

April 1, 2021

To Whom It May Concern:

The City of LaGrange will receive sealed bids until **2 P.M. EST, Tuesday, May 4th 2021** in the Office of Purchasing, Room 301, City Hall, 200 Ridley Avenue, LaGrange, Georgia 30240 for **providing all labor, equipment and materials to construct the LaGrange Thread Phase 7 – Clock Tower Trail, as shown on the plans and specifications prepared by Kaizen Collaborative and Georgia & West, Inc. dated 11/13/2020** in LaGrange, Georgia 30240 in accordance with the following conditions and specifications:

1. The City of LaGrange is exempt from sales and excise taxes. All bids shall be free of sales and excise taxes. This does not relieve the contractor from any obligation to pay sales and excise tax to suppliers.
2. The City reserves the right to ask any and/or each bidder to submit a list of similar jobs completed in the LaGrange and surrounding area, to inspect those jobs and to question owners or other knowledgeable individuals about the quality of work or reliability of the contractor
3. All work shall be done in accordance with the bid documents, specifications and drawings. Bids shall be submitted on the forms supplied in the bid documents.
4. All bids shall be held valid for a period of sixty (60) days after the opening date.
5. A Bid Bond or certified check made out to the City of LaGrange in the amount of 5% of the base bid proposal must accompany the bid. Such certified check or bid bond will be returned to all but the lowest, qualified bidder within thirty days after the opening of bids, and to the lowest bidder after the execution of the attached contract.
6. Bidders are expected to examine carefully the work sites, the specifications, conditions, etc. before submitting a proposal. The submission of a proposal shall be considered evidence that the bidder has made such examinations and is satisfied as to the conditions to be encountered in performing the work.
7. The City of LaGrange reserves the right to accept or reject any and/or all bids and to accept the bid which City personnel considers the most advantageous to the City. The City further reserves the right to waive informalities and minor irregularities in all bids received in the bidding process.
8. All bidders shall complete and submit with any bid a notarized affidavit (forms attached) in compliance with O.C.G.A. Section 13-10-91 attesting to the Bidder's registration with the Federal work authorization program.
9. **A mandatory pre-bid conference is scheduled for 2:00 P.M. EST, Thursday, April 15th, 2021. The meeting will be held at LaGrange City Hall, Thrird Floor Conference Room, 200 Ridley Avenue, LaGrange, GA 30240 with a site visit to follow. All prospective bidders are required to attend.**

Questions concerning these conditions and specifications should be addressed in writing to Jeremy Andrews, Purchasing Agent at [jandrews@lagrangega.org](mailto:jandrews@lagrangega.org). Please copy Assistant City Manager, Bill Bulloch at [bbulloch@lagrangega.org](mailto:bbulloch@lagrangega.org) or fax number 706-883-2020 with submitted questions. All questions will be listed and answered by the City of LaGrange and/or Kaizen Collaborative and will be posted as addenda on the City of LaGrange website for the benefit of all parties interested in bidding on this project. **No questions will be accepted after 5 P.M. EST, Friday, April 23rd, 2021.** To avoid being inadvertently opened by City personnel, all bids should be clearly marked "**BID OPENING, Clock Tower, 2 P.M., EST, Tuesday, May 4th 2021.**".

Sincerely,



Jeremy Andrews  
Purchasing Agent

STANDARD SPECIFICATIONS AND CONTRACT  
CITY OF LAGRANGE, GEORGIA  
April 1, 2021

SECTION NO. 1

Instructions to Bidders and Special Provisions

SECTION NO. 2

Proposal

SECTION NO. 3

Contract Agreement

SECTION NO. 4

Detail Specifications, Insurance and Bond Forms

1.0 INSTRUCTIONS TO BIDDERS  
AND SPECIAL PROVISIONS

1.1 Advertisement for Bids

The City of LaGrange, Georgia invites bids on the proposal form attached herein to furnish necessary labor, materials, and equipment to perform the following work:

**PROVIDE LABOR, MATERIALS, EQUIPMENT AND SERVICES NECESSARY TO BUILD THE CLOCK TOWER THREAD IN LAGRANGE, GEORGIA 30240 IN ACCORDANCE WITH BID DOCUMENTS, SPECIFICATIONS, KAIZEN COLLABORATIVE CONSTRUCTION SPECIFICATIONS AND DRAWINGS.**

Bids will be received by the City at: 200 RIDLEY AVENUE, ROOM 301, OFFICE OF PURCHASING, LAGRANGE, GEORGIA 30240 until: 2 P.M. EST, MAY 4TH, 2021.

1.2 Definitions

Where the following terms occur, they shall have the following meanings:

"City" shall mean the City of LaGrange, a Municipal Corporation of Troup County, Georgia and shall include its legally designated agents, and/or representatives, who are party of the first part to the following agreement.

"Specifications" shall mean all sections of this document, including instructions to bidder and special provisions, proposal, contract agreement, performance bond, payment bond, and detail specifications.

"Exhibits" shall mean plats, plots, plans, drawings or lists attached hereto or referred to herein and made part of this document.

"Contractor" shall mean the party of the second part to the following agreement, or the legal authorized representative of such party.

1.4 Work to be Done

The work to be done is to comply fully with the detailed specifications, Section No. 4.

1.5 Material Furnished by City

The City shall furnish no labor, materials or equipment, except as listed below: **City shall supply concrete material. City will furnish and install all signage and amenities.**

1.6 Time For Completion



The time allowed for completion of all work to be done under this contract shall begin after notification by the City to proceed with the work. The time allowed for this work is: **150 CALENDAR DAYS.**

1.7 Site Examination

The bidder is expected to examine the site of the work to be performed and be fully informed of conditions which may affect the work. The owner will not be responsible for the bidder's bid errors or misjudgement nor for failure to obtain any information on local conditions or general laws or regulations pertaining thereto.

1.8 Exhibits

All exhibits may be obtained from the agency preparing them as listed below, and at the fees indicated. Any bidder in doubt of the true meaning of any exhibit may submit in writing a request to the agency preparing the same for an interpretation thereof. **FREE TO DOWNLOAD AND AVAILABLE FREE ON CD. CONTACT JEREMY ANDREWS, PURCHASING AGENT, RM 301, 200 RIDLEY AVENUE, LAGRANGE, GA 30240. PHONE 706-883-2046. TO REQUEST A LINK FOR DOWNLOAD, EMAIL BILL BULLOCH AT [bbulloch@lagrangega.org](mailto:bbulloch@lagrangega.org).**

1.10 Proposal

All proposals shall be made on the proposal forms included herein and shall become a part of these specifications. The proposal shall in all cases, cover the work outlined herein.

1.11 Surety Bonds

Surety bonds attached on the proper forms, duly executed by the Bidder as principal, and having as surety thereon a surety company approved by the City are required as follows:

A bid bond or certified check in an amount equal to **five percent (5%)** of the base bid amount. Such certified check or bid bond will be returned to all but the lowest, qualified bidder within thirty days after the opening of bids, and to the lowest bidder after the execution of the attached contract.

