

Date: February 1, 2019

Requisition No.: 180912

**PURCHASING DEPARTMENT
101 EAST 11TH STREET
CITY HALL
SUITE G13
CHATTANOOGA, TENNESSEE
37402**

Request for Bid (RFB) for the City of Chattanooga, Tennessee

*Proposals will be received at 101 East 11th Street, Suite G13,
Chattanooga, TN 37402 until 2:00 P.M., EST. on February 20, 2019*

**Requisition / Bid No.: R180912 / 305360
Ordering Dept.: Waste Resource Division, Public Works
Buyer & E-mail: Mark McKeel mmckeel@chattanooga.gov**

Items Being Purchased: Overhead Door Maintenance & Repair Services

*****REQUEST FOR BIDS MUST BE RECEIVED*****

2:00 P.M., EST on February 20, 2019

**The City of Chattanooga reserves the right to reject any and/or all proposals,
waive any informality in the proposals received, and to accept any proposal
which in its opinion may be for the best interest of the City.**

**The City of Chattanooga will be non-discriminatory in the purchase of all goods
and services on the basis of race, color or national origin.**

**The City's Standard Terms and Conditions may be found on website:
<http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>**

Note: ALL BIDS MUST BE SIGNED

All proposals received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Offeror acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Company Name: _____

Mailing Address: _____

City & Zip Code: _____

Phone/Toll Free No.: _____

Fax No.: _____

E-Mail Address: _____

Contact Person: _____

Company Title: _____

Signature: _____

BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

BID OPENING DATE AND TIME:
 20-FEB-19 at 2:00 PM

BID NUMBER: 305360

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
Requisition / Bid No.: 180912 / 305360 Ordering Dept.: Waste Resource Division, Public Works Department Buyer: Mark McKeel Phone No.: 423-643-7236 Items Being Purchased: Citywide Overhead Door Maintenance & Repair Services ATTACHMENTS: 1. Specifications (10 pages) 2. Bid Form; WRD Pump Stations, page 1 of 6 (1 page) 3. Bid Form; WRD Treatment Plant, page 2 of 6 (1 page) 4. Bid Form; Citywide, pages 3,4,5 of 6 (2 pages) 5. Bid Form; WRD & Citywide, page 6 of 6 (1 page) 6. Attachment "A"; List of Overhead Door Service Locations (2 pages) 7. Affirmative Action Plan (2 pages) 8. Insurance Requirements (page 4, section 1.6 of specs) 9. Iran Divestment Act Disclosure (1 page) 10. No Contact / No Advocacy Notice (1 page) City of Chattanooga (COC) Terms and Conditions posted on Website http://www.chattanooga.gov/purchasing/standard-terms-and-conditions If you can't download call buyer for a copy. This Shall Be A Twelve (12) Month Blanket Contract To Supply Overhead Door Maintenance & Repair Services Citywide. The Contract Term May Be Renewed For An Additional Two (2) Twelve (12) Month Terms Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein. QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT. *** BID MUST BE RECEIVED NO LATER THAN *** *** 2:00 PM EST ON FEBRUARY 20, 2019 *** PLEASE SUBMIT BIDS IN DUPLICATE INDICATING BID NUMBER (305360) ON OUTSIDE PACKAGING **** Vendor Shall Hold Prices Firm for First (1st) Year of Contract **** Price Escalation Clause: If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments. NOTE: ALL BIDS MUST BE SIGNED All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions,					

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Item	Class-Item	Quantity	Unit	Unit Price	Total
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unless specific written exceptions are otherwise stated.

Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item.

The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.

The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.

**** NOTE ****
 PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:

Company Name _____

Address _____

Phone/Toll-Free No. _____

Fax No. _____

eMail Address _____

Contact Person's Name _____

Estimated Delivery _____

Minority-Owned Business _____ Small Business _____ Veteran _____

Minority Woman-Owned Business _____ Disabled Veteran _____

Woman-Owned Business _____

**** ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION ****

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

The City is Exempt from all Federal and State Tax.
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TERMS OF PAYMENT: _____

