

REQUEST FOR QUALIFICATIONS

ROCKDALE COUNTY, GEORGIA

April 19, 2017

**Request for Qualifications for
SCADA System Evaluation and Improvements for Water and Wastewater Systems**



**ROCKDALE COUNTY FINANCE DEPARTMENT
PROCUREMENT OFFICE
958 Milstead Avenue
CONYERS, GA 30012
770-278-7552**

INTRODUCTION:

Rockdale County is soliciting Statement of Qualifications from qualified consultants to provide **SCADA System Evaluation and Improvements for Water and Wastewater Systems**. This will be an annual contract with two (2) optional annual renewals. SOQ's shall be provided in accordance with the requirements set forth in this Request for Qualifications (RFQ).

Rockdale County provides equal opportunity for all businesses and does not discriminate against any person or business because of race, color, religion, sex, national origin, handicap or veterans status. This policy ensures all segments of the business community have access to supplying the goods and services needed by Rockdale County.

PURCHASING CONTACT FOR THIS REQUEST:

All questions concerning this solicitation and all questions arising subsequent to award are to be addressed to the Procurement Officer at the following address:

Rockdale County Finance Department
Procurement Division
Attn: Meagan Porch, Buyer
958 Milstead Avenue
Conyers, GA 30012
Phone: (770) 278-7557, Fax: (770) 278-8910
E-mail: meagan.porch@rockdalecountyga.gov

To maintain a "level playing field", and to assure that all consultants receive the same information, consultants are requested **NOT** to contact anyone other than the contact above until after the award of the contract. Doing so will result in disqualification of the consultant.

SOQ COPIES FOR EVALUATION:

Four (4) hard copies and one (1) original hard copy and one (1) compact disc (CD) or Flash Drive in Adobe PDF format will be required for review purposes. CD's or Flash Drive's that are blank or have incorrect information on them will not be acceptable and may be justification for disqualification. Check your disk(s) to ensure that they have the appropriate material before submitting.

DUE DATE:

Qualifications will be received at the Rockdale County Finance Department, Procurement Division, 958 Milstead Avenue, Conyers, GA 30012 no later than **2:00 P.M., local time, Thursday, May 11, 2017**. Proposals received after this time will not be accepted.

PRE-PROPOSAL CONFERENCE:

There will not be a Pre-Proposal Conference.

QUESTIONS AND CLARIFICATIONS:

You should submit your questions and/or requests for clarifications about this RFQ no later than **2:00 p.m., local time, Thursday, May 4, 2017**. Written responses from the County to the questions it receives will be in an addendum and posted to the County's website at www.rockdalecounty.org, Bids, RFPs and Announcements/Current Bids.

ADDENDA:

Answers to questions submitted that materially change the conditions and specifications of this RFQ will be issued in an addendum and posted to the County's website at www.rockdalecounty.org, Bids, RFPs and Announcements/Current Bids. Any discussions or documents will be considered non-binding unless incorporated and issued in an addendum.

Consultant should check the website at www.rockdalecounty.org, Bids, RFPs and Announcements/Current Bids frequently during the process to verify that they have received all issued addenda. Consultant have the responsibility of making sure that they have received all issued addenda.

QUALIFICATIONS OF OFFERORS:

Consultants must have a current business license from their home based jurisdiction and provide a copy of that license with the submittal of their proposal response.

Qualifications from any consultant that is in default on the payment of any taxes, license fees, or other monies due to Rockdale County will not be accepted.

In evaluating SOQs, the County may seek additional information from any consultant concerning such consultant's qualifications.

PROPRIETARY INFORMATION

Careful consideration should be given before submitting confidential information to Rockdale County. The Georgia Open Records Act permits public scrutiny of most materials collected as part of this process. Please clearly mark any information that is considered a trade secret, as defined by the Georgia Trade Secrets Act of 1990, O.C.G.A. §10-1-760 et seq., as trade secrets are exempt from disclosure under the Open Records Act. Rockdale County does not guarantee the confidentiality of any information not clearly marked as a trade secret.

