

SANTA CRUZ VALLEY

Unified School District No. 35

REQUEST FOR QUOTES 23-07

QUOTE DUE DATE: May 22, 2023 at 2:00 p.m.

COMMUNICATIONS PLATFORM

General Instructions

1. The Santa Cruz Valley Unified School District #35 is seeking quotes from qualified firms or individuals to provide the above-mentioned services or products to the District.
2. Quotes written on company letterhead must be presented in person, mailed to the Santa Cruz Valley Unified School District, Business Office, 1374 W. Frontage Rd., Rio Rico, AZ 85648, faxed to 520-281-7093 or emailed to locampo@scv35.org. All quotes must be clearly marked with the name of the service or product to be provided.
3. All quotes are due no later than the time indicated above. Whether sent by mail, faxed or by personal delivery, the quoter assumes the full responsibility for having his quotes received on time at the designated location.
4. All information required by this quote, except signature should be typewritten for legibility. Signature must be handwritten. Illegible or vague quotes may be rejected.
5. All questions relating to this Request for Quotes (RFQ) shall be addressed to Lourdes Ocampo, Purchasing at (520) 375-8272.
6. Quotes will be evaluated and the award will go to the firm whose price quote is the lowest responsible and responsive quote conforming in all material respects to the requirements set forth in the specifications.
7. The Santa Cruz Valley Unified School District No. 35 is subject to the purchasing rules and regulations adopted by the Arizona State Board of Education.
8. The Specifications or Scope of work for this quote includes requirements and details. Additional information may be added to the quote as deemed necessary by the quoter. Services/products/costs not to be provided can be listed for clarification.
9. A formal contract can be entered into, upon decision of school district. Said contract shall bind quoter on his part to furnish and deliver at the rate quoted, for the time period indicated, and in accordance with all conditions of this quote.
10. The School District reserves the right to reject any or all quotes. The quote will not necessarily be awarded on price alone. Acceptance will be made taking into consideration the reliability of the quoter, past performance, their conformity with specifications, the purpose for which required and terms of delivery. The School District shall, in the exercise of its discretion, be the sole judge in determining the quality of the quoter services.
11. The School District reserves the right to terminate any resulting orders or contract upon thirty (30) days written notice.
12. Specifications or Scope of Work for Website: A communications platform that provides website and app design and maintenance support, mass messaging capabilities including email, voice and text with the ability to publish messages to families and staff across all services simultaneously. The system should be user friendly and easy to use a variety of levels. The system should be ADA compliant with failsafe in place.

Website and App:

- Design and full migration
- Syncs with SIS (Synergy)
- Provide ongoing training and support
- A user friendly, flexible, drag-and-drop interface
- Approval workflow

Communications:

- Robo call
- Direct text messaging that does not require opt-in
- Family preference settings
- Does not require families and community members to download a third party app
- Ability to communicate with groups outside of the student management system
- Two-way communication capable
- Able to accept/post Live Streaming events

Analytics:

- Provide the ability to measure community engagement

13. Location: 570 Camino Lito Galindo Rio Rico, AZ 85648

14. Demo: Please provide a demo of the product.

15. Conflicts of Interest: The services and/or products are subject to the provisions of ARS 38-51.