

INVITATION TO BID

OFFICE OF CITY PURCHASING AGENT
P.O. Box 1111
Montgomery, Alabama
July 24, 2019

Gentlemen:

Sealed bids for **FILTERS** will be received by the undersigned until **2:00 P.M. August 13, 2019** in Room 1, Building 1941, 934 North Ripley Street, Montgomery, Alabama 36104 and be opened as soon thereafter as practical. Bids will be publicly opened and read in the Conference Room, Building 1941, 934 North Ripley Street, Montgomery, Alabama. Bids may be hand carried or mailed; however, it is the responsibility of bidders to assure that bids are received not later than 2:00 P.M. on the date indicated above. Bids received after this time will not be considered.

All quotations shall be F.O.B., Montgomery, Alabama and submitted on the attached bid form. Bidders are requested to fill out the Bid Form by typewriter, indelible pencil or ink and to express delivery in number of days. If you cannot furnish any of the items please return the attached Bid Form marked "No Bid".

Any deviation from the specifications shall be noted on a supplementary information page, or pages attached thereto, with the exact nature of the change outlined in sufficient detail. The reason for which deviations were made shall also be included, if not self-explanatory. Failure of a bid to comply with the terms of this paragraph may be cause for its rejection.

Brand names, catalog numbers, weights, etc., are used to indicate levels of quality. If bidding on an item of another brand or manufacturer your bid should be accompanied by brochures or other pertinent literature giving detailed specifications of the item(s) on which you are bidding. Or equal bids received without sufficient literature to determine equal quality will not be considered. Final determinations as to equal quality of substitutions will be made by the using agency and the Finance Department with items not of equal quality being returned collect.

The City of Montgomery reserves the right to award this bid on an all or none basis or item by item and also the right to reject any or all bids and the right to make an award in the best interest of the City of Montgomery.

NO oral, telephonic, telegraph, facsimile proposals, modifications, or ALTERNATE BIDS will be considered. Incomplete bid bonds and unsigned bid forms will be cause for disqualification of a bid.

Questions regarding this solicitation may be directed to telephone number (334) 625-2610, and should be presented prior to bid opening.

Sincerely,


Jane T. Hataway
Purchasing Agent

JTH/kb

Attachments:

1. Bid Form.
2. Filter List.
3. Special Provisions.

BID FORM

Bid No. 11-719

Mrs. Jane T. Hataway
City Purchasing Agent
P.O. Box 1111
Montgomery, Alabama 36101-1111

Dear Mrs. Hataway:

Bid is on _____ filters and my discount for furnishing and stocking filters at the
Automotive Parts Room, Public Works Facility, North Ripley Street, Montgomery, Alabama on an as called for
basis is _____% off of the manufacturers list of jobbers prices.

Brand Name

Prices on bid form are to be shown **BEFORE** discount is applied.

TOTAL LIST PRICE BID: _____

TOTAL BID WITH DISCOUNT: _____

NOTES:

1. The City of Montgomery reserves the right to accept or reject any or all bids within a minimum of 30 days after bids are opened.
2. Discount shall remain firm for the (3) year period of the contract. This contract may be canceled for the convenience of either party, by either party giving sixty (60) days notice to the other party.
3. The City of Montgomery reserves the right to order other types of filters than those listed above as may be needed at the same discount percentage.
4. FOR PURPOSES OF THIS BID THE LOCAL PREFERENCE ZONE WILL BE CONSIDERED THE BOUNDARIES OF THE STANDARD METROPOLITAN AREA (S.M.A.).
5. **DELIVERY:** Delivery shall be made by the successful vendor no later than two and a half (2 1/2) hours after receipt of confirmation order by the City of Montgomery.
6. **UNSIGNED BID FORMS WILL BE CAUSE FOR DISQUALIFICATION OF A BID.**
7. **BID MUST INCLUDE THE ORIGINAL AND ONE (1) COPY. A COPY OF ALL ATTACHMENTS, I.E., CATALOGS, BROCHURES, ETC., MUST ALSO ACCOMPANY DUPLICATE BID.**
8. **SUCCESSFUL BIDDER SHALL BE RESPONSIBLE TO NOTIFY THE CITY OF MONTGOMERY IN THE EVENT OF ANY INCREASE OR DECREASE IN JOBBER PRICES AND SHALL BE RESPONSIBLE TO PROVIDE AN UPDATED PRICE LIST IN THE EVENT OF A CHANGE.**
9. **VENDORS SHALL BID THEIR TOP OR PREMIUM LINE OF FILTERS.**
10. **ATTACHED IS A LIST OF THE FILTERS AND QUANTITIES CURRENTLY USED BY THE CITY OF MONTGOMERY.**
11. **THERE WILL BE A ONE-YEAR BUY BACK PLAN FOR FILTERS (OBSOLETE PARTS).**
12. **VENDOR WILL BE RESPONSIBLE TO KEEP A MINIMUM LEVEL OF THE QUICK MOVING/POPULAR FILTERS IN STOCK.**

