

City of
SHELBYVILLE
Tennessee

April 12, 2016

REQUEST FOR PROPOSALS

The City of Shelbyville is requesting proposals for **EAST HALLWAY AND POOL CORRIDOR FLOORING PROJECT, INSTALLED at Shelbyville Recreation Center, 220 Tulip Tree Drive, Shelbyville, TN.**

Proposals will be accepted by the City of Shelbyville Purchasing Office, 201 N. Spring St., Shelbyville, TN 37160 or may be mailed to P.O. Box 185, Shelbyville, TN 37162 **until 11:00 A.M. on Thursday, April 28, 2016.** Any proposals should be submitted in sealed envelopes marked **"EAST HALLWAY AND POOL CORRIDOR FLOORING PROJECT, INSTALLED at Shelbyville Recreation Center"**. Any proposals received after the scheduled closing time for receipt of proposals will be returned to the bidder unopened.

Proposals will be opened at public meeting of council appointed bid committee on Thursday, April 28, 2016 at 11:00 A.M. at City Hall, 201 N. Spring Street. Award of the proposal will be made at the next scheduled City Council Meeting (May 12, 2016) at the Shelbyville City Hall Annex.

MINIMUM SPECIFICATIONS:

Scope: To improve the flooring of the east hallway and pool corridor at the Shelbyville Recreation Center with epoxy quartz flooring and stained concrete as detailed below.

Epoxy quartz flooring:

- 1) **Entrances to locker room, East hallway (approximately 270 square feet)**
 - **Remove existing tile flooring, glue and residue**
 - **Grind the concrete surface and apply epoxy quartz flooring according to the**

manufacturer's specifications to match the color and product of the existing pool corridor

- Flooring is to have an aggressive finish to reduce slipping
- Owner will approve the finish texture
- Deco-Tread Series 222 by TNEMEC or approved equal

2) Pool corridor
(approximately 285 square feet)

- Prepare the existing epoxy quartz finish in the corridor to reapply same with a more aggressive texture to help in preventing slips and falls
- Follow the manufacturer's specifications to prepare the surface and apply the epoxy quartz product
- Owner will approve the finish texture
- Deco-Tread Series 222 by TNEMEC or approved equal

3) Stained concrete (approximately 715 square feet) - from the east hallway outside doorway to a point where the pool corridor hallway door connects to the gym locker rooms:

- Remove existing tile flooring, glue and residue
- Grind the concrete surface
- Apply exterior UV stable acid stain to the exposed concrete
- Apply two clear protective concrete cure and seal topcoats according to the manufacturer's specifications

Option: If needed, include replacement of any damaged/removed integral rolled radius cove base. Should match that of existing cove base currently in the rest of the building (approximately 4")

Proposal is to include all materials and labor necessary to complete project as described. Quality product and workmanship with professional appearance required.

Texture shall be slip resistant. Must meet all applicable NFSI & ASTM standards for area use.

Any reference to name brands in this proposal is for example only. An approved equal will be accepted.

Colors will be finalized with successful bidder after bid award.

Site visit highly recommended. Contact Parks and Recreation Director, Mike Alsup, at 931-684-9780 or Lori Saddler, Purchasing Agent, 931-684-2691.

Project to be completed as soon as possible, but needs to be completed and invoiced by June 24, 2016. Scheduling will be coordinated between Shelbyville Parks and Recreation Director and the successful bidder prior to beginning the project.

Submitted proposal must include:

- Complete product / price description
- Option for cove base
- Specification sheets for products
- Color choices available
- Name and address of company
- Name printed and authorized signature
- Email and contact phone numbers
- List of three references (in Middle TN if available)
- Payment terms
- Estimate of installation date
- Warranty information

Successful bidder must carry commercial liability insurance and worker's compensation insurance. A current business license is also required. Proof of insurance will be required of successful bidder before project begins.

All products shall be used by successful bidder according to manufacturer recommendations.

Project must be completed to the satisfaction of Shelbyville Recreation Center staff before final payment will be made.

Please note any variations to these requirements on submitted proposal.

Vendors may submit more than one proposal.

Vendor selection will be based upon the best offer deemed acceptable by the City of Shelbyville's council appointed bid committee and City Council. Proposal to all or part of the RFP indicates a willingness to supply part or all of the proposal. The City of Shelbyville reserves the right to reject any and all proposals.

All bidders must comply with A.D.A. guidelines if required.

All bidders must be in compliance with Title VI, Civil Rights Act of 1964, which specifies that: No person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under a program or activity receiving federal financial assistance from the Department of Transportation or the U. S. Department of Justice.

The City of Shelbyville is subject to the Open Records Act, TCA 10-7-501, et. Seq. Bidders are advised that all documents submitted on behalf of this invitation to bid shall be open to the public for viewing and inspection.

The City of Shelbyville will fulfill Public Records Requests in compliance with Tennessee Open Records Act.

Failure on the part of the bidder to comply with all instructions herein may result in bid rejection.

Lori Saddler
Purchasing Agent