



The Greenwood School District 50 is requesting quotes for **Production Services for Greenwood High and Emerald High Graduation**

Submit offer by: Quotes should be submitted to – Greenwood School District 50, Shealyn Barnes, Director of Purchasing, by **11:00 AM on Thursday, May 6, 2021** via email to bids@gwd50.org, or faxed to 864-670-5041

Direct Inquiries to: Shealyn Barnes, Director of Purchasing, in writing via email – barness@gwd50.org

SPECIFICATIONS:

Greenwood High School Graduation -

June 3, 2021 at 6:00PM / Rain Date June 4, 2021 6:00PM

J.W. Babb Football Stadium – Located 1816 Cokesbury Rd, Greenwood, SC 29649

- Rental of 16 x 16 stage
 - o Skirt included
 - o Stairs include
 - o Setup and take down
 - o Black outdoor carpet
- Production Services
 - o Sound System
 - o Ground Support for Sound System
 - o Power Distro and Feeder
 - o Wireless Mics for speakers
 - o Antenna Dist. Package
 - o Near fill Speakers
 - o Signal Package
 - o Batteries
 - o Tape
 - o Tie line
 - o Tarps
- (2) Technicians
 - o Setup and Take down
 - o Run Production Services during graduation
- 300 chair- set up and take down
- Stagehands
- Rainy Date Set up and Take down Technicians and Stagehands

Emerald High School Graduation-

June 4, 2021 at 9:00 am/ Rain Date June 4, 2021 6:00PM

Frank Hill Football Stadium- Located 150 Bypass 225, Greenwood SC 29649

- Production Services 16 x 16 Stage
 - o Skirt
 - o Stairs

- Black outdoor carpet
- Setup and Take down of stage
- Productions
 - Sound System
 - Ground Support for Sound System
 - Power Distro and Feeder
 - Wireless Mics for speakers
 - Antenna Dist. Package
 - Near Fill Speakers
 - Signal Package
 - Batteries
 - Tape
 - Tie Line
 - Tarps
- Terradek Rig and composite adaptor (2) cameras and tripods
 - Switch scaler and operator
- (2) Technicians
 - Setup and Take Down
 - Run Production Services during Graduation
- 170 chair setup and take down
- Stagehands
- Rainy Day Set up and Take down Technicians and Stagehands

Terms and Conditions:

Pricing should be valid for 30 Days.

Do not add sales tax.

F.O.B. Destination: 1816 Cokesbury Rd, Greenwood and 150 Bypass 224 Greenwood SC 29649

Vendor shall not perform any work prior to the receipt of a purchase order from the Greenwood School District 50. The District shall order any supplies or services to be furnished under this contract by issuing a purchase order.

Vendor shall not outsource to another vendor without written permission from the Greenwood School District 50

AFFIRMATIVE ACTION EQUAL OPPORTUNITY EMPLOYER

Bids from Minority and Women owned Business Enterprises are strongly encouraged.

CONTACT INFORMATION:

Vendor Name: _____

Vendor Address: _____

City/State/Zip: _____

Phone: _____

Contact Person: _____

E-Mail: _____

Authorized Signature: _____

Printed Name: _____