

**ADDENDUM #1**

**Date: June 17, 2022**

**REFERENCE: RFP #PUR 202203 Supplemental Staffing Services**

**This Addendum addresses “Vendor Questions & Answers.”**

**Questions & Answers:**

**Vendor A:**

1. Section 2.15 References: We have more than 7,500 clients. Please confirm how many current client and past client references we should list.

**Answer: 3 to 5 references.**

2. Section 2.18 Independent Contractor Relationship: Will the College provide daily supervision for the vendor’s assigned employees?

**Answer: Sinclair will provide daily supervision.**

3. Section 2.19 Indemnification: Can you provide an exemption for the College’s own bad acts as cause?

**Answer: Open for discussion with the selected vendor.**

4. Section 3.2 Functional Requirements/Scope of Work:
  - a. Can we bid on some but not all the jobs?
  - b. Does the sentence “The College may from time to time need to utilize the services of supplemental employees outside of the job descriptions listed.” mean you will reassign our employees to perform additional tasks or that you may add other job descriptions to be filled at a later date?

**Answer: a. No. Vendor must bid on all positions.**

**Answer: b. Sinclair may need to assign employees additional tasks. Sinclair may add additional job descriptions later and those positions would be addressed in an addendum.**

5. Section XVI. Ohio Ethics Laws; Conflict of Interest; Suspension/Debarment/Disqualification  
“B. Contractor shall not employ or hire as an independent contractor or make any payment of any kind, for any reason to any person who is also an employee of College, without the express written authorization of College’s Manager of Purchasing or Director of Business Services.” – Given size of the respective institutions, what processes are in place to be able to identify all individuals covered?

**Answer: Any individual that is currently an employee of Sinclair College must provide that information to the vendor.**

6. Are we able to provide redlines to some verbiage, as it is written?

**Answer: No.**

7. Is the College interested in receiving information about Direct Hire services?

**Answer: No.**

8. Is the College interested in receiving a payrolling rate? (This would be a separate rate for candidates referred to us by the College.)

**Answer: Yes.**

9. Can you provide current payrates for the positions listed in the RFP?

**Answer: \$12.00.**

10. Is the College interested in receiving a wage analysis for the positions listed in the RFP?

**Answer: No.**

11. Is the College currently using a temporary staffing provider? If yes, what are the pain points?

**Answer: No.**

12. How many vendors does the County anticipate awarding?

**Answer: Sinclair anticipates 1 to 3, but this could fluctuate based on demand.**

13. Will one vendor be named the primary vendor?

**Answer: Yes.**