I.T.B. NO. 11-719

EST QTY (PER YEAR)	LUBERFINDER# OR EQUAL	UNIT PRICE	EXT PRICE
1	110020-91		
1	3366		
1	3977		
1	3978		
42	7312		
1	9665		
1	26320		
2	83087		
1	84050		
24	84191		
1	84398		
1	106229		
10	1497234		
6	5008414		
1	15739240		
1	65309318		
2	140-1907		
1	140-2897		
1	14-15612-000		
5	151227-91		
4	151228-91		
21	1817677C91		
1	185-8154		
2	1876533C93		
54	1878042C93		
33	1884508C2		
1	222-9020		
1	222-9021		
32	2517298C1		
2	2610749C1		
19	2611236C1		
1	28113-07100		
1	2-9007N-000-0		
1	2-90654-404-0		
1	293-1183		
3	2-94561-104-0		
3	2-94561-106-0		
2	2-94561-113-0		
2	2-94654-100-0		
16	2F1Z9A317AA		
19	3004473C93		
19	3007498C94		
1	380-5840		
1	3824033M1		

I.T.B. NO. 11-719

EST QTY (PER YEAR)	LUBERFINDER# OR EQUAL	UNIT PRICE	EXT PRICE
53	3839141C1		
6	4224811M1		
1	4226599M1		
1	4226708M1		
3	6223537M1		
5	6223618M1		
4	6223619M1		
1	72368G01		
1	90230P		
1	AF1096		
5	AF1300		
1	AF1301		
20	AF1519		
33	AF1615		
2	AF1618		
3	AF1624		
2	AF1695		
4	AF1754		
1	AF178		
4	AF2014		
3	AF2780		
15	AF2782		
28	AF2883		
71	AF2884		
2	AF2962		
4	AF3590		
4	AF3904		
92	AF3955		
6	AF4049		
31	AF5187		
1	AF697		
1	AF7877		
1	AF917		
3	AF974		
4	AFB1603		
32	AH-075-0930-001		
3	AF-075-0953-0019		
4	BALPA30052		
5	BF7681-D		
2	CAF1885P		
42	CAF24005		
3	CAF24006		
7	CAF24016		
17	CV50628		
1	FA1902		

I.T.B. NO. 11-719

EST QTY (PER YEAR)	<u>LUBERFINDER#</u> <u>OR EQUAL</u>	UNIT PRICE	EXT PRICE
11	FD4617		
31	FF63009		
2	FP20		
3	FP251F		
4	FP590F		
1	G1		
38	G1010		
42	G115		
3	G481		
3	G578		
10	G6367		
83	G6593		
4	HH164-32430		
24	L296F		
1	L3546F		
4	L3887F		
3	L4595F		
2	L4596F		
2	L4604F		
1	L4606F		
17	L4615F		
8	L5467FNXL		
1	L549F		
4	L6161F		
2	L6265F		
2	L8557F		
2	L8563F		
4	L8701F		
16	L9684F		
1	LAF122		
1	LAF1246		
5	LAF1275		
2	LAF1544		
18	LAF1646		
6	LAF1680		
1	LAF1793		
1	LAF1834		
1	LAF1835		
4	LAF1846		
13	LAF1848		
4	LAF1869		
14	LAF1878		
55	LAF1988		
1	LAF222		
13	LAF2549		

I.T.B. NO. 11-719

EST QTY (PER YEAR)	<u>LUBERFINDER#</u> <u>OR EQUAL</u>	UNIT PRICE	EXT PRICE
1	LAF2745A		
11	LAF2886		
9	LAF292		
24	LAF2959		
31	LAF3233		
1	LAF3947		
1	LAF3948		
11	LAF4498		
6	LAF4544		
6	LAF4545		
1	LAF503		
9	LAF5114MXM		
2	LAF5932		
3	LAF6102		
9	LAF6116		
3	LAF6265		
19	LAF6663		
4	LAF6902		
1	LAF7640		
3	LAF7797		
1	LAF8082		
1	LAF8083		
4	LAF8114		
2	LAF8143		
5	LAF8148		
2	LAF8149		
9	LAF8195		
1	LAF8225		
8	LAF8388		
7	LAF8690		
38	LAF9099		
4	LAF9102		
5	LAF9332		
16	LAF9410		
1	LAF9538		
25	LAF9545		
5	LFF1000		
23	LFF1003		
2	LFF1537		
5	LFF202		
18	LFF2748		
24	LFF3292		
13	LFF3347		
13	LFF3349		

I.T.B. NO. 11-719

EST QTY (PER YEAR)	<u>LUBERFINDER#</u> <u>OR EQUAL</u>	UNIT PRICE	EXT PRICE
1	LFF3417		
9	LF33358		
3	LFF3521		
2	LFF3536		
7	LFF3553		
40	LFF4783		
1	LFF5		
3	LFF5824B		
29	LFF5849		
10	LFF5851		
8	LFF6776		
2	LFF6816XL		
5	LF8010		
9	LFF8059		
8	LFF8062		
3	LF8063		
3	LFF8215		
7	LFF8957		
1	LFF902		
1	LFH22003		
1	LFH4209		
19	LFH4223		
2	LFH4915		
2	LFH4959		
14	LFH5013		
1	LFH8229		
1	LFH8728		
2	LFH8737		
7	LFP1652		
1	LFP2000C		
19	LFP2051		
40	LFP2160		
2	LFP2230		
5	LFP2244		
11	LFP2285		
24	LFP2286		
3	LFP2292		
29	LFP2999		
31	LFP3000XL		
69	LFP3191XL		
40	LFP4005SC		
7	LFP4005XL		
27	LF449		
20	LFP440F		

