TERREBONNE PARISH SCHOOL DISTRICT

BIDS

For

Commercial Lawn Care Services

Notice is hereby given that Terrebonne Parish School District (also referred to as TPSD) will receive bids for Commercial Lawn Care Services for district school sites and other facilities. **Bids will be received until the hour of 2:00 PM on Monday, April 10, 2017,** at the Office of Purchasing, 340 St. Charles St., Building #3, Houma, LA 70360. Bids may be hand delivered to the Purchasing Department of the Terrebonne Parish School Board at 340 St. Charles Street, Building 3, Houma, LA 70360, or may be mailed to the Terrebonne Parish School Board, Purchasing Department, P. O. Box 5097, Houma, LA 70361 (See Attachment A for properly addressing all bid envelopes.)

A **mandatory pre-bid conference** to discuss the lawn care services requested will be held the morning of **March 6, 2017, at 10:00 A.M**., in the TPSD Central Office Meeting Room, located at 201 Stadium Drive, Houma LA. **The Terrebonne Parish School Board reserves the right to schedule a second mandatory pre-bid conference.**

On-Site surveys of Terrebonne Parish Schools, grounds and facilities are to be conducted Monday through Friday, during normal operating hours, during the period of **February 23, 2017 through March 17, 2017.** Before entering any school grounds bidders are required to have obtained the full bid package from the Purchasing Department. Written authorization (form) to visit the sites to conduct the on-site facilities survey will be provided by the Plant Operations Manager at the pre-bid conference.

Bids will be publicly opened, acknowledged, and read aloud on April 10, 2017 at 3:00 P.M. in the TPSD Central Office Meeting Room, 201 Stadium Drive, Houma, LA 70360. Bids shall be accompanied by a cashier's check or money order for each group for which a bid is submitted, and made payable to the Terrebonne Parish School Board, in the amount of $500.00, which will be forfeited should the bidder refuse to accept the contract or fail to carry out or execute the various provisions of the contract as expressed in the specifications. The check or money order will be returned to the unsuccessful bidder immediately after the successful bidder has entered into contract with the Terrebonne Parish School Board. Failure to submit this surety shall be cause for immediate rejection of the bid.

To receive a bid package please call:

Terrebonne Parish School District Purchasing Department

340 St. Charles St., Building #3, Houma, LA., 70360
985-876-7400, Ext. 244
or email beckybreaux@tpsd.org

Advertisement Dates: February 22, 2017; March 1, 2017; and March 8, 2017

ADVERTISEMENT FOR BIDS

Notice is hereby given that the Terrebonne Parish School Board will receive sealed bids at its Purchasing Department, 340 St. Charles Street, Building #3, Houma, Louisiana until the hour of two o'clock (2:00 P.M.) CST on the afternoon of April 10, 2017 for a lawn care services contract. The lawn care services contract shall be for a period of five years, with options to renew upon written agreement from both parties.

Bids will be publicly opened and acknowledged at the hour of three o'clock (3:00 P.M.) on April 10 2017, in the Terrebonne Parish School Board Central Office Meeting Room, 201 Stadium Drive. Bids received by the Purchasing Department after the specified date and time will be returned unopened.

Bids received prior to the time of the scheduled opening will be securely kept unopened. Bidders are cautioned to allow ample time for transmittal of bids by mail or otherwise. Bidders are urged to secure information relative to the probable time of arrival and distribution of mail at the place where bids are to be opened. Failure of the U.S. Mail or any carrier or delivery service to deliver the bid in a timely manner shall not be considered due cause for the scheduled time of the bid opening to be extended. Note: No information will be available during the district sites and offices closure for Mardi Gras holidays from Monday, February 27, 2017 through Friday, March 3, 2017.

A mandatory pre-bid conference will be conducted for this contract on Monday, March 6, 2017, at the hour of 10 A.M. in the Terrebonne Parish School Board Central Office Meeting Room, 201 Stadium Drive, Houma, LA, to discuss the lawn care services contract. The Terrebonne Parish School Board reserves the right to schedule a second mandatory pre-bid conference. The Contract shall not preclude the School Board from acquiring similar, equal, or like goods and services from other entities or sources in the event of need.

Specifications, terms, and conditions for bidding may be obtained from the Purchasing Department of the Terrebonne Parish School District, 340 St. Charles St. (70360)/ P. O. Box 5097 (70361), Houma, LA, phone (985) 876-7400, extension 240 or by emailing beckybreaux@tpsd.org.

Pursuant to House Bill No. 610 (Act No. 590) passed in Louisiana's Legislative Regular Session in 2008, the Terrebonne Parish School Board has partnered with BidSync, LLC and Vendor Registry to distribute bid solicitations, collect responses, and/or allow contractors and vendors the ability to respond through a uniform and secure electronic interactive bidding system. Terrebonne Parish School Board accepts no responsibility for any technical failures via BidSync or Vendor Registry for bid/quote/proposal(s) at any time during the bid process. Electronic responses placed on the www.bidsync.com will be accepted as specified in each bid/quote/proposal. Bidders participating in the Bidsync option need to register with BidSync to obtain a user name and password or call Vendor Support at (801) 765-9245. There is a $100.00 fee to register and receive e-mail or fax notification of bids and includes the ability to respond electronically to Terrebonne Parish School Board bid solicitations through the BidSync website. In addition, an electronic signature must be provided to complete the electronic bid. Where applicable, and in all construction projects, an electronic bid bond is also required and must be furnished. The referenced signature and bond are not included in the $100.00 fee and are available from third party companies. Bidders participating with the Vendor Registry option, through the TPSB website, may register, inquire, and/or submit only a quote or proposal, at no additional cost to the bidder. Bids may not be submitted through Vendor Registry.

As per R.S. 38:2252, preference is hereby given to materials, supplies and provisions, produced, manufactured, or grown in Louisiana, quality being equal to articles offered by competitors outside the state. It is the responsibility of the bidder to declare any preference eligibility for an item(s) submitted with the bid. A preference claim will not be allowed after bids are publicly opened.

The Terrebonne Parish School District reserves the rights to use any state, government, or school contract that was properly let for public bidding as a bid for any item(s) where the prices are lower than or equal to the prices submitted by any or all vendors that are pertaining to the Lawn Care Services Contract Bid.

The Terrebonne Parish School Board accepts no responsibility for contacting any vendor, failure to contact a vendor, or a vendor not receiving information regarding this bid. This bid has been properly advertised and it is the sole responsibility of any or all Vendors to request and submit bids as advertised.

To the extent permitted by applicable state and federal laws and regulations, the Terrebonne Parish School Board reserves the right to reject any or all bids for just cause.

Roger Dale Dehart, President
TERREBONNE PARISH SCHOOL BOARD

Publication Dates: February 22, 2017; March 1, 2017; and March 8, 2017

Commercial Lawn Care Services

PURPOSE

The Terrebonne Parish School District (TPSD) is interested in receiving bids from qualified commercial lawn care companies (hereinafter referred to as Contractor or qualified provider) for providing comprehensive Commercial/Industrial Lawn Care Services that incorporates school campuses, athletic facilities, and other properties.

Bids are requested from commercial lawn care companies capable of providing equipment and services necessary to achieve cost-effective lawn care.

Terrebonne Parish School District intends to enter into a five (5) year contract, with options of renewal, in conjunction with satisfactory performance and approval from the Terrebonne Parish School Board. TPSD reserves the right to reject any or all bids.

SCOPE

The companies selected shall be a result of the lowest bid by contractor/contractors meeting and/or exceeding all specifications to provide comprehensive Lawn Care Services on any or all school grounds identified in twelve different groups subject to all provisions stated in this bid packet, including the CONTRACTOR AGREEMENT, ADDENDA ISSUED, and INSTRUCTIONS IN THE ADVERTISEMENT.

Terrebonne Parish School District is receiving bids for cutting ALL grass and weeds at the listed sites in twelve (12) different groups including, but not limited to, school property, fenced in areas, sewer plants, a/c equipment areas, courtyards, roadsides, ditch banks, road sides, bayou sides, etc., as well as trimming (or spraying if allowed) next to buildings, sidewalks, driveways, concrete parking lots, limestone parking lots, equipment, fences, trees, bushes, flower beds, running tracks, jumping pits, playgrounds, playground equipment, hills of dirt, etc. The prices shall also include the spraying and/or removing of vines such as poison ivy, poison oak, poison sumac, etc. Included in this price is the removal of all sprouts at the base of trees.

In the event the contract area, descriptions, and/or duties to be performed by the Contractor as so described in the original award, need to be increased, decreased, or altered in any manner by the TPSD, subsequent to written approval by the Plant Operations Manager, there shall be an increase or decrease, as the case may be, in the contract amount, commencing with the first payment to be made immediately following such approved increase, decrease, or alteration. TPSD shall negotiate and provide to the Contractor written notification of approval of the costs associated with increase, decrease, or alteration.

NOTE: All bid respondents will be totally responsible for the costs associated with the preparation of requested bids. TPSD will in no way be held liable for these costs. TPSD is the sole judge of the value

and merit of the bids, and reserves the right to reject any or all bids. Bids will not be accepted past the bid due date and time. All bids prices are final. Any questions regarding this bid and/or the scope of work shall be submitted in writing to Mrs. Carolyn Champagne, Purchasing Agent and Mr. Donald Chamberlain, Plant Operations Manager, no later than seven (7) working days prior to bid due date.

BID PROCESS AND QUALIFICATIONS

QUALIFIED CONTRACTOR

TPSD will only consider contractors qualified to implement a project of this magnitude. TPSD Administrators will review only those bids from contractors who meet and/or exceed the specifications listed in the bid documents (See Section A) for commercial/industrial lawn care service and who will guarantee quality lawn care services.

The General Contractor shall be responsible, daily, for assuring that all of the Contractors' staff and employees, and any subcontractors' staff and employees, are legally documented to work in the United States of America and the State of Louisiana while working on Terrebonne Parish School Board projects and/or properties.

The General Contractor shall be responsible for assuring that there is an English speaking Supervisor on site while working on Terrebonne Parish School Board properties.

It shall be a requirement of the Terrebonne Parish School Board that any contracted vendor currently employing a person convicted of a sex offense as defined in Louisiana R.S. 15:541 when the victim is under the age of thirteen years shall not permit same employee to enter any Terrebonne Parish School Board property for the purpose of fulfilling work order or delivery of active contract. Violation of this provision shall be cause for immediate termination, and/or cancelation of any contract or agreement with the contracted vendor.

The Contractor shall procure and provide evidence of insurance, in fact in force, and in accordance with the requirements of TPSD as provided in the attachments of this document within ten (10) days of notice of award(s), and maintain during the life of this contract award to adequately protect all labor employed by the contractor during the life of this contract award. The contractor's Certificate(s) of Insurance shall be forwarded to the TPSD Risk Manager for approval. Requirements of the insurance certificate shall include a clause stating that the contractor shall defend, indemnify, and hold the school district harmless from any or all claims and judgments to which TPSD may be subjected, or which it may suffer or incur by reason thereof. **Insurance approval shall be obtained prior to any contract being offered or work being performed and shall remain in effect for the entire award period**. Insurance certificate shall also include a thirty (30) day notice of cancellation.

ON-SITE FACILITY TECHNICAL SURVEYS

It is the responsibility of the bid respondents of this bid process to make proper arrangements with TPSD Plant Operations/Maintenance Department to conduct the on-site facility surveys. Contractors that do not survey all sites intended for this bid may be disqualified from the bid process. All interested

contractors should report to Terrebonne Parish School District's Plant Operations/Maintenance Office, located at 340 St. Charles St., Building #3, Houma La., to obtain identification tags or written permission to enter school facilities and to receive a briefing and scheduling of the on-site facilities survey; addresses of sites, by group, are listed in Attachment "C". Once permission has been granted, contractors are to check with the site principal/supervisor to obtain permission to view the site. ***NOTE: Prior approval must be obtained from authorized personnel in the TPSD Plant Operations/Maintenance Department at 985-868-2731, before contacting any site principal/Administrator to conduct any on-site survey.***

BID FORMAT AND CONTENTS

Bids must be submitted in the format outlined in this document. Each of the described sections must be full and complete. **A separate bid form must be completed for each bid group.** Bids may be submitted for individual, multiple, or all twelve (12) groups. No addendums or additions will be accepted after the specified bid due date. It is the responsibility of the bidding contractor to deliver the original bid form for one, multiple, or all of the twelve to the Terrebonne Parish School District Purchasing Department, located at 340 St. Charles Ave, Building 3, Houma, LA, or use the United States Mail, or by other mail carrier, and address bid submittal to Terrebonne Parish School District, Purchasing Department, P. O. Box 5097, Houma, LA 70361 (See Attachment B), on or before the date specified in the advertisement. Any submittal sent through US Mail will be considered only if it is received by TPSD on or before the due date and time. A postmark prior to due date and time will not suffice. Contractors that do not submit bids by the due date and time will be automatically disqualified from the bid process.

Bids shall be accompanied by a cashier's check or money order in the amount of $500.00, which will be forfeited should the bidder refuse to accept the contract or fail to carry out or execute the various provisions of the contract as expressed in the specifications. The check or money order will be returned to unsuccessful bidders immediately after the successful bidder has entered into contract with the TPSD. Failure to submit this surety shall be cause for immediate rejection of the bid.

BID EVALUATION

The bid evaluation process will include a review of individual groups based upon the lowest Bid that meets or exceeds the stated requirements. All Bid prices submitted must include the **lump sum** cost for a five (5) year period. It is the intent of the TPSD to have, at minimum, the contractor(s) for five years of service, and to have the option of extending the contract in increments of five years after the end of the initial five year contract period, if an added benefit to the school district, both operationally and fiscally, and both parties agree to such extension.

SECTION A: Contractor Background and Qualification

Contractor shall show proof of commercial herbicide license *prior to* the awarding of any lawn care services contract. This license shall be from the Louisiana Department of Agriculture and shall be maintained for the duration of the contract(s).

SECTION B: Equipment

Section B of this bid shall contain information about the proposing contractors' equipment required to meeting Terrebonne Parish School District's Lawn Care objectives.

- Contractor must own and maintain adequate equipment and personnel sufficient to properly cut and trim all areas included in the contract within a 7-day good-weather period.

- Contractor may include photos and listing of all equipment (make, horsepower, model, age, and type) available to perform this project, but is not required.

- Contractor shall be prepared to immediately purchase, rent, and/or lease needed equipment to maintain the scope of work. All equipment may be subject to inspection by TPSD Plant Operations officials for verification of condition needed to implement the Lawn Care Services Contract.

This section intentionally left blank.

Attachment "A"

Submittal of Bid:

The envelope containing your bid submittal should be forwarded through the United States Mail to the address below; or may be hand delivered to the TPSB Purchasing Department at 340 St. Charles Street, Houma, LA 70360, or sent by Fed Ex, or United Parcel Service (UPS). All envelopes with bid submittals must be received in the Purchasing Department no later than the due date and time of **2:00 P.M. on April 10, 2017**.

Note: <u>All outer envelopes,</u> including Fed Ex or UPS deliveries, should have the Bid Name, (Lawn Care Services), as indicated below.

Any bid received after the specified date and time of April 10, 2017, at 2:00 P.M., will not be accepted and will be returned unopened. Bid(s) must be submitted on the official bid form(s). Bids not submitted on the official bid form(s) may be declared irregular/non-responsive and rejected.

Caution should be taken to assure your bid submittal is properly mailed or delivered, and addressed as per bid specifications; any bid submitted that is not properly addressed for submittal may be declared non-responsive and subject to rejection.

The bid shall be addressed following the example below:

Name or Firm
Physical or Mailing Address
City, State Zip
License No. _____

Purchasing Department
Terrebonne Parish School Board
P. O. Box 5097
Houma, LA 70361

Lawn Care Services

ATTACHMENT "B"

INSURANCE REQUIREMENTS FOR VENDORS, SERVICE CONTRACTORS, OR PROFESSIONAL SERVICES

The required insurance shall be approved by the Terrebonne Parish School Board before any site work may commence.

I. Workers Compensation

A. Limit of Liability
1. Coverage A - Statutory requirements
2. Coverage B - $ 500,000 Employer's liability

B. Endorsements
1. USL&H (if any)
2. Waiver of Subrogation in favor of the Terrebonne Parish School Board
3. 30 day Notice of Cancellation

II. Comprehensive General Liability

A. Limits of Liability
1. Premises / Operations
   $ 1,000,000 per occurrence (BI & PD)
2. Products / Completed Operations
   $ 1,000,000 per Occurrence (BI & PD)
3. General Policy Aggregate (if applicable)
   $ 2,000,000
4. Personal Injury
   $ 1,000,000 per occurrence

B. Endorsements
1. Explosion, collapse and underground (if applicable)
2. Contractual
3. Independent contractors
4. Medical payments
5. Broad from CGL Endorsement
6. Terrebonne Parish School Board named as "Additional Insured"
7. Waiver of Subrogation in favor or the Terrebonne Parish School Board
8. Pollution exclusion removed for "Sudden & Accidental"
   (Fuel, oil, lube, and chemical vendors)
9. 30 day Notice of Cancellation

III. Automobile Liability

A. Limit of Liability
1. Combined single limit - $1,000,000 each accident

B. Endorsements
1. Hired automobile liability
2. Non-ownership liability
3. Terrebonne Parish School Board named as "Additional Insured"
4. Waiver of Subrogation in favor of the Terrebonne Parish School Board
5. 30 day Notice of Cancellation

IV. Other Requirements

A. Suitable coverage may be required if special conditions or exposure exist.
(i.e., Marine coverage, Property exposures)

B. Current insurance certificate shall be on file with the Terrebonne Parish School Board and accepted by the Risk Manager.

C. All policies are required to be on occurrence form basis, except those generally written ONLY on claims-made forms. (i.e., Professional, Errors & Omissions, etc.).

Contracted Lawn Care Services Agreement

SECTION I – PART 1 – GENERAL CONDITIONS

This contract shall be for a period of five years, contingent upon satisfactory completion of work.

The Contractor shall perform lawn care services for TPSD in accordance with the highest standards as described in Sections 1-3 and locations as described in Attachment C.

The Contractor shall perform its obligations in compliance with any or all applicable federal, state, and local laws, rules, and regulations, including applicable licensing requirements, in accordance with all sound and safety practices, and in compliance with any or all reasonable rules of the TPSD relative to the premises. The Contractor shall be responsible for obtaining all governmental permits, consents, and authorizations as may be required to perform its obligations. Occupational licenses are required by local law.

The Contractor may be required to attend monthly Terrebonne Parish School Board's Building, Food Service and Transportation Committee Meetings, as well as Terrebonne Parish School Board meetings, if requested.

The Contractor shall provide to the plant operations official of TPSD a telephone number, cell number(s), fax number and/or email address and mailing address. Any changes in address or phone number shall be reported to an authorized Terrebonne Parish School Board Plant Operations official immediately. An emergency contact number shall also be provided and remain operational at all times during the lawn care services contract period.

It is agreed by the parties hereto that in the event of any alleged breach of any of the provisions of this Contract, the offended party shall, by written notice, give to the offending party seven (7) days, commencing with the receipt of said notice, to correct the alleged breach. In the event said alleged breach is not so remedied within that 7-day period, the offended party may in its discretion consider this Contract canceled and that it intends to be released from all obligations hereunder.

The Lawn Care Services Contract may be terminated for any reason by either party, upon 30 day written notice sent via Certified Mail to the other party prior to the end of the current Contract.

SECTION I – PART 2 – SUPPLEMENTAL CONDITIONS

1. The Contractor shall at all times have access to the work wherever it is in preparation and progress. TPSD shall provide facilities for such access so the Contractor to perform the functions outlined in the contract documents. The necessary rights-of-way for any work to be done on private property will be obtained by the TPSD.

2. The Contractor shall take due and proper precautions against any injury to people or damage to adjacent structures and shall hold himself/herself responsible for the injuries and/or damages that occur while performing services on TPSD property.

3. The Contractor shall maintain a schedule of work to be performed indicating each phase of work and provide a copy of same to the TPSD Plant Operations Manager. The Contractor shall perform weekly inspections to determine the need of service and provide a written report to TPSD Plant Operations Manager of any problems. The Contractor is to notify each school site weekly or monthly, as applicable, of when the service is to be performed. If a change is warranted, the school/site administrator is to be notified of the change.

4. All work in areas that pose danger to students or adversely affect the learning and testing of students shall be performed after school hours or on holidays and weekends, or in accordance with other schedules that have been approved by the TPSD Plant Operations Manager. **THE CONTRACTOR WILL BE GIVEN ACCESS TO SITES ON WEEKENDS, AFTER HOURS, AND HOLIDAYS, AS LONG AS THE SERVICE DOES NOT INTERFERE WITH ANY SCHEDULED SCHOOL EVENTS.** The Contractor(s) shall be responsible for securing the facility during and after any period of time that services are being performed. **Under no circumstances will machinery be operated in close proximity to students or staff.**

5. The Contractor and all employee personnel shall abide by all TPSB dress codes approved by the school district Administration at all times on all sites.

6. No smoking or use of tobacco products will be strictly enforced. The use of alcohol products and/or glass containers shall not be on any site at any time as per Board Policy E-1.6a.

7. The Principal/Site Administrator of each site is ultimately responsible for that facility. Contractor(s) will coordinate, in cooperation with the Principal/Site Administrator, each respective area of the campus where work is to be carried out; i.e., Athletic fields, instructional areas, Physical Education areas, etc.

8. At no such time shall payments exceed the amount of work performed. Payment shall never be made for a missed cut, regardless of the reason.

9. A review may be conducted at any time by TPSD Administration for the purpose of consultation on the performance of the lawn care services being provided.

SECTION I – PART 3 – RIGHT TO STOP OR CARRY OUT THE WORK

1. The Site Administrator will be the interpreter of the requirements of the contract documents and the judge of the performance by the Contractor, and have the authority to reject work which does not conform to the contract documents and attachments by conducting special inspections or testing of the work to determine whether or not such work was fabricated, installed, or completed.

2. If the Contractor fails to correct defective work and/or equipment as required or persistently fails to carry out the work in accordance with the contract documents, the Site Administrator, by a

signed written order, or by a designated agent specifically with written authority empowered by the Site Administrator, may order the Contractor to stop the work or any portion thereof, until the cause for such order has been eliminated; however, this right to stop the work shall not give rise to any duty or responsibility of the Site Administrator or designee to the Contractor(s), any of their agents or employees, or any other person performing any of the work.

3. Claims, disputes, and other matters in question between the Contractor(s) and the Site Administrator relating to the execution or progress of the work or the interpretation of the contract documents shall be referred initially to the Plant Operations Manager for a decision, which will be rendered in writing within reasonable time. Site Administrators will render interpretations necessary for the proper execution or progress of the work, with reasonable promptness and in accordance with any time limit agreed upon. All interpretations and/or decisions of the Site Administrator shall be consistent with the intent of and reasonably inferable from the contract documents and will be in writing or in the form of drawings. The Contractor may make a written request to the Site Administrator for such interpretations. Any disagreements regarding a Contractor's performance will be resolved by negotiations between TPSD Plant Operations, Site Administrator, and Contractor's Representative. The Site Administration shall forward all instructions directly to the Contractor(s).

4. If the Contractor defaults or neglects to carry out the work satisfactorily in accordance with the contract documents and the matters are not resolved within seventy-two (72) hours after notice from the Site Administrator to commence and continue correction of such default or neglect with diligence and promptness, TPSD reserves the right **to assign job duties to other qualified vendor(s) to complete the work and provide payment for said work to the qualified vendor(s).**

5. **The payment for services to a qualified vendor(s) will constitute a reduction in payments to the current Contractor for that site.** If the payments then or thereafter due the Contractor are not sufficient to cover such amount, the Contractor shall pay the difference to TPSD. **Failure to maintain adequate equipment and/or equipment in good condition to fulfill the contract requirements shall be adequate reason to cancel the lawn care services contract.**

6. Any dispute, controversy, or claim arising out of or in connection with or relating to this agreement or any breach or alleged breach hereof, shall, upon the request of any party involved (and without regard to whether or not any provision of this agreement expressly provides for mediation), be submitted to and settled by arbitration at the locality where the premises are situated in conformance with rules of the American Arbitration Association then in effect (or at other place or under any other form of arbitration mutually acceptable to the parties). Any award rendered shall be final and conclusive upon the parties and a judgment thereon may be entered in the highest court of a forum, state, or federal, having jurisdiction. The expenses of the arbitration shall be borne equally by the parties to the arbitration, providing that each party shall pay for and bear the costs of its own experts, evidence, and counsel.

7. If lawn care services cannot be performed timely due to rain or other delay caused by natural events, work shall be caught up within a 7 good-weather day time period. Contractor shall guarantee that proper levels of personnel and equipment will be maintained to meet this contractual requirement.

SECTION I – PART 4A – SUPERVISION AND PROCEDURES

1. The Contractor shall supervise and direct the work and shall be solely responsible for all scheduling, methods, techniques, sequences, required paperwork, and procedure and for coordinating all portions of the work under the contract.

2. The General Contractor shall be responsible for assuring that there is an English speaking Supervisor on site at all times while working on Terrebonne Parish School Board properties.

3. The Contractor shall be responsible to the owner for the acts and omissions of its employees, subcontractors and their agents and employees, and other person performing any of the work under a contract with the Contractor.

4. The Contractor shall not be relieved from obligations to perform the work in accordance with the contract documents either by the activities or duties of the Site Administrator in administration of the contract, or by inspections, tests, or approvals required or performed other than the Contractor.

SECTION I – PART 4B – LABOR AND MATERIALS

1. Unless otherwise provided in the contract documents, the Contractor shall provide and pay for all labor, materials, tools, equipment and machinery, transportation, and other facilities and services necessary for the proper execution and completion of the work, whether temporary or permanent and whether or not incorporated or to be incorporated in the work.

2. The Contractor shall obey and abide by all Federal laws, laws of the State of Louisiana, Parish of Terrebonne, and the City of Houma relating to the employment of labor and public works and all ordinances and requirements of the Terrebonne Parish School District regarding laws that regulate or apply to public works and improvements. Minors or under-aged employees will not be allowed to handle or dispense chemicals on any public school property.

3. The Contractor shall furnish all administration, coordinating management, supervisory, training and technical personnel, support service production, and special projects personnel required to efficiently accomplish said lawn care and support services. These personnel shall be direct agents and employees of Contractor and shall include, but not be limited to, a Coordinating Manager who shall be the Contractor’s chief manager in the performance of the lawn care services to be rendered under the contract terms.

4. Contractor shall maintain sufficient personnel and equipment to cut the awarded group(s) within a 7-good-weather-day time period.

5. The Contractor will pay all salaries and wages, other taxes, fees, worker's compensation insurance, and other charges or insurance, levied or required by any federal, state, local statutes as

well as insurance requirements of TPSD, relating to the employment of its employees. The Contractor shall pay all lawful taxes and fees imposed by federal, state, or local agencies, in connection with lawn care services, and shall procure all licenses and permits and comply with all statutes, ordinances, and regulations applicable to the conduct of the services provided.

6. TPSD shall not participate in any decisions as to wages, hours, or other working conditions for employees of the Contractor. It is expressly understood that all employees of the Contractor in the Lawn Care Services Contract as by the contract terms (hereinafter referred to as "support service employees" of the Contractor), who shall be trained, managed and directed by the Contractor under the provisions of this Contract, shall remain employees of the Contractor, and shall not at any time during the term of this Contract be deemed to be employees of Terrebonne Parish School District. All newly appointed support service employees described in this paragraph shall be the employees of the Contractor. TPSD shall not be regarded as a party to any collective bargaining agreement or agreements that have heretofore, or may hereafter be entered into by the Contractor. The Contractor shall hire, discharge, or discipline all such employees in accordance with Contractor policy and procedures. The Contractor shall pay all direct and indirect operating costs and expenses required in the performance of the support services rendered through the terms of the contract.

7. As an accommodation and acting solely as agent for the Contractor, the Contractor's support service employees, will perform all administrative duties relating to the contract, including maintaining time records for these employees and furnishing to TPSD this data upon request. The Contractors shall be responsible for providing and maintaining the applicable supplies, training, equipment, films, slides, literature, daily work, and project schedules, invoices, standard operational procedures, and training manuals used in training support service employees.

8. The Contractor shall, at all times, enforce strict discipline, proper TPSD dress code, and good order among its employees, and shall not employ any under aged, unskilled, or unfit person to any of the TPSB sites. The contractor agrees that if any of the personnel are not acceptable to the Administration of TPSD for any reason, the Administration may notify Contractor and request the removal of the personnel involved, and an acceptable replacement will be provided.

9. The Contractor shall be responsible for maintaining scheduled required operating procedure, equipment, etc.

SECTION I – PART 4C – TAXES

The Contractor shall pay all sales, consumer, use and other similar taxes for the work or portions thereof provided by the Contractor which are legally enforced at the time bids are received and throughout the time frame of this contract, whether or not yet effective.

