



**Legal Notice
Request Proposal for
Air Monitoring Services
During the Removal of
Asbestos Materials**

City of Spartanburg
P.O. Box 5107
145 W. Broad Street
Spartanburg, SC. 29304
Email:
cwright@cityofspartanburg.org

July 27, 2017

NOTICE IS HEREBY GIVEN – The City of Spartanburg is requesting proposals for air monitoring services for the removal of asbestos materials based on the written reports from the following locations: **68 units at Cammie Clagett Public Housing listed below.**

Proposal No: 1718- 08-22-02

The City of Spartanburg, hereby, notifies all proposers that it will affirmatively ensure that all disadvantaged and women's business enterprises will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of gender, race, color, or national origin in consideration for an award.

The City of Spartanburg reserves the right to reject any or all proposals or to waive any informality in the qualifications process. Proposals may be held by the City of Spartanburg for a period not to exceed sixty (60) days from the date of the opening of Proposals for the purpose of reviewing the Proposals and investigating the qualifications of prospective parties, prior to awarding of the Contract. The vendor that is awarded the proposal will be required to obtain a City of Spartanburg Business License.

Each bid must be accompanied by a Bid Bond payable to the Owner for five (5) percent of the total amount of the Bid. Bid Bond Shall be enclosed in a separate envelope. Raised security seal is required.

Technical questions regarding the scope of services should be directed to Lynn Coggins, Construction Project Administrator; City of Spartanburg at 864-596-2914.

IF YOU CAN'T COMPLETE THIS WORK WITHIN 30 DAYS OF ASSIGNMENT DO NOT BID ON THIS PROJECT.

Please submit two (2) copies of your sealed proposals:

A pre bid tour will be held on Tuesday, August 15, 2017 at 9:00 AM at the site beginning at 306 Highland Avenue and traveling to the other nearby sites.

Furthermore, be prepared to gain entry into boarded structures with powered screwdrivers and have sufficient lighting to make an assessment.

Sealed Proposals shall be submitted to Carl Wright, Procurement, and Property Manager, on or before **Wednesday, August 22, 2017 no later than 3:00 PM,** City Hall, 145 W. Broad Street, at which time they will be publicly opened and read aloud in the Training Room, same location.

Proposals can be hand delivered or mailed to the following address:

City of Spartanburg
P.O. Box 5107
145 W. Broad Street
Spartanburg, SC. 29304
Attn: Procurement and Property Division
Proposal No: 1718- 08-22-02

For further information and complete Proposal Package, please contact the Procurement and Property office at (864) 596-2049. Complete proposal package also available at www.cityofspartanburg.org by following the links for Invitations for bids.

City of Spartanburg

Request for Proposals for Air Monitoring during the Removal of Asbestos Materials August 4, 2017

The City of Spartanburg is requesting Proposals for the air monitoring during the abatement of asbestos containing material at various locations throughout the City. Environmental testing was performed and copies of the report will be provided online or can be emailed.

This entire bid package and two (2) copies must be submitted or your bid will be considered incomplete and will be eliminated

Bidding Requirements for Contractors

1. Your Company must be a Currently Licensed and Bonded Asbestos Air Monitoring Company in South Carolina in good standing with no current open investigations or findings or issues with SCDHEC.
2. Your Company must have three years of experience in asbestos abatement air monitoring of Residential and Light Commercial Buildings
3. Your Company must submit six references for work completed in the last twelve months on table D.
4. Contractor must own all the equipment needed to complete the work.
5. This work will not be Sub-Contracted.
6. Management Companies do not qualify for this bid.
7. A licensed supervisor must be on site at all times.
8. The contractor must notify the City Project Manager before starting work with the exact dates they plan to complete the abatement project you must send me a copy of the original permit before starting work.
9. The acceptable working schedule time is Monday thru Friday from 7AM to 6PM. No night work or weekend work allowed.
10. The pre-bid conference is not mandatory however, if you do not attend the pre-bid conference and miss important information you are still responsible for information you missed.
11. The most responsive contractor will be asked to sign a contract with the City. This entire bid package will be part of the contract.

