

**SHIP HOUSING REPAIR
ESCAMBIA COUNTY**

OWNER: Patricia & James Miller
ADDRESS: 6647 Hampton Road
Pensacola, Florida 32505
PHONE: 850-287-6904

JOB #: NED S-R-2021-4
DATE PREPARED: 04/28/21
OPENING DATE: 05/05/21
CLOSING DATE: 05/21/21
CLOSING TIME: 12:00 noon

I/(we) certify that I/(we) have carefully examined the Housing Repair Specifications and Contractor Requirements related to the above referenced job, as furnished by Escambia County, and I/(we) have also examined the site on which the proposed work is to be performed. On the basis of these examinations, I (we) propose to furnish all materials, tools, machinery and labor necessary to complete the work in a professional, workmanship manner and to complete the work at the prices listed.

\$ _____
TOTAL JOB COST

CONTRACTOR'S SIGNATURE

TITLE

FIRM

FIRM PHONE NUMBER

BID OPENING DATE: _____
 ACCEPTED REJECTED

BID COMMITTEE REPRESENTATIVE

REQUIRED PERMITS AND INSPECTIONS: Plumbing, Electrical, Mechanical, Roof and Doors

All measurements are for reference only and should be confirmed by the bidder

Mandatory on Site Pre-Bid Conference: Friday, May 14, 2021 at 8:30 a.m.

INSTRUCTIONS TO BIDDERS

Submit COVER SHEET AND ALL NUMBERED PAGES OF SPECIFICATIONS with signature of Contractor and bid price in ink. Specifications in pencil will be rejected. Bids must be in a sealed envelope and hand-delivered to Neighborhood Enterprise Division Office, 221 Palafox Place (Ernie Lee Magaha Government Building), Suite 200, Pensacola, FL 32502 office by 12:00 noon at the closing date specified. NO email or fax submissions will be accepted.

The bids will be opened by the Bid Committee and bid will be awarded based upon the lowest eligible bidder with the most reasonable combined bid for the work specified. Bids \$25,000 or over must be approved by the Board of County Commissioners prior to award of contract. Itemized pricing may be used for negotiation in the event of a change in the scope of work as described within the Specifications.

Labor, overhead, permits, insurance, and profit must be included into each itemized price and not listed as a separate itemized price or listed under "miscellaneous." Non-compliance will result in rejection of bid.

All repair work performed must be inspected (rough and final) and conform to County Ordinances, State Laws, and Florida Building Code.

The Contractor is responsible for proper reattachment/hook-up of any/all of the following that apply: appliances, existing coaxial cable, telephone and interface, electric, water, and sewage.

HOMEOWNER'S RESPONSIBILITIES AND OBLIGATIONS

The Homeowner is responsible for maintaining existing utilities for the Contractor's use during the rehabilitation period.

The Homeowner is responsible for the removal of all belongings/furnishings from the designated work areas prior to the start date. The Contractor is not responsible for removal of Homeowner's trash and/or discarded belongings or furnishings.

PAYMENT SCHEDULE

Payment will be lump sum at project completion for bids \$15,000.00 and under. For bids over \$15,000.00, contractor will be eligible for a 40% draw once all required permit applications are in place and 50% of the work is completed as determined by the itemized costs for the job.

The Contractor will be eligible for Final Payment after the following conditions have been fulfilled:

- Completion of Write-Up
- Inspection/Sign-off by Building Inspections and/or Health Department
- Acceptance by the Homeowner (Homeowner's Release & Warranty)
- Warranty Paper provided to the Homeowner
- Premises free from all construction debris
- Submission of RRP Checklist Form & Contractor's Final Affidavit
- Original Invoice from Contractor
- Surety's Consent to Final Payment if applicable

COMPLETION DATE

There is a THIRTY (30) day time limit on each rehabilitation job. For every day worked in excess of the THIRTY day contract period, a FIFTY DOLLAR (\$50.00) per day penalty will be assessed.

ESCAMBIA COUNTY NEIGHBORHOOD ENTERPRISE DIVISION HOUSING REPAIR PROGRAMS CONTRACTOR REQUIREMENTS

If your firm is awarded the bid for housing repair (SHIP or HUD programs), the following items must be current and on file in order to issue a Purchase Order.

- *Current W9 (less than one year old).
- *County Vendor Information sheet (less than one year old).
- *Worker's Compensation as required by State Law **OR** exemption form.
- *Commercial General Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.
- *Automobile Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.

GL and Auto Liability Certificates must state the following under the Additional Interest:

Escambia County
C/O Neighborhood Enterprise Division
221 Palafox Place
Suite 200
Pensacola, FL 32502-5844

All correspondence should be directed to Neighborhood Enterprise Division, 221 Palafox Place, Suite 200, Pensacola, FL 32502 for review.

***For jobs valued at \$25,000 or higher, 100% Performance and Payment Bonds will be required.** Performance and Payment Bond format will be provided. Contractor will be responsible for the recording of all bonds with Pam Childers, Clerk of The Circuit Court of Escambia County Florida.