SECTION I – PART 4D – EQUIPMENT WARRANTY AND MAINTENANCE

1. The Contractor warrants that all materials and equipment, furnished under this contract will be new unless otherwise specified and that all work will be of good quality, free from faults and defects, and in conformance with the contract documents. All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective. If required by TPSD Officials, the Contractor shall furnish satisfactory evidence to the kind and quality of materials and equipment.

2. Equipment required for the lawn care services to be performed shall be provided as set forth in the terms of the contract. It is understood and agreed that the equipment provided by Contractor shall remain the property of the Contractor, and the Contractor is responsible for the repair, maintenance, and replacement of such equipment at no additional cost to Terrebonne Parish School District.

SECTION I – PART 5 – SUBCONTRACTUAL RELATIONS

1. No part of this contract shall be conducted by a subcontractor without prior written approval from the TPSD Plant Operations/Maintenance Manager. Subcontractors will not be allowed unless they meet or exceed the insurance requirements of TPSD.

2. The Contractor agrees that, in all respects, its relationship with the TPSD will be that of an independent Contractor and that it will not act or represent that it is acting as an Agent of the TPSD, or incur any obligation on the part of the TPSD without written authority from TPSD officials.

3. In the event of the execution of the lawn care services contract it becomes necessary for the contractor to sublet part of the work to others, the **contractor shall not award any work to any subcontractor without prior written approval of the TPSD.** Failure to obtain prior approval shall constitute violation of contract and subject contract to termination. Approval shall not be granted until the contractor submits to TPSD Plant Operations/Maintenance Manager a written statement concerning the bid award to the subcontractor which will include, but not limited to, the following:

   - The contractor shall accept and be fully liable and responsible to TPSD for acts and omissions of the subcontractors, and of persons either directly or indirectly employed by the subcontractor(s).

   - Nothing contained in this agreement shall create any contractual relation between any subcontractor and TPSD. The contractor shall not assign, transfer, convey, or otherwise dispose of this agreement, or any part hereof, or the right, title or interest in the same or any part thereof, without the prior written consent of TPSD. The contractor shall not assign by power of attorney, or otherwise, any of the moneys due or to become due and payable under this agreement, without the prior written consent of TPSD.

SECTION I – PART 6 – RIGHT TO PERFORM WORK AND/OR AWARD SEPARATE CONTRACTS

TPSD reserves the right to perform work related to the project with its own forces, and to award separate contracts in connection with other portions of the project, or other work on the site under these or similar conditions of the contract.

SECTION I – PART 7A – CERTIFICATE OF INSURANCE AND INDEMNIFICATION

1. The Contractor shall procure and provide evidence of insurance, in fact in force, and in accordance with the requirements of TPSD as provided in the attachments of this document within ten (10) days of notice of award(s), and maintain during the life of this contract award to adequately protect all labor employed by the contractor during the life of this contract award. The contractor's Certificate(s) of Insurance shall be forwarded to the TPSD Risk Manager for approval. Requirements of the insurance certificate shall include a clause stating that the contractor shall defend, indemnify, and hold the school district harmless from any or all claims and judgments to which TPSD may be subjected, or which it may suffer or incur by reason thereof. **Insurance approval shall be obtained prior to any contract being offered or work being performed and shall remain in effect for the entire award period**. Insurance certificate shall also include a thirty (30) day notice of cancellation.

2. Should the performance of any contract be delayed or prevented by wars, acts of public enemies, strikes, fire, floods, acts of God, or any other acts not within the control of the Contractor and which by exercise or reasonable diligence, the contractor is unable to prevent, the contractor agrees to give immediate written notice and explanations of the cause and probable duration of any such delay.

3. The Contractor agrees to indemnify, defend, and hold TPSD harmless from any or all claims, actions, costs, expenses, damages, and liabilities, including reasonable attorney's fees, arising out of, connected with, or resulting from the negligence or misconduct of the Contractor or its employees or other agents in connection with its activities within the scope of this agreement. The duty to indemnify will continue in full force and effect notwithstanding the expiration or early termination of this agreement in regard to any claims based on facts or conditions, which occurred prior to termination.

4. Should either party to the contract suffer injury or damage to person or property because of any act or omission of the other party or of any of its employees, agents, or others for whose acts it is legally liable, claim shall be made in writing to such other party within a reasonable time after the first observance of such injury or damage and the responsible party will be obligated to settle and pays cost of damage with the party damaged.

5. Any damage to personal property on or adjacent to the TPSD property shall be the responsibility of the Contractor. The TPSD, the property owner, or the Contractor have the right to call law enforcement (example Sherriff, Police, etc.) to document the damages.

SECTION I – PART 7B – RIGHTS AND REMEDIES

1. The duties and obligations imposed by the contract documents and the rights and remedies available shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

2. No action or failure to act by the TPSD or the Contractor shall constitute a waiver of any right or duty afforded any of them under the contract, nor shall any such action or failure to act constitute an approval of or acceptance in, any breach except as may be specifically agreed upon in writing.

SECTION I – PART 8 – SAFETY PRECAUTIONS

1. The Contractor shall be responsible for initiating, maintaining, and supervising, all safety precautions and programs in connection with the work and ensure that all workers are equipped and utilizing proper worker protection devices required by local, state, and federal, laws, rules and regulations.

2. The Contractor shall give all notices and comply with all applicable state and federal labor laws, ordinances, rules, regulations, and lawful orders of any public authority bearing on the safety of persons or property, or their protection from damage, injury, or loss.

3. The Contractor shall erect and maintain, as required by existing conditions and progress of the work, all reasonable safeguards for safety and protection, including posting danger signs, and other warnings against hazards, promulgating safety regulations, and notifying owners and users of adjacent utilities.

4. The Contractor shall take all precautions for the safety of, and shall provide all protection to prevent damage, injury, and loss to:

    a. All employees on the work site and all other persons who may be affected thereby;
    b. All work, materials and equipment to be incorporated therein, whether in storage on or off site, under the care, custody, or control of the Contractor or any of his workers;
    c. All school board student and staff, as well as the general public;
    d. All school board vehicles and equipment;
    e. All personal vehicles and personal belongings, on and around TPSD property;
    f. Other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures, and utilities.

5. When the use or storage of explosives, flammables, other hazardous materials, or equipment is necessary for the execution of the work, the Contractor shall exercise the utmost care and shall carry on such activities under the supervision of properly qualified personnel.

6. All Chemical, in concentrated form shall be kept in a secondary, sealed container while on TPSD property.

7. The Contractor shall assure that all its employees are properly identified, well mannered, and properly dressed while working on Terrebonne Parish School Board property.

SECTION I – PART 9 – TERMINATION BY THE OWNER

If the Contractor is adjudged bankrupt, or if makes a general assignment for the benefit of its creditors, or if a receiver is appointed on account of its insolvency; or if persistently or repeatedly refuses or fails, except in cases for which extension of time is provided, to supply enough properly skilled workmen or proper materials; or if fails to make prompt payment to subcontractors or for materials or labor; or persistently disregards laws, ordinances, rules, regulations, or orders of any public authority having jurisdiction; or is otherwise guilty of a substantial violation of a provision of the contract documents; then TPSD Officials, upon certification that sufficient cause exists to justify such action, may, without prejudice to any right or remedy and after giving the Contractor seven (7) days written notice, terminate the employment of the Contractor and take possession of the site and of all materials thereon owned by the Contractor, and TPSD may finish the work by whatever method deemed expedient. In such case, the Contractor shall not be entitled to receive any further payment until the work is completed.

SECTION 2 – PART 1A – GENERAL DESCRIPTION OF PREMISES

The Contractor or a representative including, but not necessarily limited to, suppliers, subcontractors and employees may be required to enter upon TPSD property for work to be performed in the awarded Group as outlined in the contract terms. The approximate acreage listed below are only estimates. The total acreage to be serviced includes, but is not limited to, all buildings structures, driveways, parking areas, road sides, bayou sides, etc. The TPSD reserves the right to additions/deletions of acreage at property sites at any time. The alternate areas listed in each group shall be deducted from the per cut billing should TPSD Plant Operations choose to cut these areas. ALL of the trimming and/or herbicide spraying of these and all other areas shall remain the responsibility of the contractor.

All school and administrative locations included in lawn care contract groups are property of TPSD. Should any property be sold or otherwise removed from the ownership of TPSD, that property would be removed from the lawn care contract group.

This section intentionally left blank.

GROUP 1: Approximately 47 Acres

Houma Junior High	Approximately 13 Acres
Terrebonne High	Approximately 18 Acres
TPSB Central Office	Approximately 2 Acres
Auxiliary Services	Approximately 14 Acres

Terrebonne High Football Field/Track (alternate)*

GROUP 2: Approximately 51 Acres

Bayou Black Elementary	Approximately 35 Acres
Gibson Elementary	Approximately 8 Acres
Greenwood Middle Annex	Approximately 8 Acres

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GROUP 3: Approximately 34 Acres

Legion Park Middle	Approximately 3 Acres
Mulberry Elementary	Approximately 12 Acres
Southdown Elementary**	Approximately 11 Acres
TPSB Jr. High /TPR Practice Field***	Approximately 2 Acres
Adult Education (Bayou Cane)	Approximately 2 Acres
AD Martin West Park Special Education and Federal Center	Approximately 12 Acres
Lot on Bond and Church Streets	Approximately 1 Acre

***Design Phase-The Southdown Elementary school is under construction in 2017-2018.*
**Southdown Stadium fenced in area (alternate)*
****Includes areas around Southdown Stadium, Design Phase of school, and future TPR Practice Field*

GROUP 4: Approximately 53 Acres

H. L. Bourgeois High and Freshman Center	Approximately 38 Acres
Coteau Bayou Blue	Approximately 15 Acres

H. L. Bourgeois High Football Field/Track (alternate)*
H. L. Bourgeois High Baseball Field (alternate)*
H. L. Bourgeois High Softball Field (alternate)*

GROUP 5: Approximately 34 Acres

Caldwell Middle	Approximately 10 Acres
Andrew Price	Approximately 9 Acres
Schriever Elementary	Approximately 15 Acres

GROUP 6: Approximately 57 Acres

Broadmoor Elementary	Approximately 9 Acres

Evergreen Junior High	Approximately 30 Acres
Lisa Park Elementary	Approximately 12 Acres
Oakshire Elementary	Approximately 6 Acres

GROUP 7: Approximately 89 Acres

Ellender Memorial High	Approximately 36 Acres
Louis Miller Terrebonne Career and Technical High	Approximately 53 Acres

Ellender Memorial High Football Field/Track (alternate)*
Ellender Memorial High Baseball Field (alternate)*
Ellender Memorial High Softball Field (alternate)*

GROUP 8: Approximately 38 Acres

Acadian Elementary	Approximately 8 Acres
Elysian Fields Elementary	Approximately 10 Acres
Oaklawn Junior High	Approximately 15 Acres
School for Exceptional Children	Approximately 5 Acres

GROUP 9: Approximately 61 Acres

Dularge Elementary	Approximately 8 Acres
Dularge Annex (Old)	Approximately 7 Acres
Grand Caillou Elementary	Approximately 8 Acres
Grand Caillou Middle (New)	Approximately 15 Acres
Grand Caillou Annex (Old)	Approximately 15 Acres

GROUP 10: Approximately 70 Acres

Bourg Elementary	Approximately 4 Acres
South Terrebonne High	Approximately 49 Acres
Upper Little Caillou Elementary	Approximately 17 Acres

South Terrebonne High Football Field/Track (alternate)*
South Terrebonne High Baseball Field (alternate)*
South Terrebonne High Softball Field #1 (alternate)*
South Terrebonne High Softball Field #2 (alternate)*

GROUP 11: Approximately 48 Acres

Lacache Middle	Approximately 7 Acres
Little Caillou Elementary	Approximately 4 Acres
Montegut Elementary	Approximately 6 Acres
Montegut Middle	Approximately 25 Acres
Point Aux Chenes Elementary	Approximately 6 Acres

GROUP 12: Approximately 42 Acres

East Houma Elementary	Approximately 7 Acres
East Street Alternative	Approximately 17 Acres
Honduras Elementary	Approximately 8 Acres
Village East Elementary	Approximately 10 Acres

**The alternate areas listed in ANY GROUP on pages 19 and 20 above shall be deducted from the per cut billing should TPSD staff choose to cut these areas. ALL of the trimming, and/or herbicide spraying of these and all other areas shall remain the responsibility of the contractor.*

A contractor may submit a bid for one group, multiple groups, or all twelve (12) groups. Bids will be awarded to contractor(s) guaranteeing the ability to maintain proper levels of personnel and equipment sufficient to properly cut and trim any or all groups awarded to contractor within a 7-good-weather-day time period.

SECTION 2 – PART 1B – QUALITY ASSURANCE

The Contractor, upon award notification will promptly notify all pertinent personnel regarding requirements of this section. The Contractor shall certify that all personnel who will enter upon TPSD property are aware of and familiar with the requirements of this contract.

SECTION 2 – PART 1C – SUBMITTALS/PAYMENTS

1. In consideration of the performance of said Lawn Care Services, TPSD shall make payment to the Contractor based upon the area, descriptions, and/or specific duties described in the group(s) awarded.

2. The Contractor shall maintain accurate records of the names and identification of all persons entering TPSD property in connection with the work of this contract, including times of entering and times of leaving, and submit a copy of the record to the Site Administrator daily, if requested.

3. TPSD shall provide the Contractor with the format of the sign-off sheet required after each cut for each group awarded. The Contractor shall obtain a signature and date from each site after **each cutting.** The site administrator and/or principal will authorize a designated TPSD employee allowed to sign for their site, acknowledging service was completed at the site. (For example, building manager, custodian, school secretary, athletic director, or master teacher). **Signed and dated sign-off sheet(s) and invoice(s) are to be submitted to the TPSD Plant Operations/Maintenance Office after each cut for payment approval, prior to beginning another cut.**

4. Payments for services rendered will be made during the TPSD payment cycle, after payment processing has been completed. At no such time shall payments exceed the amount of work performed.

5. All required weekly reports, schedules, personnel lists, monthly invoices, equipment brochures, pictures, etc. shall be maintained by the Contractor at the owner's office.

6. Monthly payment to the Contractor may be withheld, in whole or in part, as certified by authorized TPSD Plant Operations Manager for any one of the following reasons:

- Defective work not remedied.
- Reasonable evidence indicating probable third party claims.
- Failure of the Contractor to make payments to sub-Contractors or material suppliers.
- Failure to submit signed and dated documents by a school official for each cut to show work was performed.
- Failure to respond to written complaints submitted by the Site Administrator or authorized Plant Operations official within a 72 hour period.
- Reasonable evidences that the work cannot be completed within the contract time or for the unpaid balance of the contract sum.
- Persistent failure to carry out the work in accordance with the contract terms; whereby TPSD is forced to remedy any deficiencies caused by neglect on the part of the Contractor's efforts in fulfilling the Contract.
- Failure to furnish sufficient labor, materials, supplies, and/or equipment to perform prescribed services.

7. In the event the contract area, descriptions, and/or duties to be performed by the Contractor as so described in the original award, need to be increased, decreased, or altered in any manner by the TPSD, subsequent to written approval by the Plant Operations Manager, there shall be an increase or decrease, as the case may be, in the contract amount, commencing with the first payment to be made immediately following such approved increase, decrease, or alteration. TPSD shall negotiate and provide to the Contractor written notification of approval of the costs associated with increase, decrease, or alteration.

SECTION 2 – PART 1D – TRANSPORTATION FACILITIES

The contractor shall not block any parking lot, entrance, and/or exit to TPSD property at any time.

SECTION 3 - LAWN MAINTENANCE

The terms of this agreement includes cutting ALL grass and weeds at the sites listed in the contract including but not limited to fenced in areas, sewer plants, a/c equipment areas, courtyards, roadsides, bayou sides, etc. as well as trimming (or spraying if allowed) next to buildings, sidewalks, driveways, concrete parking lots, lime stone parking lots, equipment, fences, trees, bushes, flower beds, running tracks, jumping pits, playgrounds, playground equipment, hills of dirt, etc. This agreement also includes the spraying and/or removing of vines such as poison ivy, poison oak, poison sumac, etc. Contractors shall adhere to the following:

1. **Debris/Disposal:** Remove all loose debris (branches, excess grass, leaves, etc.) from entire grounds as needed. Grass blown on walkways, driveways etc. by the grass cutter are to be blown away and removed by the grass cutting Contractor as part of this contract. ***Trees trimmed by the***

Contractor are to be removed by Contractor. Trash, paper, bottles, etc. are to be picked up daily by site based custodians. All branches, grass cuttings, etc., shall NOT be disposed of by placing in TPSD dumpsters; these items must be removed from the site by the Contractor. All chemical containers shall be removed from the site and disposed of as per container label or manufacturer instructions.

2. **Grass:** Maintain all grass according to the estimated 24 cuts per year schedule as submitted and approved by TPSD Plant Operations/Maintenance officials with monthly cuts beginning on the first day of each month and scheduled evenly throughout the month. **Cuts shall be scheduled as follows: January-0, February-1, March-2, April-2, May-3, June-3, July-3, August-3, September-3, October-2, November-1, and December-1 for a total estimated 24 cuts per year.** All cutting will be done with "finish cut" equipment. Grass will be cut to a 2" in height.

   Any addition or deduction of cuts will be paid or deducted at the per-cut/per alternate/per site cost upon authorization by the TPSD Plant Operations Manager.

   Contractor will notify TPSD Plant Operations/Maintenance officials, in writing, of any cuts that cannot be completed. An authorized TPSD Plant Operations/Maintenance Department official must pre-approve any cuts added or any cuts that are not done in a given month. **TPSD has the right to reschedule, cancel, add, and/or deduct payment for any cuts not completed with written approval in a given month.**

   All tractors and equipment shall be equipped with turf tires. "Bush hogging" cuts, as needed, due to weather conditions, will only be accepted with prior approval. **Removal and disposal of all excess cut grass (hay) will be done at the expense of the Contractor.**

3. **Trim:** This contract includes cutting and trimming of all grass and weeded areas, ditches not maintained by the state or parish, and trimming of all concrete areas between all school district fences and adjacent streets and/or highways. It is the responsibility of the contractor to cut and/or trim grass and weeds between the roadway and TPSD property. It also includes the trimming and/or herbicidal spraying of all fence lines. **TPSD reserves the right to deny the contractor's use of herbicides in certain areas and demand that the grass be trimmed or cut.**

   Trim all areas around trees, fences, sidewalks, drives, planters, etc. Do not damage plants, trees, etc. When facility is cut, all trim work is to be done at the same time, in accordance with listed contract requirements. **All Athletic facilities and surrounding areas are part of this bid. Extra charges for trimming around new buildings and/or sidewalks constructed on existing TPSD property will not be allowed.**

   The Contractor is prohibited from causing an edge in excess of 6" along any trimmed area (either by cutting or spraying), unless specifically approved by authorized TPSD Plant Operations/Plant Operations/Maintenance officials. ***Use of herbicides excessively and non-adherence to the six inch (6") trim allowance will not be tolerated and may result in the termination of this contract.***

   Fence Lines: ***Contractors shall carefully inspect and maintain all fence lines,*** make provisions for initial clean-up and maintain each. Fence lines, which have not been cleaned, will still be maintained for the removal of trees, shrubs, vines, grass, weeds, etc.

Flower Beds: District-employed custodians maintain plants, weeds, etc. inside flower beds and vegetable gardens (existing or newly constructed). The Contractor is responsible for the trimming of the edges of flower beds without the use of chemicals. **When areas at the site used for planters, flower beds, and vegetable gardens are brought back to the original condition, that area will be cut and trimmed by the Contractor.**
Vines: All vines including poison ivy, poison oak, poison sumac, etc. shall be removed by the contractor by herbicide spraying and/or trimming.

Tree Sprouts: Contractors shall remove all tree sprouts at the time of cutting and trimming.

4. **Herbicides:** The Contractor shall supply TPSD Administration with copies of herbicide licenses and a listing of all chemicals to be used on this project, including Materials Safety Data Sheets (MSDS) for each chemical in July of each year. The list of chemicals to be used shall be submitted to the Louisiana Department of Agriculture by TPSD Plant Operations/Maintenance officials for prior approval before any applications occur. TPSD Officials will provide the Contractor a list of approved chemicals that can be used in the project. No other herbicide shall be used without prior written approval. All chemicals in concentrated form shall be kept in a secondary, sealed container at all times while on TPSD property. **The Contractor shall immediately notify TPSD in writing of any violations, suspensions, citations, and cancellations of any certifications and/or licenses required to perform this contract by any governing authority.**

   TPSD reserves the right to cancel this contract if the contractor fails to produce a current herbicide license. TPSD reserves the right to assign herbicide spraying to another contractor at the expense of the contractor of a group that fails to maintain its herbicide license. TPSD will deduct the cost of the herbicide application(s) from the contractors per cut price.

   The Contractor shall record all materials, quantity, and quality of herbicide applications in the Integrated Pest Management Plan (IPM), located at the site on the day of application, or within 72 hours, as required by Louisiana Law.

   Herbicides are to be used with extreme caution. There is an eight **(8) hour waiting period** after spraying of herbicides before students can enter that area. Herbicides are to be used only on fence lines or other areas approved by TPSD Administration, in a manner as approved by the manufacturer's label. **Herbicides are not to be used along buildings.** Do not kill areas wider than a 6" path along fences, hedges, and walks. All other areas are to be trimmed as not to cause erosion.

5. **Branches:** Branches that interfere with the cutting of the property shall be cut and removed from the site by the contractor. **All trees (existing or new) shall be maintained by the Contractor. The Contractor is responsible to spray and/or trim around trees, flower beds, and vegetable gardens.**

6. **Fenced in Areas:** All fenced-in areas shall be maintained by the contractor. For example, a/c equipment, sewer plant, lift-station, Athletic fields, and stadium areas, etc.

7. **Hard Surfaces:** Contractor shall trim and/or spray all hard surfaces such as tennis courts, concrete parking lots, limestone parking lots, tracks, jumping pits, sidewalks, and buildings, etc. for the prevention of grass/weed growth around these areas.

8. **Concrete, Shell or Limestone Parking Lots:** The Contractor is to apply herbicides or remove grass and weeds from all shelled or limestone parking lots, as needed, to prevent intrusion of grass through aggregate, cracks and expansion joints, and loose rocks from being thrown from rotating equipment.

9. **Scheduling:** Contractor is responsible for providing the Principal/Site Administrator with a written schedule of service to be performed; all changes in schedules shall be addressed with the Principal/Site Administrator within a minimum of two (2) days advance notice in order to have the property cleared of trash, paper, bottles, etc. by the site custodian.

10. **Monitoring:** Contractor shall perform a walkthrough of the property prior to performing the work. Contractor shall submit a written weekly report to the Site Administrator of items needing repair, maintenance, or preventive maintenance; specifically note all dead plants, trees, fences, etc., to be removed or repaired.

11. **Crew Chief:** The lawn care service crew shall have a lead person in charge and that crew chief shall maintain on his/her person a fully charged cell phone, with a local phone number.

12. **Uniforms and Dress:** ALL Contractor employees shall wear visible identification at all times when working on TPSD property. The uniform should be in first quality condition. The shirt may have a company logo and the employee's name. If uniforms are not used, appropriate dress for work around populated school grounds shall be required. I.D. tags shall be furnished by the Contractor to each worker, and worn at all times while performing work on TPSD grounds. Contractor owners are to approve I.D. tags to be used, which are to be supplied and maintained by the Contractor. ALL Contractor(s) and their employees shall be expected to abide by approved TPSB policy at all times. NO smoking or use of tobacco products shall be allowed on any TPSB site. NO ONE IS ALLOWED TO WORK ON ANY SCHOOL PROPERTY WEARING TANK TOPS/MUSCLE SHIRTS OR NO SHIRT AT ALL.

13. **School Times:** When school is in session, responsible Contractor shall check in with the Principal/Site Administrator prior to initializing a cut.

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TERREBONNE PARISH SCHOOL DISTRICT LAWN CARE SERVICES

GROUP 1 BID FORM (Page 1)

PART A: THIS FORM, OR A COPY OF SAME, SHALL BE COMPLETED AND RETURNED WITH THE BID.

A separate Bid Form must be completed for each group. The award shall be chosen based upon the lowest bid that meets or exceeds the stated requirements. All Bid prices are to be from information gathered from the on-site facilities survey. The total estimated acreage includes, but is not limited to, all building, structures, driveways, parking areas, etc. The approximate acreages provided below are only estimates and are not to be considered as a unit for pricing. Individual unit prices are scheduled values and are meant to be used for additions or deletions needed during the contract time for extra/deleted cuttings, etc. All Bid prices must include the contractor's price for five years of service for each group.

GROUP 1: Approximately 47 Acres Schedule of Values:

Houma Junior High	Approximately 13 Acres	$_____ per cut
Terrebonne High	Approximately 18 Acres	$_____ per cut
TPSB Central Office	Approximately 2 Acres	$_____ per cut
Auxiliary Services	Approximately 14 Acres	$_____ per cut

TOTAL BID Price for a Five-Year Contract: $_____

Total Bid price above shall be for cutting ALL grass and weeds at the sites listed above including, but not limited to, school property, fenced-in areas, sewer plants, a/c equipment areas, courtyards, road sides, ditch banks, bayou sides, etc., as well as trimming (or spraying if allowed) next to buildings, sidewalks, driveways, concrete parking lots, limestone parking lots, equipment, fences, trees, bushes, flower beds, running tracks, jumping pits, playgrounds, playground equipment, hills of dirt, etc. The prices shall also include the spraying and/or removing of vines such as poison ivy, poison oak, poison sumac, etc. Included in this price is the removal of all sprouts at the base of trees. The base prices shall include the burdens of all paper work required and all associated duties affiliated with the proper paper work.

TERREBONNE PARISH SCHOOL DISTRICT LAWN CARE SERVICES

GROUP 1 BID FORM (Page 2)

Part B:

Hourly Rate: Supervisor/Foreman $_____ Additional worker(s) $_____

Note: The hourly rate above is for additional work to be performed once written approval has been obtained by TPSD Plant Operations/Maintenance officials for items such as fallen tree branches, removal of debris, etc.

Price per linear foot to spray herbicide 6" wide $_____

Price to spray lines on the Football field with herbicide (6" wide maximum) $_____
This charge will be on an as needed basis.

Terrebonne High Football Field/Track (alternate)* $_____ per cut

**The (alternate) amount above shall be deducted from the per cut billing should TPSD staff choose to cut these areas. ALL of the trimming and/or herbicide spraying of these and all other areas shall remain the responsibility of the contractor.*

Name of Company _____ Address _____

Authorized Signature_____ City/Zip _____

Authorized Name (Print) _____Phone # _____

Reminder: Include each Bid Form that corresponds to the Group(s) you are bidding. Include one cashier's check in the amount of $500, issued to Terrebonne Parish School Board, regardless of the number of Groups you are bidding. All bids must be typewritten or completed in ink. Any corrections or scratch-outs must be initialed in ink prior to bid submittal, or the bid may be subject to rejection. All Bid Forms and the cashier's check must be submitted in an envelope labeled EXACTLY as the sample on Page 8 of this document.

TERREBONNE PARISH SCHOOL DISTRICT LAWN CARE SERVICES

GROUP 2 BID FORM (Page 3)

PART A: THIS FORM, OR A COPY OF SAME, SHALL BE COMPLETED AND RETURNED WITH THE BID.
A separate Bid Form must be completed for each group. The award shall be chosen based upon the lowest bid that meets or exceeds the stated requirements. All Bid prices are to be from information gathered from the on-site facilities survey. The total estimated acreage includes, but is not limited to, all building, structures, driveways, parking areas, etc. The approximate acreages provided below are only estimates and are not to be considered as a unit for pricing. Individual unit prices are scheduled values and are meant to be used for additions or deletions needed during the contract time for extra/deleted cuttings, etc. All Bid prices must include the contractor's price for five years of service for each group.

GROUP 2: Approximately 51 Acres Schedule of Values:

Bayou Black Elementary	Approximately 35 Acres	$_____ per cut
Gibson Elementary	Approximately 8 Acres	$_____ per cut
Greenwood Middle	Approximately 8 Acres	$_____ per cut

TOTAL BID Price for a Five-Year Contract: $_____

Total Bid price above shall be for cutting ALL grass and weeds at the sites listed above including, but not limited to, school property, fenced-in areas, sewer plants, a/c equipment areas, courtyards, roadsides, ditch banks, bayou sides, etc., as well as trimming (or spraying if allowed) next to buildings, sidewalks, driveways, concrete parking lots, limestone parking lots, equipment, fences, trees, bushes, flower beds, running tracks, jumping pits, playgrounds, playground equipment, hills of dirt, etc. The prices shall also include the spraying and/or removing of vines such as poison ivy, poison oak, poison sumac, etc. Included in this price is the removal of all sprouts at the base of trees. The base prices shall include the burdens of all paper work required and all associated duties affiliated with the proper paper work.

