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**RFP# 10716 - ELA Curriculum Texts**  
**DATE ISSUED: Monday, April 8, 2024**  
**PROPOSAL DUE: Monday, April 22, 2024 11:00 am EST**

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**SECTION I - INSTRUCTIONS TO BIDDERS**

Portage Public Schools is seeking proposals for assorted texts to accompany our English and Language Arts Curriculum. We are seeking quotes for both paperback binding and durable binding such as: sewn and glued, permabound, kapco, or alternative. Please include any warranty or guarantees that may accompany durable bindings. Additionally we are seeking bids for barcoding all the purchased texts. Bidder to state and the cost for paperback copies, durable bound copies, or both. Please note that guaranteed delivery dates vary depending on whether or not you are able to bid on barcoding.

1. Vendors must submit two (2) paper copies, and one (1) digital copy of your response on a USB or other digital media. **Faxed/emailed responses will not be accepted.** Proposals must be received by **11:00 am EST on Monday, April 22, 2024. Late proposals will not be accepted.**

2. **Send or deliver the bid to:**

Portage Public Schools  
RFP# 10716  
Attention: Susannah Sims, Purchasing  
8107 Mustang Drive  
Portage, MI 49002

3. **Responses must include the following three (3) signed and notarized forms:**

Legal Status of Bidder  
Familial Relationship Disclosure Statement  
Iran Economics Sanctions Act

4. All inquiries concerning this proposal shall be directed to Susannah Sims via email to: **sksims@portageps.org** so that questions and responses may be shared with all vendors

The Portage Public Schools Board of Education reserves the right to accept or reject any or all bids, either in whole or in part; to award the contract to other than the low bidder; to waive any irregularities and/or informalities; and in general to make awards in any manner deemed to be in the best interest of Portage Public Schools.

**SECTION II - SPECIFICATIONS**

Please see attached spreadsheet for quantities needed per school.

<b>Book Title</b>	<b>ISBN</b>	<b>Author</b>
Freckle Juice	978-1481411028	Judy Blume
Keena Ford and the Second Grade Mix-Up	978-0142413968	Melissa Thomson
Ballpark Mysteries #1: The Fenway Foul-Up	978-0375867033	David A. Kelly
Ants	978-1426306082	Melissa Stewart
Bees	978-1426322815	Laura Marsh
National Geographic Readers: Barack Obama	978-1426317590	Caroline Crosson Gilpin
National Geographic Readers: Sonia Sotomayor	978-1426322891	Barbara Kramer
Malala Yousafzai: Warrior with Words	978-1620147993	Karen Leggett Abouraya
Malala Yousafzai: Champion for Education	978-0531226360	Jodie Shepherd
My Name Is María Isabel	978-0689802171	Alma Flor Ada
Make Way for Dyanonde Daniel	978-0142415559	Nikki Grimes
Ancient Rome and Pompeii: A Nonfiction Companion to Magic Tree House #13	978-0375832208	Mary Pope Osborne and Natalie Pope Boyce
DKFindout! Ancient Rome	978-1-46545427-0	DK
What is a Life Cycle? (The Science of Living Things)	978-0865058866	Bobbie Kalman and Jacqueline Langille
What is the Animal Kingdom? (The Science of Living Things)	978-0865058897	Bobbie Kalman
How do Animals Adapt? (The Science of Living Things)	978-0865059573	Bobbie Kalman and Niki Walker
The Hundred Dresses	978-0152052607	Eleanor Estes
Garvey's Choice	978-1629797403	Nikki Grimes
The People Shall Continue	978-0892391257	Simon J. Ortiz
Shiloh	978-0689835827	Phyllis Reynolds Naylor
Unforgettable Natural Disasters (TIME FOR KIDS Nonfiction Readers)	978-1433349447	Tamara Hollingsworth
Hurricanes	978-0061170713	Seymour Simon
Wildfires	978-0062345066	Seymour Simon
Earthquakes	978-0060877156	Seymour Simon
Volcanoes	978-0060877170	Seymour Simon
The Wild Book	978-0544022751	Margarita Engle

RFP #10716 - ELA Curriculum Texts Responses Due Monday, April 22, 2024 11:00 am EST

