

City of
SHELBYVILLE
Tennessee

June 14, 2023

REQUEST FOR PROPOSALS

The City of Shelbyville is requesting proposals for **REPLACEMENT OF TWO HVAC SYSTEMS AT CITY BUILDING LOCATED AT 100 N. CANNON BLVD., SHELBYVILLE, TN.**

Proposals will be accepted by the City of Shelbyville Purchasing Office, 201 N. Spring St., Shelbyville, TN 37160 or may be mailed to P.O. Box 185, Shelbyville, TN 37162 **until 2:00 P.M., Wednesday, June 28, 2023.** Proposals should be submitted in sealed envelope or package marked "**SEALED PROPOSAL FOR REPLACEMENT OF TWO HVAC SYSTEMS AT CITY BUILDING LOCATED AT 100 N. CANNON BLVD., SHELBYVILLE, TN**". Any proposals received after the scheduled closing time for receipt of proposals will be returned to the bidder unopened.

Proposals will be opened at public meeting of council appointed bid committee on Wednesday, June 28, 2023, at 2:00 P.M. at City Hall, 201 N. Spring Street. Award of the proposal is scheduled to be on the agenda at the next City Council business meeting at the Shelbyville Recreation Center. (June 29, 2023)

Scope:

Replacement of two aged HVAC systems and all related components to high efficiency systems for newly remodeled facility. A site visit is highly recommended for assessment and can be scheduled with Lori Saddler, Purchasing Director, at 931-684-2691.

Submittal details:

Two complete high efficiency HVAC systems including indoor and outdoor equipment, digital programmable thermostats, labor and materials to complete the installation.

Unit size, unit type, brand and SEER rating to be listed on submission.

Cleaning of current ductwork or lining of current ductwork if unable to clean, to be included in submission.

All electrical and mechanical work required for turnkey project to be included in submission.

Removal and disposal of all existing equipment per EPA regulations to be included in submission.

List all warranties.

Installation will be needed as soon as possible. Please list in submission # of days from receipt of order to installation if awarded.

Proposals must be received at or before 2:00 PM, Wednesday, June 28, 2023.

Proposals must be in compliance with this RFP. Failure to comply with all provisions of the RFP may result in disqualification.

Successful bidder must provide proof of business license and liability insurance.

The successful bidder must also provide proof of workers compensation insurance if required.

Vendor selection will be based upon the best offer deemed acceptable by the City of Shelbyville's council appointed bid committee and City Council. Proposal to all or part of the RFP indicates a willingness to supply part or all the proposal. The City of Shelbyville reserves the right to reject all proposals.

All bidders must comply with A.D.A. guidelines if required.

All bidders must be in compliance with Title VI, Civil Rights Act of 1964, which specifies that: No person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under a program or activity receiving federal financial assistance from the Department of Transportation or the U. S. Department of Justice.

Failure on the part of the bidder to comply with all instructions herein may result in bid rejection.

Any questions may be directed to Purchasing Director Lori Saddler, 931-684-2691.

All bid/proposal submissions to the City of Shelbyville are subject to inspection and reproduction pursuant to the Tennessee Public Records Act ("TPRA"), T.C.A. section 10-7-501, et seq. The City of Shelbyville provides access to public records upon request in full compliance with TPRA.

Lori Saddler
Purchasing Director