TERREBONNE PARISH SCHOOL DISTRICT LAWN CARE SERVICES

GROUP 2 BID FORM (Page 4)

Part B:

Hourly Rate: Supervisor/Foreman $_____ Additional worker(s) $_____

Note: The hourly rate above is for additional work to be performed once written approval has been obtained by TPSD Plant Operations/Maintenance officials for items such as fallen tree branches, removal of debris, etc.

Price per linear foot to spray herbicide 6" wide $_____

**Any alternate amounts above shall be deducted from the per cut billing should TPSD staff choose to cut these areas. ALL of the trimming and/or herbicide spraying of these and all other areas shall remain the responsibility of the contractor.*

Name of Company _____ Address _____

Authorized Signature_____ City/Zip _____

Authorized Name (Print) _____Phone # _____

Reminder: Include each Bid Form that corresponds to the Group(s) you are bidding. Include one cashier's check in the amount of $500, issued to Terrebonne Parish School Board, regardless of the number of Groups you are bidding. All bids must be typewritten or completed in ink. Any corrections or scratch-outs must be initialed in ink prior to bid submittal, or the bid may be subject to rejection. All Bid Forms and the cashier's check must be submitted in an envelope labeled EXACTLY as the sample on Page 8 of this document.

TERREBONNE PARISH SCHOOL DISTRICT LAWN CARE SERVICES

GROUP 3 BID FORM (Page 5)

PART A: THIS FORM, OR A COPY OF SAME, SHALL BE COMPLETED AND RETURNED WITH THE BID.
A separate Bid Form must be completed for each group. The award shall be chosen based upon the lowest bid that meets or exceeds the stated requirements. All Bid prices are to be from information gathered from the on-site facilities survey. The total estimated acreage includes, but is not limited to, all building, structures, driveways, parking areas, etc. The approximate acreages provided below are only estimates and are not to be considered as a unit for pricing. Individual unit prices are scheduled values and are meant to be used for additions or deletions needed during the contract time for extra/deleted cuttings, etc. All Bid prices must include the contractor's price for five years of service for each group.

GROUP 3: Approximately 34 Acres Schedule of Values:

Legion Park Middle	Approximately 3 Acres	$_____ per cut
Mulberry Elementary	Approximately 15 Acres	$_____ per cut
Southdown Elementary*	Approximately 11 Acres	$_____ per cut
Southdown Elementary**		
TPSB Jr. High /TPR Practice Field***	Approximately 2 Acres	$_____per cut
Adult Education (Bayou Cane)	Approximately 2 Acres	$_____ per cut
AD Martin, Jr. West Park Special Education and Federal Center	Approximately 2 Acres	$_____per cut
Lot on Bond and Church Streets	Approximately 1/2 Acre	$_____per cut

**Upon completion of construction in 2018, full property care shall be engaged. .*
***Temporary cutting perimeters during the construction phase of Southdown Elementary School*
****Includes areas around Southdown Stadium, Design Phase of school, and future TPR Practice Field*

TOTAL BID Price for a Five-Year Contract: $_____

Total Bid price above shall be for cutting ALL grass and weeds at the sites listed above including, but not limited to, school property, fenced-in areas, sewer plants, a/c equipment areas, courtyards, roadsides, ditch banks, bayou sides, etc., as well as trimming (or spraying if allowed) next to buildings, sidewalks, driveways, concrete parking lots, limestone parking lots, equipment, fences, trees, bushes, flower beds, running tracks, jumping pits, playgrounds, playground equipment, hills of dirt, etc. The prices shall also include the spraying and/or removing of vines such as poison ivy, poison oak, poison sumac, etc. Included in this price is the removal of all sprouts at the base of trees. The base prices shall include the burdens of all paper work required and all associated duties affiliated with the proper paper work.

TERREBONNE PARISH SCHOOL DISTRICT LAWN CARE SERVICES

GROUP 3 BID FORM (Page 6)

Part B:

Hourly Rate: Supervisor/Foreman $_____ Additional worker(s) $_____

Note: The hourly rate above is for additional work to be performed once written approval has been obtained by TPSD Plant Operations/Maintenance officials for items such as fallen tree branches, removal of debris, etc.

Price per linear foot to spray herbicide 6" wide $_____

Price to spray lines on the Football field with herbicide (6" wide maximum) $_____
This charge will be on an as needed basis.

Terrebonne High Baseball Field (Behind Southdown) (alternate)* $_____ per cut
School will maintain grass on the field but contractor will be responsible for areas around the stadium.

TPSB Jr. High /TPR Practice Field
The future Football field will be between the School and the baseball field is to be cut by the contractor upon completion. (alternate) * $_____per cut

**The (alternate) amounts above shall be deducted from the per cut billing should TPSD staff choose to cut these areas. ALL of the trimming and/or herbicide spraying of these and all other areas shall remain the responsibility of the contractor.*

Name of Company _____ Address _____

Authorized Signature_____ City/Zip _____

Authorized Name (Print) _____Phone # _____

Reminder: Include each Bid Form that corresponds to the Group(s) you are bidding. Include one cashier's check in the amount of $500, issued to Terrebonne Parish School Board, regardless of the number of Groups you are bidding. All bids must be typewritten or completed in ink. Any corrections or scratch-outs must be initialed in ink prior to bid submittal, or the bid may be subject to rejection. All Bid Forms and the cashier's check must be submitted in an envelope labeled EXACTLY as the sample on Page 8 of this document.

TERREBONNE PARISH SCHOOL BOARD LAWN CARE SERVICES

GROUP 4 BID FORM (Page 7)

PART A: THIS FORM, OR A COPY OF SAME, SHALL BE COMPLETED AND RETURNED WITH THE BID.

A separate Bid Form must be completed for each group. The award shall be chosen based upon the lowest bid that meets or exceeds the stated requirements. All Bid prices are to be from information gathered from the on-site facilities survey. The total estimated acreage includes, but is not limited to, all building, structures, driveways, parking areas, etc. The approximate acreages provided below are only estimates and are not to be considered as a unit for pricing. Individual unit prices are scheduled values and are meant to be used for additions or deletions needed during the contract time for extra/deleted cuttings, etc. All Bid prices must include the contractor's price for five years of service for each group.

GROUP 4: Approximately 53 Acres Schedule of Values:

H. L. Bourgeois High and Freshman Center	Approximately 38 Acres	$_____	per cut
Coteau Bayou Blue	Approximately 15 Acres	$_____	per cut

TOTAL BID Price for a Five-Year Contract: $_____

Total Bid price above shall be for cutting ALL grass and weeds at the sites listed above including, but not limited to, school property, fenced-in areas, sewer plants, a/c equipment areas, courtyards, roadsides, ditch banks, bayou sides, etc., as well as trimming (or spraying if allowed) next to buildings, sidewalks, driveways, concrete parking lots, limestone parking lots, equipment, fences, trees, bushes, flower beds, running tracks, jumping pits, playgrounds, playground equipment, hills of dirt, etc. The prices shall also include the spraying and/or removing of vines such as poison ivy, poison oak, poison sumac, etc. Included in this price is the removal of all sprouts at the base of trees. The base prices shall include the burdens of all paper work required and all associated duties affiliated with the proper paper work.

TERREBONNE PARISH SCHOOL BOARD LAWN CARE SERVICES

GROUP 4 BID FORM (Page 8)

Part B:

Hourly Rate: Supervisor/Foreman $_____ Additional worker(s) $_____

Note: The hourly rate above is for additional work to be performed once written approval has been obtained by TPSD Plant Operations/Maintenance officials for items such as fallen tree branches, removal of debris, etc.

Price per linear foot to spray herbicide 6" wide $_____

Price to spray lines on the Football field with herbicide (6" wide maximum) $_____
This charge will be on an as needed basis.

H. L. Bourgeois High Football/Track (alternate)* $_____ per cut
H. L. Bourgeois High Baseball Field (alternate)* $_____ per cut
H. L. Bourgeois High Softball Field (alternate)* $_____ per cut

**The (alternate) amounts above shall be deducted from the per cut billing should TPSD staff choose to cut these areas. ALL of the trimming and/or herbicide spraying of these and all other areas shall remain the responsibility of the contractor.*

Name of Company _____ Address _____

Authorized Signature_____ City/Zip _____

Authorized Name (Print) _____Phone # _____

Reminder: Include each Bid Form that corresponds to the Group(s) you are bidding. Include one cashier's check in the amount of $500, issued to Terrebonne Parish School Board, regardless of the number of Groups you are bidding. All bids must be typewritten or completed in ink. Any corrections or scratch-outs must be initialed in ink prior to bid submittal, or the bid may be subject to rejection. All Bid Forms and the cashier's check must be submitted in an envelope labeled EXACTLY as the sample on Page 8 of this document.

TERREBONNE PARISH SCHOOL BOARD LAWN CARE SERVICES

GROUP 5 BID FORM (Page 9)

PART A: THIS FORM, OR A COPY OF SAME, SHALL BE COMPLETED AND RETURNED WITH THE BID.
A separate Bid Form must be completed for each group. The award shall be chosen based upon the lowest bid that meets or exceeds the stated requirements. All Bid prices are to be from information gathered from the on-site facilities survey. The total estimated acreage includes, but is not limited to, all building, structures, driveways, parking areas, etc. The approximate acreages provided below are only estimates and are not to be considered as a unit for pricing. Individual unit prices are scheduled values and are meant to be used for additions or deletions needed during the contract time for extra/deleted cuttings, etc. All Bid prices must include the contractor's price for five years of service for each group.

GROUP 5: Approximately 34 Acres Schedule of Values:

Caldwell Middle	Approximately 10 Acres	$_____	per cut
Andrew Price	Approximately 9 Acres	$_____	per cut
Schriever Elementary	Approximately 15 Acres	$_____	per cut

TOTAL BID Price for a Five-Year Contract: $_____

Total Bid price above shall be for cutting ALL grass and weeds at the sites listed above including, but not limited to, school property, fenced-in areas, sewer plants, a/c equipment areas, courtyards, roadsides, ditch banks, bayou sides, etc., as well as trimming (or spraying if allowed) next to buildings, sidewalks, driveways, concrete parking lots, limestone parking lots, equipment, fences, trees, bushes, flower beds, running tracks, jumping pits, playgrounds, playground equipment, hills of dirt, etc. The prices shall also include the spraying and/or removing of vines such as poison ivy, poison oak, poison sumac, etc. Included in this price is the removal of all sprouts at the base of trees. The base prices shall include the burdens of all paper work required and all associated duties affiliated with the proper paper work.

TERREBONNE PARISH SCHOOL BOARD LAWN CARE SERVICES

GROUP 5 BID FORM (Page 10)

Part B:

Hourly Rate: Supervisor/Foreman $_____ Additional worker(s) $_____

Note: The hourly rate above is for additional work to be performed once written approval has been obtained by TPSD Plant Operations/Maintenance officials for items such as fallen tree branches, removal of debris, etc.

Price per linear foot to spray herbicide 6" wide $_____

Andrew Price Annex (Behind building area-alternate)*	Approximately	5 Acres	$_____	per cut
Andrew Price Annex (Behind building area-alternate)*	Approximately	4 Acres	$_____	per cut

**Any alternate amounts above shall be deducted from the per cut billing should TPSD staff choose to cut these areas. ALL of the trimming and/or herbicide spraying of these and all other areas shall remain the responsibility of the contractor.*

Name of Company _____ Address _____

Authorized Signature_____ City/Zip _____

Authorized Name (Print) _____Phone # _____

Reminder: Include each Bid Form that corresponds to the Group(s) you are bidding. Include one cashier's check in the amount of $500, issued to Terrebonne Parish School Board, regardless of the number of Groups you are bidding. All bids must be typewritten or completed in ink. Any corrections or scratch-outs must be initialed in ink prior to bid submittal, or the bid may be subject to rejection. All Bid Forms and the cashier's check must be submitted in an envelope labeled EXACTLY as the sample on Page 8 of this document.

TERREBONNE PARISH SCHOOL BOARD LAWN CARE SERVICES

GROUP 6 BID FORM (Page 11)

PART A: THIS FORM, OR A COPY OF SAME, SHALL BE COMPLETED AND RETURNED WITH THE BID.
A separate Bid Form must be completed for each group. The award shall be chosen based upon the lowest bid that meets or exceeds the stated requirements. All Bid prices are to be from information gathered from the on-site facilities survey. The total estimated acreage includes, but is not limited to, all building, structures, driveways, parking areas, etc. The approximate acreages provided below are only estimates and are not to be considered as a unit for pricing. Individual unit prices are scheduled values and are meant to be used for additions or deletions needed during the contract time for extra/deleted cuttings, etc. All Bid prices must include the contractor's price for five years of service for each group.

GROUP 6: Approximately 57 Acres Schedule of Values:

Broadmoor Elementary	Approximately 9 Acres	$_____	per cut
Evergreen Junior High	Approximately 30 Acres	$_____	per cut
Lisa Park Elementary	Approximately 12 Acres	$_____	per cut
Oakshire Elementary	Approximately 6 Acres	$_____	per cut

TOTAL BID Price for a Five-Year Contract: $_____

Total Bid price above shall be for cutting ALL grass and weeds at the sites listed above including, but not limited to, school property, fenced-in areas, sewer plants, a/c equipment areas, courtyards, roadsides, ditch banks, bayou sides, etc., as well as trimming (or spraying if allowed) next to buildings, sidewalks, driveways, concrete parking lots, limestone parking lots, equipment, fences, trees, bushes, flower beds, running tracks, jumping pits, playgrounds, playground equipment, hills of dirt, etc. The prices shall also include the spraying and/or removing of vines such as poison ivy, poison oak, poison sumac, etc. Included in this price is the removal of all sprouts at the base of trees. The base prices shall include the burdens of all paper work required and all associated duties affiliated with the proper paper work.

TERREBONNE PARISH SCHOOL BOARD LAWN CARE SERVICES

GROUP 6 BID FORM (Page 12)

Part B:

Hourly Rate: Supervisor/Foreman $_____ Additional worker(s) $_____

Note: The hourly rate above is for additional work to be performed once written approval has been obtained by TPSD Plant Operations/Maintenance officials for items such as fallen tree branches, removal of debris, etc.

Price per linear foot to spray herbicide 6" wide $_____

**Any alternate amounts above shall be deducted from the per cut billing should TPSD staff choose to cut these areas. ALL of the trimming and/or herbicide spraying of these and all other areas shall remain the responsibility of the contractor.*

Name of Company _____ Address _____

Authorized Signature_____ City/Zip _____

Authorized Name (Print) _____Phone # _____

Reminder: Include each Bid Form that corresponds to the Group(s) you are bidding. Include one cashier's check in the amount of $500, issued to Terrebonne Parish School Board, regardless of the number of Groups you are bidding. All bids must be typewritten or completed in ink. Any corrections or scratch-outs must be initialed in ink prior to bid submittal, or the bid may be subject to rejection. All Bid Forms and the cashier's check must be submitted in an envelope labeled EXACTLY as the sample on Page 8 of this document.

TERREBONNE PARISH SCHOOL BOARD LAWN CARE SERVICES

GROUP 7 BID FORM (Page 13)

PART A: THIS FORM, OR A COPY OF SAME, SHALL BE COMPLETED AND RETURNED WITH THE BID.
A separate Bid Form must be completed for each group. The award shall be chosen based upon the lowest bid that meets or exceeds the stated requirements. All Bid prices are to be from information gathered from the on-site facilities survey. The total estimated acreage includes, but is not limited to, all building, structures, driveways, parking areas, etc. The approximate acreages provided below are only estimates and are not to be considered as a unit for pricing. Individual unit prices are scheduled values and are meant to be used for additions or deletions needed during the contract time for extra/deleted cuttings, etc. All Bid prices must include the contractor's price for five years of service for each group.

GROUP 7: Approximately 89 Acres Schedule of Values:

Ellender Memorial High	Approximately 36 Acres	$_____	per cut
Louis Miller Terrebonne Career and Technical High	Approximately 53 Acres	$_____	per cut

TOTAL BID Price for a Five-Year Contract: $_____

Total Bid price above shall be for cutting ALL grass and weeds at the sites listed above including, but not limited to, school property, fenced-in areas, sewer plants, a/c equipment areas, courtyards, roadsides, ditch banks, bayou sides, etc., as well as trimming (or spraying if allowed) next to buildings, sidewalks, driveways, concrete parking lots, limestone parking lots, equipment, fences, trees, bushes, flower beds, running tracks, jumping pits, playgrounds, playground equipment, hills of dirt, etc. The prices shall also include the spraying and/or removing of vines such as poison ivy, poison oak, poison sumac, etc. Included in this price is the removal of all sprouts at the base of trees. The base prices shall include the burdens of all paper work required and all associated duties affiliated with the proper paper work.

TERREBONNE PARISH SCHOOL BOARD LAWN CARE SERVICES

GROUP 7 BID FORM (Page 14)

Part B:

Hourly Rate: Supervisor/Foreman $_____ Additional worker(s) $_____

Note: The hourly rate above is for additional work to be performed once written approval has been obtained by TPSD Plant Operations/Maintenance officials for items such as fallen tree branches, removal of debris, etc.

Price per linear foot to spray herbicide 6" wide $_____

Price to spray lines on the Football field with herbicide (6" wide maximum) $_____
This charge will be on an as needed basis.

Ellender Memorial High Football/Track (alternate)* $_____ per cut
Ellender Memorial High Baseball Field (alternate)* $_____ per cut
Ellender Memorial High Softball Field (alternate)* $_____ per cut

**The (alternate) amounts above shall be deducted from the per cut billing should TPSD staff choose to cut these areas. ALL of the trimming and/or herbicide spraying of these and all other areas shall remain the responsibility of the contractor.*

Name of Company _____ Address _____

Authorized Signature_____ City/Zip _____

Authorized Name (Print) _____Phone # _____

Reminder: Include each Bid Form that corresponds to the Group(s) you are bidding. Include one cashier's check in the amount of $500, issued to Terrebonne Parish School Board, regardless of the number of Groups you are bidding. All bids must be typewritten or completed in ink. Any corrections or scratch-outs must be initialed in ink prior to bid submittal, or the bid may be subject to rejection. All Bid Forms and the cashier's check must be submitted in an envelope labeled EXACTLY as the sample on Page 8 of this document.

TERREBONNE PARISH SCHOOL BOARD LAWN CARE SERVICES

GROUP 8 BID FORM (Page 15)

PART A: THIS FORM, OR A COPY OF SAME, SHALL BE COMPLETED AND RETURNED WITH THE BID.
A separate Bid Form must be completed for each group. The award shall be chosen based upon the lowest bid that meets or exceeds the stated requirements. All Bid prices are to be from information gathered from the on-site facilities survey. The total estimated acreage includes, but is not limited to, all building, structures, driveways, parking areas, etc. The approximate acreages provided below are only estimates and are not to be considered as a unit for pricing. Individual unit prices are scheduled values and are meant to be used for additions or deletions needed during the contract time for extra/deleted cuttings, etc. All Bid prices must include the contractor's price for five years of service for each group.

GROUP 8: Approximately 38 Acres Schedule of Values:

Acadian Elementary	Approximately 8 Acres	$_____	per cut
Elysian Fields Elementary	Approximately 10 Acres	$_____	per cut
Oaklawn Junior High	Approximately 15 Acres	$_____	per cut
School for Exceptional Children	Approximately 5 Acres	$_____	per cut

TOTAL BID Price for a Five-Year Contract: $_____

Total Bid price above shall be for cutting ALL grass and weeds at the sites listed above including, but not limited to, school property, fenced-in areas, sewer plants, a/c equipment areas, courtyards, roadsides, ditch banks, bayou sides, etc., as well as trimming (or spraying if allowed) next to buildings, sidewalks, driveways, concrete parking lots, limestone parking lots, equipment, fences, trees, bushes, flower beds, running tracks, jumping pits, playgrounds, playground equipment, hills of dirt, etc. The prices shall also include the spraying and/or removing of vines such as poison ivy, poison oak, poison sumac, etc. Included in this price is the removal of all sprouts at the base of trees. The base prices shall include the burdens of all paper work required and all associated duties affiliated with the proper paper work.

TERREBONNE PARISH SCHOOL BOARD LAWN CARE SERVICES

GROUP 8 BID FORM (Page 16)

Part B:

Hourly Rate: Supervisor/Foreman $_____ Additional worker(s) $_____

Note: The hourly rate above is for additional work to be performed once written approval has been obtained by TPSD Plant Operations/Maintenance officials for items such as fallen tree branches, removal of debris, etc.

Price per linear foot to spray herbicide 6" wide $_____

Price to spray lines on the Football field with herbicide (6" wide maximum) $_____
This charge will be on an as needed basis.

**Any alternate amounts above shall be deducted from the per cut billing should TPSD staff choose to cut these areas. ALL of the trimming and/or herbicide spraying of these and all other areas shall remain the responsibility of the contractor.*

Name of Company _____ Address _____

Authorized Signature_____ City/Zip _____

Authorized Name (Print) _____Phone # _____

Reminder: Include each Bid Form that corresponds to the Group(s) you are bidding. Include one cashier's check in the amount of $500, issued to Terrebonne Parish School Board, regardless of the number of Groups you are bidding. All bids must be typewritten or completed in ink. Any corrections or scratch-outs must be initialed in ink prior to bid submittal, or the bid may be subject to rejection. All Bid Forms and the cashier's check must be submitted in an envelope labeled EXACTLY as the sample on Page 8 of this document.

TERREBONNE PARISH SCHOOL BOARD LAWN CARE SERVICES

GROUP 9 BID FORM (Page 17)

PART A: THIS FORM, OR A COPY OF SAME, SHALL BE COMPLETED AND RETURNED WITH THE BID.
A separate Bid Form must be completed for each group. The award shall be chosen based upon the lowest bid that meets or exceeds the stated requirements. All Bid prices are to be from information gathered from the on-site facilities survey. The total estimated acreage includes, but is not limited to, all building, structures, driveways, parking areas, etc. The approximate acreages provided below are only estimates and are not to be considered as a unit for pricing. Individual unit prices are scheduled values and are meant to be used for additions or deletions needed during the contract time for extra/deleted cuttings, etc. All Bid prices must include the contractor's price for five years of service for each group.

GROUP 9: Approximately 61 Acres Schedule of Values:

Dularge Elementary	Approximately 16 Acres	$_____	per cut
Dularge Annex (Old)	Approximately 7 Acres	$_____	per cut
Grand Caillou Elementary	Approximately 8 Acres	$_____	per cut
Grand Caillou Middle (New)	Approximately 15 Acres	$_____	per cut
Grand Caillou Annex (Old)	Approximately 15 Acres	$_____	per cut

TOTAL BID Price for a Five-Year Contract: $_____

Total Bid price above shall be for cutting ALL grass and weeds at the sites listed above including, but not limited to, school property, fenced-in areas, sewer plants, a/c equipment areas, courtyards, roadsides, ditch banks, bayou sides, etc., as well as trimming (or spraying if allowed) next to buildings, sidewalks, driveways, concrete parking lots, limestone parking lots, equipment, fences, trees, bushes, flower beds, running tracks, jumping pits, playgrounds, playground equipment, hills of dirt, etc. The prices shall also include the spraying and/or removing of vines such as poison ivy, poison oak, poison sumac, etc. Included in this price is the removal of all sprouts at the base of trees. The base prices shall include the burdens of all paper work required and all associated duties affiliated with the proper paper work.

TERREBONNE PARISH SCHOOL BOARD LAWN CARE SERVICES

GROUP 9 BID FORM (Page 18)

Part B:

Hourly Rate: Supervisor/Foreman $_____ Additional worker(s) $_____

Note: The hourly rate above is for additional work to be performed once written approval has been obtained by TPSD Plant Operations/Maintenance officials for items such as fallen tree branches, removal of debris, etc.

Price per linear foot to spray herbicide 6" wide $_____

**Any alternate amounts above shall be deducted from the per cut billing should TPSD staff choose to cut these areas. ALL of the trimming and/or herbicide spraying of these and all other areas shall remain the responsibility of the contractor.*

Name of Company _____ Address _____

Authorized Signature_____ City/Zip _____

Authorized Name (Print) _____Phone # _____

Reminder: Include each Bid Form that corresponds to the Group(s) you are bidding. Include one cashier's check in the amount of $500, issued to Terrebonne Parish School Board, regardless of the number of Groups you are bidding. All bids must be typewritten or completed in ink. Any corrections or scratch-outs must be initialed in ink prior to bid submittal, or the bid may be subject to rejection. All Bid Forms and the cashier's check must be submitted in an envelope labeled EXACTLY as the sample on Page 8 of this document.

TERREBONNE PARISH SCHOOL BOARD LAWN CARE SERVICES

GROUP 10 BID FORM (Page 19)

PART A: THIS FORM, OR A COPY OF SAME, SHALL BE COMPLETED AND RETURNED WITH THE BID.
A separate Bid Form must be completed for each group. The award shall be chosen based upon the lowest bid that meets or exceeds the stated requirements. All Bid prices are to be from information gathered from the on-site facilities survey. The total estimated acreage includes, but is not limited to, all building, structures, driveways, parking areas, etc. The approximate acreages provided below are only estimates and are not to be considered as a unit for pricing. Individual unit prices are scheduled values and are meant to be used for additions or deletions needed during the contract time for extra/deleted cuttings, etc. All Bid prices must include the contractor's price for five years of service for each group.

GROUP 10: Approximately 70 Acres and Schedule of Values:

Bourg Elementary	Approximately 4 Acres	$_____	per cut
South Terrebonne High	Approximately 49 Acres	$_____	per cut
South Terrebonne High (new property)	Approximately 40 Acres	$_____	per cut
Upper Little Caillou Elementary	Approximately 17 Acres	$_____	per cut

TOTAL BID Price for a Five-Year Contract: $_____

Total Bid price above shall be for cutting ALL grass and weeds at the sites listed above including, but not limited to, school property, fenced-in areas, sewer plants, a/c equipment areas, courtyards, roadsides, ditch banks, bayou sides, etc., as well as trimming (or spraying if allowed) next to buildings, sidewalks, driveways, concrete parking lots, limestone parking lots, equipment, fences, trees, bushes, flower beds, running tracks, jumping pits, playgrounds, playground equipment, hills of dirt, etc. The prices shall also include the spraying and/or removing of vines such as poison ivy, poison oak, poison sumac, etc. Included in this price is the removal of all sprouts at the base of trees. The base prices shall include the burdens of all paper work required and all associated duties affiliated with the proper paper work.

TERREBONNE PARISH SCHOOL BOARD LAWN CARE SERVICES

GROUP 10 BID FORM (Page 20)

Part B:

Hourly Rate: Supervisor/Foreman $_____ Additional worker(s) $_____

Note: The hourly rate above is for additional work to be performed once written approval has been obtained by TPSD Plant Operations/Maintenance officials for items such as fallen tree branches, removal of debris, etc.

Price per linear foot to spray herbicide 6" wide $_____

Price to spray lines on the Football field with herbicide (6" wide maximum) $_____
This charge will be on an as needed basis.

South Terrebonne High Football Field/Track (alternate)* $_____ per cut
South Terrebonne High Baseball Field (alternate)* $_____ per cut
South Terrebonne High Softball Field #1 (alternate)* $_____ per cut
South Terrebonne High Softball Field #2 (alternate)* $_____ per cut

**The (alternate) amounts above shall be deducted from the per cut billing should TPSD staff choose to cut these areas. ALL of the trimming and/or herbicide spraying of these and all other areas shall remain the responsibility of the contractor.*

Name of Company _____ Address _____

Authorized Signature_____ City/Zip _____

Authorized Name (Print) _____Phone # _____

Reminder: Include each Bid Form that corresponds to the Group(s) you are bidding. Include one cashier's check in the amount of $500, issued to Terrebonne Parish School Board, regardless of the number of Groups you are bidding. All bids must be typewritten or completed in ink. Any corrections or scratch-outs must be initialed in ink prior to bid submittal, or the bid may be subject to rejection. All Bid Forms and the cashier's check must be submitted in an envelope labeled EXACTLY as the sample on Page 8 of this document.

TERREBONNE PARISH SCHOOL BOARD LAWN CARE SERVICES

GROUP 11 BID FORM (Page 21)

PART A: THIS FORM, OR A COPY OF SAME, SHALL BE COMPLETED AND RETURNED WITH THE BID.
A separate Bid Form must be completed for each group. The award shall be chosen based upon the lowest bid that meets or exceeds the stated requirements. All Bid prices are to be from information gathered from the on-site facilities survey. The total estimated acreage includes, but is not limited to, all building, structures, driveways, parking areas, etc. The approximate acreages provided below are only estimates and are not to be considered as a unit for pricing. Individual unit prices are scheduled values and are meant to be used for additions or deletions needed during the contract time for extra/deleted cuttings, etc. All Bid prices must include the contractor's price for five years of service for each group.

