



PURCHASING DIVISION

901 Broadway, N.E. • Knoxville, TN 37917-6699
865.403.1107 • Fax 865.594.8858
800.848.0298 (Tennessee Relay Center)
Email: purchasing@kcdc.org
<http://www.kcdc.org/modules/vendor/business.aspx>

Requests for Quotes

Demolition Services at 1729 Minnesota Avenue

Due Date: 11:30 a.m. (Eastern Standard Time) on February 6, 2015

Check KCDC's web page for addenda and changes before submitting your quote.

Pre-Quote Meeting: Meet at the site at 1:30 p.m. on January 29, 2015.

Quote Number: Q1520

Deliver Quotes to: Knoxville's Community Development Corporation
Purchasing Division
901 Broadway N.E.
Knoxville, Tennessee 37917

Faxed/Emailed Responses are acceptable: **Yes** **No**

Award Results: KCDC posts the award decision to its web page at:
<http://www.kcdc.org/en/DoingBusiness/SolicitationResults.aspx>



General Information for Vendors

1. **BACKGROUND AND INTENT**

- a. Knoxville's Community Development Corporation (KCDC) is the public housing and redevelopment agency for the City of Knoxville and for the County of Knox in Tennessee. KCDC's public housing property portfolio includes seventeen housing properties with approximately 3,500 dwelling units. KCDC also administers approximately 3,700 vouchers through our Section 8 department and has three tax credit properties.
- b. This is a request for quotes-not sealed quotes. KCDC could simply contact three vendors, obtain bids and move forward but KCDC has chosen to solicit written quotes from all interested parties. However, this is not a formal sealed quote and the normal formal sealed bidding requirements do not apply to this solicitation.
- c. This solicitation is for the demolition and removal of a single family home at 1729 Minnesota Avenue, Knoxville, TN (Map 081PN, Parcel 025). The vendor shall furnish all supervision, labor, materials, machinery, tools, equipment and services to perform and complete all work required for the demolition and removal of the structure.
- d. The improvement is a one-story wood frame structure containing +/- 900 square feet. The building was constructed in 1930, per tax records. The structure has an integrated concrete carport, open frame porch, and a small rear wood deck. The exterior walls are vinyl/aluminum siding over wood. Roof is gabled with composite shingles. There is also a small shed at the rear of the property.

2. **CHANGES AFTER AWARD**

It is possible that after award KCDC will need to revise the service needs or requirements specified in this document. KCDC reserves the right to make such changes after consultation with the vendor. Should additional costs arise, KCDC reserves the right to consider accepting these charges provided the vendor documents the increased costs. KCDC reserves the right to make such changes after consultation with the vendor.

KCDC also reserves the right to accept proposed service changes from the vendor if they will lower the cost to KCDC and/or provide improved service.

3. **CODES AND ORDINANCES**

All work covered by the award is to be done in full accord with national, state and local codes, ordinances, and orders that are in effect at the time the work is performed. The successful vendor will adhere to all requirements of the local building department and fire jurisdiction.

4. **DAMAGE**

The awarded vendor is responsible for any and all damage to buildings, equipment, grounds, premises and all other types of potential resulting from the provision of the services requested herein.

5. **EMPLOYEES**

Vendor shall:

- a. Only allow personnel thoroughly trained and skilled in the task assigned them to work on any portion of a job. Any employee found to be unskilled or untrained in his/her work shall be removed from the work.
- b. Have sufficient personnel to complete the work in a timely manner.
- c. Enforce strict discipline and good order among his/her employees and shall not employ or permit to remain on the worksite any unfit person. Vendor shall enforce all instructions relative to use of water, heat, power, smoking prohibitions and control any use of fires as required by law. Employees must not be allowed to loiter on the premises before or after job working hours.
- d. Provide at least one employee on every job assignment that shall have the ability to clearly speak, read, write, and understand the English language in order that KCDC's representatives may effectively communicate with the vendor.

6. **ENTRANCE TO KCDC SITES**

Only those vendor employees working on a KCDC project are allowed on KCDC's premises. Acquaintances, family members, assistants or any person unless said person is an authorized employee of the vendor, will not accompany vendor employees in their work area.

7. **EQUIPMENT:**

Vendor shall provide all necessary equipment, materials, supplies, et cetera needed for the performance of the work.

8. **EVALUTION:**

KCDC will arrive at the "lowest and best" solution for the final award. Lowest and best will include an examination of the vendor's proposed cost, history, experience and staffing. KCDC may or may not entail simply awarding to the vendor quoting the lowest cost.