*Refer to BCC Office of Purchasing Risk Management Guidelines Procedure No: PP-180 (Performance and Payment Bonds) and PP-185 (Risk Management Guidelines) for further details.
[<http://www.myescambia.com/business/purchasing-policies-and-procedures>]*

Additionally, Neighborhood Enterprise Division will maintain the following info in the Contractor's file:

- *Contractor may not be federally debarred from participating in programs as per www.sam.gov
- *State registered or State Certified Contractor License
- *Escambia County Competency Board License
- *Escambia County Business/Occupational License
- *EPA RRP Renovator and Firm Certifications

Firms bidding on Lead Based Paint Abatement jobs must also submit proof of Lead Abatement firm certification.

All information must be current at time of award. IF INFORMATION CANNOT BE PRODUCED IN A TIMELY MANNER, THE COUNTY RESERVES THE RIGHT TO AWARD THE BID TO THE NEXT MOST RESPONSIVE BIDDER.

SHIP Housing Repair Program Specifications
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GENERAL:

- The subject Housing Unit was built prior to 1978 and therefore is a “targeted property” under the EPA’s RRP Rule, as some painted surfaces may be disturbed. Therefore, the implementation of “safe work practices” is required along with submittal by the RRP Contractor of “Renovation Recordkeeping Checklist” form
- There is no Federal Funding on this project.

The Homeowner will have the following sample choices, **where applicable:**
Roof color-1 choice

ELECTRICAL:

Electrical repairs include but not limited to the following, bring existing electrical to current Escambia County Code, repair circuit in kitchen above sink area, run 2 new circuits to refrigerator and freezer in kitchen, run new circuit for vent a hood, run new circuit to for gas range, run new circuit with disconnect to water heater, add 4 duplex receptacles in bedroom, install GFI’s as per Escambia County Code.

A new meter base/power pack and riser may be required. A new breaker panel will be required. Install disconnects at equipment and appliances where required by Escambia County Code. All smoke/co2 detectors shall be hardwired with battery back-up as required per Escambia County Code.

All receptacles, switches and cover plates replaced or repaired shall be new devices. Unit shall have 2 exterior receptacles, consult homeowner for locations.

Lighting Schedule:

Living room, Hampton Bay Glendale ceiling fan model AM212-BN or equivalent.

Storage/laundry, Hampton Bay FZP8012A-BN or equivalent.

Hallway, Hampton Bay model FZP8012A-BN or equivalent.

Bathroom and bedroom, model FZP8012A-BN or equivalent.

Exterior entries lights, 1 at front and 1 at rear, Newport Coastal model 7974-01B or equivalent.

In each light fixture install 60-watt equivalent led light bulbs.

Blocking for the new ceiling fan will be required and a separate switch is required to operate the fan and light kit for the new ceiling fan in living room.

Electrical total \$ _____

PLUMBING:

Re-route water lines from laundry to kitchen, new lines are to be within the walls and attic space, insulate new piping in attic area. Re-work drain at kitchen sink as required.
Install 1 new Sterling tub surround model 61044100 in white or Style Selections model SS01603059 or equivalent in white with corresponding tub.
Install a new Delta shower faucet and valve model T13220-SS or equivalent.
Install three 1-1/4" diameter grab bars in tub area as per ADA recommendations.
Install all new 1/4 turn brass valves on kitchen fixture as required per Escambia County Code.
Install all new drain assemblies from fixture to waste on kitchen.
Install new braided supply lines to kitchen sink.

Plumbing total \$ _____

MECHANICAL:

Install new gas fired HVAC system with air handler with duct work, registers and grills.
Return air grill is to be removable filter type with filter installed.
Install new dryer vent.
Install new Broan 4000 series vented range hood or equivalent with a new cabinet and chase, vented to atmosphere as per Escambia County Code.

Mechanical total \$ _____

INTERIOR WALLS AND CEILINGS:

Repair all surfaces that are damaged due up-grades and existing surfaces that are damaged or incomplete. Does not include areas that are water marked and not failing. Repaired areas are to match as close as possible to existing surrounding area.

Interior walls and ceilings total \$ _____

ROOF REPLACEMENT: 50'x16'x2+20'x3'x1

Remove existing roof covering to the decking and replace any deteriorated or damaged decking with like, kind and quality of existing materials (figure 512 sf.).
Remove old gas water heater vent and satellite dishes.
Refasten and certify decking attachment as per Escambia County Building Code.
Install secondary water barrier as per Escambia County Building Code.
Replace existing drip edge with new metal drip edge approximately 166 linear foot.
Install 30 year shingle roof on main roof as per manufacturer's specifications.
Install new slant-back vents.
Replace all boots with new lead or EPDM and metal boots, install split type boot on electrical mast.
Install approximately 92 linear foot of new shingle ridge.
Install approximately 16 linear foot of new shingle over ridge vent.

Roof total \$ _____

DOORS AND EXTERIOR REPAIRS

Install new 3 inch house numbers in a contrasting color on the front of the house.

Replace Front and rear entry door units with metal clad hurricane rated insulated 6 panel colonial door units with threshold, weather stripping, trim and no rot jambs, install a peep hole in front door unit, consult homeowner for location.

Install new dead bolt and lock set on new entry units that is keyed alike.

Detach and reset existing storm door.

Paint exterior of new door units to match existing as close as possible.

Replace exterior window trim on front window to the left of the front door and paint siding and trim to match existing as close as possible.

Replace 160 square foot of T-111 siding with house wrap, insulation and associated trim on the left elevation.

Prep prime and paint new siding and trim to match existing as close as possible.

Door and exterior total \$ _____

**TOTAL JOB COST \$ _____
(TO FRONT COVER)**