A performance bond in an amount equal to **one-hundred percent (100%)** of the base bid amount, the cost of which shall be included in bid **IF SUCH BID EXCEEDS \$100,000.00.**

A payment bond in an amount equal to **one-hundred percent (100%)** of the base bid amount, the cost of which shall be included in bid **IF SUCH BID EXCEEDS \$100,000.00.**

1.12 Right to Reject Bids

The City reserves the right to reject any or all bids and to waive informalities. No bids will be received after the time set for opening proposals. Any conditions, limitations or provisions attached to the Proposal, except as provided herein, will render it informal and



may cause its rejection. Any bidder may withdraw his bid, either personally or by written request, at any time prior to the scheduled closing time for receipt of bids.

The City reserves the right to consider as unqualified to do the work of general construction any Bidder who does not habitually perform with his own forces the major portions of the work as specified in the Bidding Documents.

#### 1.13 Determination of Low Bid

The Contract will be awarded, if it is awarded, to the lowest responsible, responsive bidder as determined by the City of LaGrange. Elements which will be considered in making this determination may include, but not be limited to, the following:

1. Whether the bidder involved, (a) maintains a permanent place of business; (b) has adequate plant equipment to do the work properly and expeditiously; (c) has a suitable financial status to meet obligations incident to the work, (d) has appropriate technical experience, (e) has the relevant experience on similar projects, (f) has the ability to perform the work within the specified time period, (g) has adequate bonding and insurance capacity and (h) has an acceptable safety record.

2. Whenever a material or article required is specified or shown on the plans by using the name of the proprietary product or of a particular manufacturer or vendor, any material or article which will meet the same design criteria and is equal in function and durability, as determined by the City, will be considered acceptable.

#### 1.14 Qualification of Bidders

To demonstrate qualifications to perform the Work, each Bidder must submit the attached "Statement of Qualifications." Only Bidders with 5 years of experience building pedestrian/cycling facilities and which have constructed 25 miles of multi-use trail, 500 feet of pedestrian bridges, and 1000 feet of boardwalk will be considered qualified. Bids from bidders who do not meet the requirements above will be considered non-responsive.

#### 1.15 Working Drawings

The contract price shall include the cost of furnishing all working drawings and supplementary data and the Contractor shall be allowed no extra compensation for furnishing such information.

#### 1.16 Construction Stakes

The Contractor shall provide such stakes, materials, and such labor and assistance as the City may require in laying out work, establishing bench marks, and checking and measuring the work. All construction staking or field engineering shall be performed by the contractor through a person or persons deemed skilled and qualified by the City to execute this work.

#### 1.17 Access Roads

Streets, roads, and drives used by the Contractor for access to and from the site of his work shall be protected from damage in excess of that caused by the normal traffic of vehicles used for or in connection with construction work. Any such damage done shall be repaired immediately and left in good condition at the end of the construction period. The Contractor shall take measures to prevent soil, mud, or other foreign materials from being tracked onto existing streets or roads.

1.18 Weather Limitations

Due to weather conditions, the City may direct the work to be stopped. When the City does, weather days will be added to the time allowed for completion listed in Section 1.6 above.

1.19 Right-of-Way

The necessary land for the construction of the work will be furnished by the City, and a definite area will be allocated to the Contractor for storage of materials and equipment used in the construction of the work. All operation shall be confined to the assigned area.

1.20 Traffic Control

The Contractor shall furnish and install all necessary traffic control devices for the protection of employees, the public, and equipment as required by local, state, or federal regulations. Devices required may include barricades, traffic cones, certified flagmen, warning signs, and lights at night.

1.21 Construction Housing

Should the Contractor so desire, he may use trailers or build structures for housing, tools, machinery and supplies; but they will be permitted only at approved places, and their surroundings shall be maintained at all times in a sanitary and satisfactory manner. On or before the completion of the work, all such facilities shall be removed, together with all rubbish and trash, at the expense of the Contractor.

1.22 Safety Regulations

The performance of work under this contract shall comply with safety regulations prescribed by the City or required by law. Each bidder shall satisfy himself as to the character and extent of such regulations. The successful bidder shall submit to the City a copy of their Substance Abuse Policy. **For natural gas projects, the Substance Abuse Policy must comply with D.O.T. Pipeline Safety Regulations Part 191, 192, 199, and 40. The latest statistical data sheet, operators qualification certification (Part 192 subpart N) and substance abuse policy must be approved the City before a notice to proceed will be issued.**

1.23 Sanitary Regulations



Necessary sanitary conveniences for the use of Contractor employees shall be erected and maintained by the Contractor, in such a manner and at such points as shall be approved by the City. Their use shall be strictly enforced.

1.24 Laws and Regulations

The Contractor shall keep himself fully informed of all laws, ordinances, orders or decrees, and regulations of the Federal, State, City and County Governments in any manner affecting those engaged or employed in the work, or the materials used in the work, or the conduct of the work. If any discrepancy or inconsistency should be discovered in the Specifications herein referred to, in relation to any such law, ordinance, regulation, order or decree, he shall forthwith report the same in writing to the City. The Contractor shall at all times observe and comply with all existing and future laws, ordinances, and regulations, and shall protect and indemnify the City against any claim or liability arising from or based on the violation of any such law, ordinance, regulation, order or decree, whether by himself or by his employees.

1.25 Erosion Control

The Contractor shall comply with all laws and regulations pertaining to erosion control and shall in no event allow water, soil, silt, or other materials to migrate onto other property, public or private, so as to cause damage. All necessary permits shall be obtained prior to starting work.

1.26 Competent Labor

The Contractor shall employ only competent and skilled personnel to do the prescribed work. The Contractor shall have a competent supervisor present at all times when the work is in progress with authority to receive orders and execute the work. The Contractor shall, upon demand from the City, immediately remove any workman whom the City may consider incompetent or undesirable.

1.27 Inspection and Control of the Work

The Contractor shall furnish the City with every reasonable facility for ascertaining whether or not the work performed and materials used are in accordance with the requirements and intent of the Specifications. All materials furnished and work done when not in accordance with the Specifications will be rejected and shall immediately be removed and other work done and materials furnished in accordance therewith. If the Contractor fails to correct the work and materials as above ordered within seven days, then the City may have the right and authority to stop the Contractor and his work at once and supply personnel and material, at the cost and expense of the Contractor, to remove and correct said work and materials. Failure to reject any defective work or materials shall not in any way prevent later rejection when such defect is discovered, or obligate the City to final acceptance. All work shall be guaranteed against defects in workmanship or materials for a period of one year from the date of final acceptance by the City.

1.28 Disagreement



Should any disagreement or difference arise as to the estimate, quantities or classifications or as to the meaning of the Specifications, the decisions of the City shall be final and conclusive and binding upon all parties to the contract.

1.29 Cooperation of Contractor

The Contractor shall in every way cooperate with the City and other persons or firms performing work on or near the work herein described. This cooperation shall include scheduling of work for the best interest of all concerned. Any work which requires an interruption of service to existing customers shall be performed at a time determined solely by the City.

1.30 Liquidated Damages

The Contractor shall pay to the City as liquidated damages the sum of FIVE HUNDRED dollars (\$500.00) for each calendar day that he shall be in default of completing the work in this contract within the time limit named in Section 1.6 above.

1.31 Order of Work

The prosecution, order or sequence of the work shall be as provided herein or as approved by the City, which approval, however, shall in no way effect the responsibility of the Contractor.

1.32 Permits and Licenses

Before any work is commenced, all Federal, State, County, and City, or other permits, work orders, or other licenses shall be obtained from the various agencies, private and public, concerned and displayed on the job site as directed.

