

OWNER:	Anthony and Gloria Gaston	JOB #:	NED S-R-2020-17
ADDRESS:	9 N. Srant Drive	DATE PREPARED:	07/20/20
	Pensacola, Florida 32506	OPENING DATE:	07/24/20
PHONE:	850-456-1238	CLOSING DATE:	08/07/20
		CLOSING TIME:	12:00 noon

<div style="display: flex; align-items: center;"> \$ <div style="flex-grow: 1; text-align: center;"> TOTAL JOB COST </div> </div>	<div style="text-align: center;"> CONTRACTOR'S SIGNATURE </div>
<div style="display: flex; align-items: center;"> <div style="flex-grow: 1;"> BID OPENING DATE: </div> <div style="border-bottom: 1px solid black; width: 150px; margin-left: 10px;"></div> </div>	<div style="text-align: center;"> TITLE </div>
<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"> <input type="checkbox"/> ACCEPTED </div> <div style="text-align: center;"> <input type="checkbox"/> REJECTED </div> </div>	<div style="text-align: center;"> FIRM </div>
<div style="text-align: center;"> BID COMMITTEE REPRESENTATIVE </div>	<div style="text-align: center;"> FIRM PHONE NUMBER </div>

Mandatory on Site Pre-Bid Conference: Friday, July 31, 2020 at 8:30 a.m.

INSTRUCTIONS TO BIDDERS

Complete and submit COVER SHEET AND ALL NUMBERED PAGES OF SPECIFICATIONS with signature of Contractor, bid price, and itemized pricing. Bid submissions will be accepted online via Vendor Registry or Hand-delivery. Hand-delivery of sealed bids may be accepted by appointment only and must be in a sealed envelope and delivered to Neighborhood Enterprise Division Office, 221 Palafox Place (Ernie Lee Magaha Government Building), Suite 200, Pensacola, FL 32502. NO email or fax submissions will be accepted. All bids must be received by the published deadline.

The bids will be opened by the Bid Committee and bid will be awarded based upon the lowest eligible bidder with the most reasonable combined bid for the work specified. Bids \$25,000 or over must be approved by the Board of County Commissioners prior to award of contract. Itemized pricing may be used for negotiation in the event of a change in the scope of work as described within the Specifications.

Labor, overhead, permits, insurance, and profit must be included into each itemized price and not listed as a separate itemized price or listed under "miscellaneous." Non-compliance will result in rejection of bid.

All repair work performed must be inspected (rough and final) and conform to County Ordinances, State Laws, and Florida Building Code.

The Contractor is responsible for proper reattachment/hook-up of any/all of the following that apply: appliances, existing coaxial cable, telephone and interface, electric, water, and sewage.

HOMEOWNER'S RESPONSIBILITIES AND OBLIGATIONS

The Homeowner is responsible for maintaining existing utilities for the Contractor's use during the rehabilitation period.

The Homeowner is responsible for the removal of all belongings/furnishings from the designated work areas prior to the start date. The Contractor is not responsible for removal of Homeowner's trash and/or discarded belongings or furnishings.

PAYMENT SCHEDULE

Payment will be lump sum at project completion for bids \$15,000.00 and under. For bids over \$15,000.00, contractor will be eligible for a 40% draw once all required permit applications are in place and 50% of the work is completed as determined by the itemized costs for the job.

The Contractor will be eligible for Final Payment after the following conditions have been fulfilled:

- Completion of Write-Up
- Inspection/Sign-off by Building Inspections and/or Health Department
- Acceptance by the Homeowner (Homeowner's Release & Warranty)
- Warranty Paper provided to the Homeowner
- Premises free from all construction debris
- Submission of RRP Checklist Form & Contractor's Final Affidavit
- Original Invoice from Contractor
- Surety's Consent to Final Payment if applicable

COMPLETION DATE

There is a THIRTY (30) day time limit on each rehabilitation job. For every day worked in excess of the THIRTY day contract period, a FIFTY DOLLAR (\$50.00) per day penalty will be assessed.

ESCAMBIA COUNTY NEIGHBORHOOD ENTERPRISE DIVISION

HOUSING REPAIR PROGRAMS

CONTRACTOR REQUIREMENTS

If your firm is awarded the bid for housing repair (SHIP or HUD programs), the following items must be current and on file in order to issue a Purchase Order.