Heart and Soul: The Story of America and African Americans	978-0061730795	Kadir Nelson
For Which We Stand: How Our Government Works and Why It Matters	978-1338643084	Jeff Foster
Roses and Radicals: The Epic Story of How American Women Won the Right to Vote	978-0425291467	Susan Zimet
Kid's Guide to Government: Understanding Your Role in Elections	978-1543503227	Jessica Gunderson
The Breadwinner: 15th Anniversary Edition	978-1554987658	Deborah Ellis
I Am Malala: How One Girl Stood Up for Education and Changed the World (Young Readers Edition)	978-0316327916	Malala Yousafzai and Patricia McCormick
Trash Vortex: How Plastic Pollution Is Choking the World's Oceans	978-0756557492	Danielle Smith-Llera
Witnesses to Freedom: Young People Who Fought for Civil Rights	978-0140384321	Belinda Rochelle
Turning 15 on the Road to Freedom: My Story of the 1965 Selma Voting Rights March	978-0147512161	Lynda Blackmon Lowery
She Persisted: Claudette Colvin	978-0593115848	Lesa Cline-Ransome
A Wrinkle in Time	978-0312367541	Madeleine L'Engle
A Wrinkle in Time: The Graphic Novel	978-1250056948	Hope Larson and Madeleine L'Engle
The Watsons Go to Birmingham—1963	978-0440414124	Christopher Paul Curtis
Life in Motion: An Unlikely Ballerina	978-1476737997	Misty Copeland
Refugee	978-0545880831	Alan Gratz
The Unwanted: Stories of the Syrian Refugees	978-0358452140	Don Brown
Flesh and Blood So Cheap: The Triangle Fire and Its Legacy	978-0553499353	Albert Marrin
Uprising	978-1416911722	Margaret Peterson Haddix
American Born Chinese	978-1250811899	Gene Luen Yang
Night	978-0374500016	Elie Wiesel
The Diary of Anne Frank	978-0822217183	Frances Goodrich and Albert Hackett
The Giver	978-0544336261	Lois Lowry
Joseph Stalin (A Wicked History)	978-0531223550	Sean McCollum
Animal Farm	978-0451526342	George Orwell
An Inconvenient Sequel: Truth to Power	978-1635651089	Al Gore

Delivery must be packaged by school and delivered to addresses as listed below.

Amberly Elementary School  
[6637 Amberly St, Portage, MI 49024](https://www.google.com/maps/place/6637+Amberly+St,+Portage,+MI+49024)

Angling Road Elementary School  
[5340 Angling Rd, Portage, MI 49024](https://www.google.com/maps/place/5340+Angling+Rd,+Portage,+MI+49024)

Central Elementary School  
[8422 S Westnedge Ave, Portage, MI 49002](https://www.google.com/maps/place/8422+S+Westnedge+Ave,+Portage,+MI+49002)

Haverhill Elementary School  
[6633 Haverhill Ave, Portage, MI 49024](https://www.google.com/maps/place/6633+Haverhill+Ave,+Portage,+MI+49024)

Lake Center Elementary School  
[10011 Portage Rd, Portage, MI 49002](https://www.google.com/maps/place/10011+Portage+Rd,+Portage,+MI+49002)

Moorsbridge Elementary School  
[7361 Moorsbridge Rd, Portage, MI 49024](https://www.google.com/maps/place/7361+Moorsbridge+Rd,+Portage,+MI+49024)

12th Street Elementary School  
[6501 S 12th St, Portage, MI 49024](https://www.google.com/maps/place/6501+S+12th+St,+Portage,+MI+49024)

Woodland Elementary School  
[1401 Woodland Dr, Portage, MI 49024](https://www.google.com/maps/place/1401+Woodland+Dr,+Portage,+MI+49024)

Central Middle School  
[8305 S. Westnedge Ave, Portage, MI 49002](https://www.google.com/maps/place/8305+S+Westnedge+Ave,+Portage,+MI+49002)

North Middle School  
[1100 W. Milham Ave, Portage, MI 49024](https://www.google.com/maps/place/1100+W+Milham+Ave,+Portage,+MI+49024)

West Middle School  
[7145 Moorsbridge Rd, Portage, MI 49024](https://www.google.com/maps/place/7145+Moorsbridge+Rd,+Portage,+MI+49024)