TELEPHONE NUMBER: _____

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

COMPANY: _____

SIGNATURE: _____

NAME AND TITLE: _____

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City of Chattanooga
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Item	Class-Item	Quantity	Unit	Unit Price	Total
1	23rd Street Pump Station	2	Each	_____	_____
2	Citico Pump Station	2	Each	_____	_____
3	Friar Branch Pump Station	1	Each	_____	_____
4	Orchard Knob Pump Station	1	Each	_____	_____
5	South Chickamauga Pump Station	2	Each	_____	_____
6	DuPont Pump Station	1	Each	_____	_____
7	Carter Street CSO	1	Each	_____	_____
8	ML King CSO	2	Each	_____	_____
9	Warner Park CSO	1	Each	_____	_____
10	Williams Street CSO	2	Each	_____	_____

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City of Chattanooga
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Item	Class-Item	Quantity	Unit	Unit Price	Total
11	Highland Park Pump Station	1	Each	_____	_____
12	MBWWTP Filter Press Building	3	Each	_____	_____
13	MBWWTP Warehouse	2	Each	_____	_____
14	MBWWTP CB-1	1	Each	_____	_____
15	MBWWTP CB-2	1	Each	_____	_____
16	MBWWTP Digester Building	3	Each	_____	_____
17	MBWWTP Influent Pump Station	1	Each	_____	_____
18	MBWWTP Lube Shed	1	Each	_____	_____
19	MBWWTP Blower Building	1	Each	_____	_____
20	MBWWTP Return Sludge Building	1	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
21	MBWWTP Chlorine Building; Biannually	2	Each	_____	_____
22	MBWWTP I & I Building	17	Each	_____	_____
23	MBWWTP Plant Maintenance Building	7	Each	_____	_____
24	MBWWTP Sewer Maintenance Building	3	Each	_____	_____
25	MBWWTP O & C Building	1	Each	_____	_____
26	MBWWTP Bleach Farm	1	Each	_____	_____
27	City Yards; Water Quality Shed	2	Each	_____	_____
28	City Yards; Tire Shop	2	Each	_____	_____
29	City Yards; Brine Building	1	Each	_____	_____
30	City Yards; Carpenter Shop	2	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
31	Birchwood Landfill	6	Each	_____	_____
32	Summit Landfill	4	Each	_____	_____
33	Parks Maintenance Shop	1	Each	_____	_____
34	Coolidge Park Maintenance Shop	1	Each	_____	_____
35	Brainerd Golf Course; Maintenance Building	3	Each	_____	_____
36	Brainerd Golf Course; Cart Storage	2	Each	_____	_____
37	Brown Acres Golf Course; Maintenance Building	3	Each	_____	_____
38	Brown Acres Golf Course; Cart Storage	6	Each	_____	_____
39	Miller Park Complex; Event Storage	1	Each	_____	_____
40	Fleet Management; 12th Street Garage	15	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
41	Fleet Management; Amnicola Garage	25	Each	_____	_____
42	Outdoor Chattanooga Building	5	Each	_____	_____
43	Mobile Communications Services	2	Each	_____	_____
44	Downtown Library	2	Each	_____	_____
45	Police Service Center; Fleet Building	4	Each	_____	_____
46	Police Service Center; Warehouse	7	Each	_____	_____
47	Police Service Center; Motorcycle Building	4	Each	_____	_____
48	Firing Range; Swat/Bomb Building	2	Each	_____	_____
49	11th Street Precinct; Warehouse	1	Each	_____	_____
50	Fire Resource Building	14	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
51	Fire Hall #1	10	Each	_____	_____
52	Fire Hall #3	4	Each	_____	_____
53	Fire Hall #4	4	Each	_____	_____
54	Fire Hall #5	4	Each	_____	_____
55	Fire Hall #6	3	Each	_____	_____
56	Fire Hall #7	6	Each	_____	_____
57	Fire Hall #8	2	Each	_____	_____
58	Fire Hall #9	4	Each	_____	_____
59	Fire Hall #10	6	Each	_____	_____
60	Fire Hall #11	4	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
61	Fire Hall #12	4	Each	_____	_____
62	Fire Hall #13	4	Each	_____	_____
63	Fire Hall #14	3	Each	_____	_____
64	Fire Hall #15	1	Each	_____	_____
65	Fire Hall #16	3	Each	_____	_____
66	Fire Hall #17	3	Each	_____	_____
67	Fire Hall #19	4	Each	_____	_____
68	Fire Hall #20	3	Each	_____	_____
69	Fire Hall #21	6	Each	_____	_____
70	Fire Hall #22	3	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
71	Non-Emergency Repair - Service Call Fee	100	Each	_____	_____
72	Non-Emergency Repair - 1 Man	200	Hour	_____	_____
73	Non-Emergency Repair - 2 Men	200	Hour	_____	_____
74	Emergency Repair - Service Call Fee	100	Each	_____	_____
75	Emergency Repair - 1 Man	200	Hour	_____	_____
76	Emergency Repair - 2 Men	200	Hour	_____	_____
77	Repair Parts Not Covered by Annual Maintenance Services; _____ % Markup Over Cost	5000	Each	_____	_____

