



CITY OF ADAMS
REQUEST FOR BIDS
FOR
TRUCK BED FOR A FORD 550 DUAL FOUR WHEEL DRIVE TRUCK

April 23rd, 2024

BID 2024-16

7617 Highway 41N, Suite 101
Adams, Tennessee 37010

**CITY OF ADAMS, TENNESSEE
REQUEST FOR SEALED BIDS**

I. INTRODUCTION

A. General Information

The City of Adams is requesting bids from qualified companies to provide a bid for purchasing a truck bed for a Ford 550 Dual Four Wheel Drive Truck for the Adams Volunteer Fire Department.

There is no expressed or implied obligation for the City of Adams to reimburse responding firms for any expenses incurred in preparing bids in response to this request.

To be considered, please submit one (1) copy of the bid sealed in an envelope. The bid must be received by Ms. Anna Redfern City Manager at 7617 Highway 41N, Suite 101, Adams, Tennessee, 37010 **before 4:00 PM on Thursday, May 9th, 2024**. Bids will be opened and read aloud, at the regularly scheduled City Meeting on Thursday, May 9th, 2024 at 7:00 PM.

The City of Adams reserves the right to reject any or all bids submitted.

During the evaluation process, the City reserves the right to request additional information or clarifications from proposers, or to allow corrections of errors or omissions.

The City of Adams reserves the right to retain all bids submitted and to use any ideas in a bid regardless of whether that bid is selected. Submission of a bid indicates acceptance by the company of the conditions contained in this request for sealed bids, unless clearly and specifically noted in the bid submitted and confirmed in the contract between the City of Adams and the firm selected.

II. NATURE OF PRODUCTS REQUIREMENTS

The selected company will be required to provide a bid for the following specifications:

1. Bed is to be made of aluminum.
2. Length of bed is 9 feet.
3. Cab to axle measurement is 60 inches.
4. The left and right side will have three cabinets with the long narrow cabinet in the middle, With the larger cabinets at each end.
5. Color white.
6. Black headache rack with lights mounted on the front. Light arrangement will be determined with the winning bid.
7. Bed opening no less than 54 inches.
8. Sprayed in bed liner and is to be extended to top of the cabinets.
9. The bumper is to be painted black with three round super bright led marker lights.
10. Power converter/strip to be installed with outside shore connection. Location of device shall be determined with winning bid.
11. Mesh baskets are to be mounted to each side of the box and run the full length and width of the box with approximately 8 inches high. Painted to match the bed is desired.
12. Compartments lighted and come on when the door is open.
13. Compartment latches equipped with key lock.
14. Taillight, single on rear of box on each side with marker, turn, stop, and backup light in one assembly with necessary running lights.
15. No tailgate if it's optional.
16. Mudflaps on each side.

III. SUBMITAL REQUIREMENTS

One (1) copy of the company's bid shall be submitted to the City of Adams no later than 4:00 PM on Thursday, May 9th, 2024. **Please have company information on the outside of the bid envelope.**

City of Adams---Bid#2024-16 – TRUCK BED FOR FORD 550
FOUR WHEEL DRIVE TRUCK
Attention: City Manager
7617 Highway 41N, Suite 101
Adams, TN 37010

IV. SCHEDULE

Advertisement publication date.....April 30th, 2024
RFB Deadline (4:00 PM CST) May 9th 2024
Award Bid **by this date**, if applicable.....June 13th, 2024 (If not awarded in May 9th, 2024 meeting)

V. BID OPENING

Competitive bids shall be opened no later than May 9th, 2024 at **7:00 PM**.

VI. NEGOTIATIONS

The City retains the right to make an award based on initial bids without negotiations.

VII. CHANGES IN BID DOCUMENTS

Any communication from the City to a Company will be transmitted simultaneously to all Companies along with written questions submitted. Any Company who fails to recognize or utilize this process of communication will be notified of its violation of the process and may be disqualified. All agenda will be numbered in sequence, dated as of the date of issue, and sent via email, fax, or mail to all Proposers.

VIII. VERBAL AGREEMENTS

No verbal agreement or conversation with any officer, agent or employee of the City, either before or after execution of the Contract, shall affect or modify any of the terms or obligations contained in the Contract. Any such verbal agreement or conversation shall be considered unofficial information and in no way binding upon the City or the Contractor.

IX. RESERVATION OF RIGHTS

The City reserves and holds at its discretion the following rights and options:

- a. Issue addenda to the Request for Bids, including extending or otherwise revising the timeline for submittals;
- b. Withdraw the Request for Bids;
- c. Request clarification and/or additional information from the Company at any point in the procurement process;
- d. Execute a Contract with a Company, on the sole basis of the original bid;
- e. Reject any or all Bids, waive irregularities in any Bid, accept or reject all or any part of any Bid, waive any requirements of the Request, as may be deemed to be in the best interest of the City; and
- f. Reissue or modify the Request for Bids.

In order to be considered for selection, responses must be received on or before the date and time specified. Firms mailing responses should allow normal mail delivery time to ensure timely receipt by the City. Bids received after the stated time shall not be considered. No fax or email transmittals will be accepted.

X. DISPOSITION OF BIDS

All materials submitted in response to this Bid will become the property of the City of Adams. One (1) copy of each bid shall be retained for official files. It is understood that the bid will become part of the official file on this matter without obligation on the part of the City of Adams. All Bids become the property of the City upon submission and will not be returned to the applicant.

XI. DISCLOSURE

Any trade secrets or proprietary information submitted by a vendor in connection with this procurement shall not be subject to public disclosure. However, the vendor must invoke the protection of this section prior to or upon submission of the data or other materials by identifying the specific area or scope of data or other materials to be protected and state the reasons protection is necessary. An all-inclusive statement that the entire bid is proprietary is not acceptable. A statement that cost bids are to be protected is not acceptable. There is no expressed or implied obligation for the City of Adams to reimburse responding firms for any expenses incurred in preparing bids in response to this request.

Description	Specifications	Amount
TRUCK BED FOR A FORD 550 DUAL WHEEL TRUCK		
	Bed is to be made of aluminum	
	Length of bed is 9 feet	
	Cab to axle measurement is 60 inches	
	The left and right side will have three cabinets with the long narrow cabinet in the middle, With the larger cabinets at each end	
	Color white	
	Black headache rack with lights mounted on the front. Light arrangement will be determined with the winning bid	
	Bed opening no less than 54 inches	
	Sprayed in bed liner and is to be extended to top of the cabinets	
	The bumper is to be painted black with three round super bright led marker lights	
	Power converter/strip to be installed with outside shore connection. Location of device shall be determined with winning bid	
	Mesh baskets are to be mounted to each side of the box and run the full length and width of the box with approximately 8 inches high. Painted to match the bed is desired	

	Compartments lighted and come on when the door is open	
	Compartment latches equipped with key lock	
	Taillight, single on rear of box on each side with marker, turn, stop, and backup light in one assembly with necessary running lights	
	No tailgate if it's optional	
	Mudflaps on each side	
TOTAL BID		\$ _____

The above quantities are listed for calculation and comparison purposes only. Quantities may vary based on the City of Adams priorities and budgetary considerations.

Company/Bidder: _____

Contact Name: _____

E-mail Address: _____

Address: _____

Phone: _____

Fax: _____

Federal Tax Identification # (Please send a W-9 with Bid Form): _____

Signature of bidder for company: _____ **Date:** _____