1.33 Contractor and Subcontractor Insurance

The Contractor shall not commence work under this contract until he has obtained all the insurance required under this paragraph and provided the City with a certificate showing satisfactory proof of carriage of the insurance. The Contractor shall not allow any subcontractor to commence work on his subcontract until all similar insurance required of the subcontractor has been so obtained. The insurance required herein shall provide adequate protection for the Contractor, his subcontractors, and the City against damage claims which may arise from operations under this contract.

(a) Compensation Insurance: The Contractor shall procure and maintain during the life of this contract Workmen's Compensation Insurance for all of the employees to be engaged in work on the project under this contract. In case any class of employees engaged in hazardous work on the project under this contract is not protected under Workmen's Compensation statute, the Contractor shall provide a Workmen's Compensation policy for the protection of such of his employees not otherwise protected. The amount of such insurance shall be per ATTACHED SAMPLE CERTIFICATE OF INSURANCE FOR MAJOR CONTRACTORS.

(b) Public Liability, Property Damage, and Automobile Liability Insurance: The Contractor shall procure and maintain during the life of the contract such Public Liability and Property Damage Insurance and Automobile Liability Insurance as shall protect him from claims for

damage for personal injury including accidental death as well as from claims for property damage, which may arise from operations under this contract, whether such operations are by himself or by any subcontractor or by anyone directly or indirectly employed by either of them. The amount of such insurance shall be **PER ATTACHED SAMPLE CERTIFICATE OF INSURANCE FOR MAJOR CONTRACTORS.**

1.34 Reports, Records and Data

The Contractor and each of his subcontractors shall submit to the City such schedules of quantities and costs, progress schedules, payrolls, reports, estimates, records and other data as the City may request concerning work performed or to be performed under this contract.

1.35 Subcontracting

(a) The Contractor may utilize the services of specialty subcontractors on parts of the work which, under normal contracting practices, are performed by specialty subcontractors.

(b) The Contractor shall not subcontract the complete work, or any major portion thereof, and shall not award any work to any subcontractor without prior written approval of the City, which approval will not be given until the Contractor submits to the City a written statement concerning the proposed award to the subcontractor, which statement shall contain such information as the City may require.

(c) The Contractor shall be as fully responsible to the City for the acts and omissions of his subcontractors, and of persons either directly or indirectly employed by them, as he is for the acts and omissions of persons directly employed by him.

(d) Nothing contained in this contract shall create any contractual relation between any subcontractor and the City.

1.36 Mutual Responsibility of Contractors

If, through acts of neglect on the part of the Contractor, any other contractor or any subcontractor shall suffer loss or damage on the work, the Contractor agrees to settle with such other contractor or subcontractor by agreement or arbitration if such other contractor or subcontractor will so settle. If such other contractor or subcontractor shall assert any claim against the City on account of any damage alleged to have been sustained, the City shall notify the Contractor, who shall indemnify and save harmless the City against any such claim.

1.37 Accident Prevention

Precautions shall be exercised at all times for the protection of all persons and property, and hazardous conditions shall be guarded against or eliminated. The Contractor shall be responsible for all injuries or damages to persons or property, and shall indemnify and save harmless the City from all damages and costs by reason of injury to person or property, resulting from negligence or carelessness in the performance of the work, or from any improper materials used in its construction, or on account of any act or omission of the



Contractor, his agents or employees. Payments due under this contract may be retained by the City until all suits or claims for damages shall have been settled to the satisfaction of the City.

#### 1.38 Changes in Work

The estimated quantities of work to be done and materials to be furnished under this contract shown in any of the documents including the Proposal, are given for use in comparing bids and to indicate approximately the total amount of the contract; and the right is especially reserved to increase or decrease them as may be deemed reasonably necessary or desirable by the City.

Should the Contractor encounter during the progress of the work subsurface or latent conditions at the site materially differing from those shown or indicated in the Specifications, or unknown conditions differing materially from those ordinarily encountered in work of the character of this contract, the attention of the City shall be called immediately to such conditions before they are disturbed. The City shall promptly investigate the conditions, and if it finds that they do so materially differ, the contract shall be modified to provide for any increase or decrease of cost or difference in time resulting from such conditions. No changes in work, or claim of payment for such work, shall be made without prior written approval by the City.

The Contractor shall furnish to the City when required an itemized breakdown of the quantities and prices used in computing the value of any change that might be ordered. In figuring changes, instructions for measurement of quantities set forth in the specifications shall be followed.

Charges or credits for the work covered by the approved change shall be determined by one or more of the following methods:

- (a) Unit bid prices stipulated in the Proposal or as subsequently approved, which unit prices shall include allowances for overhead and profit.
- (b) An agreed lump sum.
- (c) The actual cost, by keeping a correct account including all vouchers for labor, materials, equipment ownership or rental costs, utilities, prorata insurance cost, and a fixed fee not to exceed 15 percent of the total for combined overhead and profit.

#### 1.39 Patents

- (a) The Contractor and/or sureties shall hold and save the City and its officers, agents, servants, and employees harmless from liability or claims of infringement of any nature or kind on account of any patented or unpatented invention, process, article, or appliance manufactured or used in the performance of the contract unless otherwise specifically stipulated in the Contract Documents.



(b) If the Contractor uses any design, device or materials covered by letters, patent or copyright, he shall provide for such use by suitable agreement with the City of such patented or copyrighted design, device or material. It is mutually agreed and understood, that, without exception, the contract prices shall include all royalties or cost arising from the use of such design, device or materials, in any way involved in the work.

#### 1.40 Inspection and Testing of Materials

Unless otherwise specifically provided in the specifications, the inspection and testing of materials and finished articles to be incorporated in the work at the site shall be made by agencies arranged for by the Contractor and approved by the City. The Contractor will pay for all laboratory inspection services as a part of the contract. The Contractor shall furnish and deliver all such extra quantities of materials and items as may be required for testing.

Where the detailed specifications call for certified copies laboratory tests to establish conformance of certain materials with the specifications it shall be the responsibility of the Contractor to assure the delivery of such certifications to the City.

No materials or finished articles shall be incorporated in the work until such materials and finished articles have passed the required tests. The Contractor shall promptly segregate and remove rejected material and finished articles from the site of the work. The testing and approval of materials by an agency approved by the City shall not relieve the Contractor of any of his obligation to fulfill his contract and guarantee of workmanship and materials. The Contractor may, at his option and at his own expense, cause such other tests to be conducted as he may deem necessary to assure suitability, strength and durability of any material or finished article.

In general, materials and testing of materials shall comply with A.S.T.M. Specifications applicable, except as herein otherwise specified.

#### 1.41 Final Acceptance of Work

(a) Clean-up: The Contractor shall plan, coordinate, and prosecute the work such that disruption to personal property and business is held to a practical minimum. All construction areas abutting lawns and yards of residential or commercial property shall be restored promptly. Backfilling of underground facilities, ditches and disturbed areas shall be accomplished on a daily basis as work is completed. Finishing, dressing and grassing shall be accomplished immediately thereafter as a continuous operation within each area being constructed with emphasis placed on completing each individual yard or business frontage. Care shall be taken to provide positive drainage to avoid ponding or concentration of run off. Handwork, including raking and smoothing, shall be required to ensure the removal of roots, sticks, rocks, and other debris in order to provide a neat and pleasing appearance. Grassing, when in season, shall immediately follow in order to establish permanent cover at the earliest date. If grassing is not in season, proper erosion control shall be installed and maintained. The City shall be authorized to stop all work by the Contractor when restoration and cleanup are unsatisfactory and to require appropriate remedial measures.