GROUP 11: Approximately 48 Acres and Schedule of Values:

Lacache Middle	Approximately 7 Acres	$_____	per cut
Little Caillou Elementary	Approximately 4 Acres	$_____	per cut
Montegut Elementary	Approximately 6 Acres	$_____	per cut
Montegut Middle	Approximately 25 Acres	$_____	per cut
Pointe-Aux-Chenes Elementary	Approximately 6 Acres	$_____	per cut

TOTAL BID Price for a Five-Year Contract: $_____

Total Bid price above shall be for cutting ALL grass and weeds at the sites listed above including, but not limited to, school property, fenced-in areas, sewer plants, a/c equipment areas, courtyards, roadsides, ditch banks, bayou sides, etc., as well as trimming (or spraying if allowed) next to buildings, sidewalks, driveways, concrete parking lots, limestone parking lots, equipment, fences, trees, bushes, flower beds, running tracks, jumping pits, playgrounds, playground equipment, hills of dirt, etc. The prices shall also include the spraying and/or removing of vines such as poison ivy, poison oak, poison sumac, etc. Included in this price is the removal of all sprouts at the base of trees. The base prices shall include the burdens of all paper work required and all associated duties affiliated with the proper paper work.

TERREBONNE PARISH SCHOOL BOARD LAWN CARE SERVICES

GROUP 11 BID FORM (Page 22)

Part B:

Hourly Rate: Supervisor/Foreman $_____ Additional worker(s) $_____

Note: The hourly rate above is for additional work to be performed once written approval has been obtained by TPSD Plant Operations/Maintenance officials for items such as fallen tree branches, removal of debris, etc.

Price per linear foot to spray herbicide 6" wide $_____

Price to spray lines on the Football field with herbicide (6" wide maximum) $_____
This charge will be on an as needed basis.

**Any alternate amounts above shall be deducted from the per cut billing should TPSD staff choose to cut these areas. ALL of the trimming and/or herbicide spraying of these and all other areas shall remain the responsibility of the contractor.*

Name of Company _____ Address _____

Authorized Signature_____ City/Zip _____

Authorized Name (Print) _____Phone # _____

Reminder: Include each Bid Form that corresponds to the Group(s) you are bidding. Include one cashier's check in the amount of $500, issued to Terrebonne Parish School Board, regardless of the number of Groups you are bidding. All bids must be typewritten or completed in ink. Any corrections or scratch-outs must be initialed in ink prior to bid submittal, or the bid may be subject to rejection. All Bid Forms and the cashier's check must be submitted in an envelope labeled EXACTLY as the sample on Page 8 of this document.

TERREBONNE PARISH SCHOOL BOARD LAWN CARE SERVICES

GROUP 12 BID FORM (Page 23)

PART A: THIS FORM, OR A COPY OF SAME, SHALL BE COMPLETED AND RETURNED WITH THE BID.
A separate Bid Form must be completed for each group. The award shall be chosen based upon the lowest bid that meets or exceeds the stated requirements. All Bid prices are to be from information gathered from the on-site facilities survey. The total estimated acreage includes, but is not limited to, all building, structures, driveways, parking areas, etc. The approximate acreages provided below are only estimates and are not to be considered as a unit for pricing. Individual unit prices are scheduled values and are meant to be used for additions or deletions needed during the contract time for extra/deleted cuttings, etc. All Bid prices must include the contractor's price for five years of service for each group.

GROUP 12: Approximately 42 Acres and Schedule of Values:

East Houma Elementary	Approximately 7 Acres	$_____	per cut
East Street Alternative	Approximately 17 Acres	$_____	per cut
Honduras Elementary	Approximately 8 Acres	$_____	per cut
Village East Elementary	Approximately 10 Acres	$_____	per cut

TOTAL BID Price for a Five-Year Contract: $_____

Total Bid price above shall be for cutting ALL grass and weeds at the sites listed above including, but not limited to, school property, fenced-in areas, sewer plants, a/c equipment areas, courtyards, roadsides, ditch banks, bayou sides, etc., as well as trimming (or spraying if allowed) next to buildings, sidewalks, driveways, concrete parking lots, limestone parking lots, equipment, fences, trees, bushes, flower beds, running tracks, jumping pits, playgrounds, playground equipment, hills of dirt, etc. The prices shall also include the spraying and/or removing of vines such as poison ivy, poison oak, poison sumac, etc. Included in this price is the removal of all sprouts at the base of trees. The base prices shall include the burdens of all paper work required and all associated duties affiliated with the proper paper work.

TERREBONNE PARISH SCHOOL BOARD LAWN CARE SERVICES

GROUP 12 BID FORM (Page 24)

Part B:

Hourly Rate: Supervisor/Foreman $_____ Additional worker(s) $_____

Note: The hourly rate above is for additional work to be performed once written approval has been obtained by TPSD Plant Operations/Maintenance officials for items such as fallen tree branches, removal of debris, etc.

Price per linear foot to spray herbicide 6" wide $_____

**Any alternate amounts above shall be deducted from the per cut billing should TPSD staff choose to cut these areas. ALL of the trimming and/or herbicide spraying of these and all other areas shall remain the responsibility of the contractor.*

Name of Company _____ Address _____

Authorized Signature_____ City/Zip _____

Authorized Name (Print) _____Phone # _____

Reminder: Include each Bid Form that corresponds to the Group(s) you are bidding. Include one cashier's check in the amount of $500, issued to Terrebonne Parish School Board, regardless of the number of Groups you are bidding. All bids must be typewritten or completed in ink. Any corrections or scratch-outs must be initialed in ink prior to bid submittal, or the bid may be subject to rejection. All Bid Forms and the cashier's check must be submitted in an envelope labeled EXACTLY as the sample on Page 8 of this document.

Commercial Lawn Care Services Equipment

SECTION B: OPTIONAL

SECTION B: Equipment

Section B of this bid shall contain specific information regarding the contractors' equipment and includes specific measures the respondent proposes to implement quality lawn care services to meet Terrebonne Parish School District's Lawn Care (Services) objectives. Equipment must be sufficient for Contractor to guarantee the ability to cut and trim all awarded groups within a 7-good-weather-day time period.

- List all equipment (include make, horsepower, model, age, type) available to perform the Lawn Care Services for the TPSD. Photos of equipment may be attached and submitted with bid, but is optional, not required. Contractor shall be prepared to purchase, rent, and/or lease needed equipment to maintain the scope of work immediately. All equipment may be subject to inspection by TPSD Plant Operations/Maintenance Department officials for verification of condition needed to implement the Lawn Services Contract.
- Include information regarding maintenance of equipment. For example, during this contract, equipment will be maintained through factory warranty, maintenance contract, self- maintained, or combinations of maintenance.

LIST OF EQUIPMENT TO BE USED: (OPTIONAL: ATTACH PHOTOS BEHIND PAGE 26)

_____

_____

_____

_____

_____

_____

_____

_____

_____

EQUIPMENT MAINTENANCE:

_____

_____

_____

_____

_____

Name of Company _____ **Authorized Signature**_____

OWNER DISCLOSURE CERTIFICATE LAWN CARE SERVICES (Page 27)

COMPANY NAME: _____

ADDRESS: _____

_____

TELEPHONE: _____

CELL PHONE: _____

FAX NUMBER: _____

EMAIL: _____

FED. TAX ID# _____

The Company Bidding is:

A. _____Manufacturer _____Dealer _____Representative

B. _____Corporation _____Partnership _____Sole Owner

If corporation, list any individuals or companies that own 10% or more stock:

1._____ 2. _____

3._____ 4. _____

If partnership, list principal partners:

1._____ 2. _____

3._____ 4. _____

Owner Signature: _____

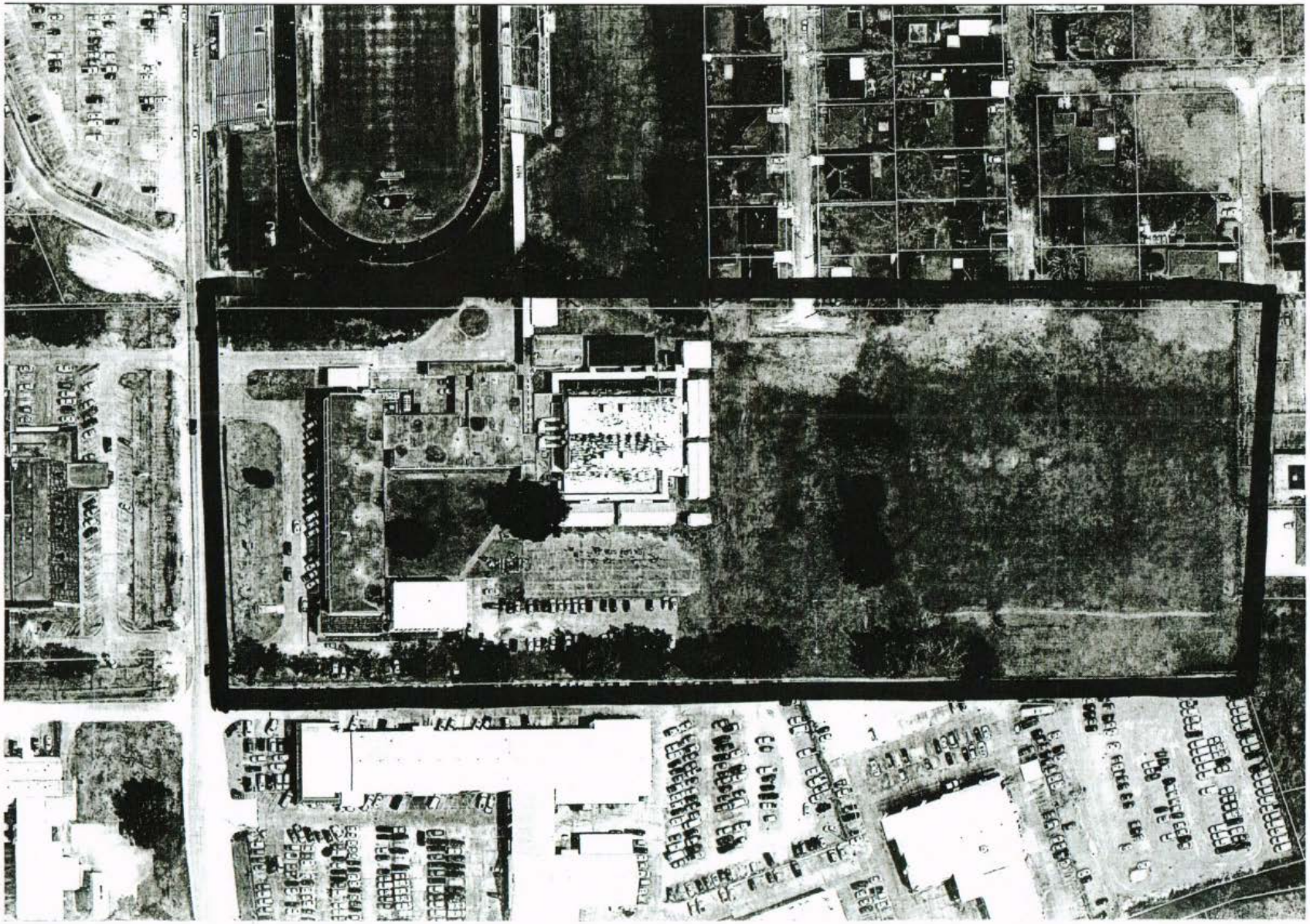
Title: _____

Type or Print Signature and Title

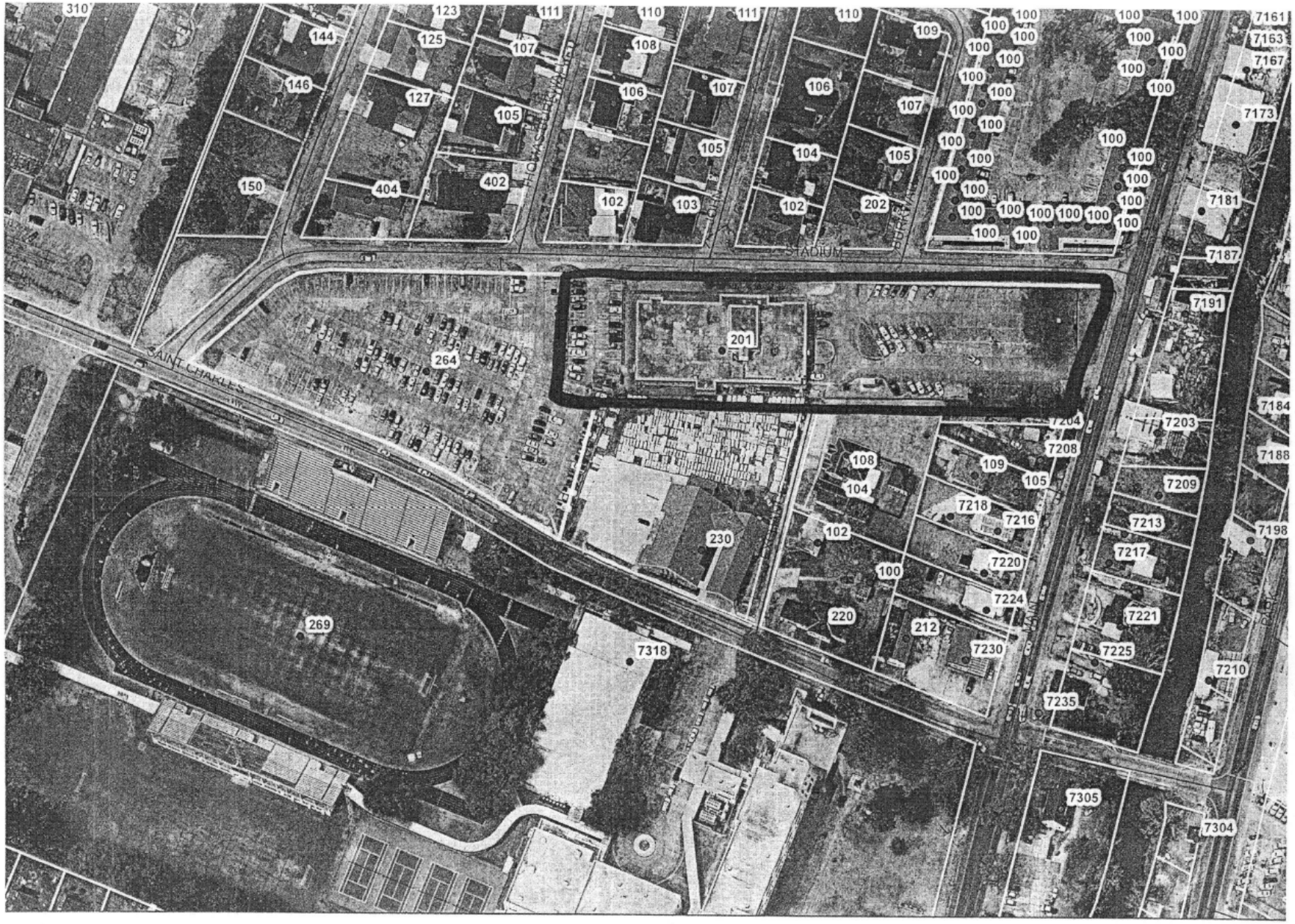
ATTACHMENT C-ADDRESSES AND ESTIMATED AERIAL VEIWS

Group 1	**Principal/Phone**
Houma Jr. High 315 St. Charles Street Houma, LA 70360	Darrell Dillard 985-872-1511
Terrebonne High 7318 Main Street Houma, LA 70360	Julio Contreras 985-879-3377
TPSB Central Office 201 Stadium Drive Houma, LA 70360	Donald Chamberlain 985-868-2731
Auxiliary Services 340 St. Charles Street Houma, LA 70360	Donald Chamberlain 985-868-2731

Houma Jr High



Terrebonne High



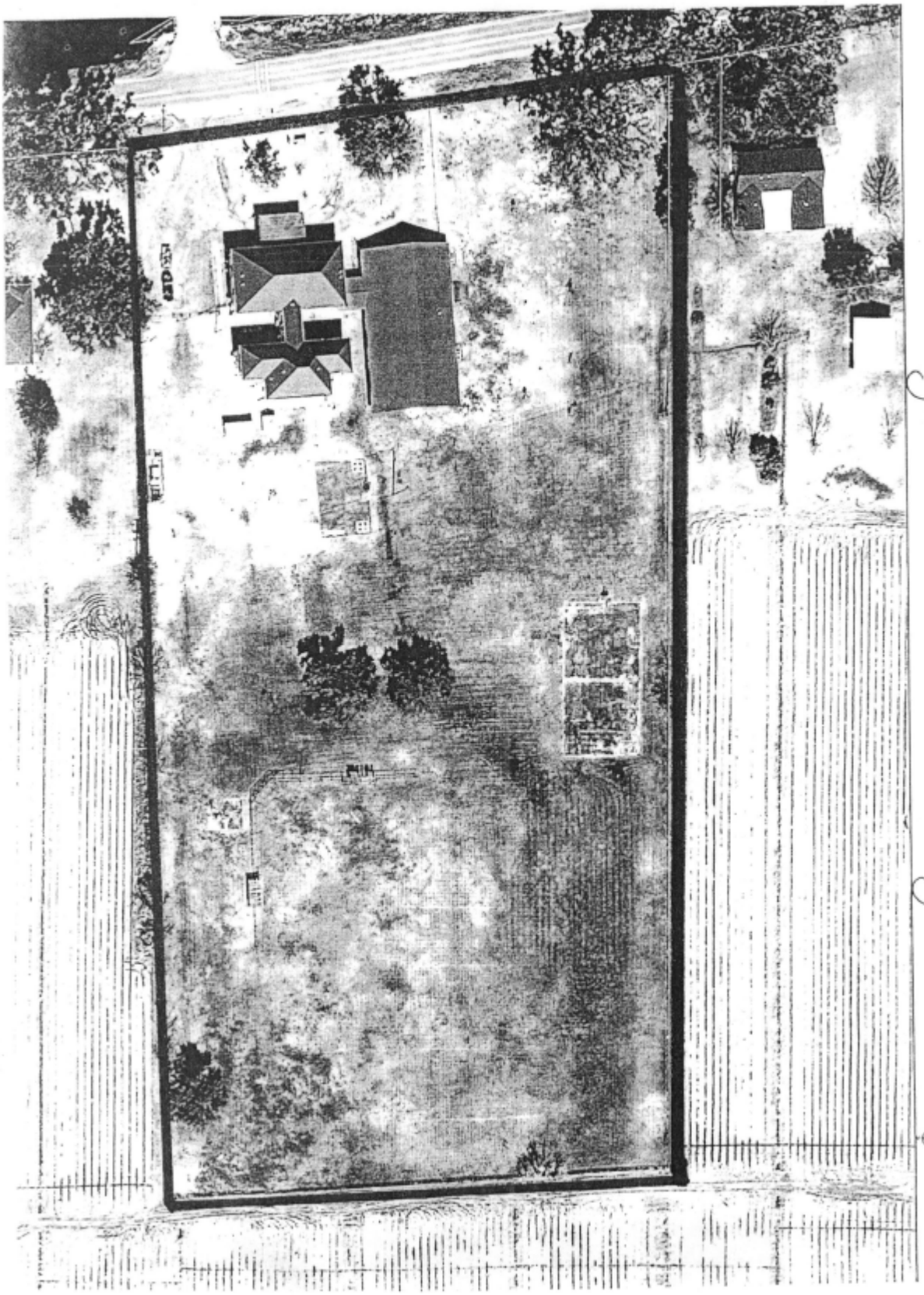
SCALE: 1 =150'

SCHOOL BOARD CENTRAL OFFICE

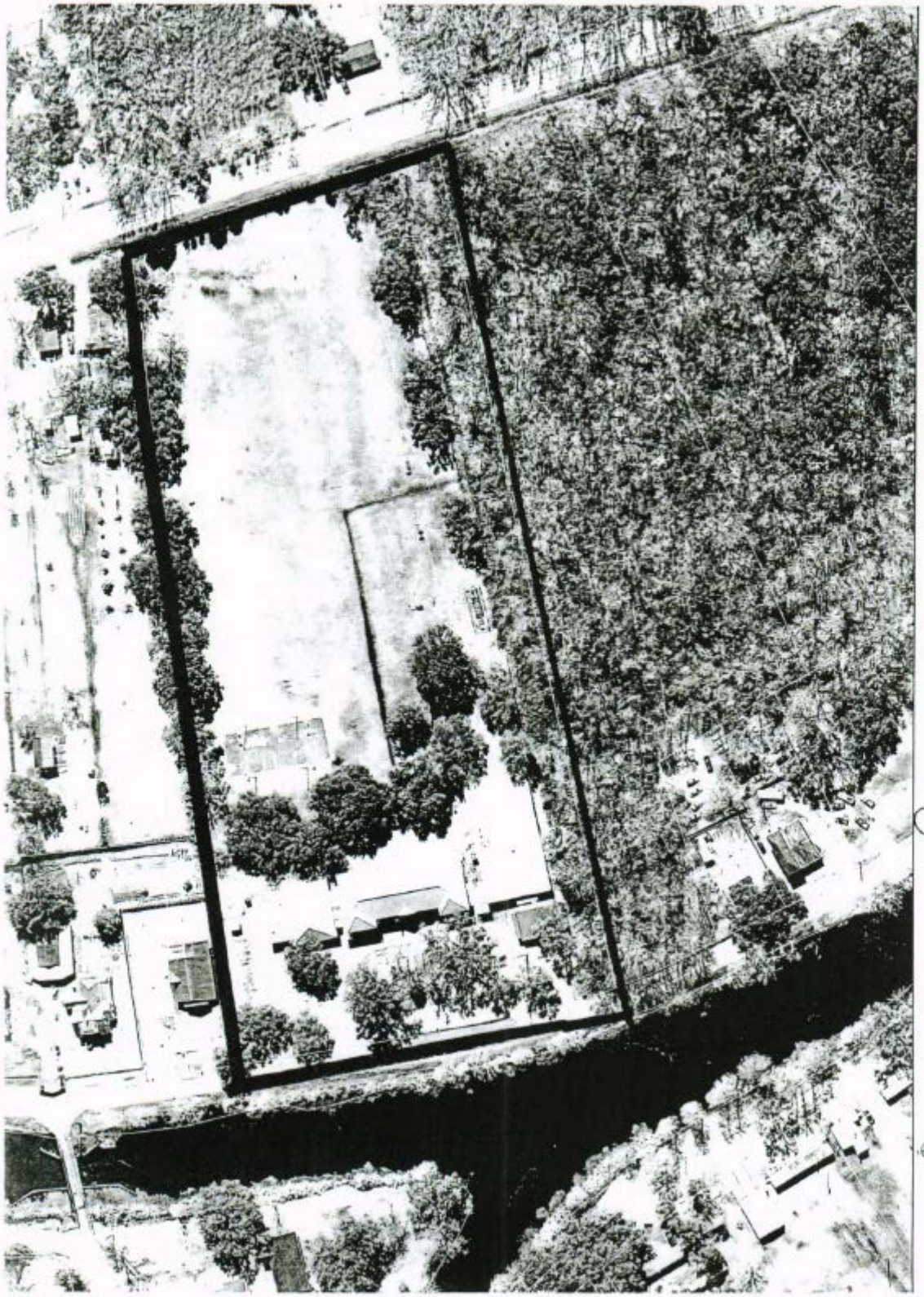
SCALE: 1 =150'

AUXILIARY SERVICES

Group 2	**Principal/Phone**
Bayou Black Elementary 7318 Main Street Houma, LA 70360	Melynda Rodrigue 985-872-2460
Gibson Elementary 6357 South Bayou Black Drive Gibson, LA 70356	LaCest Campbell 985-575-3260 985-575-3269
Greenwood Middle Annex 5001 Bayou Black Drive Gibson, LA 70356	Casannah Moses 985-575-3261

