



COVINA-VALLEY

UNIFIED SCHOOL DISTRICT

District Superintendent
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Board of Education
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April 1, 2019

ADDENDUM NO. 3

TO: ALL BIDDERS

PROJECT: COVINA-VALLEY UNIFIED SCHOOL DISTRICT
SCHOOL NUTRITION PAPER, PLASTIC AND FILM PRODUCTS
BID 18-19-106

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SUBJECT: QUESTIONS AND CLARIFICATIONS

THIS ADDENDUM IS ISSUED AS PART OF THE CONTRACT DOCUMENTS FOR THIS PROJECT AND AMENDS ONLY THOSE ITEMS SPECIFICALLY DEFINED HEREIN. THIS ADDENDUM MUST BE ATTACHED TO THE INSIDE FRONT COVER OF YOUR SET OF SPECIFICATIONS.

In preparing bids, the bidder shall take into consideration the following items. Information shown herein supersedes requirements issued under previous date.

QUESTIONS AND CLARIFICATIONS

Question: Is there specs for the FILM accessible?

Clarification: The only specifications that I have are listed in Exhibit D.

Question: Is it possible to pick up some samples of items?

Clarification: No.

Question: Is there any other documents you need for us to complete with the bid?

Clarification: The Required Bid Documents Checklist is on page 13. It lists every document required and should be signed and submitted with the other required bid documents listed.

Question: Can we email the bid or you want us to hand it in person?

Clarification: No, the District will not accept any email bid submittals. Yes, a hard copy of the bid documents with original signatures and a flash drive with Exhibit C and/or D is required.

Question: Is this all or nothing bid. If we are competitive on most items would we have the opportunity to service you?

Clarification: Awards will be made to multiple vendors for film and one vendor for Paper and Plastic. A significant portion of the line items will be awarded to the successful bidder. The right is reserved to reject any or all bids. Bids may be rejected on grounds of non-responsiveness or non-responsibility. Bids are subject to acceptance at any time within sixty (60) days after opening of same unless otherwise stipulated.

Question: How many schools are we talking about?

Clarification: There are 30 member districts in the Co-Op listed on page 6 of the bid.

Question: Number of deliveries in a week?

Clarification: I do not have access to that information.

Question: Is the year to date usage or for the whole year?

Clarification: The usage listed is from July 1, 2018 to February 1, 2019.

Question: Is this yearly bid? If not, how many years is this for?

Clarification: Minimum contract term is one (1) year. No increase to the price, for single drop or multi drop deliveries will be allowed in the first contract year. The bid may be extended upon mutual consent of the Co-Op and Bidder for an additional two (2) one-year periods. In the event of any price increase after the first contract year, a notice shall be sent to Covina-Valley USD, including proof of the increase, at least sixty (60) days prior to the effective date. Any change to the price shall be subject to mutual agreement by both parties. In the event of a decline in price, the successful Bidder is to give the Co-Op the immediate advantage of such a decrease and inform the Co-Op of the decrease. All orders placed under this agreement shall be delivered and invoiced at the Agreement price prevailing at the time the order is placed, regardless of the actual delivery date.

Question: If we win when do you expect us to start as we might have to bring in some items for you?

Clarification: Bids are requested for furnishing the Co-Op member districts paper, plastic and film products for the period of July 1, 2019 through June 30, 2020 ("Initial Term").

END OF ADDENDUM