(b) Liens: Final acceptance of the work will not be granted and the retained percentage will not be due or payable until the Contractor has furnished the City proper and satisfactory evidence that all claims for labor and material employed or used in the construction of the work under this contract has been settled, and that no legal claims can be filed against the City for such labor or material.

1.42 Fair Labor Standards

The Contractor shall conform to all applicable "Fair Labor Standards Provisions", which are hereto made a part of this Section by reference.

1.43 Equal Opportunity Clause

During the performance of this contract, the Contractor agrees as follows:

(a) The Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, or national origin. The Contractor will take action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, or national origin.

(b) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, or national origin.

(c) The Contractor will comply with all provisions of Executive Order No. 11246, will furnish all information and reports required by Executive Order No. 11246, and will permit access to his books, records, and accounts by the contracting agency and the Committee for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(d) In the event of the Contractor's non-compliance with the non-discrimination clause of this section, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in and such other sanctions as may be imposed and remedies invoked as provided in said order, or as otherwise provided by law.

(e) The Contractor will include the provisions of this section in every subcontract or purchase order unless exempted so that such provisions will be binding upon each subcontractor or vendor.

In accordance with regulations of the Secretary of Labor, the rules, regulations, orders, instructions, designations, and other directives issued by the President's Committee on Equal Employment Opportunity and those issued by the heads of various departments or agencies under or pursuant to any of the Executive Orders superseded by Executive Order 11246, shall, to the extent that they are not inconsistent with Executive Order 11246, remain in full force and effect unless and until revoked or superseded by appropriate authority. References in such directives to provisions of the superseded orders shall be deemed to be references to the comparable provisions of Executive Order No. 11246.

(f) The Contractor is required to make a good faith effort to meet or exceed the ten percent minority/women (DBE) participation goal. Therefore, contractors should utilize the services of minority/women (DBE) subcontractors in any area possible in order to reach goal. The City reserves the right to request Contractor seeks additional DBE participation if Contractor's DBE participation is less than ten percent.

In the event a DBE subcontractor is not available or unable to perform any portion of the Project; the Contractor will be responsible for providing enough information to enable the City to determine whether efforts made to contact DBE subcontractors were good faith efforts. Failure to provide the information will render the Contractor's bid incomplete.

The DBE attachments are a binding part of the Bid Proposal. The City expects the successful Contractor to utilize the DBE subcontractors listed on the DBE attachment. Consequently, the successful Contractor must forward any changes in DBE utilization to the City's Purchasing Division.



2.0

BID PROPOSAL

Submitted: \_\_\_\_\_, 2021

Proposal of: \_\_\_\_\_ (hereafter referred to as "Bidder"), a contractor organized and existing under the laws of the State of \_\_\_\_\_.

To: City of LaGrange, Georgia (hereafter referred to as "City"). Work to be performed:

**PROVIDE LABOR, MATERIALS, EQUIPMENT AND SERVICES NECESSARY TO BUILD THE CLOCK TOWER THREAD IN LAGRANGE, GEORGIA 30240 IN ACCORDANCE WITH BID DOCUMENTS, SPECIFICATIONS, KAIZEN COLLABORATIVE CONSTRUCTION SPECIFICATIONS AND DRAWINGS.**

The Bidder has agreed to the following:

The undersigned, as Bidder, hereby declares that the only person or persons interested in the Proposal as principals are named herein; that this Proposal is made without connection with any other person, company or parties making a bid or Proposal; and that it is in all respects fair and in good faith without collusion or fraud.

The Bidder further declares that he has examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the Specifications for the work and contractual documents relative thereto; has read all Instructions to Bidders and Special Provisions furnished prior to the opening of bids; and that he has satisfied himself relative to the work to be performed.

The Bidder declares that he meets the experience requirements within section 1.14 Qualification of Bidders for this contract and has provided all requested qualifications within the Statement of Qualifications form.

The Bidder proposes and agrees, if this Proposal is accepted, to contract with the City the form of contract specified, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation and labor necessary to complete the construction of the work in full and complete accordance with the shown, noted, described, and reasonably intended requirements of the Specifications to the full and entire satisfaction of the City, with a definite understanding that no money will be allowed for extra work except as set forth in the Contract Documents.

The Bidder declares that he understands that the quantities shown in the Proposal are subject to adjustment by either increase or decrease, and that should the quantities of any of the items of work be increased, the undersigned proposes to do the additional work at the unit prices stated herein; and should the quantities be decreased, he also understands that payment will be made on actual quantities at the unit price bid and will make no claim for anticipated profits for any decrease in the quantities and that actual quantities will be determined upon completion of work, at which time adjustment will be made to the contract amount by direct increase or decrease.

The Bidder further proposes and agrees hereby to commence work under this contract within 10 days of contract award date, and shall fully complete all work thereunder within 150 calendar days. The

undersigned acknowledges that completing the project within the time limits stated above is of primary concern to the City and that failure to meet specified date will constitute an agreed upon payment of \$500.00 per day to the City in liquidated damages.

The Bidder proposes and agrees, if this Bid is accepted, to contract with the City of LaGrange in the form of Contract Agreement specified, to furnish all necessary products, machinery, tools, apparatus, means of transportation and labor necessary to complete the construction of the work in full and complete accordance with the reasonably intended requirements of the Contract Documents to the full and entire satisfaction of the City of LaGrange and its Agents with a definite understanding that no money will be allowed for extra work except as set forth in the Contract Documents.

The undersigned further agrees that, in case of failure on his part to execute the said Contract and Surety Bonds within 10 calendar days after written notice being given of the award of the Contract, the Check or Bid Bond accompanying this bid, and the monies payable thereon, shall be paid the City, as liquidated damages for such failure; otherwise, the Check or Bid Bond accompanying this Proposal shall be returned to the undersigned.

Attached hereto in accordance with the Instructions to Bidders and Special Provisions is a bid bond or certified check on the:

\_\_\_\_\_ of \_\_\_\_\_ in the amount  
of \_\_\_\_\_  
\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

The full name and residence of persons or parties interested in the foregoing bids, as principals, are named as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE, TITLE & SIGNATURE OF PERSON PREPARING BID:

\_\_\_\_\_  
\_\_\_\_\_

TOTAL UNIT PRICE BID

\_\_\_\_\_  
\_\_\_\_\_ Dollars  
(\$ \_\_\_\_\_)



3.0 CONTRACT AGREEMENT

This Agreement made and entered into on the \_\_\_\_ day of \_\_\_\_\_, 2021 by and between the City of LaGrange, Georgia, a Municipal Corporation of Troup County, pat of the first part (hereinafter called the "City") and

\_\_\_\_\_ party of the second part (hereinafter called the "Contractor") to perform the following work:

**PROVIDE LABOR, MATERIALS, EQUIPMENT AND SERVICES NECESSARY TO BUILD THE CLOCK TOWER THREAD IN LAGRANGE, GEORGIA 30240 IN ACCORDANCE WITH BID DOCUMENTS, SPECIFICATIONS, KAIZEN COLLABORATIVE CONSTRUCTION SPECIFICATIONS AND DRAWINGS.**