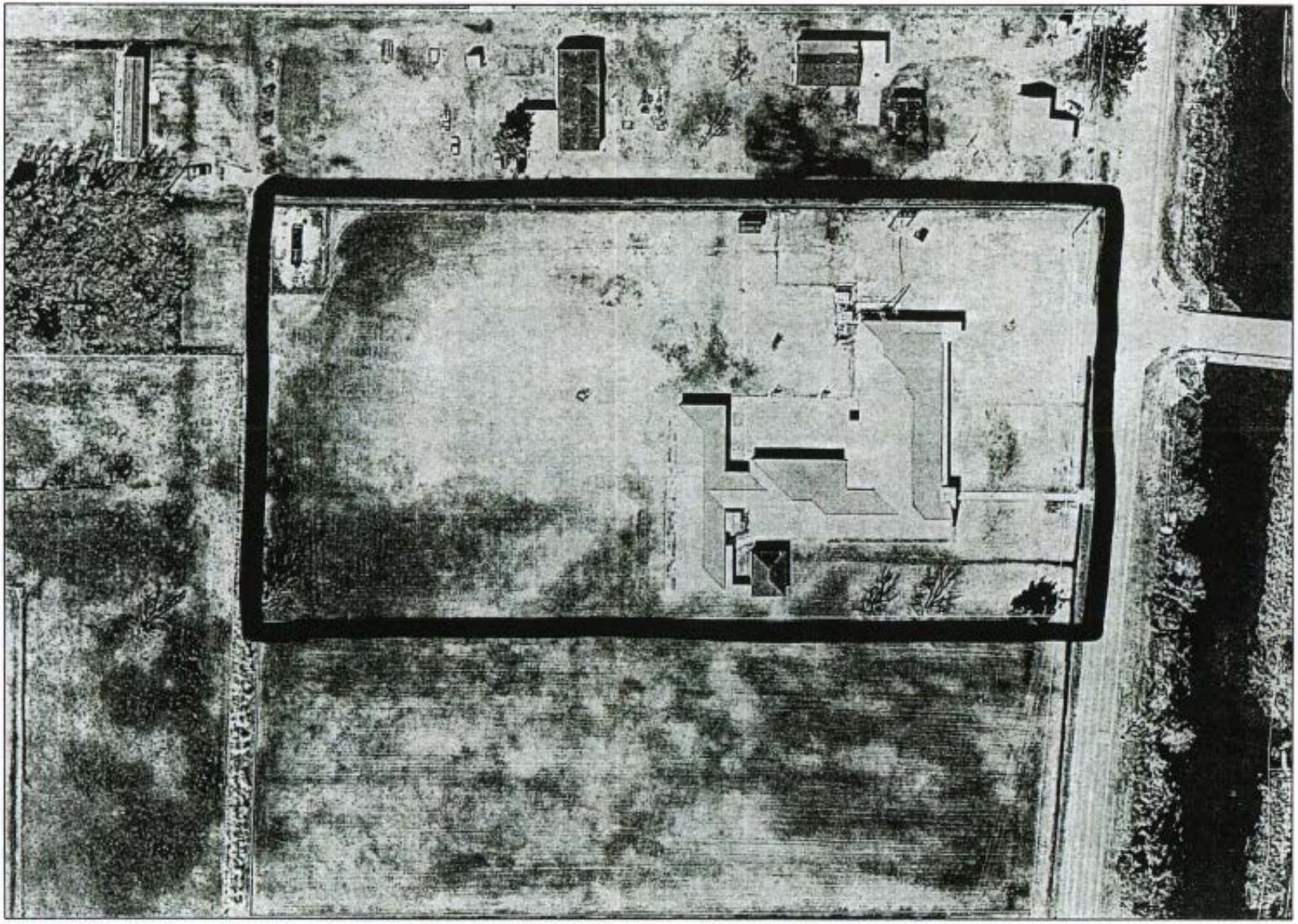


Bayou Black Elementry



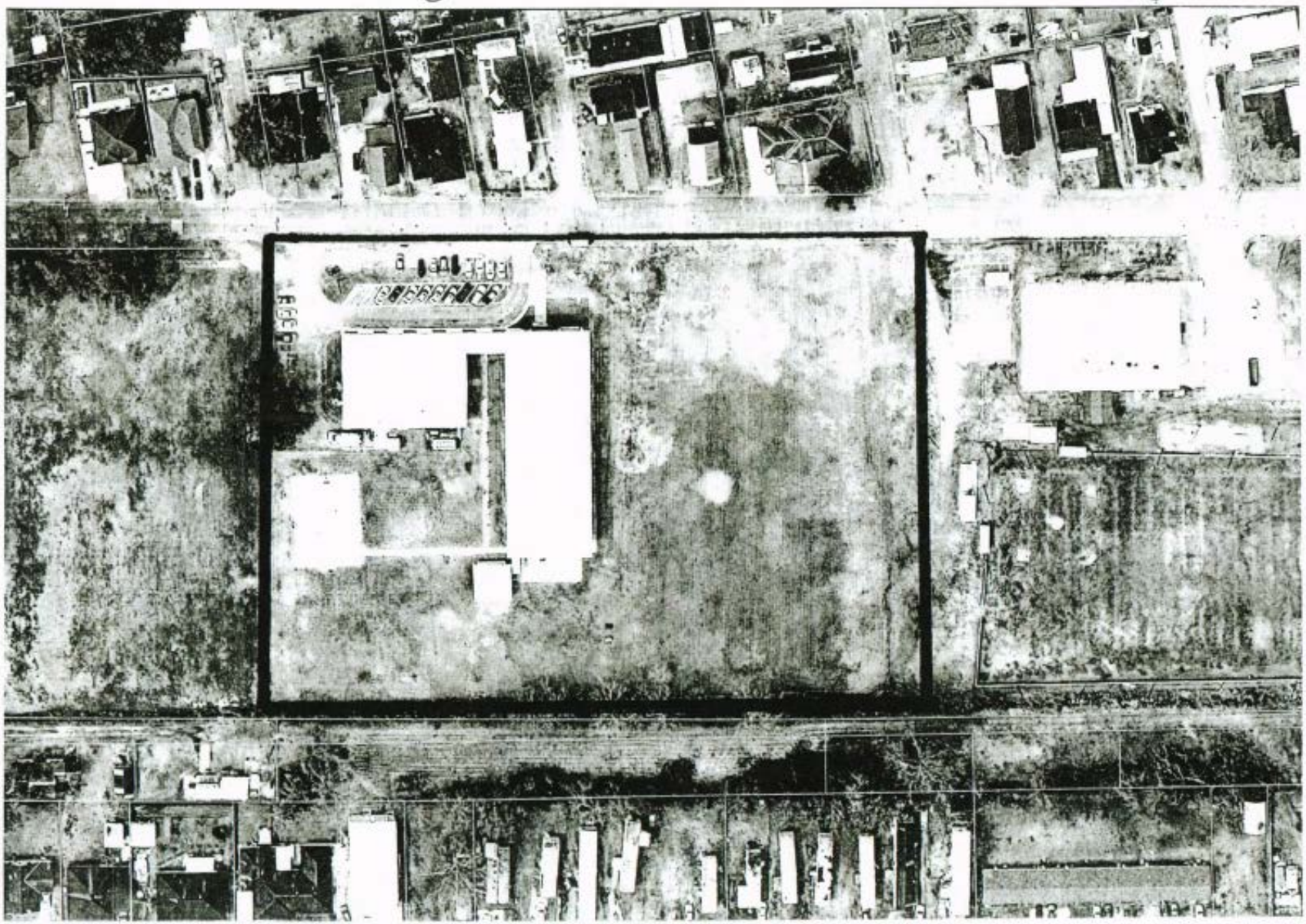
Gibson Elementry

Greenwood Middle

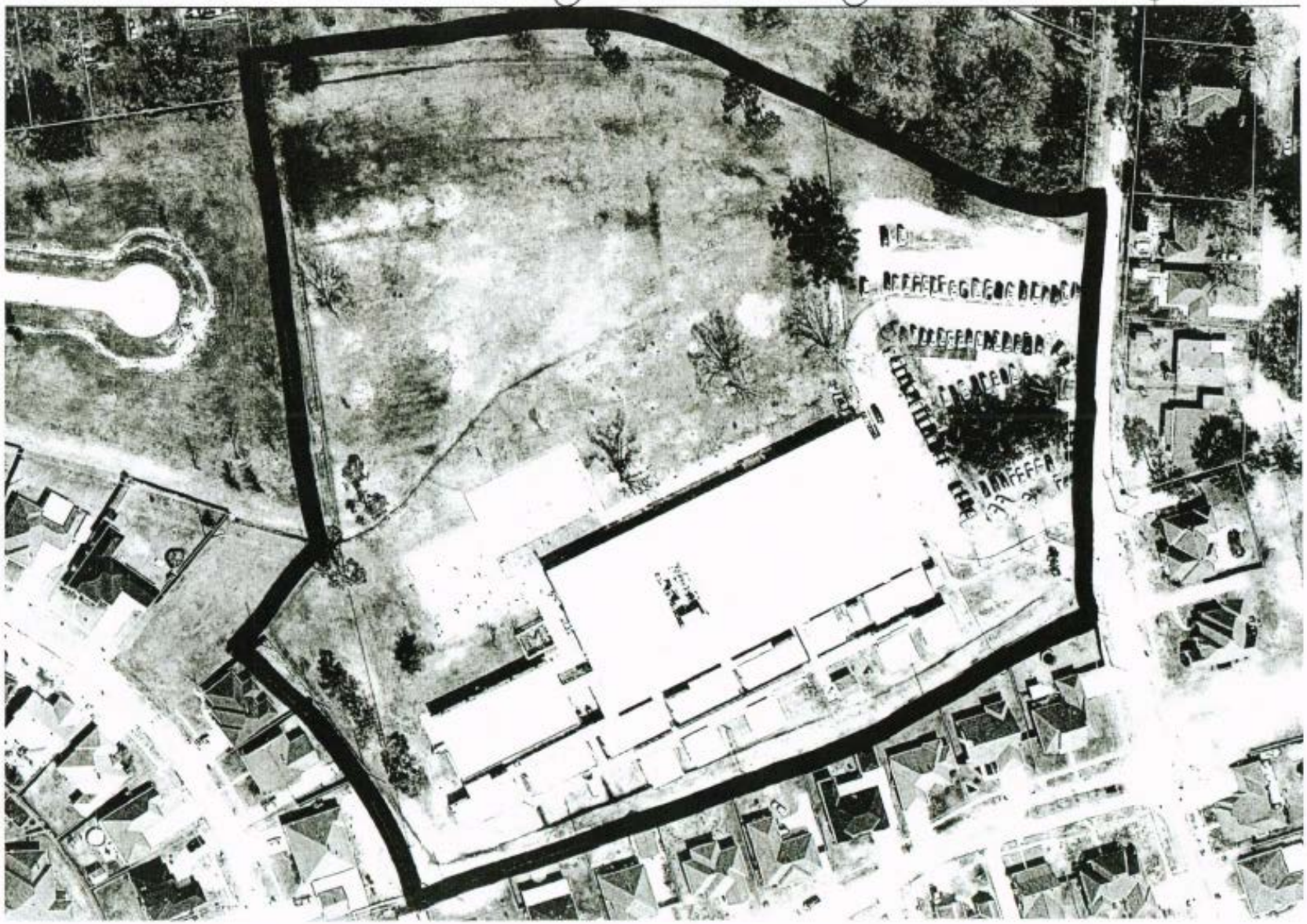


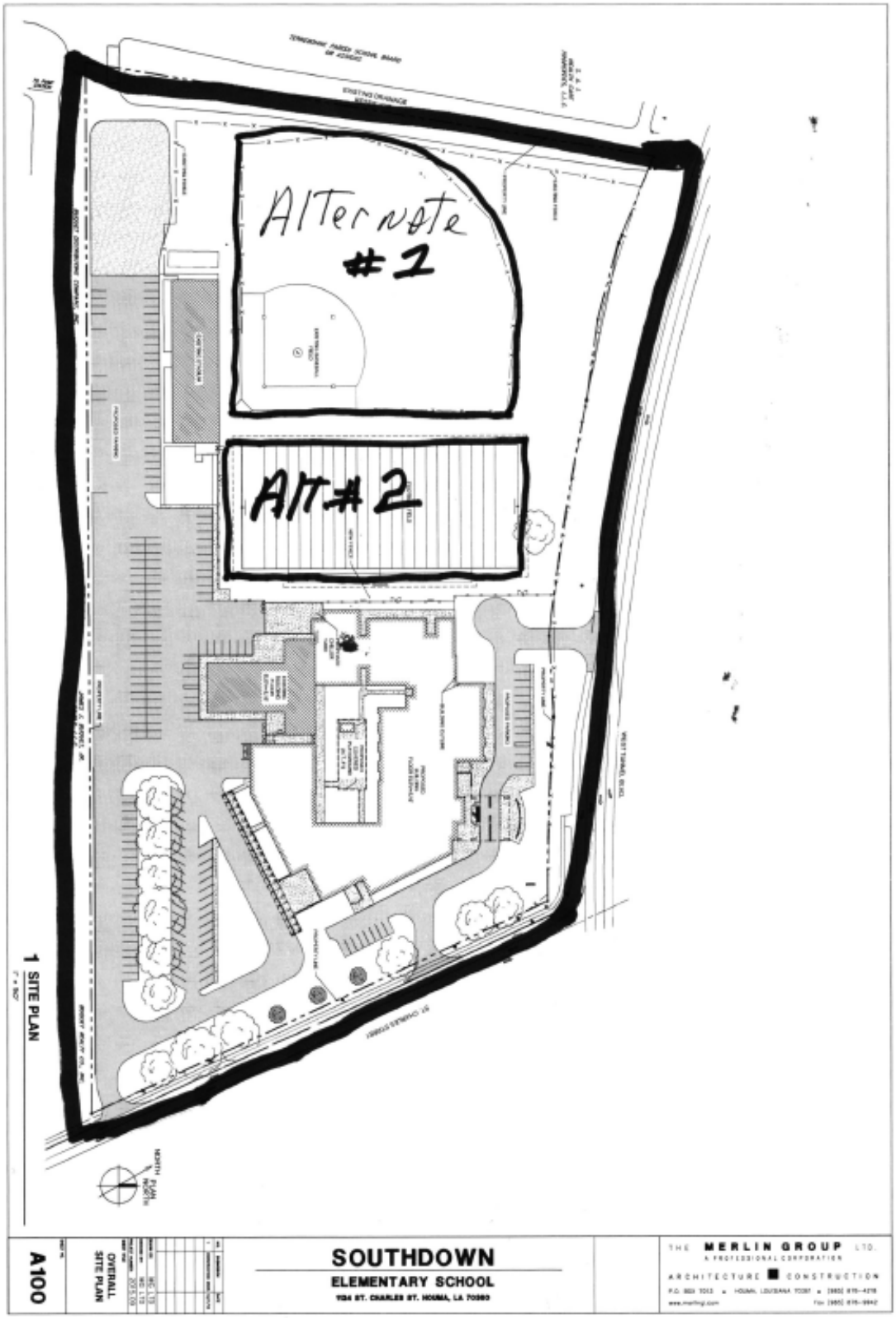
Group 3	**Principal/Phone**
Legion Park Middle 710 Williams Avenue Houma, LA 70360	Christina Robinson-Pink 985-876-2272
Mulberry Elementary School 450 Cougar Drive Houma, LA 70360	Gwen Ferguson 985-872-5328
Southdown Elementary 1124 St. Charles Street Houma, LA 70360	Kanika Smith/Casannah Moses 985-879-1629
Adult Education Center 6484 West Main Street Houma, LA 70360	Marilyn Schwartz 985-876-3180
A.D. Martin, Jr. West Park Special Education and Federal Center 7573 Park Avenue Houma, LA 70360	Mary Aucoin, Special Education 985-879-6400 Peggy Marcel, Federal 985-879-6400
Lot Bond and Church Streets Houma, LA 70360	Donald Chamberlain 985-868-2731

Legion Park Middle

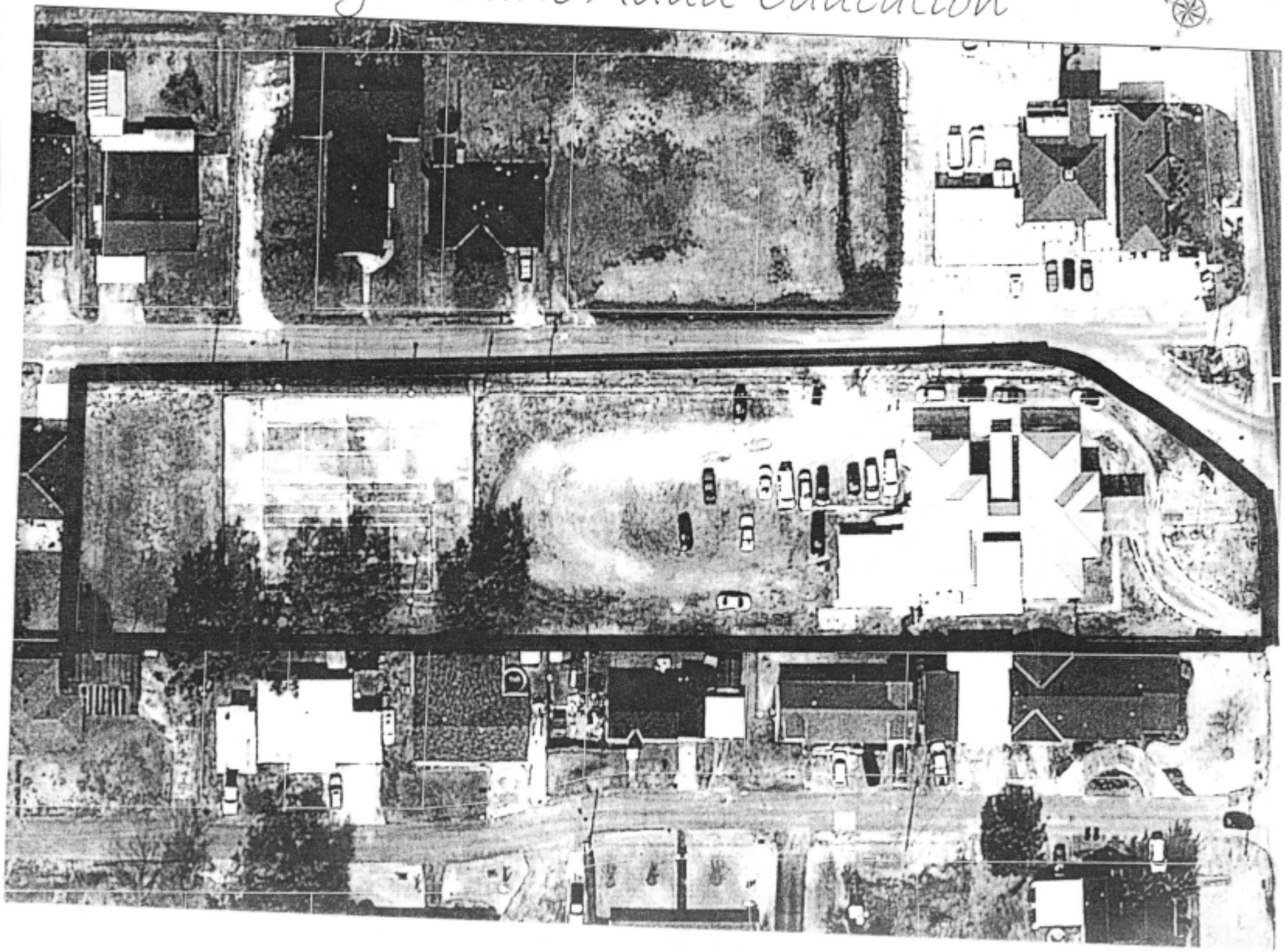


Mulberry Elementry




Alternate #2
Alt #2
1 SITE PLAN
A100
OVERALL SITE PLAN
SOUTHDOWN
ELEMENTARY SCHOOL
1124 ST. CHARLES ST. HOUMA, LA 70360
THE MERLIN GROUP LTD.
A PROFESSIONAL CORPORATION
ARCHITECTURE CONSTRUCTION

Bayou Cane Adult Education



West Park

Copyright © 2014 GCT, LLC

0 50 100ft

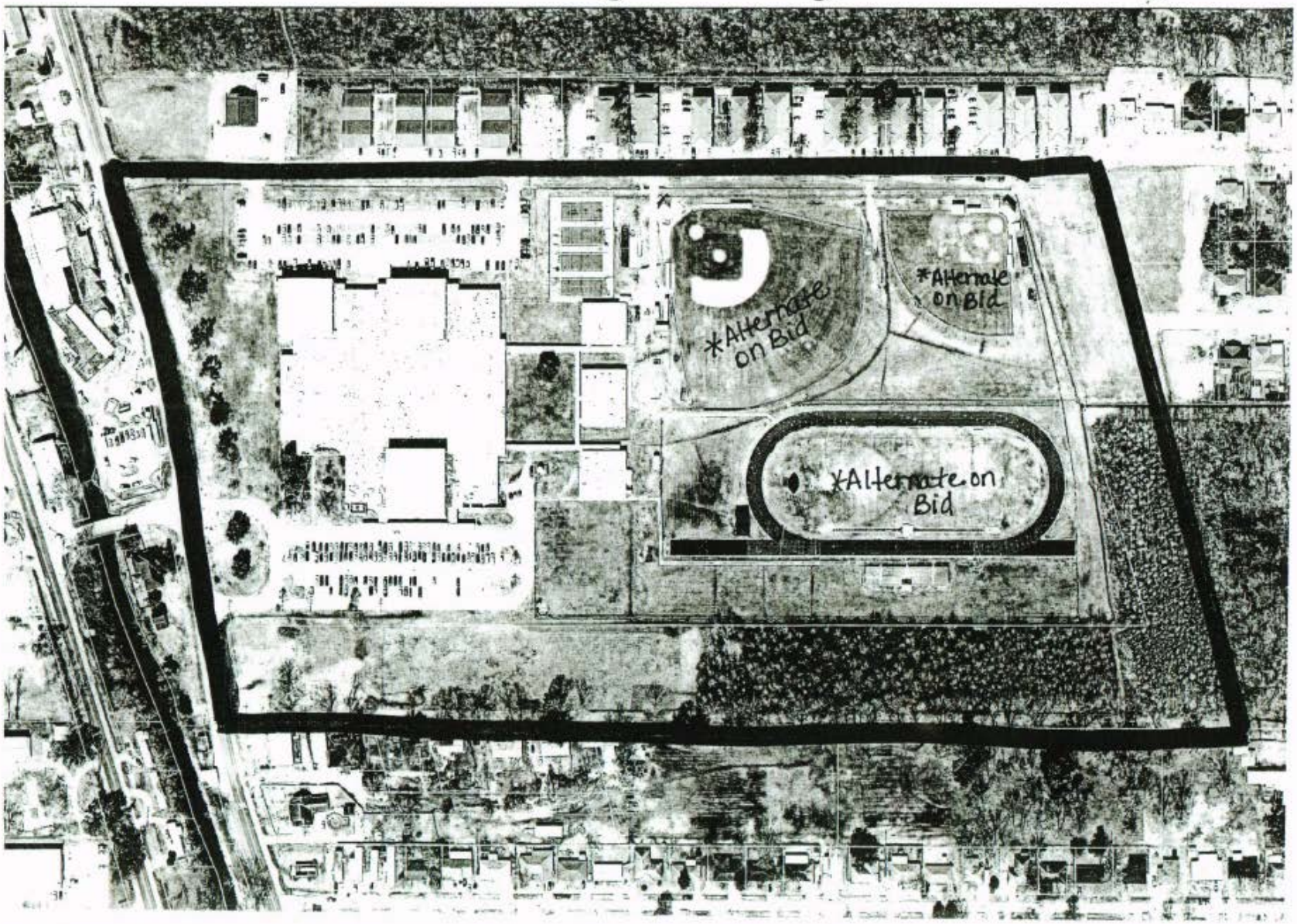
Lot on Bond + Church

Copyright © 2014 GCT, LLC

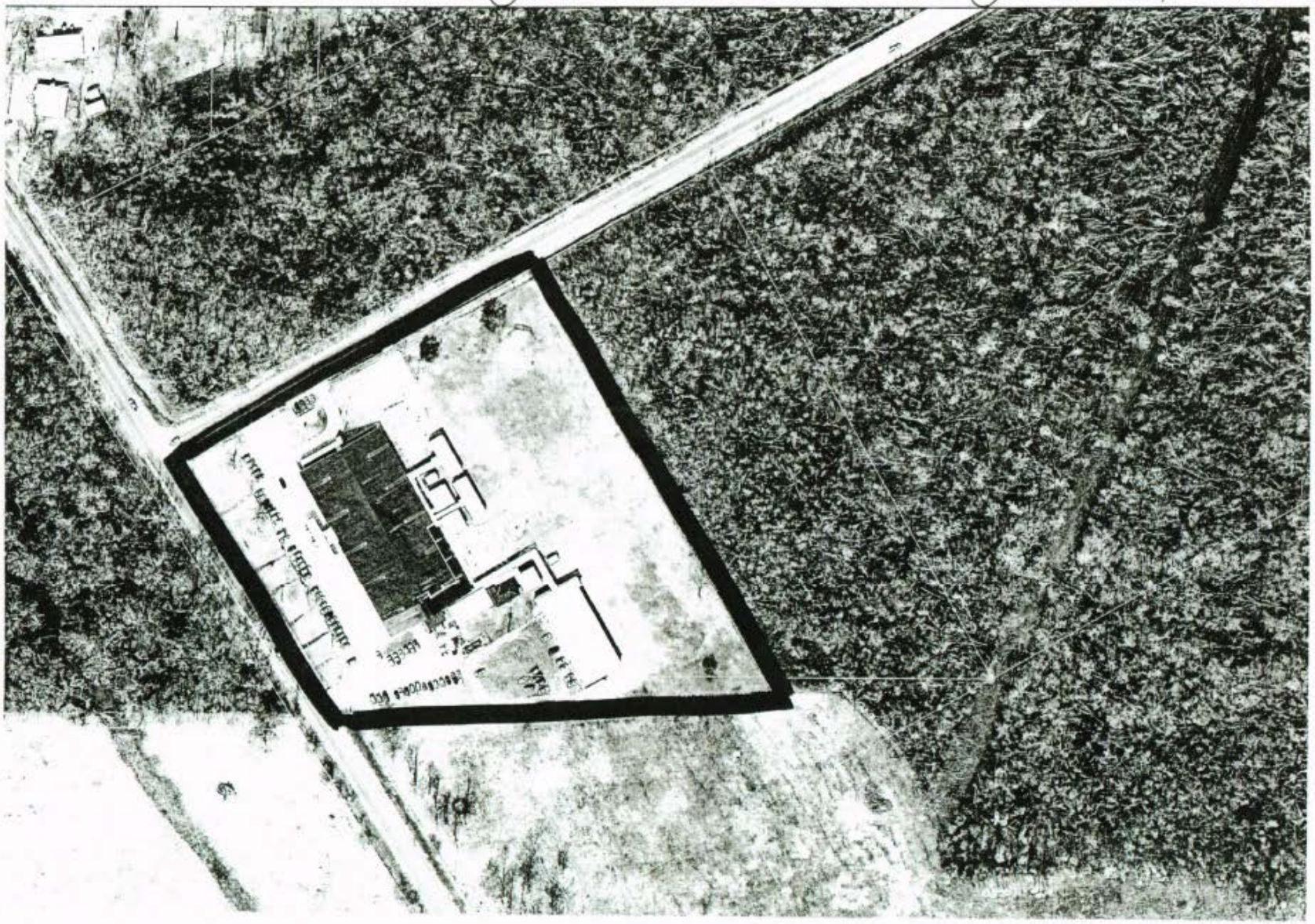
0 20 40ft

Group 4	**Principal/Phone**
H.L. Bourgeois High And Freshman Center #1 Reservation Drive Gray, LA 70359	Matthew Hodson Gerard Lotz 985-872-3277 985-447-5264
Coteau-Bayou Blue Elementary 2550 Coteau Road Houma, LA 70364	Tess Daigle 985-868-4267

H.L. Bourgeois High



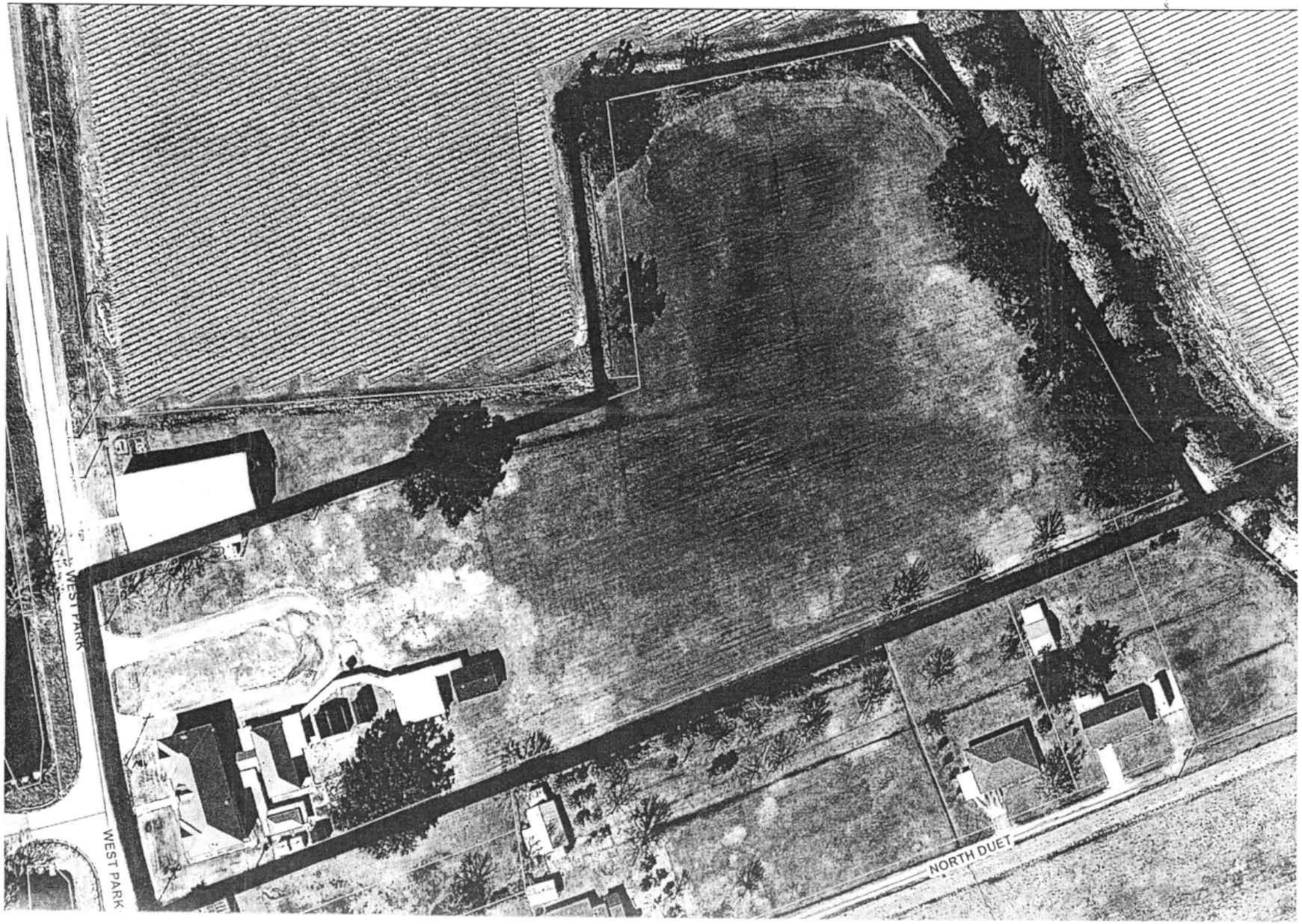
Coteau Bayou Blue Elementry



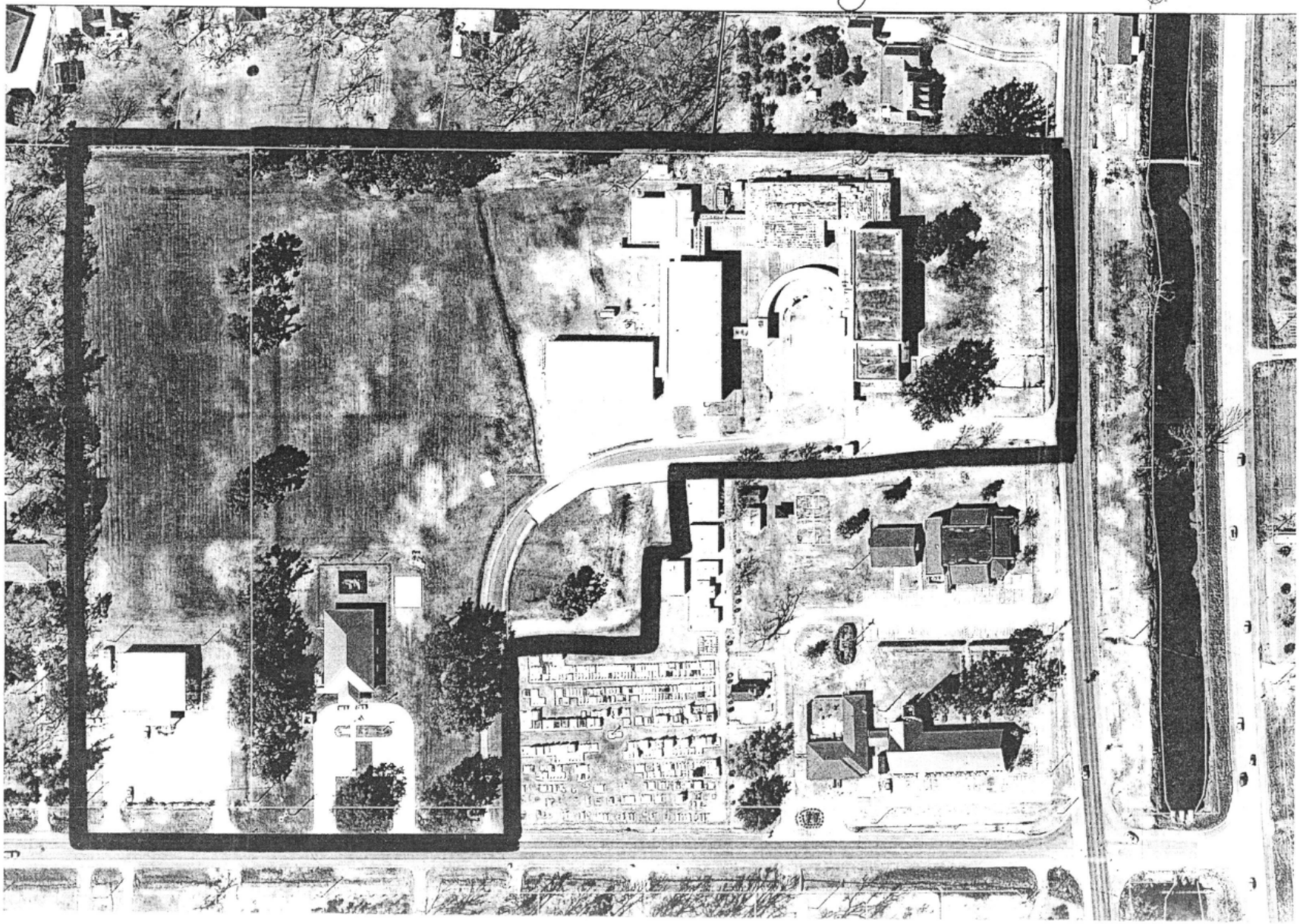
Group 5	**Principal/Phone**
Caldwell Middle 445 Hwy. 311 Schriever, LA 70395	Ronald Foret 985-868-2565 985-446-0536
Andrew Price 1849 West Park Avenue Schriever, LA 70395	John Celestin 985-991-9439
Schriever Elementary 2052 West Main Street Schriever, LA 70395	Miranda Babin 985-868-1199 985-446-1322