Liquidated Damages

Liquidated damages for non-compliance of a late or incomplete contract will be charged at \$100.00 per day and will be deducted from the original contract amount.

Preparation of Bid: Each bid must be submitted on the prescribed forms (contained herein). All blank spaces for bid prices must be completed in ink or typewritten, in words and/or figures, and all required Certifications must be fully completed and executed when submitted.

Change Orders

No Change Order request will be permitted this is one price completes all the work.

Field Verification

Field measure all structures and items present for the environmental report

Recycling Building Materials

The City of Spartanburg encourages contractors to recycle however, asbestos covered materials, or materials containing asbestos cannot be recycled. It must be handled per SCDHEC Regulations.

Waste Manifest Receipts

The original waste manifest receipts must be presented with the final Invoice for all materials disposed.

Scope of Work: See attached Inspection Reports and complete the air monitoring per SCDHEC Regulations.

Awarding Contracts

The lowest bid will not automatically guarantee a contractor will get the work they bid on. Bids will be reviewed for pricing, experience, previous work history, references, State Licenses, State Registration, insurances, bonds, subcontractors,

equipment owned, equipment rented operator experience, and financial stability. The City at its sole discretion will decide after a review which contractor(s), if any is responsive to the RFP.

The City of Spartanburg shall be the sole judge of the bid and the resulting agreement that is in its best interest and its decision shall be final. All bidding and award procedures undertaken by the City in regard to this project shall be consistent with the City's adopted procurement procedures. Bid prices shall remain in effect for 90 days after bid opening.

Lowest Bid

The lowest bid does not automatically guarantee a contractor will get the work they bid on. Bids will be reviewed and scored for experience, pricing, quality of recent service, previous work history, references, State Licenses, State Registration, Insurances, Bonds, Subcontractors, Equipment Owned, Equipment Rented, Operators Experience, and Financial Stability. The City at its sole discretion will decide after a review which contractor, if any is responsive to the RFP.

INCOMPLETE BID INFORMATION OR UNSIGNED BIDS WILL BE REJECTED IMMEDIATELY WITHOUT RECOURSE.

Tables

Table A Complete Table C, Equipment

Table B Complete Table D, References

Table C Fee Schedule

Exhibits

Exhibit A Immigration Reform Act: Read and Sign

Exhibit B Insurance Requirements: Winner will provide COI

Exhibit C Corporate/ Company Resolution: Read and Sign

Exhibit D Affidavit of Non Collusion Read and Sign

Exhibit E House Address

Exhibit G Good Faith Efforts Read and Sign

Referencing Bid Bonds

All bids bonds must have the surety's raised seal affixed



Exhibit C



FEE SCHEDULE AIR MONITORING SERVICES

City of Spartanburg
P.O. Box 5107
145 W. Broad Street
Spartanburg, SC. 29304
Email:
cwright@cityofspartanburg.org

Proposer has examined this Request for Proposal, the Advertisement for this Request for Proposal, and the following Addenda (receipt of which is hereby acknowledged):

Addenda Number: _____ Date: _____

Addenda Number: _____ Date: _____

MY PRICE FOR AIR MONITORING SERVICES

AT THE LOCATIONS: ALL 68 UNITS PROVIDED AT END OF BID DOCUMENTS

Unit Number	Number of Units	Price Per unit	Total Bid
1 - 18	18		
19 - 32	14		
33 - 58	26		
59 - 68	10		

No Single Contractor will receive all 68 Units in this Bid Process. The City will award the largest number of Units (26 Units) to the lowest Bidder. The next largest block of units (18 units) will be awarded to the next bidder until all units have been allocated to a bidder. The City expects to award 4 individual contractors for this Bid process. The intent is to complete this project in a timely manner.

THIS PROJECT MAY BE REASSIGNED TO A DIFFERENT CONTRACTOR IF THE WORK IS NOT COMPLETED WITHIN 60 DAYS OF ASSIGNMENT. IF THAT IS THE CASE YOUR FINAL PAYMENT MAY BE DELAYED AND ANY ADDITIONAL COST TO THE CITY WILL BE DEDUCTED FROM YOUR ORIGINAL BID PRICE.

