to the Recycle Center and back to the center.

DESCRIPTION	COLLECTION EQUIPMENT	TOTAL PULLS PER MONTH	PULL COST PER CONTAINER	PERCENTAGE OF PULL RATE IS FUEL COSTS	DISPOSAL COST PER TON	LANDFILL LOCATION
Roane County Hauling	30 yd roll-off	unknown	n/a	n/a		
Roane County Hauling	40 yd roll-off	unknown	n/a	n/a		
Contractor Hauling	30 yd roll-off	unknown				
Contractor Hauling	40 yd roll-off	unknown				

Roane County reserves the right to evaluate and negotiate the contract for the Recycle Center hauling & disposal separately should it be more advantageous to do so.

**PRICING SHEET – PUBLIC UTILITY BOARD – WASTE WATER PLANT
ROLL-OFF OPEN TOP BOXES**

The Roane County Public Utility Board operates the Waste Water Plant and is located at 123 Post Oak Valley Road, Rockwood, 37854. Pricing is requested for the hauling and disposal of sludge from this facility.

COLLECTION EQUIPMENT	TOTAL PULLS PER MONTH	PULL COST PER CONTAINER	PERCENTAGE OF PULL RATE IS FUEL COSTS	DISPOSAL COST PER TON	LANDFILL LOCATION
30 yd roll-off	4				
40 yd roll-off	4				

APPENDIX A

LOCATION OF SERVICE AREAS

CONVENIENCE CENTER LOCATIONS

Name	Address	Days of Operation
South 58	107 Walnut Grove Kingston 37763	M,T,Th,Fr,Sa
Swan Pond	104 Swan Pond Rd. Harriman 37748	M, T, Th, Fr, Sa
Pumphouse	237 Pumphouse Rd. Rockwood 37854	M, T, Th, Fr, Sa
Clax Gap	624 Clax Gap Rd. Harriman 37748	M, T, Th, Fr, Sa
Bradbury	343 Buttermilk Rd. Kingston 37763	M,T,Th,Fr,Sa
Cave Creek	329 Cave Creek Rd. Loudon 37774	M, T, Th, Fr, Sa
North Gallahar	Gallahar Rd. Kingston 37763	M,T,Th,Fr,Sa
Orchard View	123 Orchard View Rd. Oliver Springs 37340	M,T,Th,Fr,Sa
Post Oak	123 Post Oak Valley Rd. Rockwood 37854	M,T,Th,Fr,Sa
Glen Alice	1913 Spring City Highway Rockwood 37854	M,T,Th,Fr,Sa
Paint Rock	125 Paint Rock Rd. Kingston 37763	M,T,Th,Fr,Sa
Blue Springs	3810 River Rd. Kingston 37763	M,T,Th,Fr,Sa
Recycling Center	215 White Pine Road Harriman 37748	M, T, W, Th, Fr, Sa

County residential door to door collection and transport services are not part of this Request for Proposals. The County will not pay for waste generated by commercial waste generators or other municipal jurisdictions.

COUNTY FACILITIES WITH GREEN BOXES

Animal Shelter
296 Manufacturer's Road
Rockwood 37854

Courthouse
200 East Race Street
Kingston 37763

Jail
230 North Third Street
Kingston 37763

Waste Water Plant
123 Post Oak Valley Road
Harriman 37748

Central Service Building (Ambulance & Highway)
3070 Roane State Highway
Harriman 37748

Health Department
1362 N Gateway Avenue
Rockwood 37854

Park
3515 Roane State Highway
Harriman 37748

Roane County Schools Locations All Phones Are 865 Area Code			
Bowers Elementary	120 Breazeale St.	Harriman, 37748	882-1748
Cherokee Middle	200 Paint Rock Ferry Rd.	Kingston, 37763	717-5445
Harriman High	920 North Roane St.	Harriman, 37748	882-8371
Harriman Middle	1025 Cumberland St.	Harriman, 37748	882-0681
Kingston Elementary	2000 Kingston Hwy.	Kingston, 37763	717-5447
Midtown Elementary	2830 Roane State Hwy.	Harriman, 37748	882-9278
Midtown Education Center	3096 Roane State Hwy.	Harriman, 37748	882-3700
Midway Elementary	130 Laurel Bluff Rd.	Kingston, 37763	717-5448
Midway High	530 Loudon Hwy.	Kingston, 37763	717-5452
Midway Middle	104 Dogtown Rd.	Ten Mile, 37880	717-5465
Dyllis Springs Elementary	120 Ollis Road	Oliver Springs, 37840	717-5446
Oliver Springs Middle	317 Roane St.	Oliver Springs, 37840	717-5449
Oliver Springs High	419 Kingston Ave.	Oliver Springs, 37840	435-6775
Ridgeview Elementary	625 Pumphouse Rd.	Rockwood, 37854	354-5151
Roane County High	540 W. Cumberland St.	Kingston, 37763	717-5454
Rockwood High	512 W. Rockwood St.	Rockwood, 37854	354-5171
Rockwood High Football Field	512 W. Rockwood St.	Rockwood, 37854	354-0882
Rockwood Middle	434 W. Rockwood St.	Rockwood, 37854	717-5451
Board of Education	105 Bluff Road	Kingston, 37763	376-5592