

INVITATION TO BID

The City of Holly Springs, located at 3237 Holly Springs Parkway, Holly Springs, Georgia 30115, will receive sealed bids until:

September 20, 2023, 10:00 AM

For the project known as:

City of Holly Springs Depot Renovation Project ***Project Number: RFB # 2023-03***

Bids are **due by 10:00 AM**, and will be opened and read aloud shortly thereafter in the Council Chambers of the Holly Springs Municipal Building, 3235 Holly Springs Parkway, Holly Springs, Georgia 30115. No other determination of award will take place at the bid opening. Bids received after the designated time will not be considered. The Owners of the project are the City of Holly Springs and the Downtown Development Authority of Holly Springs. The Architect for the project is Caldwell Cline Architects.

The approximate extent and character of the Work is generally described as follows:

Demolish and replace existing wood decks, ramps, and railings on the exterior of the building and demolish and raise existing restroom to the level of the meeting room.

Bidders shall inform themselves concerning Georgia Laws and comply with same.

Bidding Documents may be obtained by contacting Robert H. Logan by email at rlogan@hollyspringsga.us and questions may be submitted to Karen Norred by email at knorred@hollyspringsga.us.

The time allowed for Substantial Completion is **90 consecutive days** from the date specified in the **Notice to Proceed**. Nonrefundable liquidated damages in the amount of \$500 per calendar day (except Sundays and federal holidays) will be deducted from monies due the Contractor in the event that a portion of the work remains incomplete beyond the agreed upon contract completion date. The official **Notice to Proceed** is anticipated to be given to the chosen contractor in October 2023.

Each Bid must be accompanied by a Bid Bond with good and sufficient surety or sureties approved by the owner for faithful acceptance of the contract, payable to, in favor of, and for the protection of the OWNERS in an amount equivalent to five percent (5%) of the total amount payable by the terms of the contract.

The Successful Bidder will be required to furnish a performance bond for one hundred percent (100%) of the awarded project bid amount and a payment bond for one hundred percent (100%) of the awarded project bid amount, with the executed Contract meeting the requirements of the Instructions for Bidders. The terms and time for payment are set forth in the Contract.

Surety and insurance companies must have an AM Best rating of A-6 or greater, be listed in the Federal Registry of Companies holding Certificates of Authority and Acceptable Sureties on Federal Bonds, be licensed by the Georgia Insurance Department and the Georgia Secretary of State to do business in the State of Georgia.

Requests for payments are due by the Fifth (5th) of the month for payment by the Twentieth (20th) of the month.

All Bids will remain subject to acceptance for 30 days after the date of the Bid opening, but the OWNERS may, in their sole discretion, release any Bid and return the Bid security prior to that date.

Each bid must be submitted in a SEALED ENVELOPE addressed to the OWNERS. Each sealed envelope containing a bid must be plainly marked on the outside as, **Sealed Bid for “City of Holly Springs Depot Renovation Project, RFB #2023-03”**, and the envelope should bear on the outside the name and address of the bidder.

If forwarded by mail, the sealed envelope containing the bid must be enclosed in a separate mailing envelope and plainly marked on the outside as, **Sealed Bid for “City of Holly Springs Depot Renovation Project RFB #2023-03”** to the attention of the OWNERS. The mailing address is P.O. Box 990, Holly Springs, GA 30142. Bids may be hand-delivered to Holly Springs City Hall at 3237 Holly Springs Parkway, Holly Springs, GA 30115.

The Owners reserve the right to reject any or all Bids, to waive formalities and re-advertise.



Steven W. Miller, Mayor
City of Holly Springs, Georgia