WITNESSETH:

That the contractor, for the consideration hereinafter fully set out, hereby agrees with the City as follows:

1. That the Contractor for the sum of \_\_\_\_\_ will furnish all equipment, tools, materials, skill and labor of every disposition, necessary to carry out and to complete in a good, firm, substantial and workmanlike manner all of the work specified in the foregoing Proposal made by the Contractor, Instructions to Bidders and Special Provisions, this Agreement, Performance and Payment Bonds, Specifications and Exhibits which form essential parts of this Agreement as attached hereto.
2. The City shall make partial payments to the Contractor on the basis of a duly certified and approved estimate of work performed during the preceding calendar month by the Contractor, including materials delivered to the site, less TEN percent (10%) of the amount of such estimate which is to be retained by the City until all work has been performed strictly in accordance with this Agreement, and until such work has been accepted by the City. The City shall make payment within fifteen (15) days after receipt of the approved invoice. The terms of this contract are intended to supersede all provisions of the Prompt Pay Act.
3. Upon submission by the Contractor of evidence satisfactory to the City that all payrolls, material bills and other costs incurred by the Contractor in connection with the construction of the work have been paid in full, and final acceptance of the work by the City, final payment on account of this Agreement shall be made within thirty (30) days.
4. It is further mutually agreed between the parties hereto that if, at any time after the execution of this Agreement and the surety bonds hereto attached for its faithful performance, the City shall deem the surety or sureties upon such bonds to be unsatisfactory, or if, for any reason, such bonds cease to be adequate to cover the performance of the work, the Contractor shall, at his expense, within five (5) days after the receipt of notice from the City, furnish an additional bond or bonds in such form and amount, and with such surety or sureties as shall be satisfactory to the City. In such event no further payment to the Contractor shall be deemed to be due under this Agreement until such new or additional security for the faithful performance of the work shall be furnished in manner and form satisfactory to the City.



5. Any notice to any Contractor from the City relative to any part of this contract shall be in writing and considered delivered when said notices is posted by registered mail to the Contractor at his last given address, or delivered in person to said Contractor or his authorized representative on the work, or is deposited in the regular United States mail in a sealed, postage prepaid envelope and the receipt therefore is acknowledge by the Contractor.
6. All papers required to be delivered to the City shall be delivered to the City, and any notice to or demand upon the City shall be sufficiently given if delivered to the office of his business address or if deposited in the United States mail in a sealed, postage prepaid envelope addressed to the City and the receipt thereof is acknowledged by the City.
7. Upon notice from the Contractor that work is completed, the City will make a final inspection of the work, and shall notify the Cotntractor of all instancese where his work fails to comply with the Specifications, and to the satisfaction of the City. Final payment will be held until complete acceptance by the City of all work.
8. For a period of at least one year after the completion of the contract and acceptance by the City, the Contractor warrants the fitness of all work done and materials and equipment put in place under this Contract and neither the final certificate for payment nor any provision in the contract documents not partial or entire occupancy of the premises by the City shall constitute acceptance of work not done in accordance with the contract documents or relieve the Contractor of liability in respect to any express warranties or responsibility for faulty materials or workmanship. The Contractor shall remedy any defects in the work and pay for any damage to other work resulting there from, which shall appear within a period of one year from the date of final acceptance of the work unless a longer period is specified.
9. Pursuant to the Georgia Security and Immigration Compliance Act of 2006 Contractor is required to comply with the requirements of O.C.G.A. Section 13-10-91 and Georgia Administrative Code Rule 300-10-1-.02, regarding participation in the federal work authorization program, as a condition of this contract. In the event Contractor employs or contracts with any subcontractor(s) in connection with this contract, the Contractor will secure from said subcontractor(s) proof of the subcontractor's compliance with O.C.G.A. Section 13-10-91 and Georgia Administrative Code Rule 300-10-1-.02 by the subcontractor's execution of an affidavit which conforms substantially to the form attached hereto as Contractor Affidavit and Agreement on pages . Contractor shall require any such subcontractor affidavit to be made a part of the Contractor/Subcontractor agreement, and shall also maintain such record for inspection by the City at any time.
10. Contractor states that it has the following number of employees:
 

_____	500 or more employees
_____	100 or more employees
_____	Fewer than 100 employees
11. In addition to any other exhibits attached to this contract, the Contractor Affidavit and Agreement submitted to the City in conjunction with Contractor's bid is made a part of this contract.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement under their respective seals on the day and date first above written.

CONTRACTOR: \_\_\_\_\_(SEAL)

Signature: \_\_\_\_\_

Name and Title: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Name and Title: \_\_\_\_\_

CITY OF LAGRANGE, GEORGIA (SEAL)

Signature: \_\_\_\_\_

Name and Title: MEG KELSEY, CITY MANAGER

ATTEST: \_\_\_\_\_

Name and Title: BILL BULLOCH, ASSISTANT CITY MANAGER

#### 4.0 SPECIFICATIONS AND EXHIBITS

All forms are to be submitted with the Bid Proposal as follows and attached hereto:

- 1.) Certificate of Liability Insurance
- 2.) Performance Bond
- 3.) Payment Bond
- 4.) Contractor Affidavit and Agreement
- 5.) Subcontractor Affidavit
- 6.) Statement of Qualifications

<See attached>



**ACORD. CERTIFICATE OF LIABILITY INSURANCE** DATE (MM/DD/YY)

PRODUCER   INSURED  <p style="text-align: center;"><b>SAMPLE - LARGE CONTRACTORS</b></p>	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.  <p style="text-align: center;"><b>INSURERS AFFORDING COVERAGE</b></p> INSURER A: INSURER B: INSURER C: INSURER D: INSURER E:
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**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS								
	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				EACH OCCURRENCE <b>\$1,000,000</b> FIRE DAMAGE (Any one fire) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY <b>\$1,000,000</b> GENERAL AGGREGATE <b>\$1,000,000</b> PRODUCTS - COMP/OP AGG <b>\$1,000,000</b>								
OR	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) <b>\$1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$								
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$								
	EXCESS LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  <input type="checkbox"/> DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$								
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">WC STATU-TORY LIMITS</td> <td style="width: 50%;">OTH-ER</td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td><b>\$1,000,000</b></td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td><b>\$1,000,000</b></td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td><b>\$1,000,000</b></td> </tr> </table>	WC STATU-TORY LIMITS	OTH-ER	E.L. EACH ACCIDENT	<b>\$1,000,000</b>	E.L. DISEASE - EA EMPLOYEE	<b>\$1,000,000</b>	E.L. DISEASE - POLICY LIMIT	<b>\$1,000,000</b>
WC STATU-TORY LIMITS	OTH-ER												
E.L. EACH ACCIDENT	<b>\$1,000,000</b>												
E.L. DISEASE - EA EMPLOYEE	<b>\$1,000,000</b>												
E.L. DISEASE - POLICY LIMIT	<b>\$1,000,000</b>												
	OTHER												

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

CERTIFICATE HOLDER  <p style="text-align: center;"><b>CITY OF LAGRANGE</b></p>	ADDITIONAL INSURED; INSURER LETTER: _____	CANCELLATION  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <b>30</b> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
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**PERFORMANCE BOND**

STATE OF GEORGIA        }  
COUNTY OF TROUP        } ss.  
CITY OF LAGRANGE        }

KNOW ALL MEN BY THESE PRESENTS, that we, \_\_\_\_\_

\_\_\_\_\_ as Principal, and \_\_\_\_\_

as Surety, are held and firmly bound unto the City of LaGrange in the full sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

for payment of which well and truly be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, by these presents.

