
	<p align="center"><b>Lancaster County School District</b></p> <p align="center"><i>Amendment #1</i></p>	<p>Solicitation Number 202403          Amendment Issue Date 9/28/2023          Solicitation Issue Date 9/18/2023          Procurement Officer Trevor Hammond, NIGP-CPP, CPPB          Phone (803) 416-8828          E-Mail Address <a href="mailto:procurement@lcsd.k12.sc.us">procurement@lcsd.k12.sc.us</a></p>	
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DESCRIPTION: **Chromebook Replacement Parts, Service, and Repairs**

*The Term "Offer" Means Your "Bid" or "Proposal".*

SUBMIT OFFER BY (Opening Date/Time): **10/5/2023 at 10:00 AM – EST**      See "Deadline for Submission of Offer" provision

QUESTIONS MUST BE RECEIVED BY: **9/28/2023 at 10:00 AM - EST**      See "Questions from Offerors" provision

NUMBER OF COPIES TO BE SUBMITTED: **Three (3) hard copies and One (1) hard copy original**

**Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.**

**SUBMIT YOUR OFFER TO THE FOLLOWING ADDRESS:**

<b>PHYSICAL &amp; MAILING ADDRESS:</b>
Lancaster County School District Attn: Cara Cox 300 South Catawba Street Lancaster, SC 29720 <small>See "Submitting Your Offer" provision</small>

CONFERENCE TYPE: <b>N/A</b> DATE & TIME: <small>(As appropriate, see "Conferences - Pre-Bid/Proposal" &amp; "Site Visit" provisions)</small>		PRE-BID LOCATION: <b>N/A</b>	
AWARD & AMENDMENTS	Award will be posted at the physical address stated above on or about 10/19/2023. The award be posted at the following web address: <a href="https://sites.google.com/lcsd.k12.sc.us/lcsd-procurement/solicitations-awards">https://sites.google.com/lcsd.k12.sc.us/lcsd-procurement/solicitations-awards</a>		
You must submit a signed copy of this form with your offer. By submitting a bid or proposal, you agree to be bound by the terms of the solicitation. You agree to hold your offer open for a minimum of sixty (60) calendar days after the opening date.			
NAME OF OFFEROR <small>(Full legal name of business submitting the offer)</small>		OFFEROR'S TYPE OF ENTITY: <small>(Check one)</small>	
AUTHORIZED SIGNATURE <small>(Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)</small>		<input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Tax exempt corporate entity <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other _____	
TITLE <small>(Business title of person signing above)</small>		<small>(See "Signing your Offer" provision)</small>	
PRINTED NAME <small>(Printed name of person signing above)</small>	DATE SIGNED		
Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, <i>i.e.</i> , a separate corporation, partnership, sole proprietorship, etc.			
STATE OF INCORPORATION <small>(If offeror is a corporation, identify the State of Incorporation.)</small>			
TAXPAYER IDENTIFICATION NO. <small>(See "Taxpayer Identification Number" provision)</small>			

**PAGE TWO**

**(Return Page Two with Your Offer)**

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	Area Code - Number - Extension                      Facsimile
	E-mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
___ Payment Address same as Home Office Address ___ Payment Address same as Notice Address (check only one)	___ Order Address same as Home Office Address ___ Order Address same as Notice Address (check only one)

**ACKNOWLEDGMENT OF AMENDMENTS**  
 Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	___ Calendar Days (%)
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Minority Participation: Are you a SC Certified Minority Vendor: Yes  No ; If yes, SC Certification # \_\_\_\_\_  
 Are you a Non SC Certified Minority Vendor - Yes  No

**PREFERENCES - A NOTICE TO VENDORS:** On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at [www.procurement.sc.gov/preferences](http://www.procurement.sc.gov/preferences). **ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.**

**PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE:** Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

\_\_\_ In-State Office Address same as Home Office Address  
 \_\_\_ In-State Office Address same as Notice Address

***Effective this date, this amendment forms part of the contract documents and modifies the original RFP.***

**Questions from Offerors – Amendment:** The solicitation is amended as provided herein. Information or changes resulting from questions will be shown in a question-and-answer format. All questions received have been reprinted below. The “District’s response” should be read without reference to the questions. The questions are included solely to provide a cross-reference to the potential offeror that submitted the question. Questions do not form a part of the contract; the “District’s response” does. Any restatement of part or all of an existing provision of the solicitation in an answer does not modify the original provision except as follows: Underlined text is added to the original provision. Stricken text is deleted.