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TELEPHONE NUMBER: _____

COMPANY: _____

SIGNATURE: _____

NAME AND TITLE: _____

**SPECIFICATIONS
FOR
BLANKET CONTRACT
TO SUPPLY
OVERHEAD DOOR ANNUAL MAINTENANCE SERVICES AND
OVERHEAD DOOR REPAIR SERVICES
FOR THE
WASTE RESOURCES DIVISION
AND CITYWIDE
CITY OF CHATTANOOGA, TENNESSEE
(January 2019)**

1.0 GENERAL

1.1 SCOPE OF SERVICES

The Scope of Services included in these Specifications shall be for all labor, benefits, equipment, fuel, and any other related expenses necessary to provide a blanket service contract for annual preventive maintenance as well as time and material repair services for all of the Waste Resource Division and **Citywide** roll-up doors, **not for just** the WASTE RESOURCES DIVISION including the Moccasin Bend Wastewater Treatment Plant (MBWWTP), 455 Moccasin Bend Road, Chattanooga, Tennessee 37405, and various wastewater pump stations throughout the area, but also **Citywide**.

A listing of WRD current overhead doors covered by these specifications is given in Appendix A.

It is the responsibility of each bidder to visit both the Moccasin Bend Wastewater Treatment Plant and other locations within the WASTE RESOURCES DIVISION, and **Citywide**, and to become familiar with and have a working knowledge of all types, sizes, and quantities of overhead doors which are to be serviced under these specifications.

Any questions or comments related to the services described in these Specifications may be directed to the Plant Maintenance Manager at Moccasin Bend Wastewater Treatment Plant, 455 Moccasin Bend Road, Chattanooga, Tennessee 37405 (423) 643-7445, or the Buyer, Mark McKeel, at (423) 643-7236, e-mail mmckeel@chattanooga.gov.

1.2 BASIS OF BIDDING

The Contractor shall submit bid on the attached form and shall list all prices as described herein. The Bid shall include three (3) parts: One (1) price shall be given for annual maintenance service (as described in Section 2.2.2) for each overhead door listed in Appendix A. The chlorine building doors shall receive twice per year preventative maintenance. An additional cost per hour price shall be given for labor and equipment to perform repair services on an as-called

basis, not covered under the annual maintenance visit, as described in Section 2.2.3. Prices shall be given for both non-emergency and emergency services. Pricing shall also be given which indicates the percent markup on parts required to be supplied by the vendor for repair services not covered under the annual maintenance visit (as described in Section 2.2.4).

The cost for all services shall include any and all costs for wages, benefits, indirect costs, overhead and profit, insurance, and any other related direct or indirect cost. The cost for all services shall include any and all equipment necessary to perform the work described herein.

The Vendor shall also provide hourly rates for overtime/emergency service and holiday work for the various work described herein.

The City of Chattanooga reserves the right to reject any and/or all bids, to waive any information in Bids received, and to accept any Bid which in its opinion may be in the best interest of the city.

1.3 SUBMITTALS

1.3.1 Bid Bond

Not Required

1.3.2 Performance Bond

None Required.

1.3.3 References and Experience

A. References

1. The Vendor shall submit a list of five (5) customers for whom the Vendor has performed overhead door maintenance and repair services during the past three (3) years and provided labor and equipment and materials to perform similar services.
2. The list shall include names, addresses, telephone numbers, and contact person who is knowledgeable of services provided.

B. Experience

1. The Vendor shall submit a brief company history of providing the specified services.
2. The Vendor shall provide a brief description of its service facilities and the work performed there.
3. The Vendor shall provide a description of its work force including number of skilled personnel and their length of service with the company.
4. The Vendor shall provide a list of overhead door manufacturers for whom it serves as a factory authorized repair and service facility. Vendor shall indicate terms for continuing any current warranties the City has on those overhead doors for which they are factory authorized.

1.4 GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS

The Vendor shall comply with rules and conditions found in the City of Chattanooga, Purchasing Department's "General Conditions and Instructions to Bidders" that are a part of the invitation to Bid for the equipment or services specified herein.