Coldwell

Andrew Price Alternative

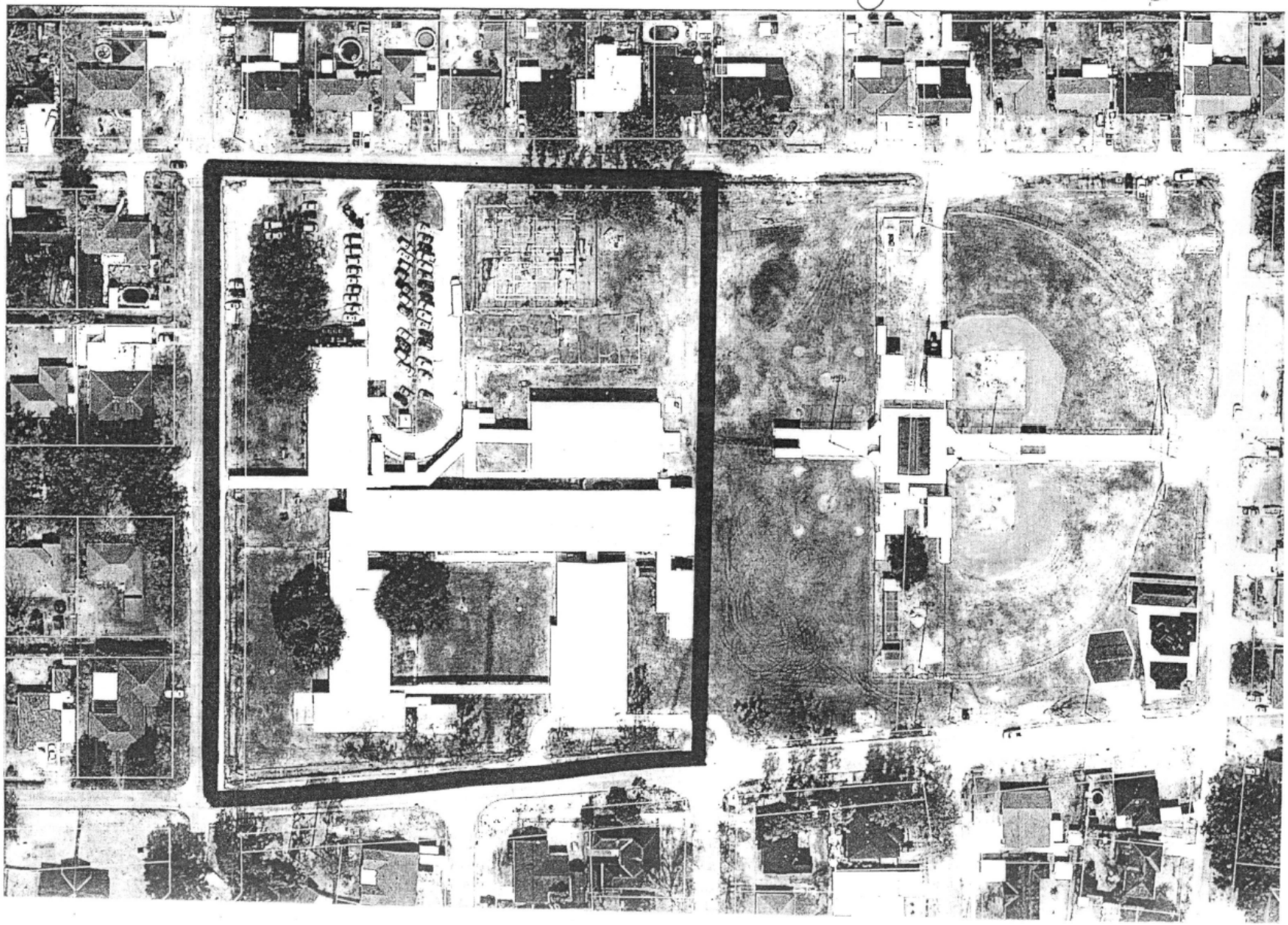


Schriever Elementry

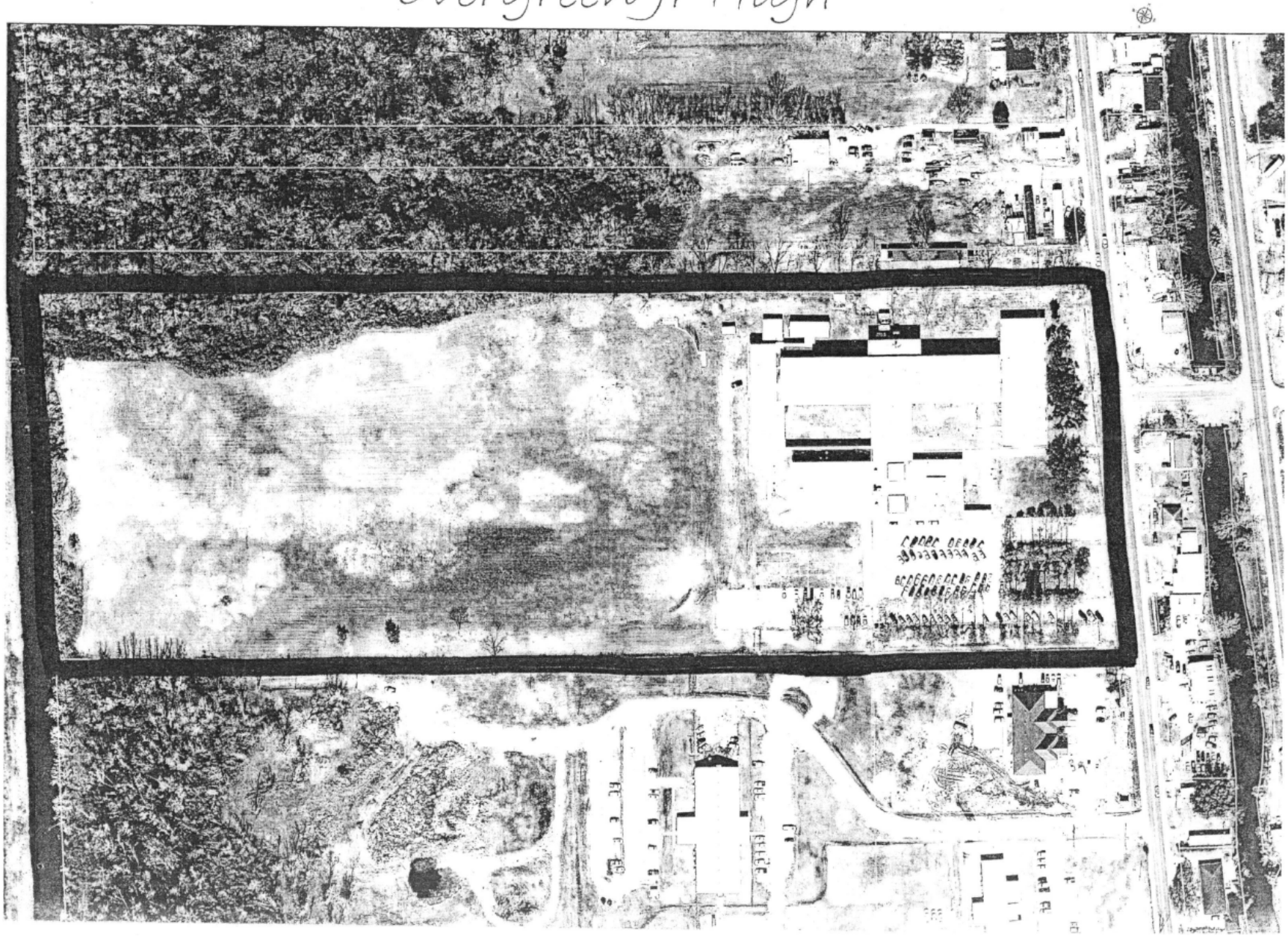


Group 6	**Principal/Phone**
Broadmoor Elementary 1010 Broadmoor Avenue Houma, LA 70364	Melissa Soileau 985-879-1042
Evergreen Jr. High 5000 West Main Street Houma, LA 70360	Kelly Burlette 985-876-2606 985-446-8039
Lisa Park Elementary 6639 Lisa Park Avenue Houma, LA 70364	Terez Leblanc 985-876-1055
Oakshire Elementary 5459 Vicari Street Houma, LA 70364	Dawn Fleniken 985-876-1007

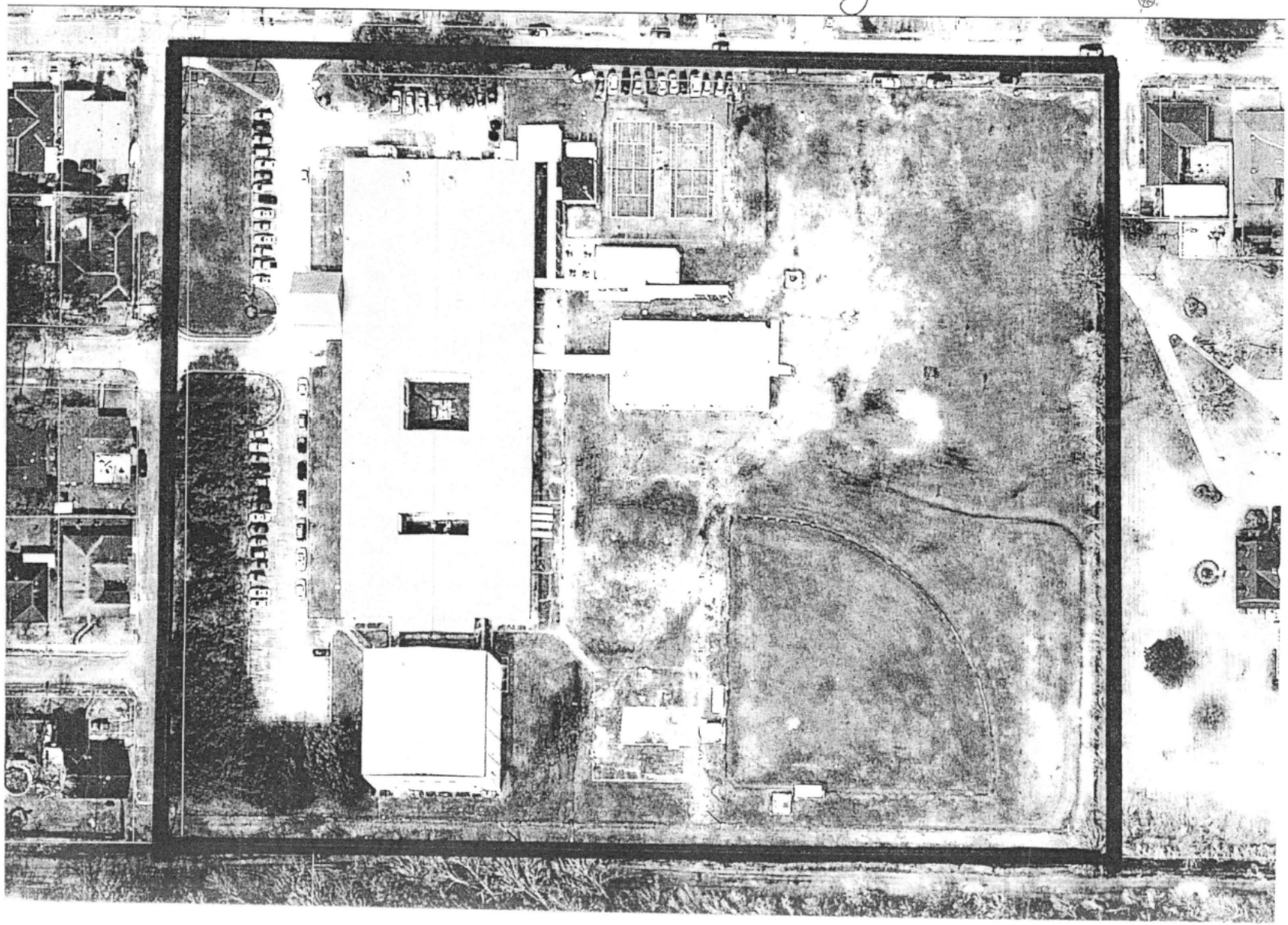
Broadmoor Elementry



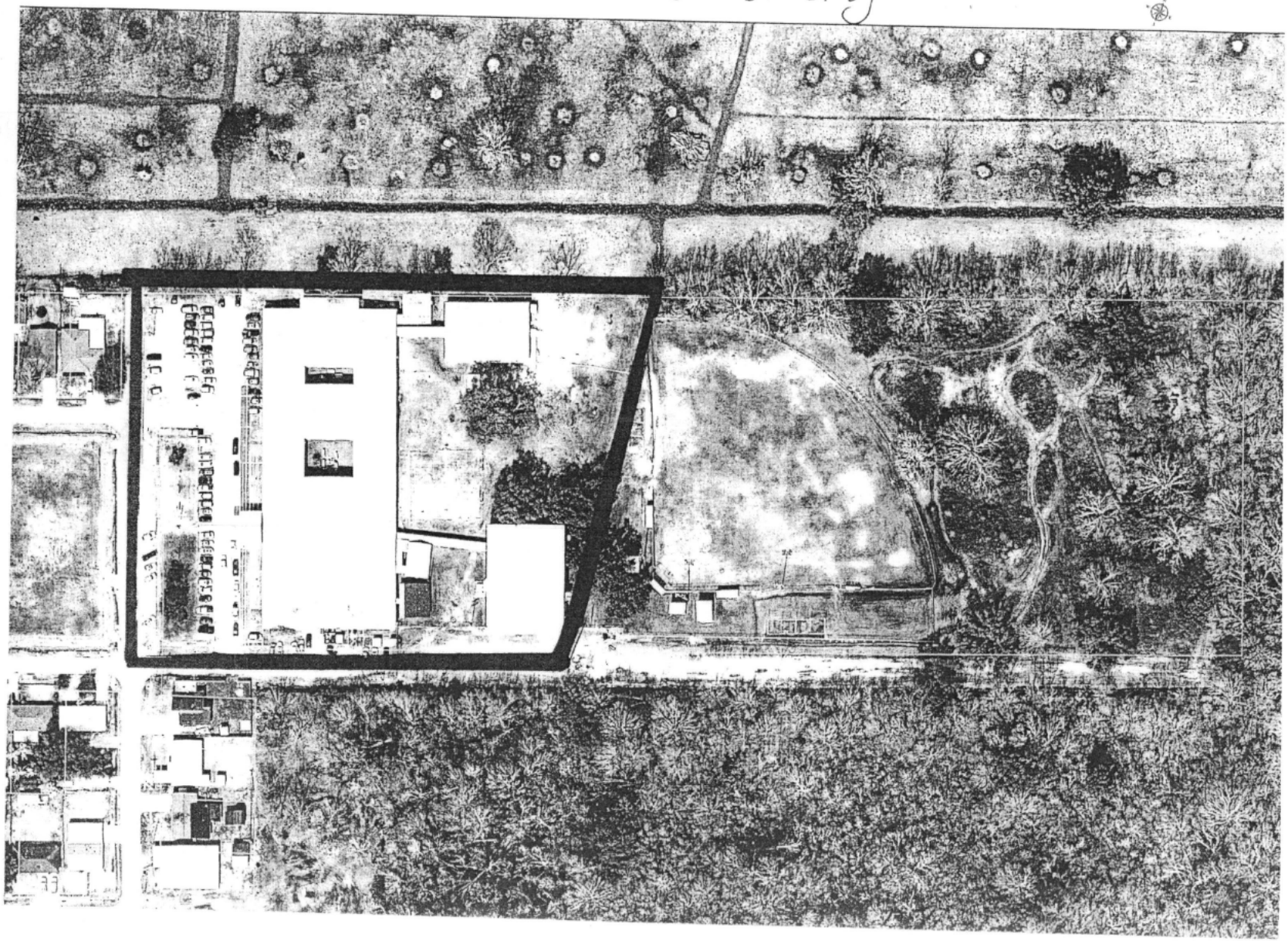
Evergreen Jr High



Lisa Park Elementry

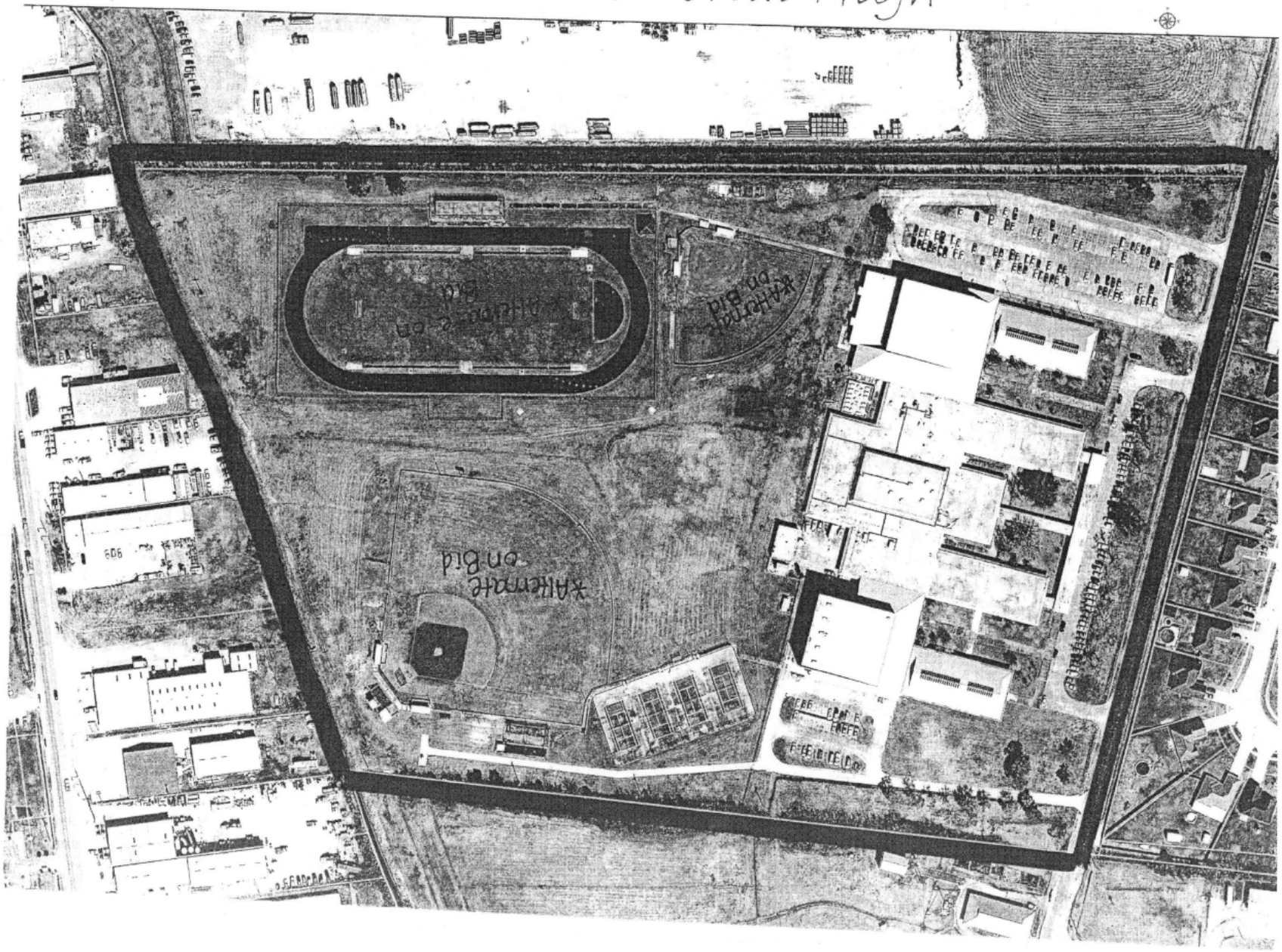


Oakshire Elementry

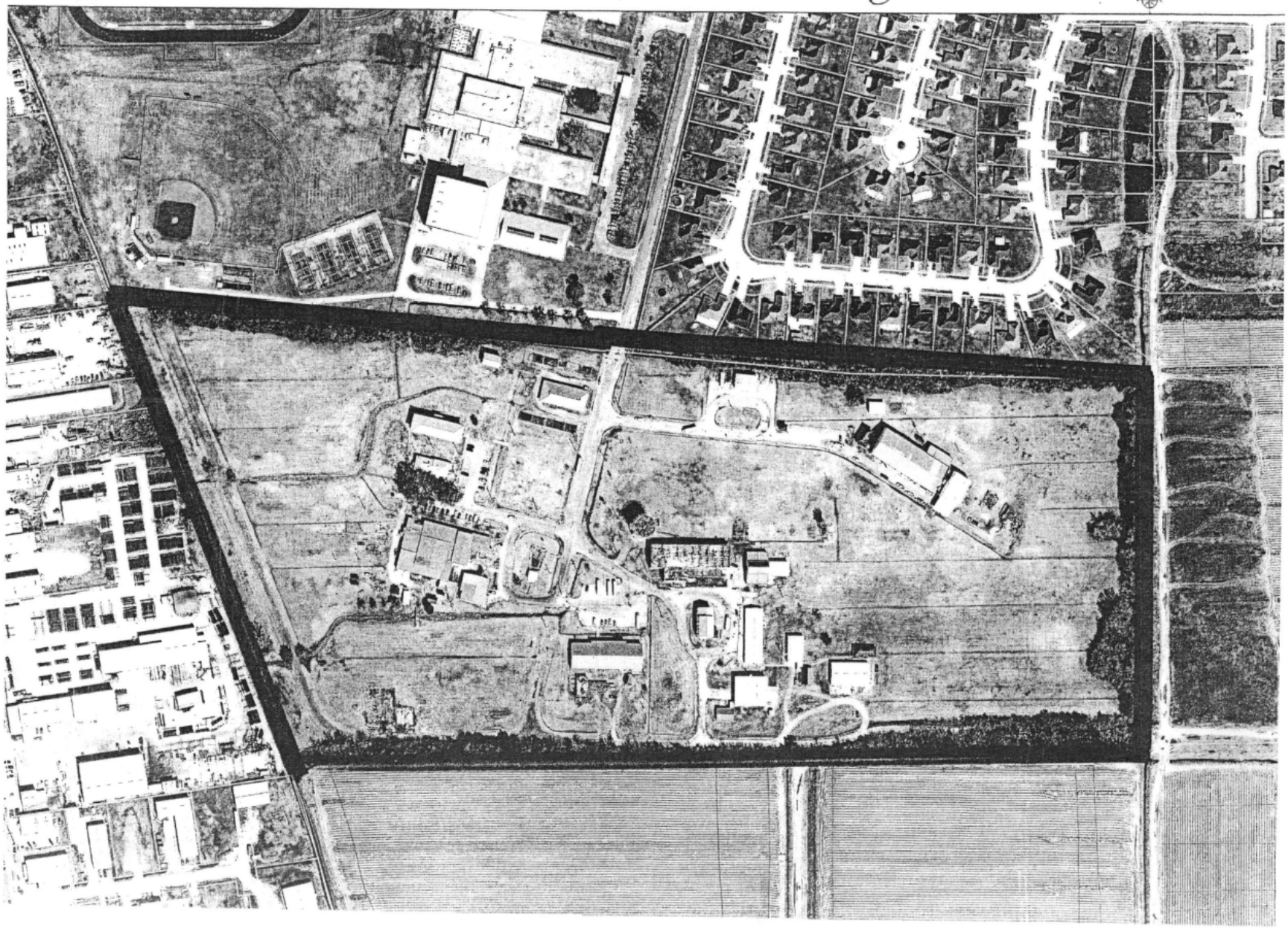


Group 7	**Principal/Phone**
Ellender Memorial High 3012 Patriot Drive Houma, LA 70363	Blaise Pellegrin 985-868-7903
Louis Miller Terrebonne Career and Technical High 3051 Patriot Drive Houma, LA 70363	William Simmons, Jr. 985-851-1163