SELECTION PROCESS:

The Rockdale County Procurement Office and Evaluation Committee makes a recommendation for award. The Board of Commissioners will make the actual award of the contract and has the authority to award the contract to a company different than the company recommended by the Procurement Office and/or Evaluation Committee.

Award will be made to the responsible consultant whose qualifications represent the best value after evaluation in accordance with the factors listed below. Rockdale County Board of Commissioners may reject any or all qualifications and to waive any technicalities or informalities if such action is in the county's interest.

Rockdale County may evaluate qualifications and award a contract without discussions with consultants. Therefore, the consultant's initial qualification should contain the consultant's best terms from a technical standpoint. The County reserves the right to conduct discussions if the County later determines them to be necessary.

Consultants will be evaluated based on the following criteria and may be called in for an interview. The County intends to award the contract to the responsible and responsive consultant whose qualification is determined in writing to be the most advantageous to the County taking into consideration all of the evaluation criteria.

EVALUATION CRITERIA:

Maintaining the integrity of the RFQ process is of paramount importance for the County. To this end, please do not contact any members of Rockdale County or its staff regarding the subject matter of this RFQ until selection has been made, other than the County's designated procurement contact person identified earlier in this solicitation. Representatives of Rockdale County will read, review, and evaluate the qualifications independently based on the evaluation criteria. Rockdale County reserves the right to conduct interviews with a shortlist of selected respondents.

The following factors will be used in the initial evaluation process.

REPUTATION, QUALITY, AND EXPERIENCE OF FIRM (30%)

- Has the firm worked with County successfully in the past (if applicable)?
- Does the firm have experience working with local governments?
- Does the firm and specifically its team members have experience evaluating SCADA systems, making updates to SCADA systems, recommending new SCADA systems, and assisting Owners in implementing a new SCADA system?
- Has the firm successfully worked with owners to recommend and implement SCADA system upgrades or replacements?
- Does the firm have the depth and breath of resources necessary to achieve the county's goals in a designated timeframe in order to keep it on schedule?
- Has the firm demonstrated an understanding of the specific needs of RWR in this effort?
- Does the firm have a minimum of 10 years experience in implementing and upgrading SCADA systems?

PROPOSED PROJECT TEAM (30%)

- Does the proposed project team appear to have the appropriate experience and capabilities to perform the project?
- Is the firm proposing to use local resources to enhance communication with the County, regulatory agencies, and other interested stakeholders?
- Does the firm's organizational structure support the project team and project objectives?
- Is the availability of key team members to participate adequate to support RWR?

OVERALL PROJECT MANAGEMENT APPROACH (15%)

- How successfully does the SOQ provide a clear and concise answer to the question – "Why should RWR select your firm for these services?"
- Does the firm successfully demonstrate its approach to Project Management in regards to quality assurance/quality control, cost control, and schedule?

PROJECT UNDERSTANDING AND APPROACH (25%)

- Does the firm demonstrate an understanding of the critical issues associated with this project and provide the County with an approach that will address both short-term and long-term goals and objectives?

INTERVIEWS

Upon scoring and ranking of written SOQs, the Selection Committee may select the three (3) top ranked firms to deliver a presentation and provide further clarification of their approach. Consultants will be allotted up to 45-minutes for the presentation and interview, including a 15 minute question and answer period for a total presentation time of 60-minutes. Key project personnel will be expected to take the lead in presenting and answering questions regarding the technical proposal. Upon completion of the presentations, the Selection Committee will score each firm.

INSURANCE:

The Company shall maintain in full force and affect the following insurance during the term of the Agreement.