1.5 LENGTH OF CONTRACT

The Contract for services described herein shall be for a period of one (1) year beginning the effective date of the award of the Contract. The Vendor shall provide firm rates for the first year of the Contract.

The City shall have the option of extending the Contract for four (4) additional one (1) year periods.

1.6 INSURANCE

The Vendor shall, prior to the award of the Contract, furnish proof and maintain in force the following types of insurance at the minimum limits specified below:

<u>COVERAGES</u>	<u>LIMITS OF LIABILITY</u>
Workmen's Compensation Employer's Liability	Statutory \$750,000
Bodily Injury Liability Except Automobile	\$750,000 each occurrence \$1,500,000 aggregate
Property Damage Liability Except Automobile	\$750,000 each occurrence \$750,000 aggregate
Automobile Bodily Injury Liability	\$750,000 each person \$1,500,000 each occurrence
Automobile Property Damage Excess Umbrella Liability	\$750,000 each occurrence \$3,000,000 each occurrence

Copies of the current insurance certificate(s) shall be provided to the City prior to any work being performed. Insurance shall be kept in force during the entire length of the contract.

1.7 WARRANTY

The Vendor shall warrant and guarantee the work performed for a period of one (1) year following completion of the work. The work shall be guaranteed and warranted against defective workmanship and materials.

2.0 SERVICES AND OTHER REQUIREMENTS

2.1 GENERAL

2.1.1 *Sole Vendor*

The Vendor shall not subcontract the services or assign the contract to others without the written consent of the City of Chattanooga.

2.1.2 *Compliance with Applicable Regulations*

All of the services provided by the Vendor shall be completed in a good and workmanlike manner. All services provided shall be in compliance with all applicable statues, rules, ordinances and regulations of, but not limited to, the USEPA, TDOT, OHSA, and any similar federal, state, and local laws or regulations applicable to the Vendor or to the services described herein.

The Vendor's personnel shall comply with all City, Waste Resources Division, and Moccasin Bend WWTP work rules and regulations when on sites.

2.1.3 *Inspection*

The services furnished by the Vendor shall be subject to inspection and approval by the City's designated representative, but the manner and method of providing the services shall be the responsibility of the Vendor.

2.1.4 *Failure to Provide Services and Termination of Contract*

In the event the Vendor:

- a. Fails to initiate services on the date specified or otherwise agreed to;
- b. Fails to provide all of the required documentation for his personnel, insurance, and any other documentation required by these Specifications at the specified times;
- c. After having begun services, abandons them for any reason;
- d. Suspends or refuses to continue services; or
- e. Defaults in any manner in the performance under the terms of the Contract for a period of thirty (30) days (unless the Vendor is prevented from continuing for reasons beyond its control);

The City of Chattanooga shall have the right to terminate the Contract immediately upon the written notification by the City for the reasons listed above and the City shall complete the Contract or have the services completed by another vendor in any reasonable manner at the Vendor's expense.

The City shall have the right to terminate the Contract after giving a thirty-day (30) written notice to the Vendor.

2.2 DESCRIPTION OF CONTRACTED SERVICES

2.2.1 *General*

- A. The Vendor shall provide all labor, benefits, equipment, fuel, materials and any other related expenses necessary to provide the overhead door maintenance and repair services described herein for the Waste Resources Division.
- B. For the annual maintenance services described in Section 2.2.2, the City will attempt to schedule the work to optimize the use of the Vendor's technicians and equipment when it is needed. The Vendor shall provide the repair services described in Section 2.2.3 on an "as needed" basis as requested by the City.
- C. Vendor shall perform work on straight time, i.e., non-emergency, unless otherwise noted. Overtime, weekend, or holiday work shall only be performed at the City's direction.

2.2.2 *Annual Maintenance Services*

- A. The Vendor shall provide **annual maintenance services** described below to all overhead doors listed in Appendix A at the location of overhead door. Arrangements will be made for Vendor to be accompanied to each site by a City representative for access. The Vendor and City representative will mutually agree as to when these services are to be performed. The work shall commence once the PM is scheduled and Release Number is obtained.

Annual Maintenance Services shall consist of all of the following:

The required preventative maintenance task shown below applies to all manually operated and electrically powered overhead doors. These doors normally range in size from 7 to 24 feet wide by 7 to 20 feet in height.

1. Review manufacturer's instructions.
2. If the door is equipped with intrusion alarms, notify the appropriate person before operating.
3. Schedule maintenance on these doors so that it does not interfere with loading dock operations.
4. Inspect general arrangement of door and mechanism, mountings, guides, wind locks, anchor bolts, counterbalance, weather-stripping, etc. Clean, tighten, and adjust as required. Make minor repairs as needed.

