

Date: September 10, 2020

Requisition No.: 202726

**PURCHASING DEPARTMENT
101 EAST 11TH STREET
CITY HALL
SUITE G13
CHATTANOOGA, TENNESSEE
37402**

Request for Bid (RFB) for the City of Chattanooga, Tennessee

*Proposals will be received at 101 East 11th Street, Suite G13,
Chattanooga, TN 37402 until 2:00 P.M., EST. on September 24, 2020*

**Requisition / Bid No.: R202726 / 305982
Ordering Dept.: Parks Division, Public Works
Buyer & E-mail: Mark McKeel mmckeel@chattanooga.gov**

Items Being Purchased: Alarm Monitoring Services

*****REQUEST FOR BIDS MUST BE RECEIVED***
2:00 P.M., EST on September 24, 2020**

**Pre-bid will not be conducted due to the COVID-19 virus.
All questions must be submitted to me at mmckeel@chattanooga.gov
by September 17, 2020 at 2:00 PM EST.**

**The City of Chattanooga reserves the right to reject any and/or all proposals,
waive any informalities in the proposals received, and to accept any proposal
which in its opinion may be for the best interest of the City.**

**The City of Chattanooga will be non-discriminatory in the purchase of all goods
and services on the basis of race, color or national origin.**

**The City's Standard Terms and Conditions may be found on website:
<http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>**

Note: ALL BIDS MUST BE SIGNED

All proposals received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Offeror acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Company Name: _____

Mailing Address: _____

City & Zip Code: _____

Phone/Toll Free No.: _____

Fax No.: _____

E-Mail Address: _____

Contact Person: _____

Company Title: _____

Signature: _____

BID SOLICITATION



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

BID OPENING DATE AND TIME:
 24-SEP-20 at 2:00 PM

BID NUMBER: 305982

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

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 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
Requisition / Bid No.: 202726 / 305982 Ordering Dept.: Parks Division, Public Works Buyer: Mark McKeel Phone No.: 423-643-7236					
Items Being Purchased: Alarm Monitoring Services					
Are you a City of Chattanooga Employee Yes _____ No _____					
ATTACHMENTS: 1. Boilerplate & Bid Lines (11 pages) 2. Specifications (3 pages) 3. Instructions to Bidders (1 page) 4. Affirmative Action Plan (2 pages) 5. Iran Divestment Act Disclosure (1 page) 6. No Contact / No Advocacy Notice (1 page) City of Chattanooga (COC) Terms and Conditions posted on Website http://www.chattanooga.gov/purchasing/standard-terms-and-conditions If you can't download call buyer for a copy.					
NOTE: Pre-bid will not be conducted due to the COVID-19 virus. All questions must be submitted to me at mmckeel@chattanooga.gov by September 14, 2020 at 2:00 PM EST.					
This Shall Be A Twelve (12) Month Blanket Contract To Supply Alarm Monitoring Services, Repairs, Maintenance and Supplies to various locations within the City of Chattanooga.					
The Contract Term May Be Renewed For An Additional Two (2) Twelve (12) Month Terms Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.					
PLEASE NOTE: Buildings are being purchased and sold by the City of Chattanooga, so there will be times when a location will need to be added. Also, there could be a department that might want to add an alarm monitoring site and will be added as needed. Per specification, the vendor will need to notify purchasing when you are servicing a new location so line can be added to the Blanket PO.					
QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT.					
*** BID MUST BE RECEIVED NO LATER THAN *** *** 2:00 PM EST ON SEPTEMBER 24, 2020 ***					
PLEASE SUBMIT BIDS IN DUPLICATE INDICATING BID NUMBER (305982) ON OUTSIDE PACKAGING					
PLEASE DO NOT EMAIL BIDS					

BID SOLICITATION



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Item	Class-Item	Quantity	Unit	Unit Price	Total
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**** Vendor Shall Hold Prices Firm for First (1st) Year of Contract ****

Price Escalation Clause:
 If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments.

NOTE:
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 All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item.

The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.

The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.

