

**PURCHASING DEPARTMENT
101 EAST 11TH STREET
CITY HALL
SUITE G13
CHATTANOOGA, TENNESSEE
37402**

Request for Bid (RFB) for the City of Chattanooga, Tennessee

*Proposals will be received at 101 East 11th Street, Suite G13,
Chattanooga, TN 37402 until 2:00 P.M., EST. on October 3, 2019*

**Requisition / Bid No.: R186727 / 305655
Ordering Dept.: Facilities Management Division, Public Works
Buyer & E-mail: Mark McKeel mmckeel@chattanooga.gov**

Items Being Purchased: Swimming Pool Chemicals for City Pools

*****REQUEST FOR QUOTES MUST BE RECEIVED***
2:00 P.M., EST on October 3, 2019**

**The City of Chattanooga reserves the right to reject any and/or all proposals,
waive any informalities in the proposals received, and to accept any proposal
which in its opinion may be for the best interest of the City.**

**The City of Chattanooga will be non-discriminatory in the purchase of all goods
and services on the basis of race, color or national origin.**

**The City's Standard Terms and Conditions may be found on website:
<http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>**

Note: ALL BIDS MUST BE SIGNED

All proposals received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Offeror acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Company Name: _____

Mailing Address: _____

City & Zip Code: _____

Phone/Toll Free No.: _____

Fax No.: _____

E-Mail Address: _____

Contact Person: _____

Company Title: _____

Signature: _____

BID SOLICITATION



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

BID OPENING DATE AND TIME:
 03-OCT-19 at 2:00 PM

BID NUMBER: 305655

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
Requisition / Bid# No.: 186727 / 305655 Ordering Dept.: Facilities Management Division, Public Works Buyer: Mark McKeel Phone No.: 423-643-7236 Items Being Purchased: Swimming Pool Chemicals per specifications ATTACHMENTS: 1. Specification w/Photo (3 pages) 2. Affirmative Action Plan (2 pages) 3. Iran Divestment Act (1 page) 4. No Contact / No Advocacy Notice (1 page) City of Chattanooga (COC) Terms and Conditions posted on Website http://www.chattanooga.gov/purchasing/standard-terms-and-conditions If you can't download call buyer for a copy. This Shall Be A twelve (12) Month Blanket Contract To Supply Swimming Pool Chemicals to Facilities Management for the City of Chattanooga. The Contract Term May Be Renewed For An Additional Two (2) Twelve (12) Months Term Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein. QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT. *** BID MUST BE RECEIVED NO LATER THAN *** *** 2:00 PM EST ON OCTOBER 3, 2019 *** PLEASE SUBMIT BIDS IN DUPLICATE INDICATING BID NUMBER (305655) ON OUTSIDE PACKAGING PLEASE DO NOT EMAIL BIDS **** Vendor Shall Hold Prices Firm for First (1st) Year of Contract **** Price Escalation Clause: If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments. NOTE: ALL BIDS MUST BE SIGNED All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated. Any manufacturer's names, trade names, brand names, or catalog numbers used in the					

BID SOLICITATION



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City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
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specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item.

The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.

The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.

**** NOTE ****
 PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:

Company Name _____

Address _____

Phone/Toll-Free No. _____

Fax No. _____

eMail Address _____

Contact Person's Name _____

Estimated Delivery _____

Minority-Owned Business _____ Small Business _____ Veteran _____

Minority Woman-Owned Business _____ Disabled Veteran _____

Woman-Owned Business _____

**** ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION ****

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

The City is Exempt from all Federal and State Tax.
 Bids will be received at the above mentioned address.