I agree to coordinate work plan with DHEC and Asbestos Removal Contractor to complete this work in a timely manner in accordance with City and Asbestos Removal contractor schedule.

Company Name

Owner/ Agent

City

State

Federal ID No. or SS

SIGNATURE OF PROPOSALERS

REPRESENTATIVE Email Address

Office Tel. No

Cell No.

DATE

TABLE A

EQUIPMENT

I certify that I own sufficient equipment to complete this project and will not hire a sub-contractor to complete any work.

Company Name

Contractor/Owner Signature Date

Table B
References

List only references you have completed work for in the last twelve months.

Company Name: _____ Federal ID or SS# _____
Street Address: _____ Telephone #: _____
City, State, Zip: _____ Fax #: _____

Company Name: _____ Federal ID or SS# _____
Street Address: _____ Telephone #: _____
City, State, Zip: _____ Fax #: _____

Company Name: _____ Federal ID or SS# _____
Street Address: _____ Telephone #: _____
City, State, Zip: _____ Fax #: _____

Company Name: _____ Federal ID or SS# _____
Street Address: _____ Telephone #: _____
City, State, Zip: _____ Fax #: _____

Company Name: _____ Federal ID or SS# _____
Street Address: _____ Telephone #: _____
City, State, Zip: _____ Fax #: _____

Company Name: _____ Federal ID or SS# _____
Street Address: _____ Telephone #: _____
City, State, Zip: _____ Fax #: _____

Company Name

Contractor/Owner Signature **Date**

Exhibit A Immigration Reform Act:

Read and Sign

Contractor agrees to verify the hiring eligibility of its employees as required under South Carolina's Eligible Immigration Reform Act, S.C. Code Ann., § 41-8-10, et seq. by either registering and participating in the Federal Work Authorization Program (E-Verify) pursuant to the Statute or employ only workers who at the time of their employment possess a valid South Carolina Driver's License or Identification Card or are eligible to obtain same or possess a valid Driver's License or Identification Card from another state deemed by the Director of the Department of Motor Vehicles to have requirements at least as strict as those in South Carolina. Contractor certifies that it will comply with the Statute in its entirety and agrees to provide the Owner with documentation to establish applicability of the Statute to the Contractor and compliance by same.

I _____
Contractors Name

certifies that it is compliant with the South Carolina Eligible Immigration Reform Act by either registering and participating in the Federal Work Authorization Program (E-Verify) pursuant to the Statute or employing only workers who at the time of their employment possess a valid South Carolina Driver's License or Identification Card or are eligible to obtain same or possess a valid Driver's License or Identification Card from another state which has been deemed by the Director of the Department of Motor Vehicles to have requirements at least as strict as South Carolina. By the signature below, the Contractor (Subcontractor, etc.) agrees to provide the City with documentation to establish the applicability of the Statute to the Contractor and by the signature below, certifies that it is compliant with the Statute with all regards. This certification and the requirements of this Statute require that the Contractor verify the hiring eligibility of its employees before and during the Project.

Name of Contractor (Subcontractor, etc.)

Contractors Signature

Date

Exhibit B Insurance Requirements

Winner will provide COI

CITY OF SPARTANBURG INSURANCE REQUIREMENTS FOR CONTRACTORS AND VENDORS

Revised July 1, 2016

NOTE: DO NOT BID ON THIS PROJECT IF YOU CANNOT MEET THE FOLLOWING INSURANCE REQUIREMENTS

CONTRACTOR'S/VENDORS LIABILITY AND OTHER INSURANCE: The Contractor/Vendor shall purchase and maintain with a company acceptable to the City and authorized to do business in the State of South Carolina, such insurance as will protect him from claims under workers' compensation laws, disability benefit laws or other similar employee benefit laws; from claims for damages because of bodily injury, occupational sickness or disease, or death of his employees, and claims insured by usual personal injury liability coverage; from claims for damages because of bodily injury, sickness or disease, or death of any person other than his employees, including claims insured by usual bodily injury liability coverage; and from claims for injury to or destruction of tangible property, including loss of use resulting there from - any or all of which may arise out of or result from the Contractor/Vendor operation under the contract documents, whether such operations be by himself or any subcontractor or anyone directly or indirectly employed/volunteering by any of them or for whose acts any of them may be legally liable. This insurance shall be written for not less than the limits of liability specified below, or required by law.