**** NOTE ****
 PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:

Company Name _____

Address _____

Phone/Toll-Free No. _____

Fax No. _____

eMail Address _____

Contact Person's Name _____

Estimated Delivery _____

Minority-Owned Business _____ Small Business _____ Veteran _____

Minority Woman-Owned Business _____ Disabled Veteran _____

Woman-Owned Business _____

**** ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION ****

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

The City is Exempt from all Federal and State Tax.
Bids will be received at the above mentioned address.

COMPANY: _____

TERMS OF PAYMENT: _____

SIGNATURE: _____

TELEPHONE NUMBER: _____

NAME AND TITLE: _____

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City of Chattanooga
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Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
1	Avondale Rec Center Monthly monitoring fee	12	Month	_____	_____
2	Brainerd Golf Course Monthly monitoring fee	12	Month	_____	_____
3	Brainerd Pool Monthly monitoring fee	12	Month	_____	_____
4	Brainerd Recreation Center Monthly monitoring fee	12	Month	_____	_____
5	Brainerd Tennis Courts Monthly monitoring fee	12	Month	_____	_____
6	Brown Acres Golf Course Pro Shop/Snack Bar Monthly monitoring fee	12	Month	_____	_____
7	Brown Acres Golf Course Maintenance Shop Monthly monitoring fee	12	Month	_____	_____
8	Bushtown/Carver Rec Center (2X) Monthly monitoring fee	24	Month	_____	_____
9	Carver Pool Monthly monitoring fee	12	Month	_____	_____
10	Chattanooga Public Library Main Downtown Monthly monitoring fee	12	Month	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
11	Chattanooga Public Library Northgate Branch Monthly monitoring fee	12	Month	_____	_____
12	Chattanooga Public Library South Chattanooga Branch Monthly monitoring fee	12	Month	_____	_____
13	City Council Building Monthly monitoring fee	12	Month	_____	_____
14	City Hall Annex Monthly monitoring fee	12	Month	_____	_____
15	City Wide Services Tool Room Monthly monitoring fee	12	Month	_____	_____
16	Coolidge Park Carousel Monthly monitoring fee	12	Month	_____	_____
17	Coolidge Park Maintenance Building Monthly monitoring fee	12	Month	_____	_____
18	Coolidge Park Reservations Building Monthly monitoring fee	12	Month	_____	_____
19	Coolidge Park Pavilion Monthly monitoring fee	12	Month	_____	_____
20	Development Resource Center Monthly monitoring fee	12	Month	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
21	East Chattanooga Rec Center Monthly monitoring fee	12	Month	_____	_____
22	Eastdale Rec Center Monthly monitoring fee	12	Month	_____	_____
23	East Lake Park RR Access Monthly monitoring fee	12	Month	_____	_____
24	East Lake Rec Center Monthly monitoring fee	12	Month	_____	_____
25	East Lake Senior Center Monthly monitoring fee	12	Month	_____	_____
26	Fleet Maintenance 12th Street Garage Monthly monitoring fee	12	Month	_____	_____
27	Frances B Wyatt Rec Center Monthly monitoring fee	12	Month	_____	_____
28	Glenwood Rec Center Monthly monitoring fee	12	Month	_____	_____
29	Greenway Farm Monthly monitoring fee	12	Month	_____	_____
30	Heritage House Monthly monitoring fee	12	Month	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
31	Highland Park Monthly monitoring fee	12	Month	_____	_____
32	Hixson Community Center Monthly monitoring fee	12	Month	_____	_____
33	Internal Audit Building Monthly monitoring fee	12	Month	_____	_____
34	Jefferson St Park RR Access Monthly monitoring fee	12	Month	_____	_____
35	John A Patten Monthly monitoring fee	12	Month	_____	_____
36	Milliken Park RR Access Monthly monitoring fee	12	Month	_____	_____
37	North Chattanooga Rec Center Monthly monitoring fee	12	Month	_____	_____
38	North River Civic Center Monthly monitoring fee	12	Month	_____	_____
39	Paul Clark Building Monthly monitoring fee	12	Month	_____	_____
40	Police - 11th St Precinct/Onion Bottom Monthly monitoring fee	12	Month	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
41	Police - Impound Lot Monthly monitoring fee	12	Month	_____	_____
42	Police - Narcotics Division Monthly monitoring fee	12	Month	_____	_____
43	Police - Property Division Monthly monitoring fee	12	Month	_____	_____
44	Police - Narcotics Room 425 Monthly monitoring fee	12	Month	_____	_____
45	Police - Narcotics Office Monthly monitoring fee	12	Month	_____	_____
46	Police - Narcotics Storage Room 414A Monthly monitoring fee	12	Month	_____	_____
47	Police - Internal Affairs Division Monthly monitoring fee	12	Month	_____	_____
48	Ringgold Pump Station Monthly monitoring fee	12	Month	_____	_____
49	Riverview Park RR Access Monthly monitoring fee	12	Month	_____	_____
50	Riverwalk Extension Maintenance Building Monthly monitoring fee	12	Month	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
51	Shepherd Rec Center Monthly monitoring fee	12	Month	_____	_____
52	South Chattanooga Prevention & Youth Development Monthly monitoring fee	12	Month	_____	_____
53	South Chattanooga Rec Center Monthly monitoring fee	12	Month	_____	_____
54	St. Elmo Park RR Access Monthly monitoring fee	12	Month	_____	_____
55	Sterchi Farm RR Access Monthly monitoring fee	12	Month	_____	_____
56	Stringer's Ridge RR Access Monthly monitoring fee	12	Month	_____	_____
57	Summit of Softball Maintenance Complex Monthly monitoring fee	12	Month	_____	_____
58	Summit of Softball Blue Complex Monthly monitoring fee	12	Month	_____	_____
59	Summit of Softball Green Complex Monthly monitoring fee	12	Month	_____	_____
60	Summit of Softball Red Complex Monthly monitoring fee	12	Month	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
61	Traffic Operations Monthly monitoring fee	12	Month	_____	_____
62	Tyner Rec Center Monthly monitoring fee	12	Month	_____	_____
63	Tyner Ballfields Concession Stand Monthly monitoring fee	12	Month	_____	_____
64	Warner Park Frost Stadium Monthly monitoring fee	12	Month	_____	_____
65	Warner Park Old Cook Field Ballfields Monthly monitoring fee	12	Month	_____	_____
66	Washington Hills Rec Center Monthly monitoring fee	12	Month	_____	_____
67	Watkins Street Buildings (X5) Monthly monitoring fee	60	Month	_____	_____
68	Welding/Mechanic Shop Monthly monitoring fee	12	Month	_____	_____
69	YFD Daycare (lower building) Monthly monitoring fee	12	Month	_____	_____
70	YFD Youth & Family (upper building) Monthly monitoring fee	12	Month	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
71	YFD Social Services (basement) Monthly monitoring fee	12	Month	_____	_____
72	Labor, repair and maintenance	200	Hour	_____	_____
73	Overtime Labor, repair and maintenance	25	Hour	_____	_____
74	Percent Markup for parts and supplies	9000	Dollar	_____	_____

