



**FRANKLIN COUNTY
PURCHASING DEPARTMENT
REQUEST FOR BID (RFB) COVER PAGE**

RFB NO: #201952

TITLE: Cellular Building Structure

Solicitation Schedule & Deadlines:

December 27, 2019	Solicitation Release/Advertising Date
January 8, 2020 1:00PM	Mandatory Vendor Site Visit
January 9, 2020 4:30PM	Deadline for Submitting Questions
January 10, 2020 4:30PM	Deadline to post Addendum
January 17, 2020 2:00PM	Deadline to Submit Response
January 17, 2020 2:30PM	Opening Date I Time

Responses must be received no later than "Deadline to Submit Response"

January 17, 2019 2:00PM

Ann Struttmann, Purchasing Agent

Shakara Bray, Assistant Purchasing Agent

Phone: 636-584-6274 Email: purchasing@franklinmo.net

Submittal Instructions: Print this Packet in its entirety and complete all pages per instructions. Print the SEALED RESPONSE LABEL found in Attachment 1 of this packet and attach to the front of your envelope.

****In the event of inclement weather, contact purchasing at the phone number above.***

Company Name: _____

SUBMISSION CHECKLIST

_____ I have reviewed the bid schedule and deadlines, located on the solicitation cover page

_____ I have read ALL Terms and Conditions and Bid documents closely

(Located at www.franklinmo.org)

THE ITEMS LISTED BELOW ARE THE REQUIRED DOCUMENTATION FOR SUBMITTING A RESPONSE

USE THESE FORMS ONLY

_____ Solicitation Cover page

_____ Contractual Terms and Conditions Acknowledgement

_____ Pricing Form completed and signed

_____ I have one original and two copies that are labeled accordingly

_____ I have included contact information

_____ COI (Certificate of Insurance)

_____ Envelope is sealed and label attached

_____ Affidavit for Work Authorization is completed and Notarized

_____ Current, signed W-9 is included in solicitation packet

If you have already submitted W-9 information through Vendor Registry, you do not have to resubmit with response. Just reference Vendor Registry.

GENERAL INFORMATION

Franklin County, Missouri desires to acquire one (1) pre-owned (good condition) Cellular Building Structure for use in its public safety radio system located at 11206 Mine Road, Sullivan, Missouri 63080. The County's preference is that the awarded Contractor will provide a shelter that has been formerly used for this application, typically from within the wireless industry, and which will already be furnished and outfitted with equipment and hardware required by and useful to the County.

DEFINITIONS

Good condition: Shelter has been maintained in previous service with regular preventative maintenance performed. Exterior walls and concrete roof are not in need of repair. Metals on shelter are free of rust and are not in need of repair. Flooring is in good order with no missing tiles. Interior is clean and free of damage. Walls are free of damage. HVAC units are clean and well maintained.

SCHEDULE

The anticipated schedule for the cellular building structure is immediately upon award of this RFB. Procurement of a building is paramount followed immediately by engineering of the foundation system, permitting of structure, and installation of foundations. All work needs to be complete prior to March 2020.

SCOPE OF WORK:

- Furnish pre-owned cellular building structure
- Provide all transport and hoisting for setting structure
- Provide any site work required for transport and hoisting for structure
- Furnish and install all foundations for structure including excavation, reinforcing steel, and concrete. Include winter weather protection as needed. Foundation should be at least 8" above existing grade
- Install a concrete 'stoop' or 'landing' outside of the door to the shelter, serving as a landing, approximately 4' by 6'
- Contractor to mount structure to foundation.
- Furnish all required permits, i.e.: Washington County, Missouri
- Provide structural drawings sealed by a licensed engineer in the State of Missouri

- Coordinate and install all foundation/conduit sleeves for new electrical paths and future electrical paths
- Furnish and install complete grounding systems for structure. Grounding to be connected by others to existing tower ground field grounding must meet Motorola R56-2016 specifications.
- Demo/remove/haul-off existing building structure (BID ALTERNATE)
- Furnish and install all power and low voltage and misc. electrical connections between the new structure, the existing tower, and the existing Electrical Feed in order to provide a fully functioning system.
- Provide all testing and commissioning

Potential contractors must attend a site visit scheduled for January 8th, 2020 at 1:00 PM at site location 11206 Mine Road, Sullivan, Missouri 63080, to review transport path, accessibility, etc. Awarded contractor will develop a site logistics plan to install structure and coordinate/review said logistics plan with the Owner.