- *Current W9 (less than one year old).
- *County Vendor Information sheet (less than one year old).
- *Worker's Compensation as required by State Law **OR** exemption form.
- *Commercial General Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.
- *Automobile Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.

GL and Auto Liability Certificates must state the following under the Additional Interest:

Escambia County
C/O Neighborhood Enterprise Division
221 Palafox Place
Suite 200
Pensacola, FL 32502-5844

All correspondence should be directed to Neighborhood Enterprise Division, 221 Palafox Place, Suite 200, Pensacola, FL 32502 for review.

***For jobs valued at \$25,000 or higher, 100% Performance and Payment Bonds will be required.** Performance and Payment Bond format will be provided.

*Refer to BCC Office of Purchasing Risk Management Guidelines Procedure No: PP-180 (Performance and Payment Bonds) and PP-185 (Risk Management Guidelines) for further details.
[<http://www.myescambia.com/business/purchasing-policies-and-procedures>]*

Additionally, Neighborhood Enterprise Division will maintain the following info in the Contractor's file:

- *Contractor may not be federally debarred from participating in programs as per www.sam.gov
- *State registered or State Certified Contractor License
- *Escambia County Competency Board License
- *Escambia County Business/Occupational License
- *EPA RRP Renovator and Firm Certifications

Firms bidding on Lead Based Paint Abatement jobs must also submit proof of Lead Abatement firm certification.

All information must be current at time of award. IF INFORMATION CANNOT BE PRODUCED IN A TIMELY MANNER, THE COUNTY RESERVES THE RIGHT TO AWARD THE BID TO THE NEXT MOST RESPONSIVE BIDDER.

GENERAL:

- The subject Housing Unit was built prior to 1978 and therefore is a “targeted property” under the EPA’s RRP Rule, as some painted surfaces may be disturbed. Therefore, the implementation of “safe work practices” is required along with submittal by the RRP Contractor of “Renovation Recordkeeping Checklist” form
- There is no Federal Funding on this project.

The Homeowner will have the following sample choices, where applicable:

Siding color-1 choice

Cornice Color-1 choice

BATHROOM & CLOSET: 8’x8’ + 2’x3’x8’

Replace ceiling and insulation, detach and reset fixtures as required.

Prep, prime/seal and paint walls and ceilings.

Bathroom & closet total \$ _____

DEN: 28’x14’8”x8’

Remove though wall HVAC unit on the west wall.

Repair walls along the east and north walls.

Replace 20 lineal feet of 1x4 base.

Install insulation in areas of drywall repairs.

Den total \$ _____

REAR ELEVATION: 45’x7’x1+16’x2’x1

Repair framing and sheathing to receive vinyl siding.

Install vinyl siding and associated trim over house wrap and fan fold insulation.

Replace deteriorated soffit and fascia and prep to install vinyl soffit and metal fascia.

Install 45 lineal feet of new aluminum seamless gutter with downpipes.

Rear elevation total \$ _____

LEFT ELEVATION: 28’X4’X1

Install vinyl siding and associated trim over house wrap and fan fold insulation.

Replace deteriorated soffit and fascia and prep to install vinyl soffit and metal fascia.

Left elevation total \$ _____

RIGHT ELEVATION: 28’X4’X1

Install vinyl siding and associated trim over house wrap and fan fold insulation.

Replace deteriorated soffit and fascia and prep to install vinyl soffit and metal fascia.

Install flashing on patio cover at gable.

Right elevation total \$ _____

SHIP Housing Repair Program Specifications
Anthony and Gloria Gaston
9 N. Srant Drive
Pensacola, FL 32506
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FRONT ELEVATION:

Replace deteriorated soffit and fascia and prep to install vinyl soffit and metal fascia.

Front elevation total \$_____

CORNICE SYSTEM:

Install vinyl soffit with metal fascia and frieze on perimeter of house.

Cornice system total \$_____

ELECTRICAL:

Convert electrical panel to breaker panel, bring panel up to Escambia County Code.

Install new hardwired smoke detectors with battery back-up as required per Escambia County Code.

Replace/install GFI's as required by Escambia County Code.

Replace exterior light at rear entry, a 2 bulb motion flood fixture.

Rework exterior wiring to meet Escambia County Code.

Electrical total \$_____

TOTAL JOB COST \$_____
(TO FRONT COVER)