5. Inspect cables for frayed or broken strands or excessive rusting.
6. Inspect winding drum for tightness and proper tracking of cables.
7. Manually raise and lower door, noting that door tracks evenly and action of brake release, functioning of hand pulls, chains, sprockets, clutch, etc.
8. If equipped, inspect gearbox; change or add oil as needed.
9. Perform required lubrication. Remove old or excess lubricant.
10. Operate with power from stop to stop and at intermediate positions. Observe performance of various components, such as brake, limit switches, motor, gear box, etc. Clean and adjust as needed.
11. Check operation of electric eye, treadle, or other operating devices. Clean and make required adjustments.
12. Check manual operation. Note brake release, motor disengagement, functioning or hand pulls, chains sprockets, clutch, etc.
13. Examine motor, starter, push button, etc., blow out or vacuum if needed.
14. Clean unit and mechanism thoroughly. Touch up paint where needed.

B. - General

- Record findings, notify City representative in writing of additional service work needed and record for follow-up purposes.
- Provide City representative with copy of recorded findings resulting from these annual maintenance services.

2.2.3 Overhead Door Repair Services

- A. Vendor shall provide overhead door **repair services** on an "as needed" basis as requested by the City. Vendor shall designate a representative to be contacted whenever the City requests such service. Vendor shall provide the non-emergency requested services within 48 hours of request by the City, unless other arrangements are mutually agreed upon. All non-emergency repair services requested by the City will be scheduled for normal working hours and will be paid at the hourly rate stated on the Vendor's bid form for these services.

- B. Vendor shall provide all labor, benefits, equipment, fuel, tools and any other related expenses necessary to perform these services. Parts required for these services shall be paid at their documented cost plus markup stated on Vendor's bid form.
- C. **Emergency repair services** and services requested after hours, weekends or holidays will be paid at Vendor's hourly rate given on the bid form for these time periods. Emergency repair services shall be considered those requested by the City within four (4) hours of notification of Vendor.

2.2.4 Replacement of Parts

All parts required to be provided by vendor in performance of the services covered under Section 2.2.3 shall be paid for at their documented cost plus Vendor's markup as stated on Vendor's bid form. Vendor shall provide documentation of cost of parts with submission of invoices.

2.2.5 City Supplied Services

The City will provide the following services;

1. A designated representative to authorize repair services.
2. Access to City facilities covered by these specifications.

3.0 EXECUTION

3.1 CONTRACT STARTING DATE

The Contract for the full services shall begin immediately on the effective date of the award of the Contract.

3. PAYMENT OF SERVICES

3.1. The City will make payment to the Vendor according to the City's normal policies and procedures.

3.2. Before an order can be placed for routine transactions, City will request a Quote from Vendor with detailed breakdown. City may require breakdown on its own form. Once City has approved the quoted price and submits Requisition for same, it will advise Vendor of the Release Number in order to place the order. Invoices that do not reference the Release Number will not be considered complete or valid.

3.3. Vendor's Invoice must list a valid E-Mail Address for billing questions and inquiries.

3.4. Invoice Date is critical and Invoices must be sent to the City on the Invoice Date in order for the City's tracking system to accurately reflect the record. The Invoice Date must not precede the Ship Date or Service Date.

3.5. Invoice descriptions on transaction lines must match the wording of the Purchase Order transaction lines, and reference the corresponding transaction line number of the Purchase Order. The units of measure used on invoice should match units of measure bid. The Vendor shall not invoice the City for any item that does not correspond to a line on the Purchase Order.

3.6. Items being billed on Markup line must have corresponding source Invoice, and that total and Markup breakdown must be reflected on Vendor's Invoice to the City. The Markup for items purchased on the percent Markup line, is for markup of items only.

3.7. Markup will be calculated as the following example:

If the part costs vendor \$100.00,
and the Markup on contract is 10%,
City will reimburse Vendor \$110.00.

3.8. Vendor will be responsible for collecting signature and legible name of City employee when delivering goods and/or services and must be able to produce said Proof of Delivery ("POD") upon request. The POD must contain an itemized list of

goods and/or services. The POD must accompany each Department's payment packet before presenting the Invoice with all necessary backup to City's Accounts Payable Division. Including copy of POD with Invoice is encouraged and speeds payment processing time.