WHEREAS, the above bound Principal has entered into a contract with the City of LaGrange, Georgia dated the \_\_\_\_\_ day of \_\_\_\_\_, 2021, for the construction of PROVIDE LABOR, MATERIALS, EQUIPMENT AND SERVICES NECESSARY TO BUILD THE CLOCK TOWER THREAD AS SHOWN ON PLANS AND SPECIFICATIONS PREPARED BY KAIZEN COLLABORATEIVE IN THE CITY OF LAGRANGE, GA 30240

NOW, THEREFORE, the conditions of this obligation are such that if terms and conditions of said contract and such alterations or additions as made be made therein or in the plans and specifications, and shall indemnify and save the City of LaGrange, Georgia harmless against any claims for using any form of material, process, composition or anything which is patented, and likewise indemnify and save the owner or to the City, if the City is not the Owner, harmless against all claims damages by reason of any default or negligence, want of skill or care on part of said Principal or Agents in and about the performance of said of contract, and shall comply with all laws pertaining to said work, and shall comply with and perform any guarantee provided for in said contract, then this obligation shall be void, otherwise of full force and effect.

And the surety of this bond, for value received, agrees that no change, extensions of time, alterations or additions to the terms of the contract or to the work to be performed thereunder or the specifications accompanying the same shall in any wise affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alterations or additions to the terms of the contract or the work or to the plans and specifications.

IN WITNESS WHEREOF, the Principal and the Surety have caused these presents to be duly signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 2021

(As to Principal) \_\_\_\_\_ L.S.  
PRINCIPAL

Signed, sealed and delivered in the presence of:

\_\_\_\_\_ By: \_\_\_\_\_  
\_\_\_\_\_ Title: \_\_\_\_\_

(As to Surety) \_\_\_\_\_  
SURETY

Signed, sealed and delivered in the presence of :

\_\_\_\_\_ By: \_\_\_\_\_  
\_\_\_\_\_ Title: \_\_\_\_\_

PAYMENT BOND

STATE OF GEORGIA)

COUNTY OF TROUP } ss: CITY OF LAGRANGE} KNOW ALL MEN BY THESE PRESENTS, that we, \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ as Principal, and \_\_\_\_\_

\_\_\_\_\_, as Surety, are held and firmly bound unto the City of LaGrange, Georgia in the full sum of \_\_\_\_\_

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_

\_\_\_\_\_) for the use and protection of said owner or city if the City is not the owner, and all subcontractors and all persons supplying labor, materials, machinery and equipment for the performance of the work provided for in the contract hereinafter referred to, for the payment of which well and truly to be made we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, by these presents.

WHEREAS, the above bound Principal has entered into a contract with the City of LaGrange, Georgia dated the \_\_\_\_\_ day of \_\_\_\_\_, 2021, for the construction of PROVIDE LABOR, MATERIALS, EQUIPMENT AND SERVICES NECESSARY TO BUILD THE CLOCK TOWER THREAD AS SHOWN ON THE PLANS AND SPECIFICATIONS PREPARED BY KAIZEN COLLABORATIVE IN THE CITY OF LAGRANGE, GA 30240

NOW THEREFORE, the conditions of this obligation are such that if the above bound Principal shall promptly pay all subcontractors and all other persons supplying labor, materials, machinery and equipment furnished for the performance of the work provided for by said contract and such alterations or additions as may be made therein or in the plans and specifications, then this bond to be void; otherwise, of full force and effect.

And the surety of this bond, for value received, agrees that no change, extensions of time, alterations or additions to the terms of this contract or to the work to be performed thereunder or the specifications accompanying the same shall in any wise affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alterations or additions to the terms of the contract or the work or to the plans and specifications.

It is agreed that this bond is executed pursuant to and in accordance with the provisions of Sections 13-10-1 et seq. of the Code of Georgia, as amended, and is intended to be and shall be construed to be a bond in compliance with the requirements thereof.

IN WITNESS WHEREOF, the Principal and the Surety have caused these presents to be duly signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

(As to Principal)

\_\_\_\_\_ L.S.

Principal

Signed, sealed and delivered in the presence of:

\_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

(As to Surety)

\_\_\_\_\_  
Surety

Signed, sealed and delivered in the presence of:

\_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_



**CONTRACTOR AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the CITY OF LAGRANGE, GEORGIA has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with CITY OF LAGRANGE, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the CITY OF LAGRANGE at the time the subcontractor(s) is retained to perform such service.

\_\_\_\_\_  
EEV / Basic Pilot Program\* User Identification Number

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
BY: Authorized Officer or Agent  
(Contractor Name)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of Authorized Officer or Agent of Contractor

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS  
THE \_\_\_\_ DAY OF \_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary Public  
My Commission Expires: \_\_\_\_\_

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**(End of Form)**

**SUBCONTRACTOR AFFIDAVIT**

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with \_\_\_\_\_

\_\_\_\_\_ (name of contractor) on behalf of **CITY OF LAGRANGE** has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

\_\_\_\_\_  
EEV / Basic Pilot Program\* User Identification Number

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
BY: Authorized Officer or Agent  
(Subcontractor Name)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of Authorized Officer or Agent of Subcontractor

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON  
THIS THE \_\_\_\_ DAY OF \_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary Public  
My Commission Expires: \_\_\_\_\_

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**(End of Form)**

## STATEMENT OF QUALIFICATIONS

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All questions must be answered and the data given must be clear and comprehensive. This statement must be notarized. If necessary, questions may be answered on separate attached sheets. The Bidder may submit any additional information desired.

NAME OF PROJECT: LAGRANGE THREAD PANTHER PARK

NAME OF OWNER: CITY OF LAGRANGE

NAME OF BIDDER:

### COMPANY INFO

Bidder Address:

City, State, Zip: \_\_\_\_\_

Phone/Fax: \_\_\_\_\_

Date of Organization:

Names, background and experience of the principal members of your organization, including officers:

Name/Position/Years of Experience:

Name/Position/Years of Experience:

Name/Position/Years of Experience:

Name/Position/Years of Experience:

### QUESTIONARE

1. How many years have you been engaged in the contracting business under your present firm or trade name? \_\_\_\_\_
2. Contracts on hand. (Complete a "Project Information Form", for each Contract onhand.)
3. General description of type of work performed by your company: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Have you ever failed to complete any work awarded to you? If so, where and why? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## STATEMENT OF QUALIFICATIONS

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5. Have you ever defaulted on a contract? If so, where and why? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Have you ever refused to sign a Contract at the original bid? If so, where and why? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### EXPERIENCE QUALIFICATIONS

***Per Section 1-14 of the INSTRUCTION TO BIDDERS, only Bidders who meet the following experience requirements will be considered qualified for this contract. Bids from Bidders without the required experience will be considered non-responsive.***

1. Contractor will need to have more than 5 years of experience in building pedestrian and cycling facilities. Number of years?
2. Contractor will need to have completed over 25 miles of multi-use concrete trail to qualify for this project. Please provide 2 example projects using the "Project Information Form". Number of miles completed?
3. Contractor will need to have completed 500 feet of Pedestrian bridges to qualify for this project. Please provide 2 example projects using the "Project Information Form". Number of miles completed?
4. Contractor will need to have completed 1000 feet of boardwalk to qualify for this project. Please provide 2 example projects using the "Project Information Form". Number of miles completed?

