



City of Wilson

Fall 2022 CWSRF

Stormwater AIA Grant Application

APPLICATION

September 27, 2022

Prepared by:

Kyle F. Manning, PE

Assistant Director of Public Works/City Engineer

City of Wilson



**North Carolina Department of Environmental Quality
Division of Water Infrastructure
Application for Funding**



(Last updated: July 2022)

1. General Information

Applicant Name City of Wilson	County Wilson	Unique Entity Identifier (UEI) PBMCBC55K928
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Project Name Stormwater Asset Inventory and Condition Assessment	Federal Tax ID # 56-6000240	PWSID or NPDES # (if applicable) N/A
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Applicant Type <input checked="" type="checkbox"/> Municipality <input type="checkbox"/> County <input type="checkbox"/> Water and Sewer District <input type="checkbox"/> Water and Sewer Authority <input type="checkbox"/> Sanitary District <input type="checkbox"/> Non-Profit Water Corporation <input type="checkbox"/> Council of Government or Non-Profit Entity Partnering with Municipality or County for LASII Stormwater Project <input type="checkbox"/> Other (Specify:)	<p align="center">Funding Amount Requested \$400,000</p> <hr/> <p align="center">Total Project Cost \$400,000</p>
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Funding Type(s) Requested

Drinking Water or Wastewater Planning <input type="checkbox"/> Asset Inventory and Assessment (AIA) <input type="checkbox"/> Merger/Regionalization Feasibility (MRF) Study <input type="checkbox"/> Pre-Construction Planning Grant (without construction) <input checked="" type="checkbox"/> Stormwater Planning Grant (LASII) <input type="checkbox"/> Develop and Implement a New Stormwater Utility (LASII)	Construction Project <input type="checkbox"/> Drinking Water <input type="checkbox"/> Wastewater <input type="checkbox"/> CWSRF Green Project: stream restoration, stormwater SCM, reclaimed water <input type="checkbox"/> CDBG-Infrastructure (CDBG-I) <input type="checkbox"/> Stormwater Construction (LASII)
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CDBG-I only:	
LMI Determination Method:	LMI Percentage:
<input type="checkbox"/> ACS <input type="checkbox"/> Survey	

Acceptance of Funding Offer (for Construction Projects only)
 These questions will be used to identify the best funding fit. Funding from the American Rescue Plan Act (ARPA) and CDBG-I is available as grants, and principal forgiveness is available from the State Revolving Funds.

- I am willing to accept funding that includes federal conditions. Yes No
- I will only accept a funding offer (loan and/or grant) if a minimum of \$0 is offered as a grant or principal forgiveness. *Enter \$0 if you are willing to accept a loan offer with no grant or principal forgiveness.*
- Because of the potential hardship related to a State Revolving Fund and/or State Reserve Program loan, this application seeks to replace the \$ loan awarded to the Insert Project Name (Insert project number) with grant funding. *Note: loans that have already received disbursements are not eligible.*

2. Drinking Water and Wastewater System Parameters (Not applicable for stormwater projects)

Residential Sewer Connections N/A	Residential Water Connections N/A
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Non-Residential Sewer Connections N/A	Non-Residential Water Connections N/A
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Monthly Sewer Bill per 5,000 gallons N/A	Monthly Water Bill per 5,000 gallons N/A
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Percentage of Utility Bills Collected and Rate Increase Percentages

Year	Percentage of Utility Bills Collected	Rate Increase Percentage
N/A	N/A	N/A

3. Applicant Contact Information

Authorized Representative Name: W.T. Bass, IV

Authorized Representative Title: Public Works Director

Mailing Address Line 1: PO Box 10

Mailing Address Line 2:

City: Wilson

State: NC

Zip Code: 27893

Physical Address Line 1:

Physical Address Line 2:

Physical Address City:

Physical Address State:

Physical Address Zip Code:

Phone Number: 252-399-2467

Email Address: bbass@wilsonnc.org

4. Application Preparer Contact Information

Firm Name: City of Wilson

Contact Name: Kyle Manning

Mailing Address Line 1: PO Box 10

Mailing Address Line 2:

City: Wilson

State: NC

Zip Code: 27893

Physical Address Line 1:

Physical Address Line 2:

Physical Address City:

Physical Address State:

Physical Address Zip Code:

Phone Number: 252-296-3416

Email Address: kmanning@wilsonnc.org

5. Engineer Contact Information

Is the engineering firm different from the application preparer? Yes No

Engineering Firm Name:

Contact Name:

Mailing Address 1:

Mailing Address 2:

City:

State:

Zip Code:

Physical Address Line 1:

Physical Address Line 2:

Physical Address City:

Physical Address State:

Physical Address Zip Code:

Phone Number:

Email Address:

6. Project Description (see Instructions)

The City of Wilson will conduct a stormwater asset inventory and asset condition assessment, develop a stormwater infrastructure operation and maintenance plan, and further refine the existing stormwater capital improvement plan. The asset inventory and asset condition assessment will focus in downtown Wilson as this area has the least reliable data within GIS due to age of infrastructure.

Estimated number of new connections served by Drinking Water or Wastewater construction project: N/A

For Drinking Water and Wastewater Construction, CDBG-I, CWSRF Green Projects, Pre-Construction Planning Grants:

- The proposed project is a result of an Asset Inventory and Assessment grant previously awarded by the Division.
- The proposed project is a result of a Merger / Regionalization Feasibility Study grant previously awarded by the Division.
- None of the above.

7. Additional Information for Consideration

N/A

8a. Project Budget for All Construction Projects and Drinking Water/Wastewater Pre-Construction Planning Grants only. Do not use for AIA, MRF, Stormwater Planning Grant (LASII), or Develop and Implement a New Stormwater Utility (LASII) projects.

1. Drinking Water/Wastewater: Costs for portions of the project that will fulfill the requirements related to rehabilitating or replacing waterlines, old infrastructure, lead service lines (DW/WW Priority Rating System Line Items 1.C, 1.C.1 or 1.D.1) must be labeled and shown separately to successfully claim points.
2. Stormwater: Costs for stormwater quality project components and costs for stormwater quantity project components (Stormwater Priority Rating System Line Items 1.A or 1.C), must be labeled and shown separately to successfully claim points.
3. All: Costs for portions of the project that will benefit disadvantaged areas (DW/WW Priority Rating System Line Items 1.E or 4.D, Stormwater Priority Rating System Line Item 4.C) must be labeled and shown separately to successfully claim points.
4. Add additional lines as needed.

Indicate construction costs by line item (e.g., linear feet of different-sized lines, each type of stormwater control measure, each stream restoration/enhancement/stabilization reach). Include a more detailed construction cost budget if needed.	Division Funding Requested	Other Secured Funding Source(s)	Total Cost Amount
<u>Construction Costs</u>			
<i>Contingency (10% of construction costs):</i>			
<i>Construction Subtotal:</i>			
<u>Engineering Costs</u>			
Engineering Design			
Permitting			
Land Surveying Costs			
Other:			
<i>Engineering Subtotal:</i>			
<u>Administration Costs</u>			
Planning (pre-construction costs)			
Easement Preparation			
Engineering Report Preparation			
Environmental Documentation Preparation (if applicable)			
Legal Costs			
Compensation for Water/Wastewater Connection Fees and System Development Fees that will not be charged after connecting residences in disadvantaged areas (if applicable)			
Project Funding Administration (if applicable)			
Other:			
<i>Administration Subtotal:</i>			
TOTAL PROJECT COST:			
<p>A Professional Engineer signature and seal for the estimate <u>must be provided</u> in the space to the right for the application to be considered complete.</p>			

8b. Project Budget for AIA and MRF Grants, and Training and/or Rate Study Components to Drinking Water or Wastewater Projects. Do not use for Pre-Construction Planning Grants, or any type of LASII Stormwater project.	
Add additional lines as needed.	
	Division Funding Requested
TOTAL DIVISION FUNDING REQUESTED:	