Coverage	Limits of Liability
Workers' Compensation	Statutory
Employers' Liability	\$1,000,000.00
Bodily Injury Liability except Automobile	\$1,000,000.00 each occurrence \$1,000,000.00 aggregate
Property Damage Liability except Automobile	\$1,000,000.00 each occurrence \$1,000,000.00 aggregate
Personal & Advertising Injury Limit	\$1,000,000.00
Products / Completed Ops.	\$2,000,000.00 aggregate
Automobile Bodily Injury Liability	\$1,000,000.00 each person \$1,000,000.00 each occurrence
Automobile Property Damage Liability	\$1,000,000.00 each occurrence
Excess Umbrella Liability	\$3,000,000.00

All insurance shall be provided by an insurer(s) acceptable to the County, and shall provide for thirty (30) days prior notice of cancellation to the County. Upon contract award, Consultant shall deliver to the County a certificate or policy of insurance evidencing Consultant's compliance with this paragraph. Consultant shall abide by all terms and conditions of the insurance and shall do nothing to impair or invalidate the coverage.

Rockdale County, Georgia shall be named as Additional Insured under any General Liability, Business Auto and Umbrella Policies using ISO Additional Insured Endorsement forms CG 2010 or its equivalent. Coverage shall apply as Primary and non-contributory with Waiver of Subrogation in favor of Rockdale County, Georgia.

The insurance carrier must have a minimum rating of A or higher as determined by the rating firm A.M. Best.

Certificates to contain policy number, policy limits and policy expiration date of all policies issued in accordance with this contract.

ILLEGAL IMMIGRATION REFORM AND ENFORCEMENT ACT OF 2011

Consultants submitting a Qualification package in response to this RFP must complete the Consultant Affidavit under O.C.G.A. §13-10-91(b)(1) which is provided with the RFP package to verify compliance with the Illegal Immigration Reform and Enforcement Act of 2011.

- A. The form must be signed by an authorized officer of the consultant or their authorized agent.
- B. The form must be notarized.
- C. The consultant will be required to have all sub-consultants who are engaged to complete physical performance of services under the final contract executed between the County and the consultant complete the appropriate sub-consultant affidavits and return them to the County a minimum of five (5) days prior to any work being accomplished by said sub-consultant. Format for this affidavit can be provided to the consultant if necessary.

GENERAL INFORMATION

No SOQs received after said time or at any place other than the time and place as stated in the notice shall be considered. No responsibility shall attach to Rockdale County for the premature opening of a proposal not properly addressed and identified.

WITHDRAWAL OF QUALIFICATIONS:

A consultant may withdraw their qualification before the due date, without prejudice to the consultant, by submitting a written request of withdrawal to the Rockdale County Procurement Office.

REJECTION OF QUALIFICATIONS:

Rockdale County may reject any and all SOQs and must reject a qualification of any party who has been delinquent or unfaithful in any formal contract with Rockdale County. Also, the right is reserved to waive any irregularities or informalities in any qualification in the soliciting procedure. Rockdale County shall be the sole judge as to which qualification is best, and in ascertaining this, will take into consideration the business integrity, financial resources, facilities for performing the work, and experience in similar operations of the various consultants.

STATEMENT OF EXPERIENCE AND QUALIFICATIONS:

The consultant may be required, upon request, to prove to the satisfaction of Rockdale County that he/she has the skill, experience, necessary facilities and ample financial resources to perform the contract(s) in a satisfactory manner and within the required time. If the available evidence of competency of any consultant is not satisfactory, the proposal of such consultant may be rejected. The successful consultant is required to comply with and abide by all applicable federal and state laws in effect at the time the contract is awarded.

NON-COLLUSION AFFIDAVIT:

By submitting an SOQ, the consultant represents and warrants that such proposal is genuine and not sham or collusive or made in the interest or in behalf of any person not therein named, that the consultant has not directly or indirectly induced or solicited any other consultant to put in a sham proposal, or any other person, firm or corporation to refrain from proposing and that the consultant has not in any manner sought by collusion to secure to that consultant any advantage over any other consultant.