### REFERENCES

Using the "Reference Form" please provide references from the following

1. 2 references from vendors, subcontractors, or project partners
2. 2 references from clients of completed projects
3. 1 Reference from your Bank

# STATEMENT OF QUALIFICATIONS

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The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the Local Public Agency in verification of the recitals comprising this Statement of Bidder's Qualifications.

I, \_\_\_\_\_, certify that I am \_\_\_\_\_ of \_\_\_\_\_ the Bidder, and that the answers to the foregoing questions and statements contained therein are true and correct.

BIDDER: \_\_\_\_\_

By: \_\_\_\_\_

*(name signed)*

\_\_\_\_\_  
*(name printed or typed)*

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, 20 .

NOTARY PUBLIC: \_\_\_\_\_

*(name signed)*

\_\_\_\_\_  
*(name printed or typed)*

Commission Expires: \_\_\_\_\_

*(Date)*

(SEAL)

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# STATEMENT OF QUALIFICATIONS

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Project Information Form  
(Use additional sheets as necessary and please type all information)

Project Title: \_\_\_\_\_

Project Location: \_\_\_\_\_

Construction Type/Project Description: \_\_\_\_\_

---

Project Owner:

- Owner Name: \_\_\_\_\_
- Contact Person: \_\_\_\_\_
- Phone Number: \_\_\_\_\_

Construction Contract Administrator Engineer/Architect or Construction Manager:

- Company Name: \_\_\_\_\_
- Contact Person: \_\_\_\_\_
- Phone Number: \_\_\_\_\_

Contract Amount:

- Initial (Bid Price): \_\_\_\_\_
  - Final Contract Price: \_\_\_\_\_
  - Explain Reasons for Variances: \_\_\_\_\_
- 

Contract Time

- Initial: \_\_\_\_\_
  - Final: \_\_\_\_\_
  - Explain Reasons for Variances: \_\_\_\_\_
- 

- Completion Date: \_\_\_\_\_



# STATEMENT OF QUALIFICATIONS

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Reference Form for (Use  
additional sheets as necessary and please type all information)

Reference Company Name/Address:

\_\_\_\_\_

Reference

Contact Person/Phone/Email:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Project Title:

Project Location: \_\_\_\_\_

Construction Type/Project Description: \_\_\_\_\_  
\_\_\_\_\_

Date of Contract: Date of

Complete:

Did the contractor fulfill all contractual obligations in a timely and professional manner? If not please explain:

Comments:

Print

Name: Signature:

Date:

LaGRANGE THREAD PHASE 7-CLOCK TOWER (SOUTHBEND PARK TO KEX MILL) - BID FORM PROPOSAL

Section A: Roadway / Trail					
Item Number	Quantity	Units	Item Description	Unit Price	Cost
140-1000	1	LS	MOBILIZATION		
150-1000	1	LS	TRAFFIC CONTROL		
210-0100	1	LS	GRADING COMPLETE (INCLUDING DEMOLITION, & TREE REMOVAL)		
310-5060	275	SY	GR AGGR SUBBASE CRS, 6 IN, INCL MATL		
402-3103	25	TN	1 1/2 IN RECYCLED ASPH CONC 9.5MM SUPERPAVE GP 2 ONLY, INCL BITUM MTL & H LIME		
402-3910	250	TN	RECYCLED ASPH CONC 12.5MM SUPERPAVE GP 2 ONLY, INCL BITUM MTL & H LIME. VARIABLE DEPTH PER PLAN SHEET RC-01		
402-4012	32	TN	2 IN RECYCLED ASPH CONC 19MM SUPERPAVE GP 1 OR 2, INCL BITUM MTL & H LIME		
413-1000	68	GL	BITUM TACK COAT		
432-0200	1580	SY	MILL EXISTING ASPHALT SURFACE, MILL DEPTH VARIES (CHERRY & DOUGLAS STREETS)		
441-0018	170	SY	CONC DRIVEWAY APRON, 8 IN PER GDOT STD. A2 (Labor, form, finish only) Materials furnished by city		
441-0105	2700	SY	CONCRETE TRAIL, SIDEWALK, CL 3000 PSI, 5 IN, 9-12 FT, INCL ADA RAMPS & POCKET PARK (Labor,form,finish only) Concrete finished by City		
441-0106	25	SY	CONC. FLUME, CL 3000 PSI, 6 IN, PER PLANS (Labor,form,finish only) Concrete finished by City		
444-1000	1,890	LF	SAWED JOINTS IN EXISTING PAVEMENTS, (Space btw joint to equal trail width)		
441-5001	750	LF	CONCRETE HEADER CURB, 4 IN, TP. 2 (Labor, form, finish only) Concrete furnished by City		
441-5002	350	LF	CONCRETE HEADER CURB, 6 IN, TP. 2 (Labor, form, finish only) Concrete furnished by City		
441-5003	70	LF	CONCRETE HEADER CURB, 6 IN TO 12 IN PER PLANS, TP. 2 (Labor, form, finish only) Concrete furnished by City		
441-6012	140	LF	CONC CURB & GUTTER, 6 IN X 24 IN, TP 2. (Labor, form, finish only) Concrete furnished by City		
500-3800	2	SY	CLASS A CONCRETE STAIRS (INCL REINF) - PER PLANS. (Labor, form, finish only) Concrete furnished by City		
611-5002	1	EA	RESET CH LK FENCE GATE		
611-5010	150	LF	RESET CH LK FENCE		
611-5360	4	EA	RESET HWY SIGN		
611-5550	1	EA	RESET EXISTING SIGN, 'NEW COVENANT CHURCH' (STA: 2+10)		
611-5552	4	EA	RESET EXISTING MAILBOX		
611-8120		EA	ADJUST UTILITY TO GRADE (WATER, GAS, ELECTRIC, ETC.)		not in contract- city responsibility
636-1014	60	SF	MUTCD HIGHWAY SIGNS		
636-1042		SF	THREAD TRAIL SQUARE MATL 0.125 ALUM, DIRECT PRINT		not in contract- city responsibility
636-1043		LF	THREAD TRAIL SQUARE 3"X3" POST		not in contract- city responsibility
636-3010	140	LF	MUTCD HIGHWAY SQUARE POSTS, 14 FT PER GDOT		
643-1462	525	LF	VINYL-COATED CHAIN LINK FENCE, 6' TO 8' HT PER PLANS, BLACK, W/ EXT. ARMS & BARBED WIRE.		
643-8050	1	EA	VINYL-COATED CHAIN LINK SECURITY SINGLE GATE & POSTS, 8' HT, BLACK, W/ EXT. ARMS & BARBED WIRE.		
643-8081	1	EA	LEVER WITH MANUAL KEY CODE PAD, INCL GATE BOX & HARDWARE		
643-8200	450	LF	BARRIER TREE FENCE (ORANGE), 4' HT		
652-5301	800	LF	THERMO SOLID TRAFFIC STRIPE, 8 IN WHITE, 10' WIDE (GDOT CROSSWALKS)		
653-1704	85	LF	THERMO SOLID TRAFFIC STRIPE, 24 IN, WHITE (STOP BARS)		
652-6502	1890	LF	PAINTED SKIP STRIPING (YELLOW) (TRAIL CL) , 4 IN, STRIPE LENGTH AND GAP TO EQUAL TRAIL WIDTH		
652-9002	16	SY	PAINTED SOLID YELLOW STRIPING (TRAIL NARROWS WARNING STRIPING), 4 IN		