Automobile Liability: The amounts of such insurance shall not be less than: **Combined Single Limit - \$1,000,000; Split Limits: Bodily injury per person - \$500,000; Bodily Injury per Occurrence - \$1,000,000; and Property Damage - \$500,000**

Commercial General Liability: The amounts of such insurance shall not be less than: **Each Occurrence - \$1,000,000; Damage to Rented Premises - \$100,000; Med Expenses (per person) \$5,000; Personal & Advertising Injury - \$1,000,000; General Aggregate - \$2,000,000; and Products Completed Operations Aggregate - \$2,000,000.** This coverage shall be on an "Occurrence" basis. Coverage shall include Premises and Operations; Products and Completed Operations; Medical Expense in reference to General Liability, and Contractual Liability. Bodily injury and property damage liability shall protect the Contractor and any subcontractor performing work under this contract from claims of bodily injury, Personal & Advertising injury, and property damage which could arise from operations of this contract whether such operations are performed by the Contractor, any subcontractor or anyone directly or indirectly employed by either.

This insurance shall include coverage for products/completed operations, personal injury liability and contractual liability assumed under the indemnity provision of this contract and broad form property damage, explosion, collapse and underground utility damage stating if policy is written on an occurrence basis. Any policy written on a claim made basis must be approved by the City of Spartanburg in advance.

Property Insurance including Builders Risks-Property coverage will name the City of Spartanburg as loss payee in instances where the City has an interest in the property unless otherwise requested.

Workers' Compensation and Employer's Liability – This coverage shall meet the **STATUTORY requirement of the State of South Carolina.** Employers Liability shall be in the amount of \$500,000 each accident and disease - each employee and \$500,000 disease - policy limit. Sole Proprietors, Partners, Members of LLC and Corporate officers will not be excluded from coverage.

Employers Liability: Each Accident - \$1,000,000; Disease each employee - \$1,000,000; Disease Policy Limit - \$1,000,000

- This is part of Workers' Compensation coverage

Umbrella Liability: Each Occurrence – TBD; Aggregate – TBD

This coverage should be required for high hazard operations including excavation, roofing, water tower installation, painting, repair and removal, large construction projects. Should also consider for certain high hazard special event activities such as fireworks displays, inflatables, mechanical rides, etc.

Professional Liability: Per Occurrence - \$1,000,000; Aggregate - \$1,000,000

This coverage should be required for professional services such as accountant, attorneys, architects, design, engineering and most consultants.

The Contractor/Vendor shall provide the City with insurance certificates certifying that the foregoing insurance is in force; and such insurance certificates shall include provisions that the insurance shall not be cancelled, allowed to expire or be materially changed without giving the City thirty (30) days advance notice by registered mail.

The City of Spartanburg, its employees, and agents shall be named as additional insured under the Contractor/Vendor's general liability policies.

The Contractor is advised that if any part of the work under the contract is sublet, he shall require the subcontractor(s) to carry insurance as required above. However, this will in no way relieve the Contractor/Vendor from providing full insurance coverage on all phases of the project/event, including any that is sublet.

When certain work is to be performed inside right-of-way owned by railroads, South Carolina Department of Transportation or other Agencies, both the Contractor and any subcontractor may be required to furnish individual insurance certificates made in favor by the controlling agency, with limits as established by that agency.

Cancellation and Re-issuance of Insurance: If any insurance required to be provided by the Contractor should be canceled or changed by the insurance company or should any such insurance expire during the period of this contract, the Contractor shall be responsible for securing other acceptable insurance to provide continuous coverage during the life of this contract.

Failure of the Contractor/Vendor to maintain continuous coverage as specified herein will result in this project/event being shut down and any payments due, or to become due, withheld until such time as adequate, acceptable insurance is restored. This would be in addition to any legal recourse open to the City under breach of contract.

All coverage's and provisions shall be in place, and documentation of such coverage shall be provided to the City of Spartanburg, before any work can began.