8c. Project Budget for Stormwater Planning Grant (LASII) and Grant to Develop and Implement a New Stormwater Utility (LASII). Do not use for any other project type, including stormwater construction (LASII).	
1. If the application includes a request for funds to both Develop and Implement a New Stormwater Utility and other Stormwater Planning work, the budget shown below must be labeled and shown separately.	
2. Add additional lines as needed.	
	Division Funding Requested
Development of Asset Inventory and Asset Condition Assessment	\$325,000
Development of Stormwater Infrastructure Operation and Maintenance Plan	\$50,000
Refinement of Stormwater Capital Improvement Plan	\$25,000
TOTAL DIVISION FUNDING REQUESTED FOR STORMWATER PLANNING GRANT (LASII):	
TOTAL DIVISION FUNDING REQUESTED TO DEVELOP AND IMPLEMENT A NEW STORMWATER UTILITY (LASII):	

Certification by Authorized Representative

The attached statements and exhibits are hereby made part of this application, and the undersigned representative of the Applicant certifies that the information in this application and the attached statements and exhibits are true, correct, and complete to the best of his/her knowledge and belief. By initialing each item and signature at the end of this application, he/she further certifies that:

- WTB
- WTB
- WTB
- WTB
- WTB
- WTB
- WTB
- n/a
- n/a
- n/a
- WTB
1. as Authorized Representative, he/she has been authorized to file this application by formal action of the governing body;
 2. the governing body agrees to provide for proper short-term and long-term maintenance and operation of the approved project after its completion;
 3. the Applicant has substantially complied with or will comply with all federal, state, and local laws, rules, and regulations and ordinances as applicable to this project;
 4. the Applicant will adopt and place into effect on or before the completion of the project a schedule of fees and charges which will provide for the adequate and proper operation, maintenance, and administration and repayment of all principal and interest on loans (if applicable) of the project [if not applicable, initial "N/A"];
 5. the Applicant has followed proper accounting and fiscal reporting procedures, as evidenced by the Applicant's most recent audit report, and that the Applicant is in substantial compliance with provision of the general fiscal control laws of the State;
 6. the Project Budget for all construction projects and pre-construction planning grants provided in this application form (Section 8a, if applicable) includes all funding requested from all sources of funding proposed for this project;
 7. the City of Wilson, North Carolina is organized and chartered under the laws of North Carolina, or the special purpose unit of local government is incorporated under the laws of North Carolina. All officials and employees are aware of, and in full compliance with NCGS 14-234, "Public officers or employees benefiting from public contracts; exceptions." (For units of local government only. All others should initial "N/A");
 8. the Applicant acknowledges that all loans and Viable Utility Reserve grants are subject to approval by the Local Government Commission (not applicable for CDBG-I or stormwater projects);
 9. the Applicant acknowledges that if the application is for a drinking water or wastewater project and any one of the local government units involved in the project is designated as distressed by the State Water Infrastructure Authority and the Local Government Commission, the local government unit(s) must complete the viable utility requirements in NCGS 159G-45(b) by conducting an asset assessment and rate study, participate in a training program, and develop a short-term and long-term action plan considering infrastructure repair, maintenance, and management, continuing education, and long-term financial management plan. Additional conditions may be imposed on the local government(s) designated as distressed by the State Water Infrastructure Authority and/or the Local Government Commission. (Initial "N/A" if does not apply to project type or all local governments involved in the project).
 10. the Applicant acknowledges that, in accordance with G.S. 120-157.2, for local government debt to be issued greater than \$1,000,000, the local government must report to Committee Chairs, Committee Assistant, and the Fiscal Research Division of the General Assembly at least 45 days prior to presentation before the Local Government Commission (For units of local government only. All others, and CDBG-I and stormwater (LASII) applicants should initial "N/A"); and
 11. if the Applicant receives a grant with American Rescue Plan Act (ARPA) State Fiscal Recovery Funds, the Applicant acknowledges and accepts the following conditions:
 - a) all ARPA project funds must be reimbursed by December 31, 2026;
 - b) project funds will not be used to pay existing debt or as a match for other federal funds;
 - c) if the project is also funded with other federal funds, the federal requirements of the other funds will apply to the ARPA funds; and
 - d) for projects receiving ten million dollars or more in ARPA funding: recipients must certify or provide plans and reports meeting federal requirements on reporting on prevailing wage rates, project labor agreements, and related information as specified in the U.S. Treasury's [Compliance and Reporting Guidance for the State and Local Fiscal Recovery Funds](#).