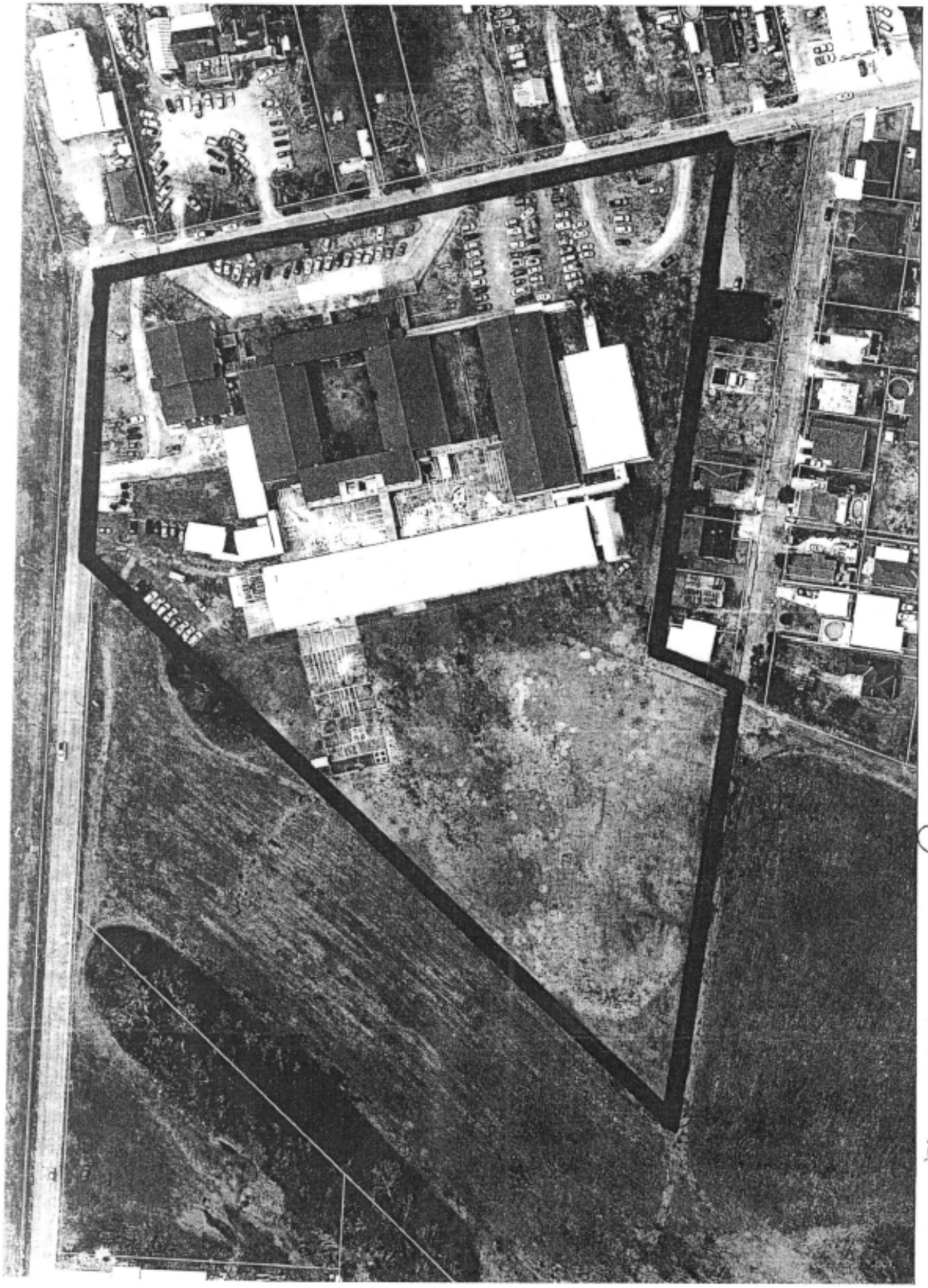
Ellender Memorial High



Terrebonne Vo-Tech High

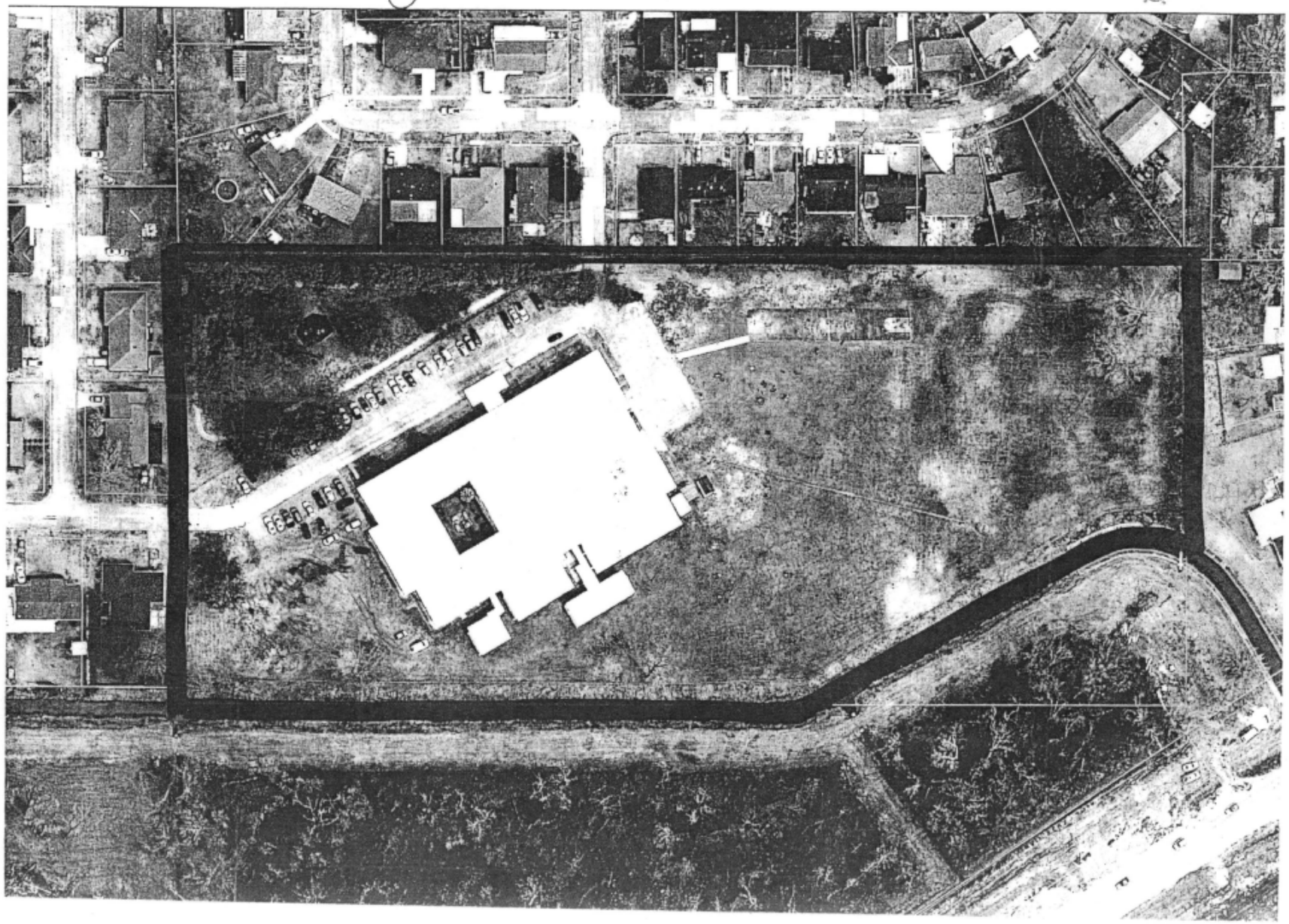


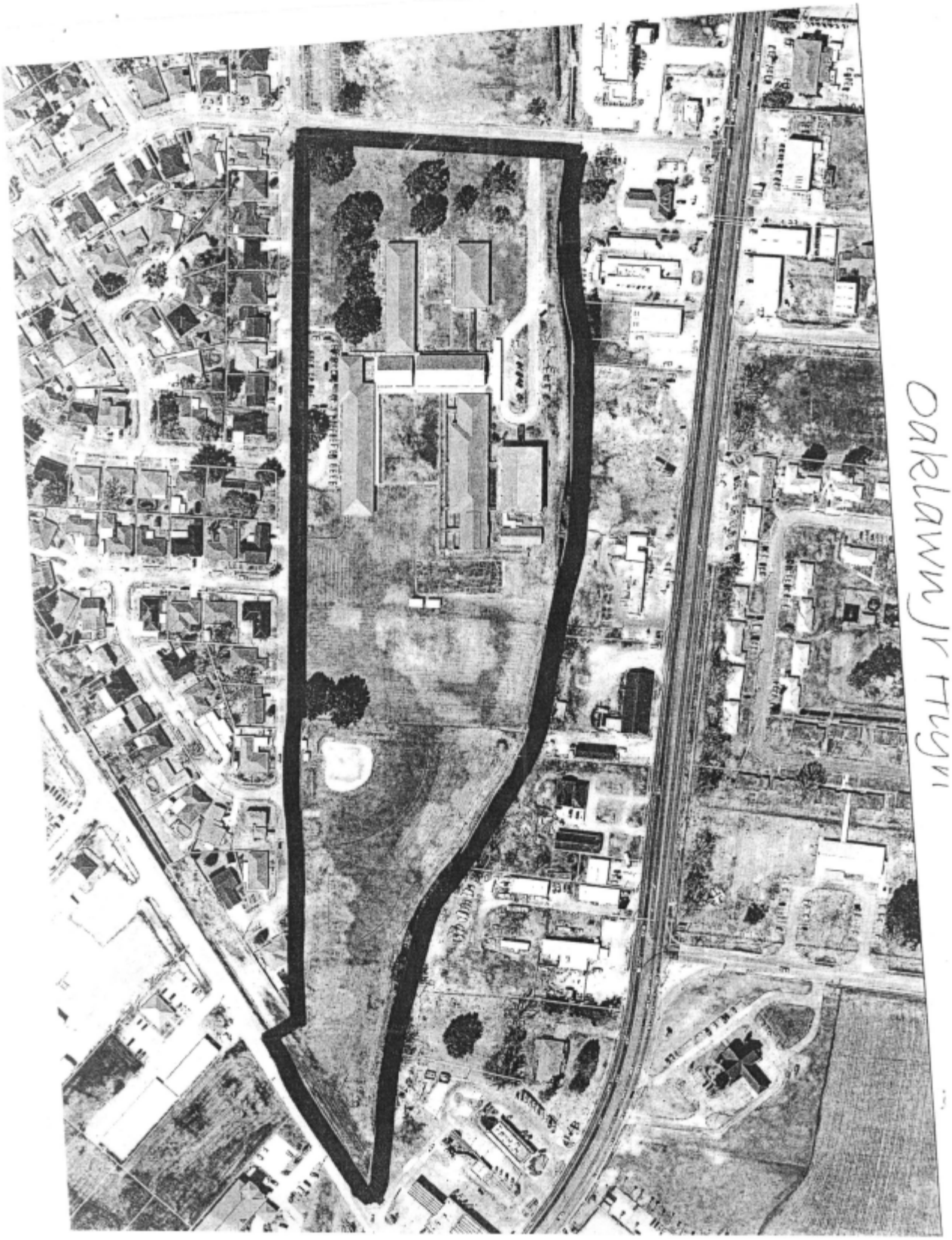
Group 8	**Principal/Phone**
Acadian Elementary 1020 Saadi Street Houma, LA 70363	Monica Breaux 985-876-0612
Elysian Fields Middle 700 Hibernia Place Houma, LA 70363	Markita Grant 985-876-2041
Oaklawn Jr. High 2215 Acadian Drive Houma, LA 70363	Torrey Carter 985-872-3904
School for Exceptional Children 105 Moffet Road Houma, LA 70363	Cynthia Davis 985-872-2496



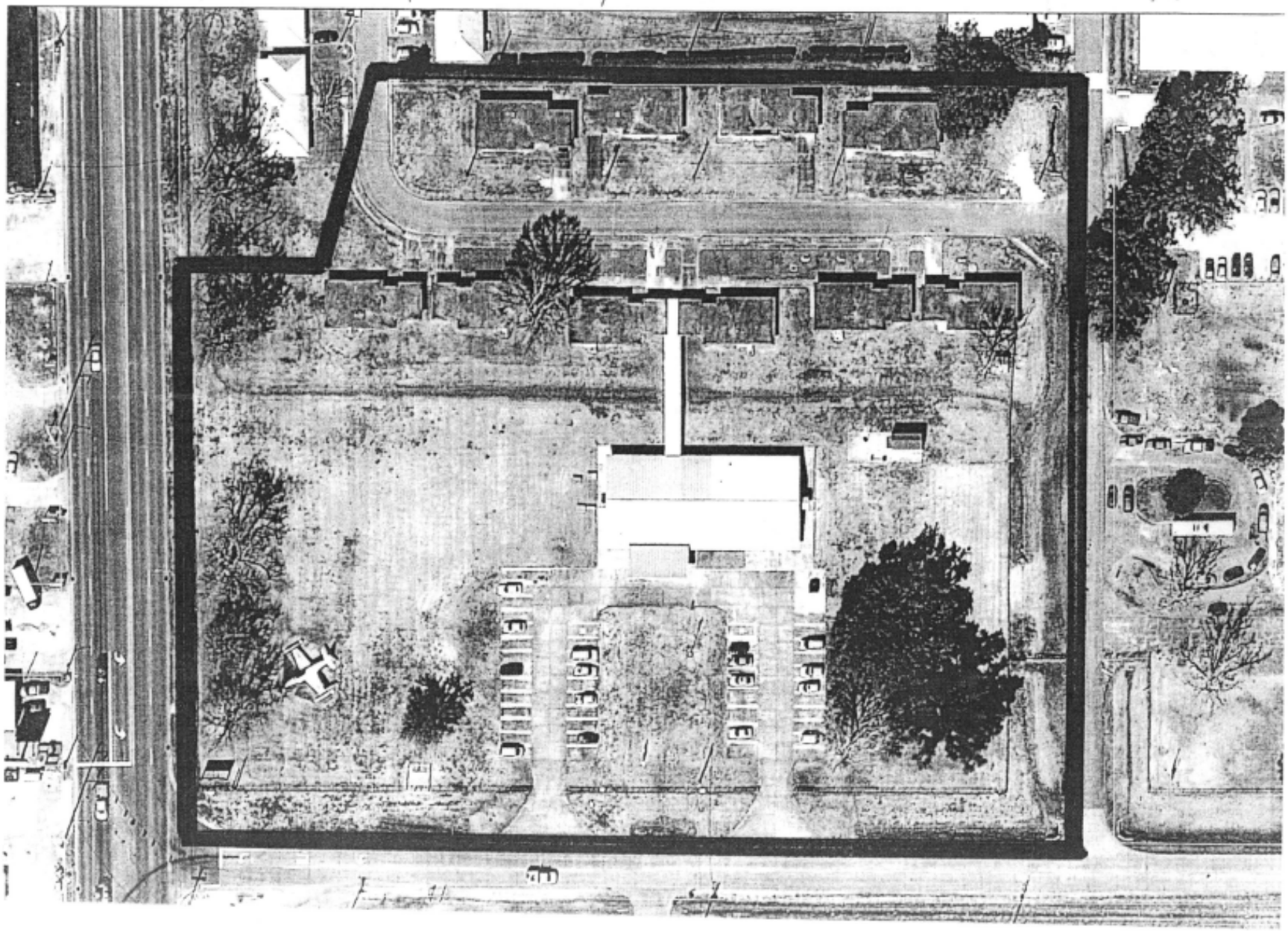
Acadian Elementry

Elysian Fields Middle




Oaklawn Jr High

School for Exceptional Children



Group 9	**Principal/Phone**
Dularge Elementary 621 Dularge Road Houma, LA 70363	Cheryl Degruise 985-876-0176
Dularge Annex 1327 Bayou Dularge Road Theriot, LA 70397	Donald Chamberlain 985-991-9423
Grand Caillou Elementary Grand Caillou Annex 3933 Grand Caillou Road Houma, LA 70363	Donald Chamberlain 985-991-9423
Grand Caillou Middle (New) 2161 Grand Caillou Road Houma, LA 70363	Judy Gaspard 985-876-7172

Dularge Elementary

GCT
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0 100 200ft

Dularge Annex

Grand Caillou Elem.
3933 Grand Caillou Rd.

Grand Caillou Annex

0 100 200ft

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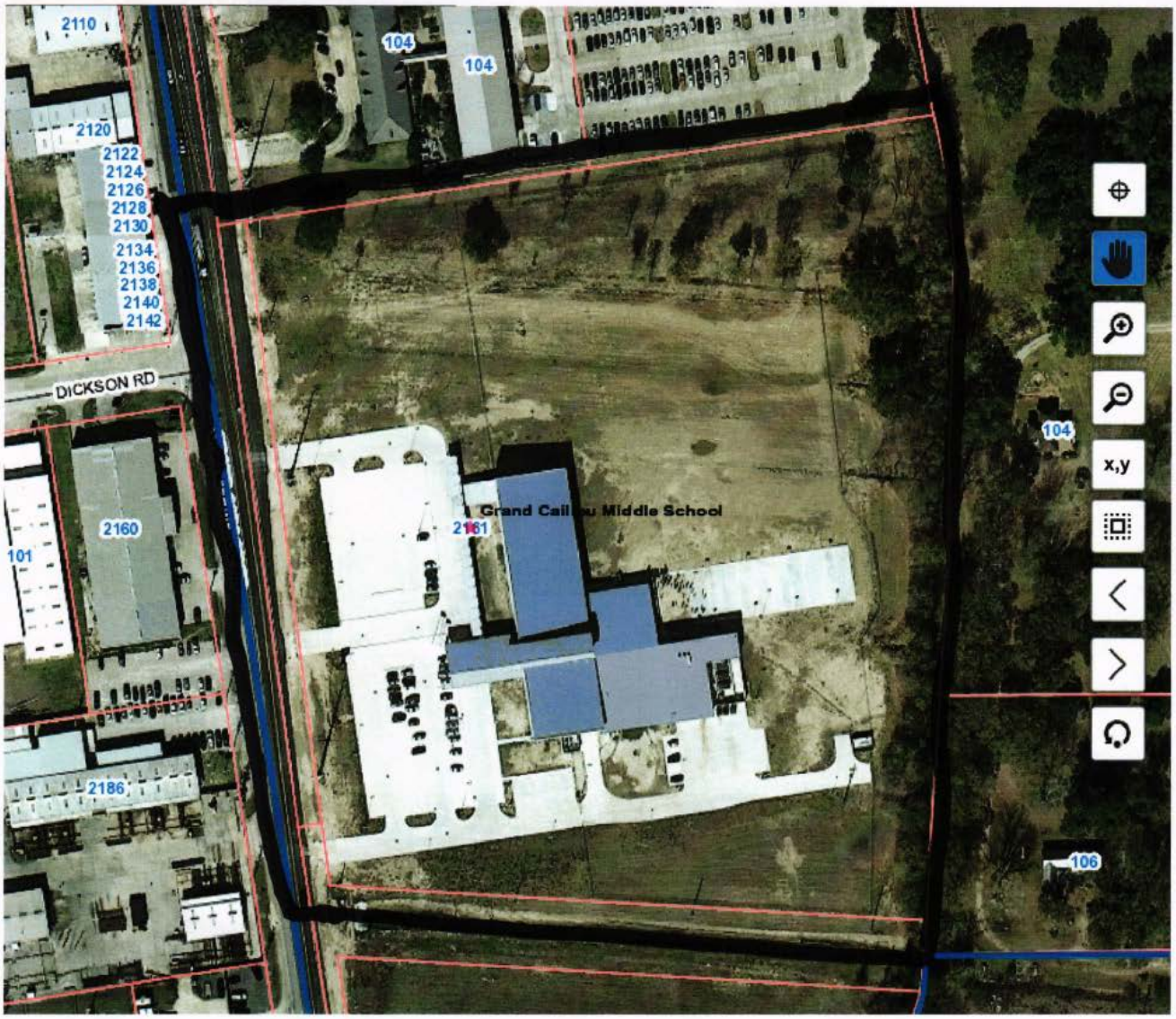


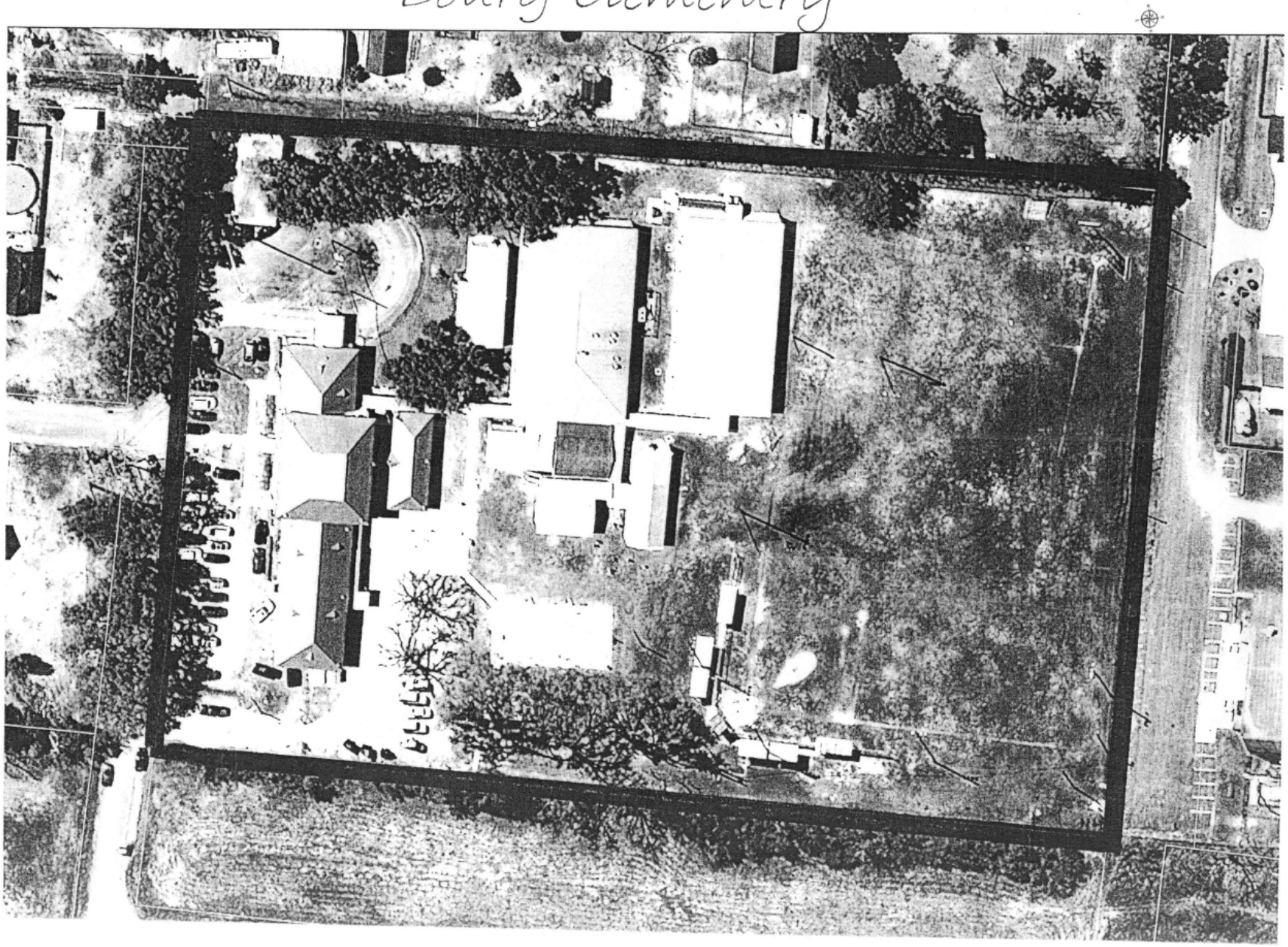
New Grand Caillou Middle

GCT
Copyright © 2014 GCT, LLC

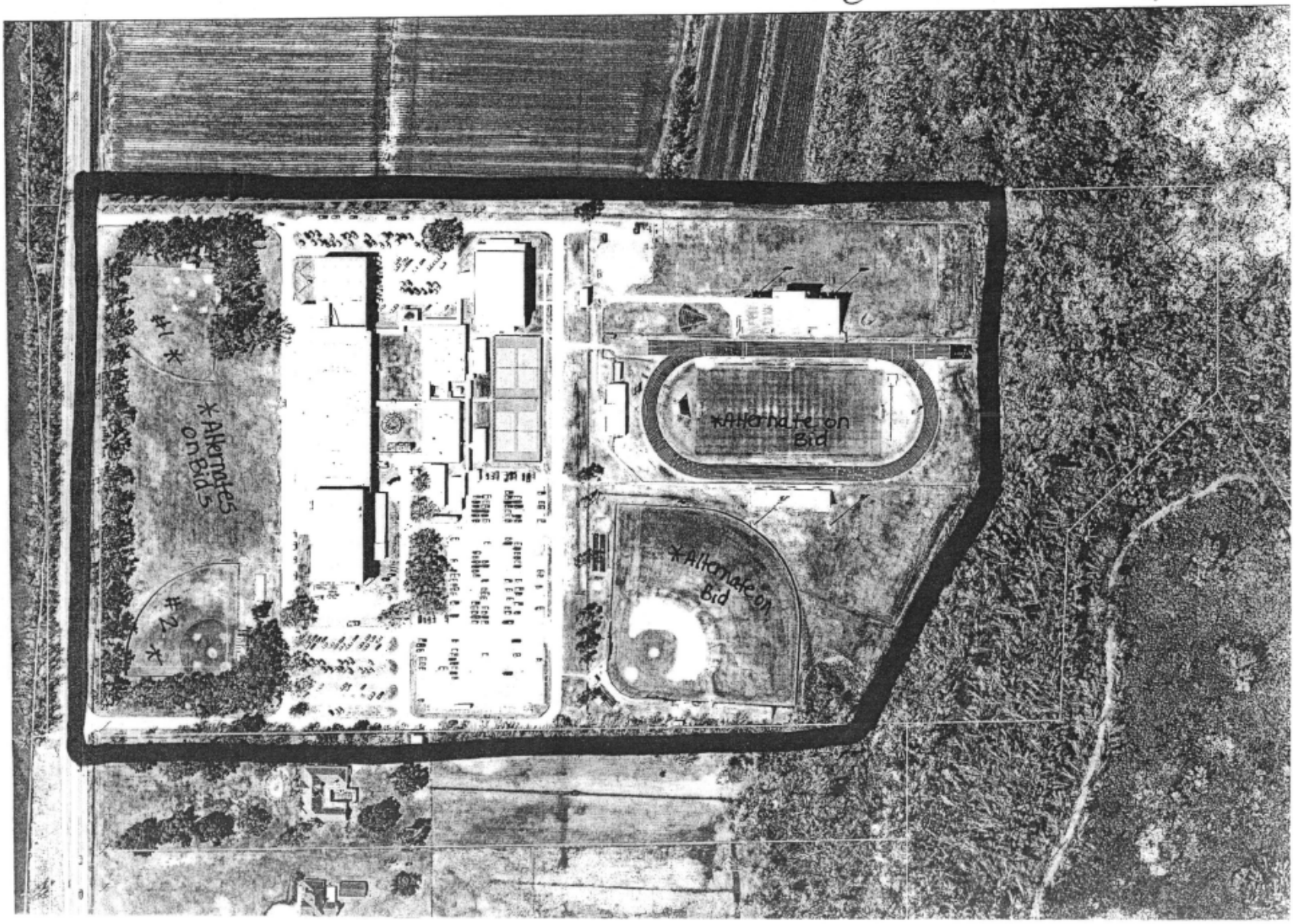
0 100 200ft

Group 10	**Principal/Phone**
Bourg Elementary 4413 St. Andrew Street Bourg, LA 70343	Sandra Larose 985-594-3663
South Terrebonne High 3879 Hwy. 24 Bourg, LA 70343	Mark Torbert 985-868-7850
South Terrebonne High New Property 3879 Hwy. 24 Bourg, LA 70343	Mark Torbert 985-868-7850
Upper Little Caillou Elementary 4824 Hwy. 56 Chauvin, LA 70344	Riley “Wayne” Vordick 985-594-4071

Bourg Elementry



South Terrebonne High



South Terrebonne High "New Property"

Geoportal Map

DISCLAIMER: Terrebonne Parish makes no warranty as to the reliability or accuracy of the base maps, their associated data tables or the original data collection process and is not responsible for the inaccuracies that could have occurred due to errors in the original data input or subsequent update process. User assumes all responsibility for verifying accuracy of data for any intended use.