**All emailed Certificates of Insurance can be forwarded to:

kbooker@cityofspartanburg.org

** All Certificate of Insurance submitted via postal mail can be sent to:

City of Spartanburg
145 W. Broad St.
Spartanburg, SC 29306
Attn: Kenneth Booker

Exhibit E House Address

TABLE: CAMMIE CLAGETT PUBLIC HOUSING APARTMENTS

UNIT	LOCATION	ORIGINAL TMS	NUM	STREET NAME
1	Block 1	7-16-01-211.00	501	SOUTH DANIEL MORGAN AVE
2	Block 1	7-16-01-211.00	503	SOUTH DANIEL MORGAN AVE
3	Block 1	7-16-01-211.00	505	SOUTH DANIEL MORGAN AVE
4	Block 1	7-16-01-211.00	507	SOUTH DANIEL MORGAN AVE
5	Block 1	7-16-01-211.00	509	SOUTH DANIEL MORGAN AVE
6	Block 1	7-16-01-211.00	511	SOUTH DANIEL MORGAN AVE
7	Block 1	7-16-01-211.00	513	SOUTH DANIEL MORGAN AVE
8	Block 1	7-16-01-211.00	515	SOUTH DANIEL MORGAN AVE
9	Block 1	7-16-01-211.00	517	SOUTH DANIEL MORGAN AVE
10	Block 1	7-16-01-211.00	519	SOUTH DANIEL MORGAN AVE
11	Block 1	7-16-01-211.00	521	SOUTH DANIEL MORGAN AVE
12	Block 1	7-16-01-211.00	523	SOUTH DANIEL MORGAN AVE
13	Block 1	7-16-01-211.00	525	SOUTH DANIEL MORGAN AVE
14	Block 1	7-16-01-211.00	527	SOUTH DANIEL MORGAN AVE
15	Block 1	7-16-01-211.00	529	SOUTH DANIEL MORGAN AVE
16	Block 1	7-16-01-211.00	531	SOUTH DANIEL MORGAN AVE
17	Block 1	7-16-01-211.00	533	SOUTH DANIEL MORGAN AVE
18	Block 1	7-16-01-211.00	535	SOUTH DANIEL MORGAN AVE
19	Block 1	7-16-01-211.00	300	HIGHLAND AVE
20	Block 1	7-16-01-211.00	302	HIGHLAND AVE
21	Block 1	7-16-01-211.00	304	HIGHLAND AVE
22	Block 1	7-16-01-211.00	306	HIGHLAND AVE
23	Block 1	7-16-01-211.00	308	HIGHLAND AVE
24	Block 1	7-16-01-211.00	310	HIGHLAND AVE
25	Block 1	7-16-01-211.00	312	HIGHLAND AVE
26	Block 1	7-16-01-211.00	314	HIGHLAND AVE
27	Block 1	7-16-01-211.00	211	BUNKER ST
28	Block 1	7-16-01-211.00	209	BUNKER ST
29	Block 1	7-16-01-211.00	207	BUNKER ST
30	Block 1	7-16-01-211.00	205	BUNKER ST
31	Block 1	7-16-01-211.00	203	BUNKER ST
32	Block 1	7-16-01-211.00	201	BUNKER ST
33	Block 2	7-16-01-299.00	311	HIGHLAND AVE
34	Block 2	7-16-01-299.00	313	HIGHLAND AVE
35	Block 2	7-16-01-299.00	315	HIGHLAND AVE
36	Block 2	7-16-01-299.00	317	HIGHLAND AVE
37	Block 2	7-16-01-299.00	319	HIGHLAND AVE
38	Block 2	7-16-01-299.00	321	HIGHLAND AVE
39	Block 2	7-16-01-299.00	323	HIGHLAND AVE
40	Block 2	7-16-01-299.00	325	HIGHLAND AVE