Completeness Checklist

In addition to this application, the following items must be included in the application package to be eligible or to successfully claim priority points. **Failure to include or properly document an item marked with * will result in an incomplete and ineligible application which will not be considered for funding.** Please initial that each item is included in this submittal. If not applicable for the project, please initial "N/A".

- WTB Resolution by Governing Body of Applicant with Certification by Recording Officer * †
- n/a Resolution by Governing Body of Applicant to Develop and Implement a Stormwater Utility with a Stormwater Enterprise Fund * † [for 'Develop and Implement a New Stormwater Utility' project only; *replaces* "Resolution by Governing Body of Applicant with Certification by Recording Officer" above]
- WTB Comprehensive Narrative to Claim Points in the Priority Rating System *
- WTB Documentation to Support the Comprehensive Narratives, including maps or images as needed
- n/a Applicable Priority Rating System Form to Claim Points † [for Construction Projects and Pre-Construction Planning Grants only]
- n/a Affordability Calculator † or handwritten affordability calculations [not applicable to CDBG-I, AIA, MRF, or stormwater projects (LASII)]
- n/a Fund Transfer Certification with appropriate box checked * † [not applicable to CDBG-I or stormwater projects (LASII)]
- n/a Water & Sewer Financial Information Form † [not applicable to stormwater projects (LASII)]
- n/a Commitment of Other Funds Form, Low to Moderate Income Documentation, and Federal Compliance Documents* † [for CDBG-I applications only]
- WTB Stormwater Entity Eligibility Certification Form * † [for stormwater projects (LASII) only]
- n/a Current rate sheets and NC Water & Sewer Rate Form† in effect on application deadline (for both water and sewer if the utility provides both water and sewer, or for water or sewer depending on the utility service) [not applicable to stormwater projects (LASII)]
- WTB Current stormwater fees in effect on application deadline [for stormwater projects (LASII) only if fees apply]
- n/a PE Seal on Project Budget * [for Construction Projects and Pre-Construction Planning Grants only]

* Required in the application package. Failure to include or properly document will result in an incomplete and ineligible application which will not be considered for funding.

† Forms and templates are available separately on the [Division's application webpage](#).

Submittal Information

All application packages must be submitted electronically at <https://edocs.deq.nc.gov/Forms/OPA-ARPA>

See Instructions on completing the form online.

Online submittal of the application package is sufficient for all applications, except for CDBG-Infrastructure applications.

For CDBG-Infrastructure applications only: in addition to submitting the application package electronically at the link above, you must send one (1) original hard copy* of the application package to:

Mailing Address† (US Postal Service only)

Division of Water Infrastructure
1633 Mail Service Center
Raleigh, NC 27699-1633

Physical Address (FedEx, UPS)‡

Division of Water Infrastructure – 8th Floor, Archdale Building
512 North Salisbury Street
Raleigh, NC 27604
919.707.9160

* Provide a hard copy that is bound (e.g., report cover with fasteners, plastic report combs, spiral or 3-ring binders). No paper clips, staples or binder clasps.

† Please allow two weeks for delivery if mailing via the US Postal Service.

‡ For all courier services, please use the physical address, as having a courier deliver to the mailing address will delay package delivery.

Application Signature

**Original signature is required for the application.
Application with no signature is incomplete and ineligible for consideration.**

SIGNATURE OF AUTHORIZED REPRESENTATIVE

W.T. Bass, IV
TYPED NAME

Director of Public Works
TYPED TITLE

9/26/22
DATE