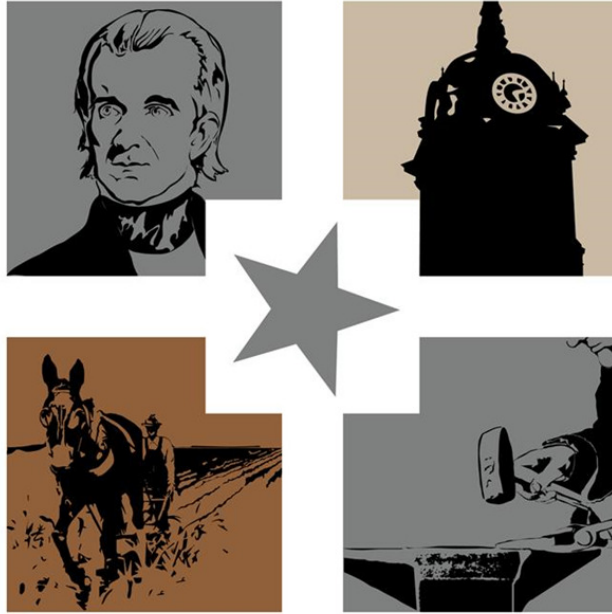


REQUEST FOR QUALIFICATIONS

CITY OF COLUMBIA



T E N N E S S E E

Something good around every corner.

CITY OF COLUMBIA

to provide

Engineering/Planning Consultant Services

for the

COLUMBIA MASTER DEVELOPMENT PLAN

The City of Columbia is accepting statements of qualifications for the Columbia Master Development Plan. This submittal is for consultant qualifications only. Do not provide fees for this project.

Qualifications are to be mailed or delivered to: City of Columbia, Attn: Glenn Harper - City Engineer; 700 North Garden Street; Columbia, TN 38401 by **October 2, 2015 at 3:00pm**. Provide 5 Hard Copies of your Statement of Qualifications. The City of Columbia may develop a short list from the submittals and selected consultants will be invited for a presentation and interview. It is anticipated that a contract will be negotiated with the selected firm.

I. Introduction

The City of Columbia is seeking qualified consultants or team of consultants to update and consolidate the City of Columbia Transportation Master Plan, Comprehensive Land Use Plan, and the Parks and Greenways Plan. The current plans are becoming dated and are somewhat disconnected from one another. The consolidation of these plans will provide needed continuity to provide a more strategic approach to growth and development within the City of Columbia.

II. Project Description

This project will be responsible for updating and consolidating the City of Columbia Transportation Master Plan, Comprehensive Land Use Plan, and the Parks and Greenways Plan; along with providing needed access management practices and regulations. This consolidated plan should address current and future needs as related to development and growth. Each Plan should complement one another and provide clear direction for needed improvements throughout the City.

III. Project Scope

The consultant may be asked to provide the following services as related to updating and consolidating the Transportation Master Plan, Comprehensive Land Use Plan, and the Parks and Greenways Plan:

Transportation Plan items:

- A. Evaluate the ability of existing roadway system and intersections to accommodate future traffic
- B. Recommend improvements to alleviate future traffic congestion
- C. Identify short term and long term goals and projects for roadways and intersections
- D. Develop master transportation improvements list
- E. Perform traffic counts
- F. Identify and develop plan for major thoroughfares
- G. Classify all roadways
- H. Provide existing and proposed Level of Service for roadways and intersections
- I. Define areas needing access control
- J. Create access management criteria and requirements/policy
- K. Define network for all modes of transportation
- L. Provide potential funding mechanisms and budgeting recommendations

Comprehensive Land Use Plan items:

- A. Receive and review public input on existing Comprehensive Plan
- B. Receive and review public input on existing Future Land Use Map
- C. Update Plan to coordinate with transportation recommendations
- D. Review and recommend supporting regulations, guidelines, or implementation tools

Parks and Greenways Plan Items:

- A. Affirmation of Goals and Objectives
- B. Demographics and Recreation Trend Analysis
- C. Park Classification System Recommendations
- D. Natural and Historic Resource Management Recommendations
- E. Community Demand, Supply and Needs Analysis as pertains to recreation facilities, programs, trails and open space.
- F. Priorities for a capital improvement plan with yearly design and construction
- G. Recommendation to promote improved access to waterways
- H. Develop a Greenway and Open Space Master Plan to include a network of pedestrian and bicycle paths, nature trails, greenways and linear linkages that connect to parks and popular destinations, including connections of historical public and private parks
- I. Providing priorities for a capital improvement plan for yearly design and construction

IV. Evaluation Criteria/Method of Evaluation

Qualifications will be evaluated by an internal staff review team. Qualifications will be reviewed in terms of content and completeness. Previous client references may be contacted to verify client satisfaction, including clients not listed on the proposal. This RFQ is open to any firm that provides consulting services that comply with all elements identified within this RFQ. Statements of Qualifications should include:

- A. Experience and technical competence of Consultant and project staff. **40 Points**
- B. Familiarity with proposed scope of work and project area. **20 Points**
- C. Record of Success on similar projects, examples of similar work. **20 Points**
- D. Client references for similar projects. **20 Points**