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COMPANY: _____

SIGNATURE: _____

NAME AND TITLE: _____

Instructions to Bidders

- (1) Bid documents can be downloaded from the City of Chattanooga's website at: www.chattanooga.gov/purchasing/bidssolicitations. At the left side of that page is a link labeled "Bid Solicitations." One of the top results will be a link that will display a page listing the current Bid Solicitations, with links that will display a PDF version of the bid documents suitable for printing.
- (2) Any Addenda will be published in the list of Bid Solicitations mentioned above. Bidders should check this list before submitting their bids, to see whether any Addendum has been issued.
- (3) Bid documents should be submitted by September 24, 2020 / 2:00 PM EST to the Purchasing Office at the following address:

Purchasing Department
City Of Chattanooga
101 East 11th Street, Suite G 13
Chattanooga, TN 37402
Attn: Mark McKeel

- (4) Sealed Bids should be submitted in a sealed envelope. No particular envelope is required, but the Solicitation number should be noted on the outside of the envelope. This is a six-digit number starting with a 3, along with the bid opening date.
- (5) Any questions regarding the specifications or bidding process should be directed to the Buyer, Mark McKeel at the following email address:

mmckeel@chattanooga.gov

The Buyer will, if possible, find answers to the submitted questions and will issue an Addendum, so that all potential bidders will have access to the answers.