668-6113	65	LF	9/16" WEATHERED STEEL TRENCH PLATE, SKID RESISTANT, PER PLANS		
900-0526	6	EA	FIXED STEEL BOLLARDS		
900-0527	6	EA	STEEL REMOVABLE BOLLARDS		
999-5200	176	SF	4"X8" DETECTABLE ADA PAVERS (RED),		
754-1050	2	EA	PICNIC TABLE		not in contract- city responsibility
754-4000	1	EA	WASTE RECEPTACLE UNIT		not in contract- city responsibility
Section A Sub Total					

Section B: Structural Slabs/Retaining Walls					
Item Number	Quantity	Units	Item Description	Unit Price	Cost
445-1002	1	LS	TURNDOWN WALL 1 COMPLETE AS SHOWN INC. REINF, POST & CABLE RAILING & FORM LINE FINISH (STA 4+45 TO STA 5+45)		
445-1003	1	LS	10' X 12' CONC. STRUCTURAL SLAB, INCL REINF & POST & CABLE HANDRAIL (STA 12+05)		
445-1004	1	LS	SPCL DESIGN CONC. STRUCTURAL SLAB, INCL REINF & POST & CABLE HANDRAIL (STA 13+50 TO STA 13+70)		
445-1005	1	LS	TURNDOWN WALL 2 COMPLETE AS SHOWN INC. REINF, POST & CABLE RAILING & FORM LINE FINISH (STA 14+75 TO STA 15+60)		
445-1006	1	LS	RETAINING WALL 3 COMPLETE AS SHOWN INC. REINF, CONC. CAP & FORM LINE FINISH (STA 15+12 TO STA 15+55)		
445-1007	1	LS	METAL CANOPY STRUCTURE COMPLETE, INCL FRAMING, DECKING, & CONC. FOOTINGS, AT RAILROAD UNDERPASS PER PLANS		
515-1000	38	LF	METAL HANDRAIL, SPCL DESIGN (POST & CABLE) STA 5+80 TO STA 6+07		
TOTAL ON SECTION 2					

Section C: Miscellaneous					
Item Number	Quantity	Units	Item Description	Unit Price	Cost
222-1002	315	SY	#57 STONE (CLEAN), 6 IN, (ROOT BRIDGING AREAS AND GRAVEL DRIVE AT STA 5+50)		
603-7000	275	SY	PLASTIC FILTER FABRIC (ROOT BRIDGING AREAS)		
TOTAL ON SECTION 3					

Section D: Erosion Control / Storm Drainage					
Item Number	Quantity	Units	Item Description	Unit Price	Cost
163-0300	6	EA	CONSTRUCTION EXIT		
163-0301	1	LS	EROSION CONTROL INSPECTIONS, WEEKLY AND MONTHLY		
	1	LS	TEMPORARY REFUELING AREA		
	1	LS	TEMPORARY CONC. WASHDOWN		
	100	LF	CONSTRUCT, MAINTAIN, & REMOVE 18" FILTER MEDIA SOCK CHECK DAMS		
163-0529	2000	LF	CONSTRUCT AND REMOVE TEMPORARY SEDIMENT BARRIER, TYPE NS		
	2500	LF	CONSTRUCT AND REMOVE TEMPORARY SEDIMENT BARRIER, TYPE S		
	60	LF	CONSTRUCT, MAINTAIN, & REMOVE TEMPORARY SEDIMENT BARRIER J-HOOKS		
163-0550A	2	EA	CONSTRUCT AND REMOVE INLET SEDIMENT TRAP, TYPE F		
165-0105	1	LS	MAINTENANCE OF INLET SEDIMENT TRAP		
165-0010	1	LS	MAINTENANCE OF TEMPORARY SEDIMENT BARRIER		
165-0101	1	LS	MAINT OF CONSTRUCTION EXIT		
167-1000	1	LS	WATER QUALITY MONITORING AND SAMPLING		
	2	EA	DROP INLET, INCL MANHOLE, FRAME & GRATE (EJ 1130Z FRAME & 1130 02 GRATE, OR APPROVED EQUAL)		
	2	EA	GADOT 1011A J.B., INCL MANHOLE, RING & COVER		
	1	EA	TIE PROPOSED 24" HDPE TO EXISTING 24" HDPE		
	1	EA	TIE PROPOSED 15" HDPE TO EXISTING 15" HDPE		
	1	EA	GADOT 1034D CB		
	1	EA	GADOT 1034F CB		
	1	EA	REMOVE & RESET EXIST C.I. - HOOD & GRATE		
	1	EA	CORE EXIST. CONC. WALL FOR PROPOSED 18" HDPE		
	11	LF	REMOVE EXIST. 18" CMP		
	1	EA	18" HDPE 45 DEG BEND		
	1	EA	15" FLARED END SECTION		
	1	EA	24" FLARED END SECTION		



	1	EA	15" ENERGY DISSIPATING HEADWALL		
	1	EA	18" ENERGY DISSIPATING HEADWALL		
550-1150	300	LF	STORM DRAIN PIPE, 15 IN, HDPE, H 1-10		
550-1180	100	LF	STORM DRAIN PIPE, 18 IN, HDPE, H 1-10		
550-1240	40	LF	STORM DRAIN PIPE, 24 IN, HDPE, H 1-10		
603-1012	80	SY	ROCK RIPRAP, GADOT TYPE 3 EQUIVALENT RIVER ROCK (12" THICK)		
	150	SY	RAILROAD BALLAST STONE (6" THICK)		
603-2997	80	SY	FILTER BLANKET		
700-6910	1.5	AC	PERMANENT GRASSING		
700-8000	1.5	AC	FERTILIZER MIX GRADE		
716-2000	1000	SY	EROSION CONTROL MATS, SLOPES		

**Section D Sub Total**

**Section E: Allowances**

Item Number	Quantity	Units	Item Description	Unit Price	Cost
700-9900		ALLOW	LANDSCAPE (TREES, PLANTS, +1 YR MAINT)		not in contract- city responsibility
999-1000	1	ALLOW	MISCELLANEOUS CONSTRUCTION	\$100,000.00	\$100,000.00

**Section G Sub Total**

<b>Section A Sub Total</b>	
<b>Section B Sub Total</b>	
<b>Section C Sub Total</b>	
<b>Section D Sub Total</b>	
<b>Section E Sub Total</b>	
<b>TOTAL ESTIMATED CONSTRUCTION COST</b>	

LS	LUMP SUM
SY	SQUARE YARD
CY	CUBIC YARD
LF	LINEAR FOOT
EA	EACH
ALLOW	ALLOWANCE
SF	SQUARE FOOT
GLF	GALLON PER LINEAR FOOT