

Exhibit A

Scope of Work

for

W Street Probation Office Sign

This contract is to remove and replace the herein specified damaged components located at the W Street Probation Sign, 6400 North W Street, Pensacola, FL.

**GENERAL -**

1. It is the responsibility of the Contractor to fully investigate the existing conditions and scope recommendations associated with this project prior to submitting a bid.
2. All construction and construction actions shall comply with local, state, and federal safety codes/requirements.
3. Contractor shall supply, receive, off-load, and maintain all materials and equipment needed to support and achieve the work described above.
4. All equipment necessary to perform the work shall be provided by the Contractor. The use of Escambia County's equipment and personnel shall not be permitted.
5. The Contractor shall protect the building components and surrounding property from any damage directly or indirectly related to the construction activities and provide all construction barriers required by this work to protect the Contractors and Escambia County's property and personnel.
6. The Contractors bid shall include, but not be limited to, mobilization, safety, overhead equipment, materials installation equipment, personnel, and profit fees to perform the work described.
7. The contractor shall verify all existing conditions referred to in the document and take steps necessary for compliance with the recommendations and specific drawing details.
8. Work shall be limited to normal business hours only, unless prior approval is requested, and granted.
9. Contractor shall be responsible for securing all materials staging areas and permits required to perform the work.
10. Due to the anticipated delay in production, and delivery, of certain construction materials required to complete this project, if manufacturing and delivery of construction materials is greater than 30 days, the Contractor shall provide written notification from the manufacturer and request a change order to the contract time.
11. Construction shall be substantially complete within 30 days and fully complete in 45 days.

***Note - Contractor is encouraged to perform a bid walkthrough of the work area to field measure and verify all documented dimensions and component counts.***

## **EXISTING CONDITIONS**

Hurricane Sally made land fall on Florida's Gulf Coast on September 16, 2020 with maximum sustained winds of 105 mph. This report will focus on the W Street Tax Office - Corrections Relocation building, Pensacola, Florida. This building is located at 6400 North W Street in Pensacola, Florida. This site consists of one (1) story structure with an approximate 13,140 square foot footprint surrounded by a paved parking lot on all sides. There is a free-standing sign structure west of the building that is visible from North W Street.

The damage sustained to the Free-Standing Sign was major as there was ample damage done to the sign structure. The high winds not only removed portions of EIFS wall covering but also damaged the plywood sheathing beneath it. The damaged portions of EIFS need to be removed, and the plywood sheathing reinstalled. Once done, the EIFS wall covering can be reapplied and refinished.

This project shall only repair the free-standing sign. Other damages sustained during Hurricane Sally will be completed under a different contract.

## **WORK DESCRIPTION**

Work includes furnishing all materials, labor, and equipment necessary and required for the completion of the application of roofing as indicated on the construction drawings and/or specified herein. The scope of work includes, but not limited to, the following items:

1. Proper staging of materials. Materials shall arrive onsite in their manufacturers labeling and be kept in a watertight/temperature safe environment prior to installation as per all manufacturers' recommendations that apply.
2. Detach and protect existing electrical lighted signs. Remove the existing damaged EIFS wall covering, plywood sheathing, and damaged structural components.
3. Replace metal framing and treat with a protective coating to prevent future damages.
4. Install plywood sheathing, moisture barrier, PVC corners, polystyrene board, and reinforcement mesh.
5. Install base and finish coat, prepare and coat with elastomeric.
6. Reinstall electrical lighted signs.

## **QUALITY CONTROL**

The individual designated as the job foreman or superintendent must have a minimum of five (5) years' experience in the relevant trade with specific experience and certification from the manufacturer of the approved components. The designated person must be familiar with the Plans and Specifications, and other documents affecting the technical portion of the work. Copies of these documents must be on the job site and available for reference.

Proceed with work only when existing and forecasted weather conditions are favorable to permit a unit of work to be installed in accordance with manufacturers and warranty requirements. Do not expose vulnerable materials or building structure components subject to water or ultraviolet damage in quantities greater than what can be weatherproofed during the same day of exposure.

The Contractor shall establish and maintain an inspection procedure to assure compliance of the work with the plans and specifications.

The Quality Control individual shall provide the Owner and Consultant with daily reports in numerical sequence for all calendar days worked during the project.

The reports shall be transmitted weekly to the Owner and Consultant. Each report should contain a minimum of:

1. Schedule changes and/or weather-related delays that may affect project completion date; start/end time for the day; number, craft, and skill level of workers on site.
2. Compliance of material verification before installation.
3. Inspection of substrates and equipment before application work.
4. Physical condition inspection of all internal components before application work.
5. Other comments or special occurrences.

Any work or material not in compliance with the plans, specifications, and change orders shall be marked and immediately reported to the County Construction Manager and removed from the project.

#### **QUALITY ASSURANCE -**

The contractor shall be responsible for providing the materials manufacturer representative to observe the roof at substantial completion inspection.

#### **END OF SECTION**