3.9. Vendor's Invoices that are billed inaccurately, incompletely, or otherwise unprocessable are not considered valid.

3.10. When sending City a Revised Invoice, it must be clearly marked "Revised." When sending City a replacement Invoice, it must reference the Invoice Number it is replacing.

3.11. Invoices to the City shall reference the City Department, Release Number, Work Order Number, and the first and last name of the City employee placing the order.

3.12. Accurate Invoices, with all appropriate backup documentation, shall be sent to:

City of Chattanooga
Attn: Accounts Payable Division
101 East 11th Street, Suite 101
Chattanooga, TN 37402
acctspayable@chattanooga.gov

and copy sent to:

Moccasin Bend Wastewater Treatment Plant
455 Moccasin Bend Road
Chattanooga, TN 37405
MBacctspayable@chattanooga.gov

or

Department Ordering Service

BID FORM
ANNUAL REQUIREMENTS CONTRACT TO SUPPLY
OVERHEAD DOOR ANNUAL MAINTENANCE SERVICES AND
OVERHEAD DOOR REPAIR SERVICES
FOR THE WASTE RESOURCES DIVISION
PUMP STATIONS
CITY OF CHATTANOOGA, TENNESSEE
 Page 1 of 6

SECTION 2.2.2 – ANNUAL MAINTENANCE SERVICES

Please fill in unit prices per overhead door for performance of annual maintenance services:

LOCATION	NUMBER OF DOORS	PRICE PER DOOR	TOTAL PRICE
Pump Stations			
23 rd Street	2		
Citico	2		
Friar Branch	1		
Orchard Knob	1		
South Chickamauga	2		
DuPont	1		
Carter Street CSO	1		
ML King CSO	2		
Warner Park CSO	1		
Williams Street CSO	2		
Highland Park	1		

BID FORM
ANNUAL REQUIREMENTS CONTRACT TO SUPPLY
OVERHEAD DOOR ANNUAL MAINTENANCE SERVICES AND
OVERHEAD DOOR REPAIR SERVICES
FOR THE WASTE RESOURCES DIVISION
TREATMENT PLANT
CITY OF CHATTANOOGA, TENNESSEE
 Page 2 of 6

SECTION 2.2.2 – ANNUAL MAINTENANCE SERVICES

Please fill in unit prices per overhead door for performance of annual maintenance services:

LOCATION	NUMBER OF DOORS	PRICE PER DOOR	TOTAL PRICE
Treatment Plant			
Filter Press Building	3		
Warehouse	2		
CB-1	1		
CB-2	1		
Digester Building	3		
Influent Pump Station	1		
Lube Shed	1		
Blower Building	1		
Return Sludge Building	1		
Chlorine Building (bi-annual)	2		
I&I Building	17		
Plant Maintenance	7		
Sewer Maintenance	3		
O&C Building	1		
Bleach Farm	1		
		TOTAL	

BID FORM
ANNUAL REQUIREMENTS CONTRACT TO SUPPLY
OVERHEAD DOOR ANNUAL MAINTENANCE SERVICES AND
OVERHEAD DOOR REPAIR SERVICES
CITYWIDE
CITY OF CHATTANOOGA, TENNESSEE
 Page 3 of 6

SECTION 2.2.2 – ANNUAL MAINTENANCE SERVICES

Please fill in unit prices per overhead door for performance of annual maintenance services:

LOCATION	NUMBER OF DOORS	PRICE PER DOOR	TOTAL PRICE
Citywide			
City Yards; Water Quality Shed	2		
City Yards; Tire Shop	2		
City Yards; Brine Building	1		
City Yards; Carpenter Shop	2		
Birchwood Landfill	6		
Summit Landfill	4		
Parks Maintenance Shop	1		
Coolidge Park Maintenance Shop	1		
Brainerd Golf Course; Maintenance Building	3		
Brainerd Golf Course; Cart Storage	2		
Brown Acres Golf Course; Maintenance Building	3		
Brown Acres Golf Course; Cart Storage	6		
Miller Park Complex; Event Storage	1		
Fleet Management; 12 th Street Garage	15		
Fleet Management; Amnicola Garage	25		

BID FORM
ANNUAL REQUIREMENTS CONTRACT TO SUPPLY
OVERHEAD DOOR ANNUAL MAINTENANCE SERVICES AND
OVERHEAD DOOR REPAIR SERVICES
CITYWIDE
CITY OF CHATTANOOGA, TENNESSEE
 Page 4 of 6