February 13, 2017

1 inch = 574 feet

0 310 620 930 1,240 Feet

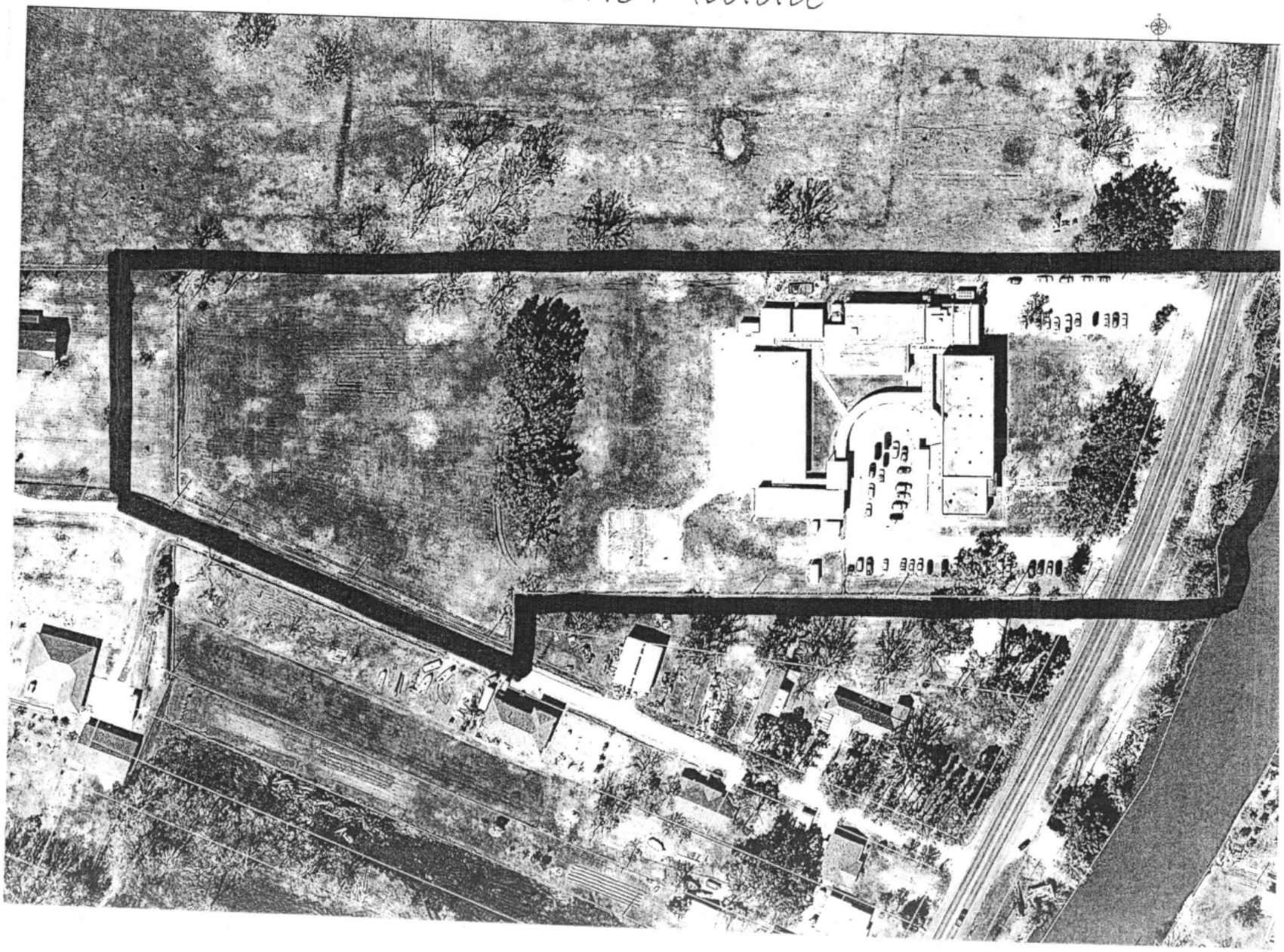
Upper Little Pillow

Copyright © 2014 GCT, LLC

0 150 300ft

Group 11	**Principal/Phone**
Lacache Middle 5266 Hwy. 56 Chauvin, LA 70344	Mark Thibodeaux 985-594-3945
Little Caillou Elementary 5756 Hwy 56 Chauvin, LA 70344	Donald Chamberlain 985-868-2731
Montegut Elementary 1137 Hwy. 55 Montegut, LA 70377	Andrea Rodrigue 985-594-3657
Montegut Middle 138 Dolphin Drive Montegut, LA 70377	Jennifer Pitre 985-594-5886
Pointe-Aux-Chenes Elementary 1236 Hwy. 665 Montegut, LA 70377	Cindy Chauvin 985-594-2131 985-594-4457

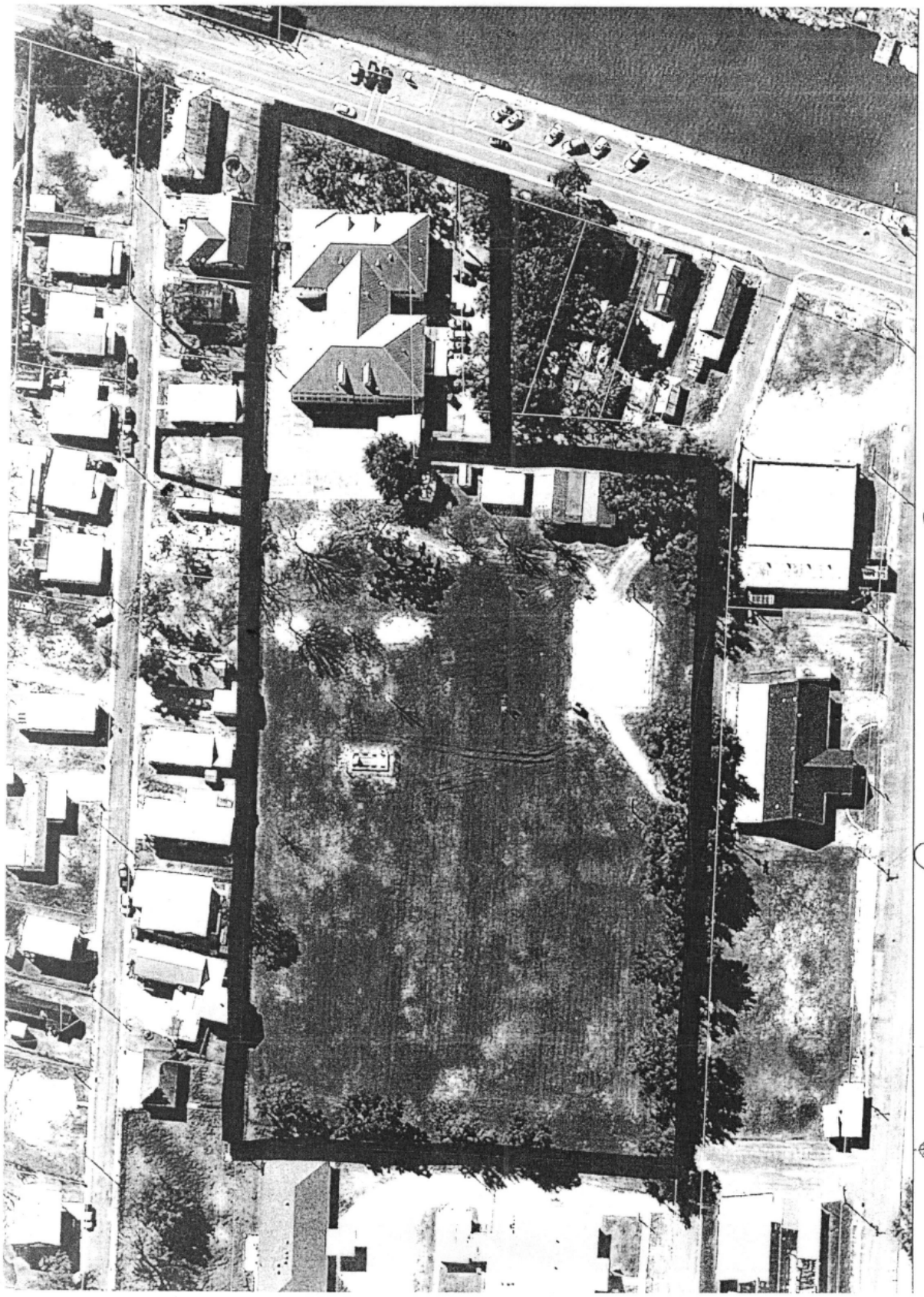
Lacache Middle



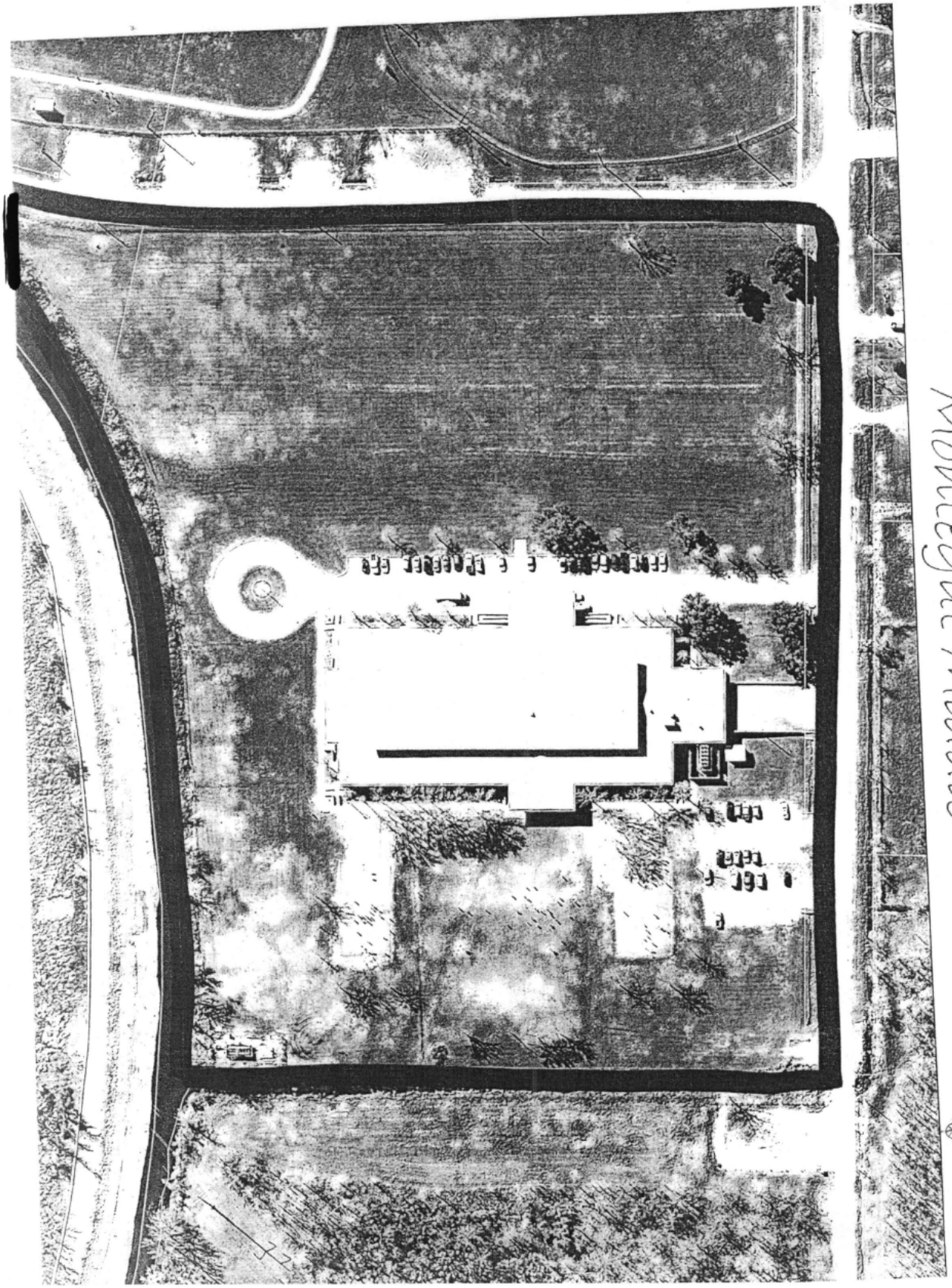
Little Caillou

Copyright © 2014 GCT, LLC

0 100 200ft

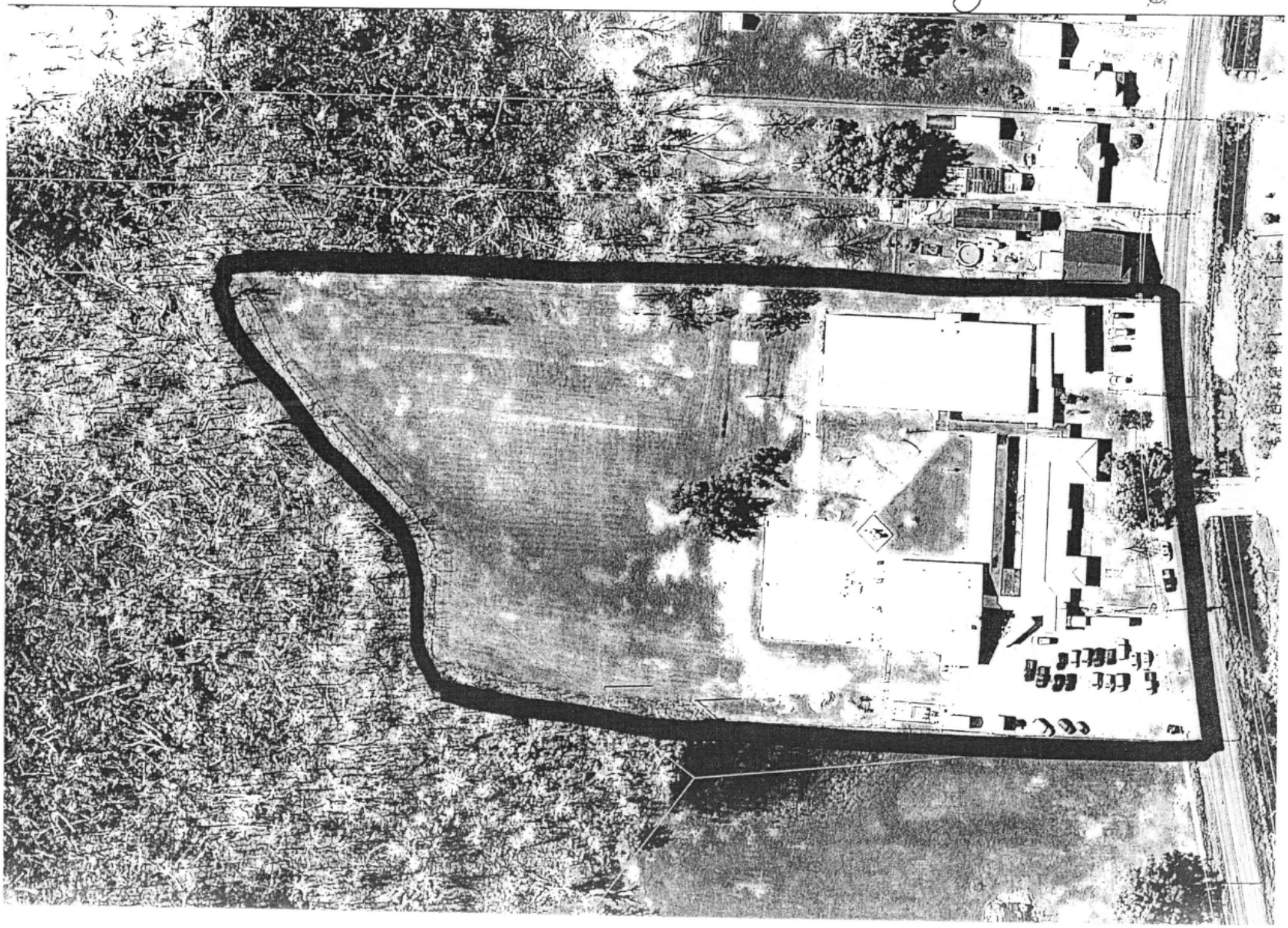


Montegut Elementry



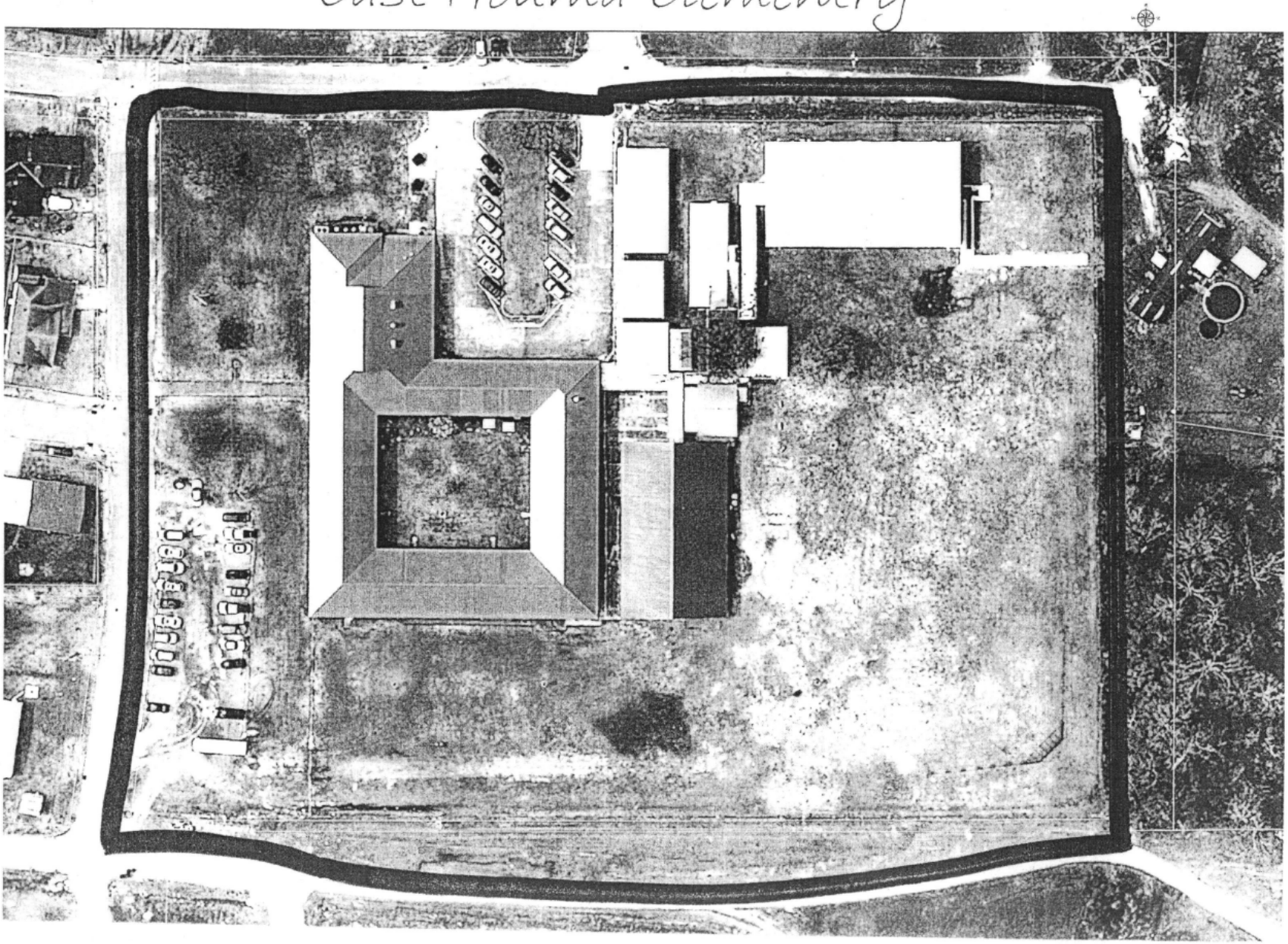
Montegut Middle

Pointe-aux-Chenes Elementry

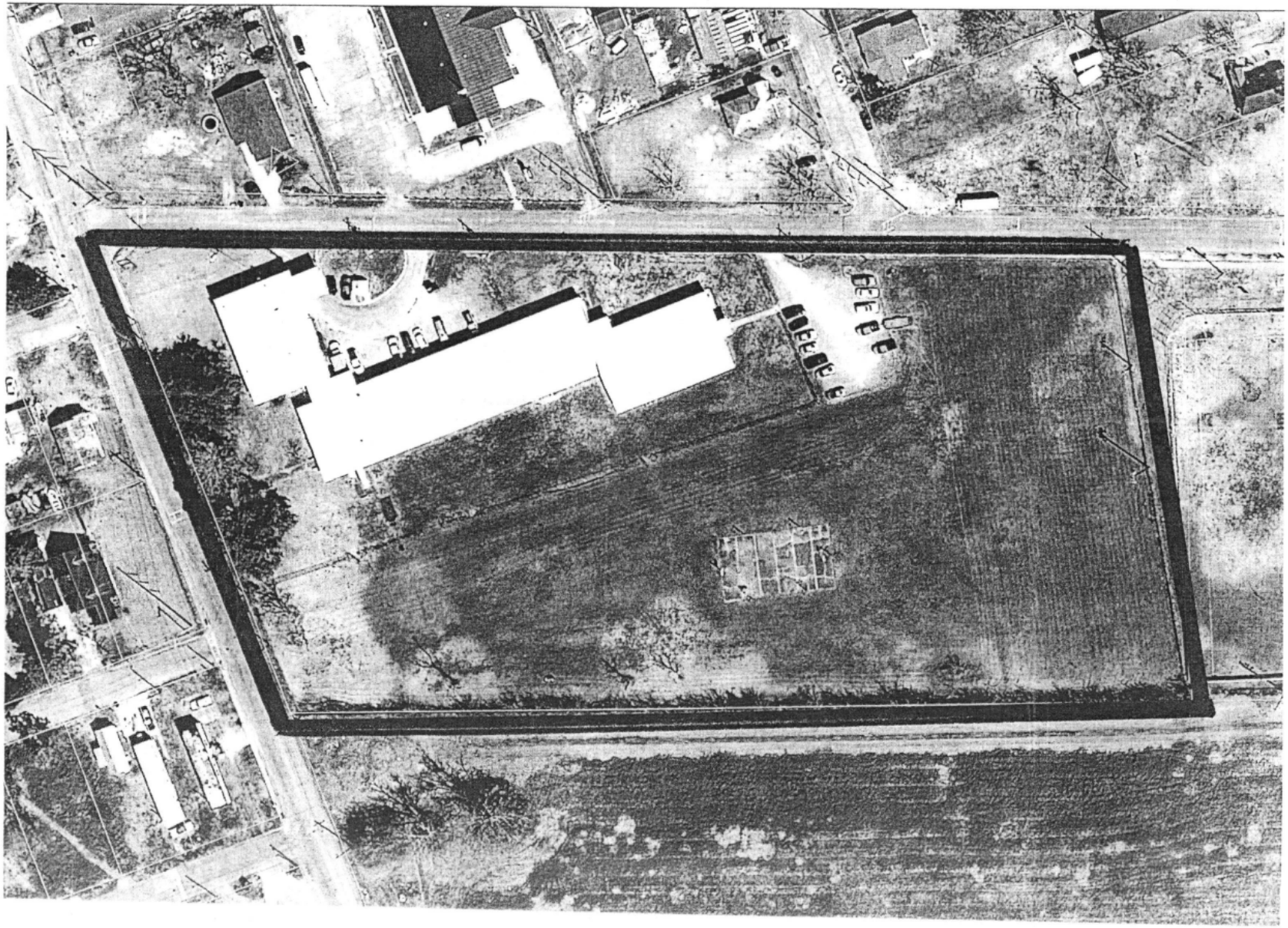


Group 12	**Principal/Phone**
East Houma Elementary 222 Connely Street Houma, LA 70363	Melanie Wallis 985-872-1990
East Street Alternative 609 East Street Houma, LA 70363	Tommy Salter 985-876-1093
Honduras Elementary 530 Grand Caillou Road Houma, LA 70363	Anita Dufrene 985-872-5695
Village East Elementary 315 Lafayette Woods Houma, LA 70363	Roneka Coleman 985-868-4900

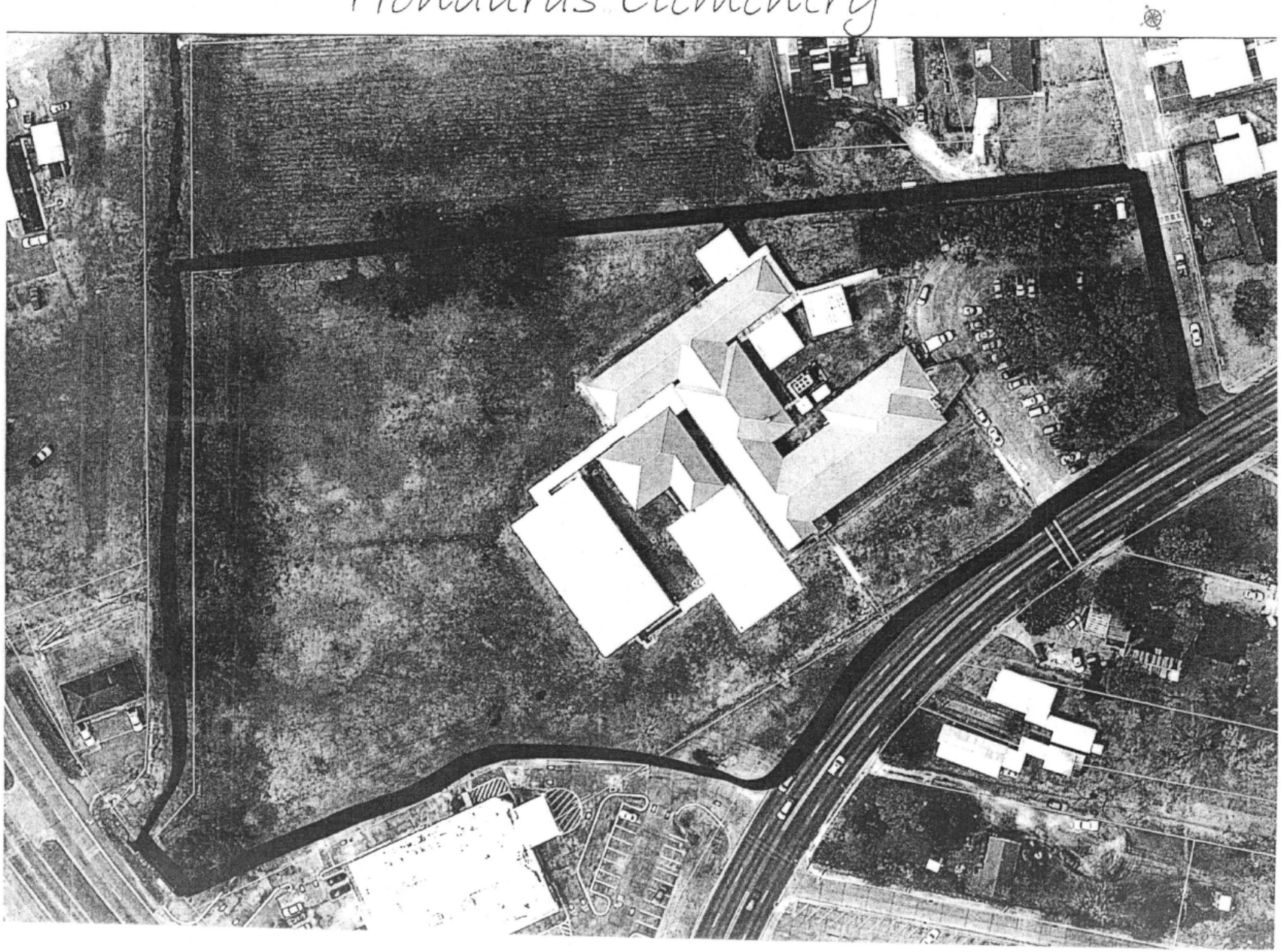
East Houma Elementry



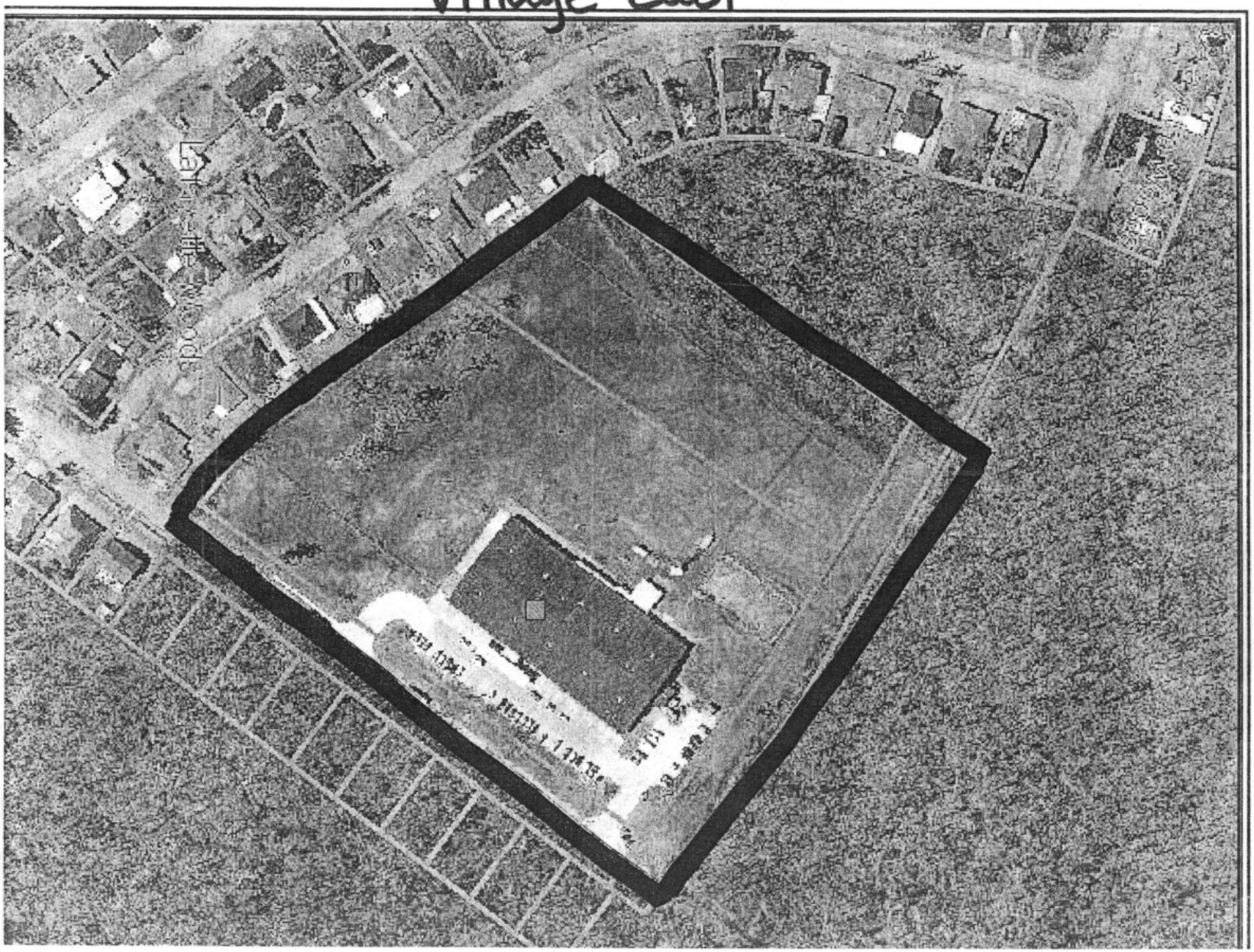
East Street Alternative



Honduras Elementry



Village East



Include: Standard Terms and Conditions