TERMS OF PAYMENT: _____

TELEPHONE NUMBER: _____

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

COMPANY: _____

SIGNATURE: _____

NAME AND TITLE: _____

BID SOLICITATION



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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
2	Sodium Hypochlorite; 12.5 - 15% Solution, CAS No. 7681-52-9, Liquid, per 55 gallon drum	10000	Drum	_____	_____
3	Sodium Hypochlorite; 12.5 - 15% Solution, CAS No. 7681-52-9	10000	Gallon	_____	_____
4	Hydrochloric Acid; 31.45% (Muriatic Acid), CAS No. 7647-01-0, per 15 gallon carboy	100	Gallon	_____	_____
5	Cyanuric Acid; 90 - 100%, CAS No. 108-80-5, Powder or Granular, per 50 lb drum	700	Pound	_____	_____
6	Sodium Thiosulfate; CAS No. 10102-17-7, Granular, per 50 lb bag	100	Pound	_____	_____
7	Calcium Chloride; 82 - 87%, CAS No. 10043-52-4, Flake, per 50 lb bag	10000	Pound	_____	_____
8	Sodium Bicarbonate; 100%, CAS No. 144-55-8, Powder, per 50 lb bag	100	Pound	_____	_____
9	Soda Ash; 100% (Sodium Carbonate), CAS No. 497-19-8, Granular, per 50 lb bag	100	Pound	_____	_____
10	Carbon Dioxide; 100%, CAS No. 124-38-9, Liquid, per 180 Liter Cylinder w/gas use valve	50	Each	_____	_____
11	Swimming Pool Chemicals not Listed; Cost plus _____ % Markup		Each	_____	_____

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TERMS OF PAYMENT: _____
TELEPHONE NUMBER: _____

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COMPANY: _____
SIGNATURE: _____
NAME AND TITLE: _____

Bid Sheet & Specifications for City of Chattanooga

Swimming Pool Chemicals

Products to be Used:

1. Sodium Hypochlorite 12.5-15% Solution, CAS No. 7681-52-9, Liquid, per 55 gal. drum
2. Sodium Hypochlorite 12.5-15% Solution, CAS No. 7681-52-9, Liquid, per gal. bulk delivery
3. Hydrochloric Acid 31.45% (Muriatic Acid), CAS No. 7647-01-0, per 15 gal. carboy
4. Cyanuric Acid 90-100%, CAS No. 108-80-5, Powder or Granular, per 50 lb. drum
5. Sodium Thiosulfate, CAS No. 10102-17-7, Granular, per 50 lb. bag
6. Calcium Chloride 82-87%, CAS No. 10043-52-4, Flake, per 50 lb. bag.
7. Sodium Bicarbonate 100%, CAS No. 144-55-8, Powder, per 50 lb. bag
8. Soda Ash 100% (Sodium Carbonate), CAS No. 497-19-8, Granular, per 50 lb. bag
9. Carbon Dioxide, 100%, CAS No. 124-38-9, Liquid, per 180 Liter Cylinder w/gas use valve
10. Swimming Pool Chemicals not Listed (Percentage Markup)

Specifications:

1. Vendor shall, upon request, make available to the City, SDS sheets for all swimming pool chemicals provided under this contract.
2. All product delivered shall be in the concentrations, physical form, and unit quantities as specified above at the time of delivery. Product that is found at the time of delivery to be out of compliance due to age (degradation), storage conditions, evaporation/sublimation, etc. shall be immediately removed by the vendor and replaced within the next business day or earlier at no additional charge to the City.
3. All product delivered, with the exception of bulk sodium hypochlorite solution shall be delivered in the original containers in good condition and with all required identification and safety labels intact and legible. Containers including bags, drums, etc. that become damaged, torn or show signs of leaking during transport shall not be delivered, but shall be replaced with good stock within the next business day or earlier.
4. The vendor must be able to bulk deliver the sodium hypochlorite solution and pump the product via hose to the City chemical storage tanks for a distance of at least 100 feet. Chemical delivery pump, hose, and all required safety devices, dead-man valves, etc. shall be in good working order and installed as required for the safe dispensing of the product without spillage.
5. During summer months (May – August), bulk sodium hypochlorite solution will be ordered approximately weekly due to increased demand from our outdoor pools. Product must be available upon ordering each week.
6. There can be no delivery minimums on product and bulk deliveries of sodium hypochlorite shall be at actual quantity delivered up to the amount ordered without a restocking fee for any quantity that will not fit in the storage tank (top-up service).
7. Delivery vehicle and vendor's delivery employees shall be capable of making deliveries (without a loading dock) to a specified chemical storage location (typically within the pool pump room) at all locations listed below and for all products listed without assistance from City personnel.
8. Delivery vehicle GVW (including bulk delivery truck) cannot be over 25 Tons (50,000 lbs) due to weight restrictions on vehicular access to the pools.
9. No fuel surcharges shall be applied to deliveries.