SECTION 2.2.2 – ANNUAL MAINTENANCE SERVICES

Please fill in unit prices per overhead door for performance of annual maintenance services:

LOCATION	NUMBER OF DOORS	PRICE PER DOOR	TOTAL PRICE
Citywide			
Outdoor Chattanooga Building	5		
Mobile Communications Services	2		
Downtown Library	2		
Police Service Center; Fleet Building	4		
Police Service Center; Warehouse	7		
Police Service Center; Motorcycle Building	4		
Firing Range; Swat/Bomb Building	2		
11th Street Precinct; Warehouse	1		
Fire Resource Building	14		
Fire Hall #1	10		
Fire Hall #3	4		
Fire Hall #4	4		
Fire Hall #5	4		
Fire Hall #6	3		
Fire Hall #7	6		
Fire Hall #8	2		
Fire Hall #9	4		
Fire Hall #10	6		
Fire Hall #11	4		

BID FORM
ANNUAL REQUIREMENTS CONTRACT TO SUPPLY
OVERHEAD DOOR ANNUAL MAINTENANCE SERVICES AND
OVERHEAD DOOR REPAIR SERVICES
CITYWIDE
CITY OF CHATTANOOGA, TENNESSEE
 Page 5 of 6

SECTION 2.2.2 – ANNUAL MAINTENANCE SERVICES

Please fill in unit prices per overhead door for performance of annual maintenance services:

LOCATION	NUMBER OF DOORS	PRICE PER DOOR	TOTAL PRICE
Citywide			
Fire Hall #12	4		
Fire Hall #13	4		
Fire Hall #14	3		
Fire Hall #15	1		
Fire Hall #16	3		
Fire Hall #17	3		
Fire Hall #19	4		
Fire Hall #20	3		
Fire Hall #21	6		
Fire Hall #22	3		
		TOTAL	

BID FORM
ANNUAL REQUIREMENTS CONTRACT TO SUPPLY
OVERHEAD DOOR ANNUAL MAINTENANCE SERVICES AND
OVERHEAD DOOR REPAIR SERVICES
FOR THE WASTE RESOURCES DIVISION
AND CITYWIDE
CITY OF CHATTANOOGA, TENNESSEE
Page 6 of 6

NON-EMERGENCY REPAIR – SERVICE CALL FEE _____

NON-EMERGENCY REPAIR SERVICES – 1 MAN

Please provide hourly rate for non-emergency repair services as described herein:
Price per hour = _____.

NON-EMERGENCY REPAIR SERVICES – 2 MEN

Please provide hourly rate for non-emergency repair services as described herein:
Price per hour = _____.

EMERGENCY REPAIR – SERVICE CALL FEE _____

EMERGENCY REPAIR SERVICES – 1 MAN

Please provide hourly rate for emergency repair services as described herein:
Price per hour = _____.

EMERGENCY REPAIR SERVICES – 2 MEN

Please provide hourly rate for emergency repair services as described herein:
Price per hour = _____.

MARK-UP FOR REPAIR PARTS NOT COVERED BY ANNUAL MAINTENANCE SERVICES

Please provide percent mark-up for repair parts as described in Section 2.2.4 that are not covered under Section 2.2.2 – Annual Maintenance Services.

Percent mark-up on parts = _____ (percent).

Attachment "A"