Shelter Requirements:

- Desired nominal size is 12' in width (short walls) and 20' in length (long walls). Other sizes may be bid with a minimum dimension being 9' in width and 16' in length.
- Nominal 8' to 9' interior height is desired
- Contractor may offer alternate with similar sized shelters that may be suitable for the County.
- The connection for the cable entry panels is preferred to be on the long end of the structure and should be to a 'high mount' position.
- The door for the structure may either be on the long end or short end of the structure.
- Shelter should be of cement-based rigid panel or cast assembly style. Metal or wood frame construction shelters are unacceptable. The shelter should have the following provisions:
 - Full height nominal 3'-0" wide metal entry door that can be tightly secured, with locking mechanism and key provided.
 - Factory provided and reinforced openings for air conditioners, cable entry panels, electrical service entry, generator service entry
 - Factory provided tie-down attachment/anchor points
 - Contractor to furnish shelter lifting eyes for lifting off truck onto foundation.

- Contractor to furnish tie-down attachment plates/brackets for connection between shelter anchor points and foundation.
- Redundant Two wall-mount Air Conditioner units, typ. Bard/Marv Air 3-5 Ton each, tested and determined to be operational before shipment
- Nominal 120/240 VAC single phase 200 amp electrical service panel
- Typical complement of interior overhead lighting and outlet receptacles
- Typical complement of overhead raceway components and hardware
- Typical complement of electrical circuit wiring and HVAC control wiring

Additional Services

Expectation of the County is that all components integral to the structure are fully functioning and operational upon arrival to the site. Contractor to provide an unconditional guarantee against defect of all workmanship, all equipment, and material for a period of one year from date of acceptance by the County.

SPECIFIC REQUIREMENTS:

1. A Company profile which should indicate the number of years in business, number of employees, certifications and licenses held, resumes of key personnel, and experience performing installation of cellular tower structures (including contact information).
2. Price per square foot may be used to determine winning bid should county deem necessary.
3. Site visit to the proposed building is required. See dates above.
4. Bidders may submit multiple pricing sheets for different sizes of buildings.
5. Color photos of the entire building interior and exterior must be submitted with each building/pricing form. Photos must document any blemishes or exceptions.
6. Contractor shall include:
 - a. Copy of their current Certificate of Insurance (COI) indicating at least \$3,000,000 professional liability aggregate \$1,000,000 per occurrence.
 - b. Employers Liability and Workers Compensation \$500,00
 - c. Commercial General Liability \$3,000,000 aggregate, \$1,000,000 per occurrence
 - d. Business Auto Liability \$3,000,000 aggregate, \$1,000,000 per occurrence
7. List of Contractor's proposed subcontractors, i.e.: crane service, hauling contractor, electrician, etc.
8. It is county expectation that contractor and any subcontractors will hold appropriate licenses/certifications for trade.
9. Contractor to provide approximate time line from awarding of contract to completion of project.

The contents of this section include mandatory requirements that will be required of the successful bidder and subsequent contractor. The offeror is requested to provide responses to the requirements/desired attributes in this section pursuant to the directions identified herein. The offeror's response, whether responding to a mandatory requirement or a desired attribute, shall be binding in the event the bid is accepted by Franklin County. The offeror must provide all costs necessary to meet the mandatory requirements and the fulfillment of any desirable attributes in the appropriate section titled Pricing.

INSURANCE REQUIREMENTS

1. The Contractor shall furnish County with a certificate of insurance indicating proof of the following insurance from company's license in the State of Missouri:
 - A. Worker's Compensation and Employers' Liability: Worker's Compensation Statutory in compliance with the Compensation law of the State and Employers' Liability Insurance with a limit no less than \$1,000,000.00 each accident.
 - B. Comprehensive or Commercial General Liability with a minimum limit of \$1,000,000.00 per occurrence, \$3,000,000.00 aggregate combined Single Limit for Bodily Injury and Property Damage Liability. This insurance shall include, but not be limited to, the following coverage:
 1. Premises – Operations
 2. Products and Completed Operations
 3. Broad Form Property Damage
 4. Contractual
 5. Personal Injury
 - C. Automobile Liability with a minimum limit of \$1,000,000.00 per occurrence, \$3,000,000.00 aggregate Combined Single Limit for Bodily Injury and Property Damage Liability. This insurance shall include coverage for all the following:
 1. Owned Automobiles
 2. Hired Automobiles
 3. Non-Owned Automobiles

D. The certificate shall list the Certificate Holder and Address as follows: Franklin County, 400 E Locust Street, Room 206, Union, Mo 63084. The services provided to Franklin County shall be listed under “Description of Operations.”