**Specifications
For
Monthly Alarm Monitoring**

City of Chattanooga

Scope of Services

The scope of services covered by these specifications includes all of the labor, materials, supplies and equipment necessary to monitor, repair, and maintain all existing and future alarm and magnetic lock systems for locations specified within this document for the City of Chattanooga, City Wide.

It is the vendor's responsibility to familiarize themselves with the locations covered and under this contract (list of locations supplied) prior to placing a bid.

Basis of Award

The awarded contract shall include the following:

- *Monthly monitoring charge* (see below) for each location listed, which shall include any and all costs for wages, benefits, indirect costs, overhead and profit, insurance, and any other related direct or indirect cost.
- *Hourly charge for maintenance/repairs*, which shall be for the services of one (1) qualified security system professional and all tools necessary to perform the work described herein. Vendor may charge up to 1.5 times the regular labor cost per hour when working overtime to correct any repairs deemed an emergency by City representative.
- *Supplies*, which shall include any equipment and materials necessary for repairs or maintenance for existing and new monitoring equipment (vendor shall state percentage over cost).

The proposed monthly monitoring charge for each location shall also include the following services at no additional charge:

- Immediate addition or removal of entry codes performed remotely.
- Delivery of accurate monthly open/closure report for each site.
- Delivery of accurate open/closure report per request from City representative at any time.

Award of Contract shall also be based on evaluation of the Vendor's references, qualifications, and other factors specified in the City Code.

References

The Vendor shall submit a list of at least three (3) references for services and work similar to the requirements listed in the scope of services. The list shall include names, addresses, telephone numbers, and contact persons who are knowledgeable of services provided.

The Vendor shall submit an official document from the State Safety Regulatory Agency noting all recordable safety violations and injuries. An unacceptable safety record (more than 10% above industry safety standards) may disqualify any vendor from consideration.

Experience

The Vendor shall have a minimum of ten (10) years of experience providing all of the services described herein. This work experience shall include work in similar conditions as covered under this contract.

Compliance with Applicable Regulations

All of the services provided by the Vendor shall be completed in a good and workmanlike manner. All services provided shall be in compliance with all applicable statutes, rules, ordinances and regulations.

Timeliness of Work

Vendor shall contact City representative within twelve (12) hours of a request for service and confirm that it has been received. All standard requests shall be completed within three (3) business days of notification. Vendor shall complete any requests deemed emergencies by City representatives within twenty-four (24) hours of notification. Vendor may charge up to 1.5 times the regular labor cost per hour when completing emergency repairs after regular business hours or on weekends.

Additional Monitoring Sites/Services

Any locations acquired by the City of Chattanooga after the bid award date will be covered under this contract. Vendor will notify buyer of the location and address to be added.

All recordable device master codes will be specified by City representative. Vendor shall only disclose master codes or keypad codes to the specified City representative.

The Vendor shall not subcontract the services or assign the contract to others without the written consent of the City. All of the services provided by the Vendor shall be completed in a good and workmanlike manner.

Inspection

The services furnished by the Vendor shall be subject to inspection and approval by the City's designated representative at any time, but the manner and method of providing the services shall be the responsibility of the vendor.

Vendor shall leave all work locations in a similar or better state than before work began.

Documentation

The Vendor shall keep a record of all services performed, dates, and times of services, and billable hours to be reviewed by City representatives monthly. These records shall be stored in a secure location at the worksite that allows review by City representatives. All invoices supplied by Vendor shall be supported by records and documentation of billable hours.

Materials and Supplies

All materials and supplies used for the installation, repair, or maintenance of the City of Chattanooga alarm systems shall be included in Vendor invoices. The markup cost of materials and supplies shall be stated as a percentage over supplier invoice cost to Vendor. Source invoices for materials and supplies shall be copied and attached to Vendor invoices for review by City representatives and must state vendor cost prior to markup.

Payment of Services

The City's payment terms are net 30.

Termination of Contract

The City of Chattanooga shall have the right to terminate the awarded Contract upon a 30-day written notification to the vendor for failure to comply with any portion of the terms included in this contract.