Swimming Pool Locations:

Brainerd Recreation Center (Indoor Pool)
1010 North Moore Road
Chattanooga, TN 37411

Carver Recreation Center
600 North Orchard Knob Street
Chattanooga, TN 37406

South Chattanooga Recreation Center (Indoor Pool)
1151 West 40th Street
Chattanooga, TN 37409

Warner Park Pool and Splash Park
1254 East 3rd Street
Chattanooga, TN 37404

CAUTION
UNDERGROUND
STRUCTURE
MAX GVW=25 TONS



Affirmative Action Plan

The City of Chattanooga is an equal opportunity employer and during the performance of this Contract, the Contractor agrees to abide by the equal opportunity goals of the City of Chattanooga as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and the employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or handicap.
3. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. In all construction contracts or subcontracts in excess of \$10,000 to be performed for the City of Chattanooga, any contractor and/or subcontractor is further required to file in duplicate within ten (10) days of being notified that it is the lowest responsible bidder, an affirmative action plan with the EEO Director of the City of Chattanooga. This plan shall state the Contractor's goals for minority and women utilization as a percentage of the work force on this project.
5. This Plan or any attachments thereto shall further provide a list of all employees annotated by job function, race, and sex who are expected to be utilized on this project. This plan or attachment thereto shall further describe the methods by which the Contractor or Subcontractor will utilize to make good faith efforts at providing employment opportunities for minorities and women.

During the term of this contract, the Contractor upon request of the City, will make available for inspection by the City of Chattanooga copies of payroll records, personnel documents and similar records or documents that may be used to verify the Contractor's compliance with these Equal Opportunity provisions.

6. The Contractor will include the portion of the sentence immediately preceding paragraph 1 and the provisions of paragraphs 1 through 6 in every subcontract so that such provisions will be requested of each subcontractor. The Contractor agrees to notify the City of Chattanooga of any subcontractor who refuses or fails to comply with these equal opportunity provisions. Any failure or refusal to comply with these provisions the Contractor and/or Subcontractor shall be a breach of this contract.

(Signature of Contractor)

(Title and Name of Construction Company)

(Date)

Chapter No. 817 (HB0261/SB0377). "Iran Divestment Act" enacted.
Vendor Disclosure and Acknowledgement

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.

(SIGNED) _____

(PRINTED NAME) _____

(BUSINESS NAME) _____

(DATE) _____

For further information, please see website:

https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106,_Iran_Divestment_Act-July.pdf

No Contact/No Advocacy Affidavit

City of Chattanooga
Purchasing Division

For Submission with Sealed RFP, RFQ, Sealed Bid Responses:

State of _____

County of _____

_____ (agent name), being first duly sworn, deposes and says that:

(1) He/She is the owner, partner, officer, representative, or agent of _____
_____ (business name), the Submitter of the attached sealed solicitation
response to Solicitation # _____;

(2) _____ (agent name) swears or affirms that the Submitter
has taken notice, and will abide by the following No Contact and No Advocacy clauses:

NO CONTACT POLICY: After the posting of this solicitation, a potential submitter is prohibited from directly or indirectly contacting any City of Chattanooga representative concerning the subject matter of this solicitation, unless such contact is made with the Purchasing Division.

NO ADVOCATING POLICY: To ensure the integrity of the review and evaluation process, companies and/or individuals submitting sealed solicitation responses, as well as those persons and/or companies formally/informally representing such submitters, may not directly or indirectly lobby or advocate to any City of Chattanooga representative.

Any business entity and/or individual that does not comply with the No Contact and No Advocating policies may be subject to the rejection or disqualification of its solicitation response from consideration.

Submitter Signature:

Printed Name:

Title: _____

Subscribed and sworn to before me this _____ day of _____, 2_____.

Notary Public: _____

My commission expires: _____