

OFFICE OF THE SULLIVAN COUNTY PURCHASING AGENT

3411 HIGHWAY 126 – SUITE 201  
BLOUNTVILLE, TN 37617-0569

PHONE 423/323-6400

FAX 423/323-7249

**REQUEST FOR PROPOSAL**

**MUST INCLUDE RFP# ON OUTSIDE OF ENVELOPE**

**RFP Name / Number** USED OIL HEATER & COLLECTION TANKS / #G22427(KD)  
**Due Date / Time** Thursday, June 11, 2015 / 2:00 p.m.  
**Bid Location / Mail Address** Sullivan County Purchasing Department, Kristinia Davis, Purchasing Agent  
3411 Hwy 126-Suite 201, Blountville, TN 37617  
**Bid Contact / Telephone** Kristinia Davis (423) 323-6400; [kris.davis@sullivancountyttn.gov](mailto:kris.davis@sullivancountyttn.gov)  
**User Department** Sanitation

**THIS REQUEST FOR PROPOSAL (RFP) MUST BE RETURNED IN A SEALED ENVELOPE VIA MAIL, COURIER OR IN PERSON. PHONE, FAX OR ELECTRONIC RESPONSES ARE NOT ACCEPTABLE!** RESPONSES WILL BE ACCEPTED BY THE PURCHASING AGENT ONLY UNTIL THE DAY/TIME DESIGNATED ABOVE, AT WHICH TIME THEY WILL BE PUBLICLY OPENED. RESPONSES MUST CLEARLY IDENTIFY THE RFP # ON THE OUTSIDE OF THE ENVELOPE, BE PRESENTED IN ORIGINAL FORMAT, BE COMPLETED IN TOTALITY AND BEAR THE HANDWRITTEN SIGNATURE OF A DULY AUTHORIZED COMPANY REPRESENTATIVE. **LATE RESPONSES WILL NOT BE ACCEPTABLE!**

SUBMISSION OF THIS RFP VERIFIES VENDOR'S ACCEPTANCE OF THE RFPs LANGUAGE, REQUIREMENTS AND THE GENERAL PROCUREMENT TERMS AND CONDITIONS FORM #GPTC1004-14.

*NOTE: IF FORM #GPTC1004-14 IS OMITTED FROM THIS RFP SOLICITATION, WE HAVE THE APPROPRIATE SIGNED DOCUMENTS FROM YOUR COMPANY. IF FORM #GPTC1004-14 IS ENCLOSED WITH THIS RFP SOLICITATION, PLEASE SIGN AND RETURN THE APPROPRIATE PAGES WITH YOUR RFP REPOSE. By submission of this RFP/RFQ, the responding firm certifies compliance with Title VI and Title VII of the Civil Rights of 1964, as amended, and all regulations promulgated thereof.*

ALL RFPs MUST BE OFFERED IN STRICT CONFORMANCE TO ALL LANGUAGE, REQUIREMENTS, TERMS AND CONDITIONS AND SPECIFICATIONS AS SOLICITED. FAILURE TO COMPLY WITH THE RFP PREREQUISITE WILL BE CAUSE TO DISQUALIFY SAME.

UNLESS OTHERWISE DESIGNATED, ALL PRICES OFFERED SHALL BE GUARANTEED FOR A MINIMUM OF SIXTY (60) DAYS FROM OPENING DATE. UNIT PRICES FOR GOODS/SERVICES SHALL BE QUOTED "NET 30 DAYS". EACH LINE ITEM PRICE MUST INCLUDE ALL CHARGES, INCLUDING SHIPPING, HANDLING, FREIGHT OR ANY OTHER COSTS ASSOCIATED TO THE DELIVERY TO THE DESIGNATED SULLIVAN COUNTY LOCATION. SULLIVAN COUNTY WILL NOT ACCEPT ADDITIONAL DELIVERY CHARGES AS A SEPARATE LINE ITEM. AWARDS MAY BE DETERMINED PER UNIT (LINE ITEM) AND/OR AS A TOTAL (WHOLE) AWARD; WHICHEVER IS IN THE BEST INTEREST OF SULLIVAN COUNTY. ALL GOODS PROVIDED TO SULLIVAN COUNTY SHALL BE FREE FROM DAMAGE/DEFECTS. GOODS DAMAGED IN TRANSIT BY COMMON CARRIER ARE THE SOLE RESPONSIBILITY OF THE VENDOR, INCLUDING ALL COMMUNICATIONS AND REPLACEMENT ARRANGEMENTS.

IF INFORMATION (SPECIFICATIONS, DATA SHEETS, ANALYSIS, DRAWINGS, ETC.) OR PRODUCT SAMPLES ARE REQUESTED IN THIS RFP, RESPONDING VENDOR MUST ENCLOSE/SUPPLY SAME. FAILURE TO COMPLY WILL BE CAUSE TO DISQUALIFY THE VENDOR FROM AWARD CONSIDERATION.