INTEREST OF:

By submitting an SOQ, the consultant represents and warrants that a Commissioner, Administrator, employee, nor any other person employed by Rockdale County has, in any manner, an interest, directly or indirectly, in the proposal or in the contract which may be made under it, or in any expected profits to arise there from.

DOCUMENTS DEEMED PART OF THE CONTRACT:

The notice, invitation to consultants, general conditions, and instructions for consultants, special conditions, specifications, proposal, and addenda, if any, will be deemed part of the contract.

STANDARD INSTRUCTIONS

1. The instructions contained herein shall be construed as a part of any solicitation invitation and/or specifications issued by Rockdale County and must be followed by each consultant.
2. The following number, **17-22** must be written clearly on the outside of each SOQ envelope in order to avoid prior opening in error.
3. All SOQs must be received in-hand at solicitation due date and time. Each consultant assumes the responsibility for having his/her SOQ received at the designated time and place of solicitation due date. SOQs received after the stated time and date may be subject to rejection without consideration, regardless of postmark. Rockdale County accepts no responsibility for mail delivery.
4. Unless otherwise stated, all SOQs submitted shall be valid and may not be withdrawn for a period of 120 days from the due date.
5. Each SOQ form submitted must include the name of the business, mailing address, the name, title and signature of the person submitting the proposal. When submitting a SOQ to Rockdale County the first page of your qualification package should be the solicitation form listing the price, delivery date, etc., unless the solicitation form is requested to be in a separate envelope.
6. Telephone, Telegraphic or Facsimile proposals will not be accepted.
7. If applicable, warranty information shall be provided.
8. Consultants shall identify any sub-consultants, and include an explanation of the service or product that they may provide.

CONSULTANT QUALIFICATIONS AND RESPONSIBILITIES

PREPARATION OF THE PROPOSAL

SOQs should be submitted in three ring binders, or spiral bound, tabbed for each section outlined below. The total length of the proposal, including cover letter, should be no more than 40 pages. Font size should be no smaller than 11 point. Key personnel resumes should be brief and concise (included in the 40 page limit). Section dividers will not count toward the 40 page limit.

Proposals must be submitted in the following format:

1. Cover Letter
2. Firm Background
3. Project Team
4. Qualifications and Experience
5. Project Understanding and Approach
6. Why Your Firm Should Be Selected for This Project

TAB 1: COVER LETTER

The cover letter should briefly introduce your firm and any sub-consultant team members, as well as:

- Designate your Project Manager and why they were chosen for this assignment;
- Specify the location of your local office from where project activities will be led;
- List the individual with contract signatory to enter into an agreement with Rockdale County; and
- Provide contact information for any follow-up questions regarding this SOQ.

TAB 2: FIRM BACKGROUND

Provide a general description of the capabilities of your firm, including information related to its history, overall size, and local Georgia resources with direct emphasis on SCADA implementation experience.

TAB 3: PROJECT TEAM

Provide a Project Team organizational chart identifying the team members proposed for this assignment, their availability, and a brief biography of each team member to include specific experience, project role, and office location. Only staff to be directly involved in the execution of the project should be included with particular attention given to the Project Manager and technical staff.

TAB 4: QUALIFICATION AND EXPERIENCE

Briefly summarize the project team's experience with local government and SCADA system evaluation and implementation within the last 15-years. The qualification package should only include information about projects managed or worked on by key personnel listed in the organizational chart described above.

Key components will be a firm's ability to demonstrate recent experience in assisting an Owner in the development and implementation of modernizing an existing SCADA system, project schedules, transitions, and maintaining budgets.

Provide references for each project including name, position, physical address, phone number, and email address of the Owners.

TAB 5: PROJECT UNDERSTANDING AND APPROACH

Based upon the information presented herein, provide a one to two page description of the overall approach the firm will take to complete this project.

TAB 6: WHY YOUR FIRM SHOULD BE SELECTED FOR THIS PROJECT

In no more than one (1) page, please provide a summary of why your firm is the best qualified and should be selected for this project.