Exhibit E House Address

TABLE: CAMMIE CLAGETT PUBLIC HOUSING APARTMENTS

UNIT	LOCATION	ORIGINAL TMS	NUM	STREET NAME
41	Block 2	7-16-01-299.00	343	BETHLEHEM DR
42	Block 2	7-16-01-299.00	345	BETHLEHEM DR
43	Block 2	7-16-01-299.00	347	BETHLEHEM DR
44	Block 2	7-16-01-299.00	349	BETHLEHEM DR
45	Block 2	7-16-01-299.00	351	BETHLEHEM DR
46	Block 2	7-16-01-299.00	353	BETHLEHEM DR
47	Block 2	7-16-01-299.00	341	S FOREST ST
48	Block 2	7-16-01-299.00	339	S FOREST ST
49	Block 2	7-16-01-299.00	337	S FOREST ST
50	Block 2	7-16-01-299.00	335	S FOREST ST
51	Block 2	7-16-01-299.00	333	S FOREST ST
52	Block 2	7-16-01-299.00	331	S FOREST ST
53	Block 2	7-16-01-299.00	401	S DANIEL MORGAN AVE
54	Block 2	7-16-01-299.00	403	S DANIEL MORGAN AVE
55	Block 2	7-16-01-299.00	405	S DANIEL MORGAN AVE
56	Block 2	7-16-01-299.00	407	S DANIEL MORGAN AVE
57	Block 2	7-16-01-299.00	409	S DANIEL MORGAN AVE
58	Block 2	7-16-01-299.00	411	S DANIEL MORGAN AVE
59	Block 5	7-16-01-247.01	351	CONCORD AVE
60	Block 5	7-16-01-247.01	353	CONCORD AVE
61	Block 9	7-16-01-325.00	420	BETHLEHEM DR
62	Block 9	7-16-01-325.00	422	BETHLEHEM DR
63	Block 8	7-16-05-007.00	107	NORRIS ST
64	Block 8	7-16-05-007.00	447	HIGHLAND AVE
65	Block 8	7-16-05-007.00	449	HIGHLAND AVE
66	Block 8	7-16-05-008.00	105	NORRIS ST
67	Block 8	7-16-05-008.00	456	BETHLEHEM DR
68	Block 8	7-16-05-008.00	458	BETHLEHEM DR

Exhibit C
Sample of Corporate / Company Resolution

A RESOLUTION

FOR THE PURPOSE OF AUTHORIZING _____ TO EXECUTE AN
CONTRACT WITH SPARTANBURG CITY

WHEREAS, _____ will or has submitted a bid/proposal to Spartanburg
City of Spartanburg for the purpose of providing goods or services; and

WHEREAS, _____ may be or has been awarded a contract to provide
good or services to Spartanburg City of Spartanburg ; and

WHEREAS, _____ Type of Organization is :

Check the applicable box):

- Sole Proprietorship
- Partnership
- Corporate entity (not tax-exempt)
- Corporate entity (tax-exempt)
- Government entity (Federal, State or Local)
- Other _____

NOW THEREFORE BE IT RESOLVED that the Board of Directors (or other appropriate governing
body) of _____ does hereby approve and authorize _____ (Name of
Individual) to execute a contract with Spartanburg City of Spartanburg in an amount not to exceed
\$_____.

ADOPTED AND APPROVED this ____ day of _____, 20__.

NAME OF ORGANIZATION [_____]

ATTESTED

(signature)

By: _____

name)

(printed

Title: _____

Exhibits D
AFFIDAVIT OF NON-COLLUSION

I state that I am _____ (title) of _____ (name of firm) and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this Offer.

I state that:

- (1) The price(s) and amount of this Offer have been arrived at **independently and** without consultation, communication or agreement with any other Proposer or potential Proposer.
- (2) That neither the price(s) nor the amount of this Offer, and neither the approximate price(s) nor approximate amount of this Offer, have been disclosed to any other firm or person who is a Proposer or potential Proposer, and they will not be disclosed before Solicitation opening.
- (3) No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit an Offer higher than this Offer, or to submit any intentionally high or noncompetitive Offer or other form of complementary Offer.
- (4) The Offer of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive Offer.
- (5) _____ (name of firm), its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted of or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as described in the attached appendix.

I state that _____ (name of firm) understands and acknowledges that the above representations are material and important, and will be relied on **by the City of Spartanburg** in awarding the contract(s) for which this Offer is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from the **City of Spartanburg** of the true facts relating to the submission of Offers for this contract.

