

City of
SHELBYVILLE
Tennessee

DATE: August 13, 2018

NOTICE TO BIDDERS

Notice is hereby given that the CITY OF SHELBYVILLE, TENNESSEE is advertising for sealed bids on:

**CONCRETE PIPE FOR ROCKWOOD DRIVE AND FAIRGROUND HEIGHTS
DRAINAGE PROJECT - PUBLIC WORKS DEPARTMENT**

Bids will be accepted by the City of Shelbyville Purchasing Office, 201 N. Spring St., Shelbyville, TN 37160 or may be mailed to P.O. Box 185, Shelbyville, TN 37162 **until 2:00 P.M. on Thursday, August 30, 2018**. Any bids received after the scheduled closing time for receipt of bids will be returned to the bidder unopened.

The bids shall be opened and read aloud during a public meeting of the City Council appointed Bid Committee on Thursday, August 30, 2018 at 2:00 P.M. at CITY HALL, 201 N. Spring Street. Award of the bid will be made at the next scheduled City Council meeting at the Shelbyville City Hall Annex. (September 13, 2018)

GENERAL INFORMATION

It will be the sole responsibility of the Bidder to deliver personally or by mail the proposal or proposals to the City of Shelbyville Purchasing Office, 201 N. Spring St., Shelbyville, TN 37160 on or before the closing hour and date announced for the receipt of the bids. **The envelope must be sealed and marked on the outside “Sealed Bid on CONCRETE PIPE FOR ROCKWOOD DRIVE AND FAIRGROUND HEIGHTS DRAINAGE PROJECT”.**

The City is exempt from taxes imposed by State and/or Federal Government. Exemption certificate, if required, will be furnished by the successful bidder and will be completed by the City.

Each variance to these specifications must be specifically stated by the bidder in the bidding proposal. The City Council reserves the right to reject any or all proposals, to waive informalities and to accept all or any part of any proposal as described therein, as they deem necessary to be in the best interest of the City.

City of Shelbyville

Bidders guarantee that the prices quoted in the bid will remain firm from the date of the bid opening until the completion of delivery.

All proposals shall be made on forms furnished by the CITY. Supporting information shall be on the bidder's stationery.

All proposals must indicate the firm's name and address and be signed in ink by an officer or employee having authority to bind the company or firm.

The intent of these specifications is to insure delivery of a new complete unit for operation. Omission of any essential detail from these specifications does not relieve the supplier from furnishing such unit. All bids must be on new models. This provision excludes surplus, used or demonstrators.

The bidder, by executing a contract or bid proposal on the terms of the invitation to bid, warrants the product that is supplied to be buyer shall remain fully in accord with the specifications and to be of the highest quality. In the event the product, as supplied to the buyer, is found to be defective or does not conform to the specifications, the buyer reserves the right to cancel the order upon written notice to the supplier and return such product to the supplier at the supplier's expense.

Payments will commence or be made in full after delivery and acceptance of product. All documents, invoice, title and exemption certificate shall be presented to the City of Shelbyville Purchasing Office.

All Bidders must comply with A.D.A. guidelines if required.

All Bidders must be in compliance with Title VI, Civil Rights Act of 1964, which specifies that: No person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under a program or activity receiving federal financial assistance from the Department of Transportation or the U.S. Department of Justice.

The City of Shelbyville is subject to the Open Records Act, TCA 10-7-501, et. Seq. Bidders are advised that all documents submitted on behalf of this invitation to bid shall be open to the public for viewing and inspection.

The City of Shelbyville will fulfill Public Record Requests in compliance with Tennessee Open Records Act.

Failure on the part of the bidder to comply with all instructions herein may result in bid rejection.

BID FORM

TO: CITY OF SHELBYVILLE
201 N. SPRING ST.
SHELBYVILLE, TN 37160

DATE: _____

IN ACCORDANCE WITH YOUR INVITATION TO BID ON:

CONCRETE PIPE FOR ROCKWOOD DRIVE AND FAIRGROUND HEIGHTS DRAINAGE PROJECT - PUBLIC WORKS DEPARTMENT

WE HEREBY SUBMIT THE FOLLOWING BID:

<u>MINIMUM SPECIFICATIONS</u>	<u>MEETS</u>	<u>EXCEEDS</u>	<u>DOESN'T MEET</u>
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**400 feet of 24" tall x 38" wide
elliptical (squash) reinforced
concrete pipe (RCP)**

All pipe quoted must be TDOT approved.
(Any materials quoted that are not
TDOT approved will be rejected.)

All pipe quoted will require approval of
the Shelbyville Public Works Director
before award of bid.

**Bid to include delivery to job site on
Rockwood Drive.** Delivery to be
coordinated with Shelbyville
Public Works Director.

Clearly specify warranty

A current business license must be
furnished upon request.

Any questions should be directed to Public Works Director, Eric Pierce 931/684-2644 or
Purchasing Director, Lori Saddler 931/684-2691.

WE HEREBY SUBMIT THE FOLLOWING PRICE(S) FOR YOUR CONSIDERATION:

_____ \$ _____
_____ \$ _____
_____ \$ _____

Estimated delivery date _____

Signed: _____

Title: _____

Date: _____

Email: _____

Phone #: _____

Company Name and Address: _____

Bid quote good for _____ days.

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tennessee Code Annotated 12-12-106.