CONSULTANT QUALIFICATIONS AND RESPONSIBILITIES

PURPOSE AND SCOPE

Rockdale Water Resources (RWR) is requesting qualified consultants to submit a SOQ for professional services for SCADA system evaluation, upgrading, and implementation. The overall goal is to develop a partnership with the selected consultant that is knowledgeable and experienced in evaluating SCADA systems, current SCADA technology and communication, procuring new SCADA systems, and developing plans and budgets to upgrade or transition SCADA platforms.

RWR currently has facilities throughout the county, RWR currently utilizes SCADA on 7 water tanks, one water treatment plant and some parts of the wastewater treatment and collection system.

An "on-call" consulting firm qualified through the submittal process will be selected to provide professional services as indicated below. The scope of work may include but not be limited to the following:

ENGINEERING SERVICES

Task 1 - Existing System Review

- Kick-Off Meeting
- Review and understand the existing SCADA system infrastructure (hardware, software, programming, etc.)
- Inventory, catalog, and evaluate existing SCADA components
- Document how the system is utilized by RWR staff
- Workshop to discuss evaluation of existing system

Task 2 – Identify current and future SCADA deficiencies

- Identify deficiencies
- Categorize deficiencies
 - Operational, hardware, software deficiencies, etc.
 - Criticality of deficiency
- Identify critical and/or efficiency functions that should be considered or are not being utilized with the current system

Task 3 – Improvement alternative evaluation

- Provide recommendations for SCADA system upgrades or changes that:
 - Provide for continued system operation
 - Improve and enhance system operation
 - Improve access to historical data used for operational decision making and compliance reporting
 - Correct current and future deficiencies
 - Improve remote access to SCADA functions
 - Provide SCADA system redundancy
- Develop costs estimates, implementation schedules/phases, hardware/software standards, etc.

Task 4 – Recommendations and Implementation

- Workshops to discuss details for implementation
- Recommended upgrades
- Refined cost estimates and phasing for implementation
- Phased implementation

The goal of this project will be to assist Rockdale Water Resources (RWR) in upgrading and transitioning its current SCADA system to a modernized platform with upgraded equipment. It is

expected that the firm will provide RWR with recommendations on how to modernize its SCADA system, suitable hardware and software, communications protocol, develop a budget, and how to phase this project to replace portions of the system annually while maintaining the existing SCADA system.

It is expected that this task will be the primary task. There may be additional secondary tasks associated with this project, which will be negotiated separately.

PART I: Addenda Acknowledgements (if applicable)

Each consultant is responsible for determining that all addenda issued by the Rockdale County Finance Department – Purchasing Division have been received before submitting an SOQ.

Addenda	Date Vendor Received	Initials
"1"		
"2"		
"3"		
"4"		
"5"		
"6"		

PART II: Consultant Information:

Company Name	
Address	
Telephone	
E-Mail	
Representative (print name)	
Signature of Representative	
Date Submitted	

**ROCKDALE COUNTY BOARD OF COMMISSIONERS
NON-COLLUSION AFFIDAVIT OF VENDOR**

State of _____)

County of _____)

_____, being first duly sworn, deposes and says that:

(1) He is _____ (owner, partner officer, representative, or agent) of _____, the Vendor that has submitted the attached RFQ;

(2) He is fully informed respecting the preparation and contents of the attached RFQ and of all pertinent circumstances respecting such RFQ;

(3) Such RFQ is genuine and is not a collusive or sham RFQ;

(4) Neither the said Vendor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Vendor, firm or person to submit a collusive or sham RFQ in connection with the Contract for which the attached RFQ has been submitted or refrain from proposing in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Vendor, firm or person to fix the price or prices in the attached RFQ or of any other Vendor, or to fix any overhead, profit or cost element of the proposing price or the proposing price of any other Vendor, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against Rockdale County or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached RFQ are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Vendor or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

(Signed)

(Title)