(Authorized Signature)

(Name of Company/Position)

Sworn to and subscribed before me this _____ day of _____, 20__.

Notary

My Commission Expires: _____

Exhibit G
GOOD FAITH DOCUMENTATION MUST ACCOMPANY THE BID DOCUMENT

City of Spartanburg, hereby, notifies all proposers that it will affirmatively ensure that all disadvantaged and women's business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of gender, race, color, or national origin in consideration for an award. Each proposer shall attest that they engaged in good faith efforts in an endeavor to achieve the City's M/WBE goal of 10%.

Any questions or any assistance please contact Mrs. Natasha Pitts.

Contact Information

Phone 864-596-3449

Email npitts@cityofspartanburg.org

INTENT TO PERFORM CONTRACT WITH OWN WORKFORCE

I HERBY CERTIFY THAT IT IS OUR INTENT TO PERFORM 100% OF THE WORK REQUIRED FOR THE ABOVE PROJECT. IN MAKING THIS CERTIFICATION, THE BIDDER STATES THAT THE BIDDER DOES NOT CUSTOMARILY SUBCONTRACT ELEMENTS OF THIS TYPE OF PROJECT, AND NORMALLY PERFORMS AND HAS THE CAPACITY TO PERFORM AND WILL PERFORM **ALL ELEMENTS OF THE WORK** PROJECT WITH HIS/HER OWN CURRENT WORK FORCES; AND IF THE BIDDER DOES NOT PERFORM 100% OF THE WORK REQUIRED, THE BIDDER WILL PROVIDE A LIST OF SUBCONTRACTORS

THE BIDDER AGREES TO PROVIDE ANY INFORMATION OR DOCUMENTATION TO THE CITY OF SPARTANBURG IN SUPPORT OF THE ABOVE STATEMENT.

THE UNDERSIGNED HEREBY CERTIFIES THAT HE OR SHE HAS READ THIS DOCUMENTATION AND IS AUTHORIZED TO BIND THE BIDDER TO THE COMMITMENTS HEREIN SET FORTH.

The listing of an MWBE shall constitute a representation by the bidder/responder to City of Spartanburg that such MWBE has been contacted and properly apprised of the upcoming City of Spartanburg project. Bidders/Responders are advised that the information contained herein is subject to verification by the Minority & Women Business Enterprise Program Coordinator and that submission of said information is an assertion of its accuracy. These documents are a part of this solicitation and contract. You are required to fill out this information.

I certify that the above information is true to the best of my knowledge:

Signature: _____

Title: _____

Date: _____

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Signature

Notary Seal

THIS DOCUMENT MUST BE PROVIDED WITH THE SUBMITTAL AND SIGNED BY THE PERSON SIGNING THE SUBMITTAL

MWBE Good Faith Effort Participation Commitment Contract

This form should be filled out completely and **included in your bid document**. This form should also be accompanied by an executed Letter of Intent from each Sub-Contractor firm listed in this form. You may use additional sheets if necessary.

BID NO:	DATE:
PROJECT NAME:	ADDRESS:
PRIME CONTRACTOR:	CITY: STATE:
CONTACT PERSON:	EMAIL:
TELEPHONE: ()	FAX: ()

MWBE SUBCONTRACTORS

COMPANY	MWBE CLASS	CITY, STATE	CONTACT	PHONE	TYPE OF WORK TO BE PERFORMED	SUBCONTRACT AMOUNT	% OF WORK
						\$	%
						\$	%
						\$	%
						\$	%
						\$	%
Total MWBE Participation						\$	%
Total Contract Amount						\$	

MWBE CLASSIFICATION
 MBE-B - African American MBE-S - Asian American MBE-H - Hispanic
 American WBE - American Woman MBE N/A - Native American

NON-MWBE SUBCONTRACTORS

COMPANY	MWBE CLASS	CITY, STATE	CONTACT	PHONE	TYPE OF WORK TO BE PERFORMED	SUBCONTRACT AMOUNT	% OF WORK
						\$	%
						\$	%
						\$	%
						\$	%
						\$	%
Total Non-MWBE Participation						\$	%
Total Contract Amount						\$	