E. Such insurance shall include under the General Liability and Automobile Liability policies Franklin County, its employees, elected officials, representatives, and members of its board and/or commissioners as “Additional Insured’s”.

2. The Agreement of Insurance shall provide for notice to the County of amendment or cancellation of insurance policies 30 days before such amendment or cancellation is to take effect.

CONTRACTUAL TERMS AND CONDITIONS ACKNOWLEDGEMENT

The undersigned Vendor/Contractor has read, understood, and accepted the Terms and Conditions as published on the Franklin County Official Website located at:

<http://www.franklinmo.org>

All terms and conditions as stated shall be adhered to by Vendor/Contractor upon acceptance of contract. Vendor/Contractor enters into this agreement voluntarily, with full knowledge of its effect.

Vendor/Contractor Signature

Date

Vendor/Contractor Name and Title

AFFIDAVIT OF WORK AUTHORIZATION

The grantee, sub grantee, contractor or subcontractor who meets the section 285.525, RSMo definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now _____ (Name of Business Entity Authorized Representative)
as _____ (Position/Title)

first being duly sworn on my oath, affirm _____ (Business Entity Name) is enrolled and will continue to participate in the E-Verify Federal Work Authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to _____ (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contractor, or subcontractor, if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that _____ (Business Entity Name)

does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services related to _____ (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contract, or subcontract, if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Authorized Representative's Signature

Printed Name

Title

Date

Subscribed and sworn to before me this _____ of _____ . I am

Day

Month, Year

commissioned as a notary public within the County of _____, State of _____ and my commission expires on Date _____

Signature of Notary

Date

AFFIDAVIT OF WORK AUTHORIZATION

(Continued)

CURRENT BUSINESS ENTITY STATUS

I certify that _____ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above.

Authorized Business Entity
Representative's Name
(Please Print)

Authorized Business Entity
Representative's Signature

Business Entity Name

Date

As a business entity, the grantee, sub grantee, contractor, or subcontractor must perform/provide the following. The grantee, sub grantee, contractor, or subcontractor shall check each to verify completion/submission:

- Enroll and participate in the E-Verify Federal Work Authorization Program (Website: <http://www.dhs.gov/e-verify>; Phone: 888-464-4218 Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

- Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify Federal Work Authorization Program. Documentation shall include a page from the E-Verify Memorandum of Understanding (MOU) listing the grantee's, subgrantee's, contractor's, or subcontractor's name and the MOU signature page completed and signed, at minimum, by the grantee, subgrantee, contractor, or subcontractor and the Department of Homeland Security – Verification Division; (if the signature page of the MOU lists the grantee's, subgrantee's, contractor's, or subcontractor's name, then no additional pages of the MOU must be submitted).

PRICING FORM

201952 Cellular Building Structure

REQUIRED PRICING

The bidder shall complete the following pricing form and provide firm, fixed pricing necessary to meet the mandatory requirements of the solicitation.

Building Size: _____ Year/Brand: _____

**Bidders may submit multiple pricing sheets for different sizes of buildings.*

Color photos of the entire building interior and exterior must be submitted with each building/pricing form. Photos must document any blemishes or exceptions.

Building

Width _____' by Length _____' Shelter **Good** Condition \$ _____

Concrete Foundation (to include all costs)

Width _____' by Length _____' Pad Construction Price \$ _____

Transportation and Set up \$ _____

Total \$ _____

Unit price per cubic yard of rock removal if encountered \$ _____

Unit price per cubic yard of rock additional if required
(include hauling and placement) \$ _____

Demolition and removal of current building structure \$ _____

Company Name _____

Authorized Signature _____

Printed name and title _____

Franklin County reserves the right to request supporting documentation for the proposed pricing. In addition, it may be necessary to evaluate the bidder's expertise and experience in order to award a bid. Franklin County reserves the right to request reference information and/or proof of expertise if necessary.

VENDOR INFORMATION

Company Name _____

Mailing Address _____

Phone number _____

Contact Name _____

Contact Name Title _____

Email Address _____

ATTACHMENT 1

SEALED RESPONSE LABEL

PLEASE ATTACH LABEL TO OUTSIDE OF PACKAGE

SEALED BID RESPONSE ENCLOSED

DELIVER TO:

Purchasing Department
400 East Locust St, Rm 004
Union, MO 63084

SOLICITATION # 201952 DATE: January 17, 2020 2:00PM

DESCRIPTION: Cellular Building Structure

Vendor Name: _____

Vendor Address: _____