Subscribed and Sworn to before me this _____ day of _____, 20

Name _____

Title _____

My commission expires (Date)

**ROCKDALE COUNTY BOARD OF COMMISSIONERS
NON-COLLUSION AFFIDAVIT OF SUB-CONSULTANT**

State of _____)

County of _____)

_____, being first duly sworn, deposes and says that:

(1) He/She is _____ (owner, partner officer, representative, or agent) of _____, the sub-consultant that has submitted the attached RFQ;

(2) He is fully informed respecting the preparation and contents of the attached RFQ and of all pertinent circumstances respecting such RFQ;

(3) Such RFQ is genuine and is not a collusive or sham RFQ;

(4) Neither the said sub-consultant nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Vendor, firm or person to submit a collusive or sham RFQ in connection with the Contract for which the attached RFQ has been submitted or refrain from proposing in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Vendor, firm or person to fix the price or prices in the attached RFQ or of any other Vendor, or to fix any overhead, profit or cost element of the proposing price or the proposing price of any other Vendor, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against Rockdale County or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached RFQ are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the sub-consultant or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

(Signed)

(Title)

Subscribed and Sworn to before me this _____ day of _____, 20 ____.

Name _____

Title _____

My commission expires (Date)

Consultant Affidavit under O.C.G.A. §13-10-91(b)(1)

By executing this affidavit, the undersigned consultant verifies its compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of (_____) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. §13-10-91. Furthermore, the undersigned consultant will continue to use the federal work authorization program throughout the contract period and the undersigned consultant will contract for the physical performance of services in satisfaction of such contract only with sub-consultants who present an affidavit to the consultant with the information required by O.C.G.A. §13-10-91(b). Consultant hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Consultant

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC
My Commission Expires:

Sub-consultant Affidavit under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned sub-consultant verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of consultant) on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned sub-consultant will continue to use the federal work authorization program throughout the contract period and the undersigned sub-consultant will contract for the physical performance of services in satisfaction of such contract only with sub-consultants who present an affidavit to the sub-consultant with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned sub-consultant will forward notice of the receipt of an affidavit from a sub-consultant to the consultant within five business days of receipt. If the undersigned sub-consultant receives notice that a sub-consultant has received an affidavit from any other contracted sub-sub-consultant, the undersigned sub-consultant must forward, within five business days of receipt, a copy of the notice to the consultant. Sub-consultant hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Sub-Consultant

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC
My Commission Expires:

Sub-Consultant Affidavit under O.C.G.A. §13-10-91(b)(4)

By executing this affidavit, the undersigned sub-consultant verifies its compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for (name of sub-consultant or sub-sub-consultant with whom such sub-consultant has privity of contract) and (name of consultant) on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. §13-10-91. Furthermore, the undersigned sub-consultant will continue to use the federal work authorization program throughout the contract period and the undersigned sub-consultant will contract for the physical performance of services in satisfaction of such contract only with sub-consultants who present an affidavit to the sub-consultant with the information required by O.C.G.A. §13-10-91(b). The undersigned sub-consultant shall submit, at the time of such contract, this affidavit to (name of sub-consultant or sub-consultant with whom such sub-consultant has privity of contract). Additionally, the undersigned sub-consultant will forward notice of the receipt of any affidavit from a sub-sub-consultant to (name of sub-consultant or sub-consultant with whom such sub-consultant has privity of contract). Sub-consultants hereby attest that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Sub-Consultant

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC

My Commission Expires: _____

**Affidavit Verifying Status
For County Public Benefit Application**

By executing this affidavit under oath, as an applicant for the award of a contract with Rockdale, County Georgia, I _____. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity] am stating the following as required by O.C.G.A. Section 50-36-1:

1) _____ I am a United States citizen

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant:

Date

Printed Name:

* _____
Alien Registration number for non-citizens

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
_____ DAY OF _____, 20____.

Notary Public
My commission Expires:

***Note:** O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below.