**The following questions have been submitted for responses and/or clarification:**

**Question #1:** “Are you interested in repair for any of your chromebooks that are currently covered under warranty and how many chromebooks do you currently have that are under warranty?”

**Answer #1:** ***No, we are not interested in having warranty covered devices repaired by an awarded contractor. We currently have between 10,000 - 12,000 under warranty.***

**Question #2:** “What types of chromebooks do you have in your district? The description indicates any chromebook models but there is quite a variety to take into consideration.”

**Answer #2:** ***See listing below***

- a. 500E-G1-81ES***
- b. 500E-G2-81MC***
- c. 300E-G1***
- d. 300E-G2-81MB (still under warranty)***
- e. 300E-G2-MTK-81QC***
- f. 300E-G2-AST-82CE***
- g. 300E-G3-82J9 (still under warranty)***
- h. 300E-G4-82W3 (YOGA) (still under warranty)***
- i. 100E-G2-82Q3 (still under warranty)***
- j. 100E-G2-81MA (still under warranty)***
- k. 100E-G2-MTK-81QB***
- l. 100E-G2-AST-82CD***
- m. 100E-G4-82W1 (still under warranty)***

**Question #3:** “How many of each type of unit not under warranty do you currently have, i.e. how many 100e gen 2, 300e gen 1, etc.?”

**Answer #3:** ***Roughly 4,000 of 100E-MTK models; Less than 2,000 of the 300E, and Less than 3,000 of the 500E***

**Question #4:** “How many non-warranty repairs do you typically see in a school year? How many of those repairs would be sent to the awarded contractor?”

**Answer #4:** ***Approximately 400 a year will be shipped to the awarded contractor for repairs.***

**Question #5:** “If you decline a repair would you be open to the contractor keeping the device in lieu of any fees?”

**Answer #5:** ***No.***

**Question #6:** “Just to confirm when bidding, are we able to bid on the repair services only?”

**Answer #6:** ***Yes, the award(s) will be given by Lot. An offeror can submit a proposal for Lot A or Lot B or both.***

**Question #7:** “Are you able to give the quantity breakdown of each device model?”

**Answer #7:** ***See Answer #3***

**Question #8:** “Please provide specific model information for the below, as there are Touch/Non-Touch and some models have AST and MTK options.”

**Answer #8:** ***See Answer #2***

**Question #9:** “Can you provide the manufacturer and models that you are looking for pricing on for the replacement parts, service and repairs for? HP? Dell? Lenovo?”

**Answer #9:** ***All devices are Lenovo, please see listing in Answer #2***

**Question #10:** “Can you tell me the quantities of each of the devices you currently have? Quantities of each model?”

**Answer #10:** ***See Answer #3***

**Question #11:** “Can you provide the device number (Manuf ID or SKU) for each model?”

**Answer #11:** ***See Answer #2***

**Question #12:** “Can you tell us what your expected turnaround time is on the device repairs?”

**Answer #12:** ***4-6 weeks max***

**Question #13:** “Can we offer a separate repair cost for each device?”

**Answer #13:** ***Yes, you may; but we prefer the final invoice to include the entire shipment***

**Question #14:** “Are cases needed for the chromebooks?”

**Answer #14:** ***No***

**Question #15:** “Is it essential for Lot A (Replacement Parts) and Lot B (Repairs) to be submitted on the same bid – or can one be submitted without the other?”

**Answer #15:** ***No, the award(s) will be given by Lot. An offeror can submit a proposal for Lot A or Lot B or both.***

**Question #16:** “Are we able to provide a completed Cost Proposal (page 26) for each model type or will only one Cost Proposal Page be accepted for all models?”

**Answer #16:** ***Only one Cost Proposal is to be accepted. This is a not-to-exceed price.***

***Example: If the awarded vendor has \$150.00 as their not-to-exceed price for a Hinge Repair, but the repair ends up costing \$139.00, the awarded vendor shall invoice the District \$139.00 for the repair. If the actual cost ends up being greater than \$150.00, the awarded vendor shall invoice the District \$150.00 for the repair since that is their not-to-exceed price.***

**Question #17:** “I/we were asking if you could give us more information on the models. Touch/Non Touch, AST/MKT, etc”

**Answer #17:** ***See Answer #2***

*All other requirements of the solicitation remain unchanged*