List of Monitoring Locations

Location	Address
Avondale Recreation Center	1301 Dodson Avenue, 37406
Brainerd Golf Course	5203 Old Mission Road, 37411
Brainerd Pool	1010 N. Moore Road, 37411
Brainerd Recreation Center	1010 N. Moore Road, 37411
Brainerd Tennis Courts	1010 N. Moore Road, 37411
Brown Acres Golf Course – Pro Shop / Snackbar	406 Brown Road, 37421
Brown Acres Golf Course – Maintenance Shop	406 Brown Road, 37421
Bushtown/Carver Recreation Center (2X)	600 N. Orchard Knob Avenue, 37406
Carver Pool	600 N. Orchard Knob Avenue, 37406
Chattanooga Public Library – Main Downtown	1001 Broad Street, 37402
Chattanooga Public Library – Northgate Branch	278 Northgate Mall Drive, 37415
Chattanooga Public Library – S. Chattanooga Branch	925 W. 39th Street, 37410
City Council Building	1000 Lindsey Street, 37402
City Hall Annex	100 E. 11th Street, 37402
City Wide Services – Tool Room	1001 E. 12th Street, 37404
Coolidge Park – Carousel	151 River Street, 37405
Coolidge Park – Maintenance Building	151 River Street, 37405
Coolidge Park – Walker Reservations Building	151 River Street, 37405
Coolidge Park – Pavilion	151 River Street, 37405
Development Resource Center	1250 Market Street, 37402
East Chattanooga Recreation Center	2409 Dodson Avenue, 37406
Eastdale Recreation Center	1312 Moss Drive, 37411
East Lake RR Access	3000 E 34 th Street, 37407
East Lake Recreation Center	3701 Dodds Avenue, 37407
East Lake Senior Center	3701 Dodds Avenue, 37407
Fleet Management – 12th Street Garage	1005 E. 12th Street, 37403
Francis B. Wyatt Recreation Center	406 Colville Street, 37405
Glenwood Recreation Center	2610 E. 3rd Street, 37404
Greenway Farms	5051 Gann Store Road, 37343
Heritage House	1428 Jenkins Road, 37421
Highland Park	114 Duncan Avenue, 37404
Hixson Community Center	5401 School Drive, 37343
Internal Audit Building	1001 Lindsey Street, 37402
Jefferson St Park RR Access	1706 Jefferson Street, 37408
John A. Patton	3202 Kelly's Ferry Road, 37419
Milliken Park – Restroom Access	100 W. 45 th Street, 37410
North Chattanooga Recreation Center	405 May Street, 37405
North River Civic Center	1009 Executive Drive, Suite 102, 37343
Paul Clark Building	900 E. 11th Street, 37403
Police – 11th Street Precinct; Onion Bottom	702 E. 11th Street, 37403
Police – Impound Lot	1201 Wisdom Street, 37406
Police – Narcotics Division	3204 Amnicola Hwy, 37406
Police – Property Division	3204 Amnicola Hwy, 37406
Police - Narcotics Room 425	3204 Amnicola Hwy, 37406
Police - Narcotics Office	3204 Amnicola Hwy, 37406
Police - Narcotics Storage Room 414A	3204 Amnicola Hwy, 37406
Police - Internal Affairs Division	100 E. 11 th Street, Suite 302, 37402
Ringgold Pump Station	75 Christian Road, 30736
Riverview Park RR Access	1000 Barton Ave., 37405
Riverwalk Extension	1503 Middle Street, 37408
Shepherd Recreation Center	2119 Shepherd Road, 37421