**SECTION III -PORTAGE PUBLIC SCHOOLS BID PROPOSAL FORM**  
**(Pages 5 to 9)**

**0.1 NAME OF BIDDER**

Vendor Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**0.2 PROJECT NAME**

Project Name: **RFP #10716 ELA Curriculum Texts**  
\_\_\_\_\_

**0.3 PRICING:**

**Total Sums:**

- Paperback Text Binding: \_\_\_\_\_
- Durable Binding on Texts: \_\_\_\_\_
- Shipping and Delivery per Building: \_\_\_\_\_
- Estimated Delivery Date: \_\_\_\_\_

**0.4 BARCODING:**

**Total Sum:**

- Cost to Barcode all Books by Building: \_\_\_\_\_
- **Barcoding must be completed to ensure guaranteed delivery between August 13-16, 2024.**

**NOTE TO VENDORS:**

- If an item is out of print and you are unable to acquire the requisite copies please note "OOP" in the pricing.
- Vendors may choose to bid on either paperback binding, durable binding, or both versions of the texts.
- Vendors may bid on one or all categories (paperback, durable binding, or barcoding).
- All books must be packaged per building and delivered to each building.
- **If you are unable to provide barcoding then delivery must be guaranteed during the week of July 8, 2024**

**0.5 ATTACHMENTS TO BID PROPOSAL FORM**

A. The undersigned acknowledges the following are included with the Bid Proposal Form  
**(Please Initial all that apply):**

1. Unit Pricing: YES
2. Detailed Product Specifications, if applicable: YES
3. Manufacturer Standard Warranties, if applicable: YES
4. Legal Status of Bidder: YES
5. Familial Relationship Disclosure Statement: YES
6. Iran Economics Sanctions Act: YES
7. Certify that the bid includes all delivery charges. YES

**LEGAL STATUS OF BIDDER - CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS.**

The Vendor and/or Bidder certifies to the best of its knowledge and belief that it and its principals: Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency; Have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated above in this certification; and Have not within a three-year period preceding this agreement had one or more public transactions (Federal, State, or local) terminated for cause or default; is not now or has been, within a three-year period preceding this date, been listed on the Excluded Parties List System website (EPLS).

- A. A Corporation organized and existing under the laws of the State of \_\_\_\_\_
- B. Name, title, and signature of individual duly authorized to execute contracts:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

**FAMILIAL RELATIONSHIP DISCLOSURE STATEMENT**

As required by Public Act 232 of 2005, all bids shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any employee of the Portage Public School District or member of the Portage Public Schools Board of Education. The Board of Education shall not accept a bid that does not include this sworn and notarized disclosure statement.

The undersigned, the owner or authorized officer of \_\_\_\_\_(the "Bidder"), pursuant to the familial disclosure requirement provided in the Portage Public Schools advertisement for construction bids, hereby represent and warrant, except as provided below, that no familial relationships exist between the owner(s) or any employee of the company and any employee of the Portage Public School District or member of the Portage Public Schools Board of Education. If such a relationship exists, please explain:

\_\_\_\_\_  
\_\_\_\_\_

Attach additional pages if necessary

By: \_\_\_\_\_(Bidder Signature)

Title: \_\_\_\_\_(type or print)

Date: \_\_\_\_\_

Subscribed and Sworn to Before Me:

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_A.D., in and for the

County of \_\_\_\_\_, Michigan.

My Commission expires \_\_\_\_\_.

\_\_\_\_\_  
Signature of Notary



**IRAN ECONOMIC SANCTIONS ACT**

Effective April 1, 2013 all bids, proposals, and/or qualification statements received in the State of Michigan (MCL 129.313) must comply with the "Iran Economic Sanctions Act". The following certification is to be signed and included at the time of submittal.

**CERTIFICATION**

Pursuant to the Michigan Iran Economic Sanctions Act, 2012 P.A. 517, by submitting a bid, proposal or response, Respondent certifies, under civil penalty for false certification, that it is fully eligible to do so under law and that it is not an "Iran linked business", as that term is defined in the Act.

_____	_____
Signature	Title
_____	_____
Company	Date