List of Overhead Door Service Locations

Location	Address	# of Doors
23 rd Street Pump Station	299 Poss Drive, 37408	2
Citico Pump Station	975 Riverside Drive, 37403	2
Friar Branch Pump Station	3912 Juandale Terrace, 37406	1
Orchard Knob Pump Station	898 N. Holtzclaw Avenue, 37406	1
South Chickamauga Pump Station	4020 N. Hawthorne Street, 37406	2
DuPont Pump Station	1610 Elm Street, 37415	1
Carter Street CSO	500 Block West 20 th Street, 37408	1
ML King CSO	1015 Riverfront Pkwy, 37402	2
Warner Park CSO	1254 East 3 rd Street, 37404	1
Williams Street CSO	2705 Williams Street, 37408	2
Highland Park Pump Station	2331 S. Holtzclaw Avenue, 37408	1
Moccasin Bend WWTP (Filter Press Building)	455 Moccasin Bend Road, 37405	3
Moccasin Bend WWTP (Warehouse)	455 Moccasin Bend Road, 37405	2
Moccasin Bend WWTP (CB-1)	455 Moccasin Bend Road, 37405	1
Moccasin Bend WWTP (CB-2)	455 Moccasin Bend Road, 37405	1
Moccasin Bend WWTP (Digester Building)	455 Moccasin Bend Road, 37405	3
Moccasin Bend WWTP (Influent Pump Station)	455 Moccasin Bend Road, 37405	1
Moccasin Bend WWTP (Lube Shed)	455 Moccasin Bend Road, 37405	1
Moccasin Bend WWTP (Blower Building)	455 Moccasin Bend Road, 37405	1
Moccasin Bend WWTP (Return Sludge Building)	455 Moccasin Bend Road, 37405	1
Moccasin Bend WWTP (Chlorine Building, Biannually)	455 Moccasin Bend Road, 37405	2
Moccasin Bend WWTP (I & I Building)	455 Moccasin Bend Road, 37405	17
Moccasin Bend WWTP (Plant Maintenance)	455 Moccasin Bend Road, 37405	7
Moccasin Bend WWTP (Sewer Maintenance)	455 Moccasin Bend Road, 37405	3
Moccasin Bend WWTP (O & C Building)	455 Moccasin Bend Road, 37405	1
Moccasin Bend WWTP (Bleach Farm)	455 Moccasin Bend Road, 37405	1
City Yards; Water Quality Shed	900 East 11 th Street, 37403	2
City Yards; Tire Shop	1001 East 12 th Street, 37403	2
City Yards; Brine Building	1001 East 12 th Street, 37403	1
City Yards; Carpenter Shop	1001 East 12 th Street, 37403	2
Birchwood Landfill	9327 Birchwood Pike, 37341	6
Summit Landfill	4238 Old Woodland Drive, 37363	4
Parks Maintenance Shop	1503 Middle Street, 37408	1
Coolidge Park Maintenance Shop	150 River Street, 37405	1
Brainerd Golf Course, Maintenance Building	5203 Old Mission Road, 37411	3
Brainerd Golf Course, Cart Storage	5203 Old Mission Road, 37411	2
Brown Acres Golf Course, Maintenance Building	406 Brown Road, 37421	3
Brown Acres Golf Course, Cart Storage	406 Brown Road, 37421	6
Miller Park Complex, Event Storage	928 Market Street, 37402	1
Fleet Management; 12 th Street Garage	1005 East 12 th Street, 37403	15
Fleet Management; Amnicola Garage	3102 Elmendorf Circle, 37406	25
Outdoor Chattanooga Building	200 River Street, 37405	5
Mobile Communications Services	3420 Amnicola Hwy, 37406	2
Downtown Library	1001 Broad Street, 37402	2
Police Service Center (Fleet Building)	3410 Amnicola Hwy, 37406	4
Police Service Center (Warehouse)	3410 Amnicola Hwy, 37406	7
Police Service Center (Motorcycle Building)	3410 Amnicola Hwy, 37406	4
Firing Range (Swat/Bomb Building)	300 Moccasin Bend Road, 37405	2
11 th Street Precinct (Warehouse)	702 East 11 th Street 37403	1

Location	Address	# of Doors
Fire Resource Building	3211 Belle Arbor Avenue, 37406	14
Fire Hall #1	218 E. Main Street, 37408	10
Fire Hall #3	5 Francis Street, 37419	4
Fire Hall #4	2110 Bragg Street, 37406	4
Fire Hall #5	809 S. Willow Street, 37404	4
Fire Hall #6	4500 Bonny Oaks Drive, 37406	3
Fire Hall #7	6911 Discovery Drive, 37421	6
Fire Hall #8	2130 Hickory Valley Road, 37421	2
Fire Hall #9	3701 6th Avenue, 37407	4
Fire Hall #10	910 Wisdom Street, 37406	6
Fire Hall #11	6418 Hixson Pike, 37343	4
Fire Hall #12	906 Forrest Avenue, 37406	4
Fire Hall #13	5201 Brainerd Road, 37411	4
Fire Hall #14	1009 W. 39th Street, 37410	3
Fire Hall #15	912 Shallowford Road, 37411	1
Fire Hall #16	3423 Lupton Drive, 37415	3
Fire Hall #17	628 Signal Mountain Road, 37405	3
Fire Hall #19	5400 Brunswick Lane, 37343	4
Fire Hall #20	3003 Cummings Highway, 37419	3
Fire Hall #21	7700 E. Brainerd Road, 37421	6
Fire Hall #22	6144 Dayton Blvd, 37405	3