Location	Address
South Chattanooga Pool	1151 W. 40 th Street, 37409
South Chattanooga Prevention & Youth Development	1151 W. 40th Street, 37409
South Chattanooga Recreation Center	1151 W. 40th Street, 37409
St. Elmo Park RR Access	4909 St. Elmo Ave, 37409
Sterchi Farm RR Access	2882 Harrison Pike, 37406
Stringer's Ridge RR Access	1312 Spears Avenue, 37405
Summit of Softball – Maintenance Complex	4900 LaCollina Way, 37363
Summit of Softball – Blue Complex	4900 LaCollina Way, 37363
Summit of Softball – Green Complex	4900 LaCollina Way, 37363
Summit of Softball – Red Complex	4900 LaCollina Way, 37363
Traffic Operations	1010 East 11th Street, 37403
Tyner Recreation Center	6900 Ty-Hi Drive, 37421
Tyner Ballfields – Concessions Building	6900 Ty-Hi Drive, 37416
Warner Park – Frost Stadium	1100 McCallie Avenue, 37404
Warner Park – Old Cook Field Ballfields (Quad Park)	1100 McCallie Avenue, 37404
Washington Hills Recreation Center	7821 Hancock Road, 37416
Watkins Street Buildings (5X)	1102 S. Watkins Street, 37404
Welding/Mechanic Shop	1254 E. 3rd Street, 37404
Youth & Family Development – Daycare (Lower Bldg.)	501 W. 12th Street, 37402
Youth & Family Development – Youth & Family (Upper Bldg.)	501 W. 12th Street, 37402
Youth & Family Development – Social Services (Basement)	501 W. 12th Street, 37402

Affirmative Action Plan

The City of Chattanooga is an equal opportunity employer and during the performance of this Contract, the Contractor agrees to abide by the equal opportunity goals of the City of Chattanooga as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and the employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or handicap.
3. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. In all construction contracts or subcontracts in excess of \$10,000 to be performed for the City of Chattanooga, any contractor and/or subcontractor is further required to file in duplicate within ten (10) days of being notified that it is the lowest responsible bidder, an affirmative action plan with the EEO Director of the City of Chattanooga. This plan shall state the Contractor's goals for minority and women utilization as a percentage of the work force on this project.
5. This Plan or any attachments thereto shall further provide a list of all employees annotated by job function, race, and sex who are expected to be utilized on this project. This plan or attachment thereto shall further describe the methods by which the Contractor or Subcontractor will utilize to make good faith efforts at providing employment opportunities for minorities and women.

During the term of this contract, the Contractor upon request of the City, will make available for inspection by the City of Chattanooga copies of payroll records, personnel documents and similar records or documents that may be used to verify the Contractor's compliance with these Equal Opportunity provisions.

6. The Contractor will include the portion of the sentence immediately preceding paragraph 1 and the provisions of paragraphs 1 through 6 in every subcontract so that such provisions will be requested of each subcontractor. The Contractor agrees to notify the City of Chattanooga of any subcontractor who refuses or fails to comply with these equal opportunity provisions. Any failure or refusal to comply with these provisions the Contractor and/or Subcontractor shall be a breach of this contract.

(Signature of Contractor)

(Title and Name of Construction Company)

(Date)

Chapter No. 817 (HB0261/SB0377). "Iran Divestment Act" enacted.
Vendor Disclosure and Acknowledgement

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.

(SIGNED) _____
(PRINTED NAME) _____
(BUSINESS NAME) _____
(DATE) _____

For further information, please see website:

https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106,_Iran_Divestment_Act-July.pdf

No Contact/No Advocacy

Notice Receipt

City of Chattanooga
Purchasing Division

For Submission with Sealed Bid Solicitation Responses:

_____ (Vendor Agent name), states that:

(1) He/She is the owner, partner, officer, representative, or agent of _____

_____ (Business name), the Submitter of the

attached sealed solicitation response to Solicitation # _____, and said

Business has taken notice, and will abide by the following No Contact and No Advocacy clauses:

NO CONTACT POLICY: After the posting of this solicitation, a potential submitter is prohibited from directly or indirectly contacting any City of Chattanooga representative concerning the subject matter of this solicitation, unless such contact is made with the Purchasing Division.

NO ADVOCATING POLICY: To ensure the integrity of the review and evaluation process, companies and/or individuals submitting sealed solicitation responses, as well as those persons and/or companies formally/informally representing such submitters, may not directly or indirectly lobby or advocate to any City of Chattanooga representative.

Any business entity and/or individual that does not comply with the No Contact and No Advocating policies may be subject to the rejection or disqualification of its solicitation response from consideration.

Submitter Signature:

Printed Name:

Title: _____

Date: _____