



City of Kingman, Arizona

NOTICE OF FORMAL SOLICITATION

SOLICITATION TYPE: REQUEST FOR QUALIFICATIONS (RFQ)

SERVICES SOUGHT: Job Order Contracting for: Design-Build Services IGM21-01

SOLICITATION INVITATION NO.: IGM21-01

RESPONSE DUE DATE AND TIME: JANUARY 31, 2022 @ 3:00 P.M.

LOCATION: City of Kingman City Clerk's Office
310 N.4th Street.
Kingman, Arizona 86401

Notice is hereby given that the City of Kingman ("City") is issuing this Request For Qualifications ("RFQ") seeking Statements Of Qualifications ("SOQ") from qualified, licensed Design-Build firms interested in providing pre-construction and construction services to undertake remediation at the aluminum dross disposal area located at the Kingman Municipal Airport. This will be a one-step, qualifications-based process as authorized by ARIZ. REV. STAT. §§ 34-601 through 34-613. A separate Request for Proposal will not be issued. In accordance with the Procurement Code of the City of Kingman, Arizona, and Arizona Revised Statutes Title 34, the City will accept sealed SOQ for the Services.

Qualified contractors are invited to review the information and to submit their Statements of Qualifications in accordance with the criteria established within this Request for Qualifications (RFQ). All questions regarding this RFQ must be received in **writing** by the City of Kingman Municipal Airport Administrative Office located at 7000 Flightline Drive, Kingman, AZ 86401 no later than seventy-two (72) business hours prior to the due date and time cited above and may be emailed to Doug Breckenridge at dbreckenridge@cityofkingman.gov. Questions will be responded to by written addenda to this document. **Any oral questions, answers, statements or instructions shall not in any way constitute an amendment to this RFQ.**

The City intends to rank SOQ scores based on the selection criteria in the RFQ package. Interviews may be conducted as part of the selection process. The City will enter into negotiations pursuant to the City of Kingman Procurement Code with the top-ranked firm on the final list. If the City is unable to successfully negotiate a contract with the top-ranked firm, it may then enter into negotiations with subsequently ranked firms in its sole and sound discretion. All **sealed** submittals must be received by the due date and time assigned at the submittal location specified herein. Any response not received at the specified submittal location by the due date and time assigned will be returned unopened. The City reserves the right to reject any or all submittals, or to withhold the award for any reason it may determine, and to waive or not to waive any informalities in any submittal. All information regarding the content of the specific submittals will remain confidential until a contract is finalized or all submittals are rejected. The City is an equal opportunity employer and minority business enterprises and women's business enterprises are encouraged to submit SOQ.

The selection criteria to be used in evaluating the Proposals are set forth in the City of Kingman RFQ package for Design-Build Services RFQ IGM21-01, which are available after the release date from the Kingman Municipal Airport Administrative Office located at 7000 Flightline Drive, Kingman, AZ 86401. RFQ Packages may also be requested via e-mail after the release date by contacting Doug Breckenridge at dbreckenridge@cityofkingman.gov. Documents can also be obtained through the City of Kingman website:

<https://www.cityofkingman.gov/government/advanced-components/list-detail-pages/rfp-posts-list>

RFQ PACKAGE RELEASE DATE: Monday, December 12, 2021, at 9:00 A.M. ARIZONA TIME
SUBMITTAL DUE DATE: Monday, January 31, 2022, at 3:00 p.m. ARIZONA TIME
SUBMITTAL LOCATION: City of Kingman City Clerk's Office, at 310 North 4th Street, Kingman, Arizona 86401
PRE-SUBMITTAL CONFERENCE DATE: Thursday, January 13, 2022, at 2:00 P.M. ARIZONA TIME
PRE-SUBMITTAL CONFERENCE LOCATION: Kingman Municipal Airport, 7000 Flightline Drive, Kingman, AZ 86401
QUESTIONS SHALL BE DIRECTED TO: Doug Breckenridge at dbreckenridge@cityofkingman.gov

Responses to this solicitation will be received by the City Clerk's Office 310 N. 4th Street, Kingman, Arizona 86401, until the time and date cited above. Responses received by the correct time and date will be opened publicly at the City Council Chambers.

Responses must be submitted in a sealed envelope with the solicitation invitation number and the Applicant's name and address clearly indicated on the envelope. All responses must be completed in ink or typewritten. Additional instructions for preparing your responses are provided on the following pages.

Responses must be in the actual possession of the City Clerk's Office and stamped by a member of the Administrative Services staff on or prior to the exact time and date indicated above. Late responses or unsigned responses **will not** be considered under any circumstances.

The City of Kingman reserves the right to reject any or all responses, or to withhold the award for any reason it may determine, and to waive or not to waive any informalities in any response. All information regarding the content of the specific responses will remain confidential until a contract is finalized or all responses are rejected.

Pre-Submittal Conference via ZOOM will be held for registered package holders on January 13, 2022 at 2 pm.

Publish Date: Kingman Daily Miner – December 12, 2021 & December 19, 2021

PUBLISHERS AFFIDAVIT REQUIRED