I.T.B. NO. 11-719

EST QTY (PER YEAR)	<u>LUBERFINDER#</u> <u>OR EQUAL</u>	UNIT PRICE	EXT PRICE
1	LFP4836		
5	LFP5570		
2	LFP5757		
19	LFP670		
5	LFP780		
2	LFP791		
34	LFP815FN		
33	LFP816FN		
4	LFP8340		
27	LFP9001		
37	LFP9025		
1	LFP925F		
1	LFP928F		
10	LFW4686		
2	LH1145		
7	LH4101		
17	LH4582G		
1	LH8504		
1	LP3985		
4	LP8741		
3	NA-106207		
9	P1130		
14	P611698		
10	P621097		
1	P968		
1	P972		
1	P990		
1	PH10063		
2	PH1218		
26	PH253		
104	PH2808		
3	PH2814		
3	PH2815		
213	PH2835		
33	PH2840		
11	PH2867		
3	PH2876		
8	PH3656		
6	PH400		
24	PH44		
6	PH4403		
3	PH454		
4	PH47		
531	PH500		

I.T.B. NO. 11-719

EST QTY (PER YEAR)	LUBERFINDER# OR EQUAL	UNIT PRICE	EXT PRICE
2	PH51A		
39	PH59		
1	PH7028		
2	PH725		
410	PH820		
3	PH8862		
12	PH8A		
17	R19501		
5	RE508202		
1	VML/S1414		
1	RG4082		
17	SR2000059		
1	TMD20F00400		

SPECIAL PROVISIONS

NO. 1

THE CITY OF MONTGOMERY REQUIRES THAT A BID BOND BY A RELIABLE SURETY COMPANY AUTHORIZED TO DO BUSINESS IN THE STATE OF ALABAMA BE FILED WITH EACH BIDDER'S BID THAT EXCEEDS \$50,000.00. SUCH BOND SHALL BE FOR THE SUM OF FIVE PERCENT (5%) OF THE TOTAL BID. A CASHIERS CHECK PAYABLE TO THE CITY OF MONTGOMERY OR AN IRREVOCABLE LETTER OR CREDIT SHALL ALSO BE ACCEPTABLE.

NO. 2

CITY ORDINANCES MANDATE THAT ANYONE WHO TRANSACTS BUSINESS WITHIN THE CITY LIMITS OF MONTGOMERY BY ONE OR ALL OF THE FOLLOWING SITUATIONS IS SUBJECT TO OBTAIN A CITY BUSINESS LICENSE:

- 1) A physical location within the City.
- 2) A representative of your company calls on customer or solicits business within the City.
- 3) Merchandise is delivered into the City on a vehicle other than by common carrier.

BIDDERS FALLING WITHIN THE ABOVE CATEGORIES WILL BE REQUIRED TO OBTAIN A CITY OF MONTGOMERY BUSINESS LICENSE PRIOR TO ISSUANCE OF A CONTRACT OR PURCHASE ORDER

BUSINESS LICENSE NO. _____

No. 3.

Verification of E-Verify Enrollment in accordance with the Beason-Hammon Act.

SECTION 9

-The attached form should be completed and signed. Attach to it verification of your enrollment in E-Verify.

**RFP/PROCUREMENT STATEMENT OF COMPLIANCE WITH THE BEASON-HAMMON
ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT AS AMENDED**

This form with attachment is to be returned with the response to any RFP or other form of procurement and is to be completed as a condition for the award of any contract, grant, or incentive by the State of Alabama, any political subdivision thereof, or any state-funded entity to a business entity or employer that employs one or more employees within the State of Alabama.

State of _____

County of _____

“As a condition for the award of any contract, grant, or incentive by the state, any political subdivision thereof, or any state-funded entity to a business entity or employer that employs one or more employees within the State of Alabama, I hereby state that in my capacity as _____ (state position) for _____ (state business entity/employer/contractor name) that said business entity/employer/contractor shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama.”

I further assert that said business entity/employer/contractor is enrolled in the E-Verify program if enrollment is not eligible to enroll because of the rules of that program or other factors beyond its control. (ATTACH DOCUMENTATION ESTABLISHING THAT BUSINESS ENTITY/EMPLOYER/CONTRACTOR IS ENROLLED IN THE E-VERIFY PROGRAM)

Signature

ATTACHMENT: VERIFICATION OF E-VERIFY ENROLLMENT.

THIS FORM PROVIDED FOR COMPLIANCE WITH SECTIONS 9 (a) and (b) BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT; CODE OF ALABAMA, SECTIONS 31-13-9 (a) (b).and (c) as amended.

1/3/2013