

	<b>District Five of Lexington and Richland Counties</b>  <b>Request for Qualifications Amendment # 1</b>	Solicitation #	2025-003
		Date Amendment Issued	07/08/2024
		Procurement Official	Lynda Robinson
		Phone	<b>(803) 476-8140</b>
		E-Mail Address	<a href="mailto:D5bids@lexrich5.org">D5bids@lexrich5.org</a>

DESCRIPTION	<b>Professional Services-New Classroom Wing Additions at Lake Murray and Chapin and Elementary Schools</b>		
<i>The Term "Offer" Means Your "Bid" or "Proposal"</i>			
SUBMIT OFFER BY	July 16, 2024 @ 11:00 am		
QUESTIONS MUST BE RECEIVED BY	July 8, 2024 @ 12 pm <del>Electronically to <a href="mailto:D5bids@lexrich5.org">D5bids@lexrich5.org</a></del> <b>Time Has Passed</b>		
NUMBER OF COPIES TO BE SUBMITTED	<b>1 original and 5 copies printed, 1 electronic</b>		

**Offers must be submitted in a sealed package. Solicitation number & Opening Date must appear on package exterior.**

SUBMIT YOUR SEALED OFFER TO:

**District Five of Lexington and Richland Counties  
Purchasing Office  
1020 Dutch Fork Road  
Irmo, SC 29063**

<b>CONFERENCE TYPE: Not Applicable</b> <b>DATE &amp; TIME:</b> As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions	<b>LOCATION: Not applicable</b>
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<b>AWARD &amp; AMENDMENTS</b>	The award, this solicitation, and any amendments will be posted at the following web address: <a href="https://www.lexrich5.org/departments/office-of-finance/purchasing/solicitations-and-awards">https://www.lexrich5.org/departments/office-of-finance/purchasing/solicitations-and-awards</a>
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You **must** submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of sixty (60) calendar days after the Opening Date.

NAME OF OFFEROR (Full legal name of business submitting the offer)	<b>OFFEROR'S TYPE OF ENTITY:</b> (Check one) <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other _____ (See "Signing Your Offer" provision.)
AUTHORIZED SIGNATURE  (Person signing <b>must</b> be authorized to submit a binding offer to enter into a contract on behalf of Offeror named above.)	
TITLE (Business title of person signing above)	
PRINTED NAME (Printed name of person signing above)	
DATE SIGNED	

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. The entity named as the Offeror **must** be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, *i.e.*, a separate corporation, partnership, sole proprietorship, etc.

STATE OF INCORPORATION  (If Offeror is a corporation, identify the state of Incorporation.)	TAXPAYER IDENTIFICATION NO.
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**COVER PAGE**

**PAGE TWO**  
**(Return Page Two with Your Offer)**

<b>HOME OFFICE ADDRESS</b> (Address for Offeror's home office / principal place of business)	<b>NOTICE ADDRESS</b> (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	Area Code -    Number -        Extension                      Facsimile
	E-Mail Address

<b>PAYMENT ADDRESS</b> (Address to which payments will be sent.) (See "Payment" clause)	<b>ORDER ADDRESS</b> (Address to which purchase orders will be sent) (See "Purchase Orders" and "Contract Documents" clauses)
	Order E-Mail Address:
<input type="checkbox"/> Payment Address same as Home Office Address <input type="checkbox"/> Payment Address same as Notice Address <b>(check only one)</b>	<input type="checkbox"/> Order Address same as Home Office Address <input type="checkbox"/> Order Address same as Notice Address <b>(check only one)</b>

**ACKNOWLEDGMENT OF AMENDMENTS:**  
Offerors acknowledge receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date						

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
	_____	_____	_____	

**PREFERENCES - A NOTICE TO VENDORS (SEP. 2009):** On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at [www.procurement.sc.gov/preferences](http://www.procurement.sc.gov/preferences). **ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.** [11-35-1524(E)(4)&(6)] **PREFERENCES DO NOT APPLY**

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

In-State Office Address same as Home Office Address  
 In-State Office Address same as Notice Address (check only one)

**PREFERENCES DO NOT APPLY**

## Amendment #1

### Professional Services-New Classroom Wing Additions at Lake Murray and Chapin and Elementary Schools

#### SOLICITATION # 2025-003

The Solicitation may be amended at any time prior to opening. Submitters shall acknowledge receipt of any Amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

INFORMATION OR CHANGES RESULTING FROM QUESTIONS WILL BE SHOWN IN A QUESTION-AND-ANSWER FORMAT. ALL QUESTIONS RECEIVED HAVE BEEN REPRINTED BELOW. THE QUESTIONS ARE INCLUDED SOLELY TO PROVIDE A CROSS-REFERENCE TO THE POTENTIAL OFFEROR THAT SUBMITTED THE QUESTION. QUESTIONS DO NOT FORM A PART OF THE CONTRACT; THE "DISTRICT'S RESPONSE" DOES. ANY RESTATEMENT OF PART OR ALL OF AN EXISTING PROVISION OF THE SOLICITATION IN AN ANSWER DOES NOT MODIFY THE ORIGINAL PROVISION EXCEPT AS FOLLOWS: UNDERLINED TEXT IS ADDED TO THE ORIGINAL PROVISION, ~~STRICKEN~~ TEXT IS DELETED.

### Changes to the Solicitation

1. Section 3.3.8 c) is stricken from the solicitation.  
~~What percentage of your firm's work has been negotiated during the past three years?~~

### Solicitation questions and district responses are detailed below. (Questions are presented in the format received).

**Question #1:** - Please confirm that the Offer Form in the RFQ does not count toward the page limit?  
**The District's Response:** The offer form does not count toward the page limit.

**Question #2:** - Do letters of recommendation requested in 3.3.6 count toward the page limit  
**The District's Response:** The letters of recommendation do not count toward the page limit.

**Question #3:** - Please clarify 3.3.8. c. What do you mean by work that has been "negotiated"?  
**The District's Response:** Section 3.3.8 is stricken from the solicitation.

**Question #4:** - The RFQ mentions the inclusion of the standard form 330 under Section 3.2, but does not specifically state the formatting for the qualification submittal. Must the entire submittal use the 330 format or are you primarily looking for SF330 Part II?  
**The District's Response:** Firms must submit the entire Form 330.

**Question #5:** - Under 3.310, the RFQ states: The submittal should include a listing of contemplated tasks and number of estimated hours by personnel classification/discipline for each phase of the project. It is difficult to determine the number of hours to perform tasks until the full scope of work is defined and understood.  
**The District's Response:** Offeror should respond with contemplated tasks and hours based similar comparable projects.

**End of Amendment # 1**