**THE SULLIVAN COUNTY PURCHASING AGENT HAS THE RIGHT TO ACCEPT, REJECT, AWARD OR CANCEL ANY/ALL QUOTES AND TO WAIVE ANY INFORMALITIES OR IRREGULARITIES, IF SAME IS DEEMED IN THE BEST INTEREST OF SULLIVAN COUNTY. SULLIVAN COUNTY DOES NOT OBLIGATE ITSELF TO ACCEPT THE LOWEST AND/OR ANY QUOTE OFFERED.**

Completion Time \_\_\_\_\_ TERMS: NET 30 DAYS  
(NOTE: DELIVERY TIME (DAYS/WEEKS/MONTHS) MUST BE INDICATED ... ASAP IS NOT ACCEPTABLE)

VENDOR: \_\_\_\_\_ REPRESENTATIVE: \_\_\_\_\_  
PLEASE PRINT  
PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ E-MAIL: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**ATTACHMENT TO RFP# G22427(KD)**

**VARIOUS DEPARTMENTS OF SULLIVAN COUNTY GOVERNMENT**

**ITEM #1: ONE (1) USED OIL HEATER, CLEAN BURN MODEL #CB-2500 OR EQUAL, TO MEET OR EXCEED THE FOLLOWING SPECIFICATIONS:**

SPECIFICATION REQUESTED	SPECIFICATION PROPOSED
MAXIMUM BTU/hour: 250,000	
550 GALLON UL TANK	
BUILT IN AIR COMPRESSOR	
8GPM ELECTRIC OIL PUMP	
MEETS ALL EPA REGULATIONS	
OPERATOR'S MANUAL INCLUDED	
INSTALLED BY FACTORY AUTHORIZED TECHNICIAN	
PLEASE STATE WARRANTY:	

<p><b>ITEM #1 MODEL PROPOSED:</b> _____</p> <p><b>UNIT PRICE: \$</b> _____</p> <p><b>TOTAL PRICE, INCLUDING FREIGHT AND INSTALLATION:</b></p> <p><b>\$</b> _____</p>
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**ITEM #2: SIX (6) 385 GALLON USED OIL COLLECTION TANKS W/SPILL PANS TO MEET OR EXCEED THE FOLLOWING SPECIFICATIONS:**

SPECIFICATION REQUESTED	SPECIFICATION PROPOSED
385 GALLON CAPACITY	
DOUBLE-WALL TANK WITH 110% CONTAINMENT CAPACITY	
SPILL PAN	
LOCKABLE, RAIN-PROOF LIDS AND ACCESS DOORS	
OIL LEVEL MONITORING GAUGE	
CORROSION RESISTANT EXTERIOR SHELL	
BUILT-IN DEEP-WELL SINK WITH REMOVABLE DEBRIS SCREEN	
AUTOMATIC SHUT-OFF MECHANISM TO PREVENT OVERFLOW	
ALL STAINLESS STEEL OR CORROSION RESISTANT EXTERIOR HARDWARE	

**ATTACHMENT TO RFP# G22427(KD)**

**VARIOUS DEPARTMENTS OF SULLIVAN COUNTY GOVERNMENT**

UNIVERSAL, TWO INCH QUICK DISCONNECT FITTING (PREFERABLY EXTERIOR ACCESS) FOR EASY SERVICE BY OIL TRANSPORTERS WITH A VACUUM HOSE TANK TRUCK)	
MOVABLE (EMPTY ONLY) BY HOIST TRUCK OR FORKLIFT	
VENTED TO PREVENT THE BUILD-UP OF HARMFUL GASES.	
MEET NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) 30 CODE SPECIFICATIONS	
TANK EXTERIOR MUST BE PROMINENTLY LABELED AS "USED OIL"	
MANUFACTURER'S OPERATIONS MANUAL SUPPLIED WITH EACH UNIT	
MANUFACTURER WARRANTY OF AT LEAST ONE YEAR AGAINST DEFECTS OR FAILURE.	

<b>ITEM #2 MODEL PROPOSED:</b> _____ <b>UNIT PRICE: \$</b> _____ <b>TOTAL PRICE, INCLUDING FREIGHT:</b> <b>\$</b> _____
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**ITEM #3: SIX (6) OIL ABSORB MATERIALS; ONE (1) = 10 BAGS OF GRANULAR, 80 OIL SOCKS AND 400 ABSORBENT PADS**

<b>ITEM #3 MODEL PROPOSED:</b> _____ <b>UNIT PRICE: \$</b> _____ <b>TOTAL PRICE, INCLUDING FREIGHT:</b> <b>\$</b> _____
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