



**ALBUQUERQUE  
PUBLIC SCHOOLS**

*Accelerate Progress for Students*

Rennette R. Apodaca, MPA, CPPO  
Executive Director

Scott Elder  
Interim Superintendent

DATE: 07/27/2020

BID/ RFP NUMBER: 21-007 DS

BID/RFP TITLE: On – Call Cleaning and Disinfecting Services

ADDENDUM NUMBER: 1

The following are clarifications, changes, and/or questions and responses to Bid/RFP.

1. Please see attached question and answers spreadsheet.

**ACKNOWLEDGE ADDENDUM WITH SUBMITTED PROPOSAL:**

**Addenda not signed and returned may consider the RFP non-responsive and may be rejected.**

\_\_\_\_\_  
**COMPANY/FIRM NAME**

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**DATE**



6.15.2020

Number	Questions	Answers
1	Is there a minimum square footage that applies to the RFP? If not, can there be a minimum charge option for small SF for COVID cleaning and disinfecting, power washing, graffiti removal and bird clean-up/prevention?	If your company has a minimum square footage, please include that information with your pricing.
2	Will the areas to be disinfected be cleared (by occupants) of items that might be damaged?	No, school property will remain. Personal property will be removed.
3	If surfaces are too dirty to disinfect properly, can added charges be applied for pre cleaning?	If cleaning is requested, please provide a pre-cleaning cost with your other pricing.
4	Will additional charges be applied for After-Hours work requests?	No, if you have an emergency charge, please list it with your other pricing.
5	Will Commercial Supervision Charges be authorized when required?	No
6	How will cleaning of playground equipment be calculated? I.e. SF, hourly?	Hourly
7	How will disinfecting of vehicles be calculated? I.e. Hourly, SF?	Per vehicle - disinfecting interior ( mid size car and dual cab truck)
8	Will content manipulation charges be applied separately when required?	No
9	Will scaffolding charges be allowed when necessary for graffiti removal?	No
10	Will PPE charges be applied separately for blood clean up?	No
11	Will hauling and disposal charges be authorized for blood clean up?	yes
12	Will hourly charges apply for placing warning signs and/or barricades to inform/prohibit public from entering abatement sites? In addition, for signs to protect the public and finishes.	No, that should part of your safety procedures.
13	Will added charges be applied for Bird Spikes, netting and other preventative measures	Yes
14	If power is unavailable, will added charges for portable generators, lighting, etc., be authorized	Yes
15	Will decontamination of equipment after each project be a separate line item?	No
16	Item 4 Graffiti Removal: The SOW states that materials such as paint might be used on some projects. If we have to include the cost of these materials, the unit cost per sq. ft. is probably going to have to be inflated to cover the cost of the materials.	This is a pass through cost, that APS will reimburse for the paint costs. Your sq ft should be fully loaded pricing.
18	Is it possible to include a line item for materials such as invoice cost plus markup?	No
19	Will APS consider respondents who only respond to portions of the scope of work, such as "Cleaning and Disinfecting – COVID 19 INSIDE & OUTSIDE," and not the other portions?	yes
20	Please specify locations you will be needing services for?	All APS locations (if needed)
21	What does the on call schedule looks like?	As needed; No minimum guarantee
22	Hours of operation? Frequency of Service?	As needed
24	Most high traffic areas?	n/a
25	How many employees do you have?	15,800
26	Will your employees maintain the kitchen area?	yes
27	Do you have a janitorial/supply closet, where are they located	yes, depends on location
28	Where is the location of the dumpster?	depends on location
29	Will you like recycling collected? If yes, is there a bin and where?	n/a
30	Which doors are always to be locked? Which lights are there to be left on? Are there any night lights?	depends on location
32	Will APS be providing any cleaning supplies or specific equipment to complete the task, please specify what?	no
33	Can we use any supplies already in the premises if needed?	no
34	Who will be the main contact person after the contract is awarded? Who will be the emergency contact?	Maintenance and Operations Personnel
36	Is there a supervisor or a contact person who inspects as to work completed?	Maintenance and Operations Personnel
37	Where are invoices submitted for payment? What department?	Accounts Payable
38	Does APS provide any special badges or security clearance as to the workers who will be engaging the projects?	Background checks required, See: <a href="https://www.aps.edu/police/background-and-fingerprinting">https://www.aps.edu/police/background-and-fingerprinting</a> for more information. Contractor will be responsible for these costs.
39	Is there an alarm code for entry? Specify area of entry?	depends on location
41	How does the Covid-19 affect the terms and conditions and scope of the work of the contract as to governors public health orders? Do any governors public health orders override any of the terms and conditions of the contract? Particularly as to a timeline of completion.	APS follows Governors health orders
43	For barricading under Graffiti Removal, are you referring to concrete barricades? Or just to rope off the area?	rope off area
44	Additionally under Graffiti, if there is paint damage to the building from the graffiti are we to repaint or would that be completed by APS staff?	depends on damage
45	For COVID-19 cleaning there are three phases of protocols, would you like pricing for those different phases? Or should the focus be on confirmed cases only?	confirmed cases only
46	For Bird Prevention – would this be consultation? Or setting up materials to help with prevention?	setting up material to help with prevention
47	Is there an expected response time for any of these services once called out?	24 hours response time