- a. All responses are subject to a determination of "responsive" and "responsible" prior to award. KCDC is the sole judge as to "responsiveness" and "responsibility" of vendors.
- b. KCDC reserves the right to request additional information from vendors to assist in the evaluation process.

9. **GENERAL INSTRUCTIONS**

KCDC no longer inserts "General Instructions to Vendors" in the solicitation document. These instructions are at www.kcdc.org. Click on "Doing Business With KCDC" where you will find a link to the instructions. By submitting a response to this solicitation, the vendor accepts the responsibility for downloading, reading and abiding by the terms and conditions set forth in KCDC's "General Instructions to Vendors." The vendor may wish to review certain applicable HUD instructions which can also be found on KCDC's web site.

10. **IDENTIFICATION**

The vendor's employees shall have proper identification displayed, at all times, while on KCDC property. All employees must wear a company uniform or have picture identification badges or other company identification at all times. Vendor vehicles are to have placards (on the doors or in the windshield) that identify the company name.

11. **INSURANCE**

Upon award, Certificates of Insurance must be provided to KCDC indicating that the vendor carries at least the following minimum levels of insurance. Vendor shall at its sole expense obtain and maintain in full force and effect for the duration of the resulting award and any extension hereof at least the following types and amounts of insurance for claims which may arise from or in connection with this resulting award. All insurance must be underwritten by insurers with an A.M. Best rating of A-: VI or better.

The vendor shall maintain, at vendor's sole expense, on a primary and non-contributory basis, at all times during the life of the award insurance coverages, limits, and endorsements described herein. All insurance must be underwritten by insurers with an A.M. Best rating of A-: VI or better. Upon award, the vendor shall provide Certificate(s) of Insurance to KCDC evidencing said insurance coverages.

The vendor agrees the insurance requirements herein as well as KCDC's review or acknowledgement, is not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by the vendor under this award.

- a. ***Commercial General Liability Insurance:*** occurrence version commercial general liability insurance with a limit of not less than \$1,000,000 each occurrence for bodily injury, personal injury, property damage, and products and completed operations. If such insurance contains a general aggregate limit, it shall apply separately to the work/location in this award or be no less than \$2,000,000.

Such insurance shall contain or be endorsed to contain a provision that includes KCDC, its officials, officers, employees, and volunteers as additional insureds with respect to liability arising out of work or operations performed by or on behalf of the vendor including materials, parts, or equipment furnished in connection with such work or operations. The coverage shall contain no special limitations on the scope of its protection afforded to the above-listed insureds.

The Additional Insured shall read "Knoxville's Community Development Corporation (KCDC)".

If necessary, umbrella/excess liability insurance can be used in conjunction with the general liability insurance to meet these requirements. Unless the umbrella/excess liability insurance provides coverage on a pure/true follow-form basis, or KCDC is automatically defined as an additional insured, the vendor shall add by endorsement, KCDC, its officials, officers, employees, and volunteers as an additional insured.

- b. ***Automobile Liability Insurance:*** including vehicles owned, hired, and non-owned, with a combined single limit of not less than \$1,000,000 each occurrence. Such insurance shall include coverage for loading and unloading hazards.

c. **Workers' Compensation Insurance and Employers Liability Insurance:** with statutory limits as required by the State of Tennessee or other applicable laws.

d. **Other Insurance Requirements:** Vendor shall:

1. Upon award, furnish KCDC with original Certificates of Insurance and amendatory endorsements effecting coverage required by this section. Certificates of Insurance shall provide a minimum 30-day endeavor to notify KCDC of cancellation when available by vendor's insurance. If the vendor receives a non-renewal or cancellation notice from an insurance carrier affording the required coverage, or receives notice that coverage no longer complies with the insurance requirements herein, vendor shall notify KCDC by email or fax within five (5) business days and provide a copy of the non-renewal for cancellation notice or written specifics as to which coverage is no longer in compliance. The certificate holder address shall read:

Knoxville's Community Development Corporation
Attn: Contracting Officer
901 Broadway, NE
Knoxville, TN 37917

2. Provide certified copies of endorsements and policies if requested by KCDC in lieu of or in addition to Certificates of Insurance.
3. Replace certificates, policies, and endorsements for any such insurance expiring prior to completion of services.
4. Maintain such insurance from the time services commence until services are completed. Failure to maintain or renew coverage or to provide evidence of renewal may be treated by KCDC as a material breach of award.
5. Require all subcontractors to maintain during the term of the resulting award commercial general liability insurance, automobile liability insurance, and workers' compensation/employers liability insurance (unless subcontractor's employees are covered by vendor's insurance) in the same manor and limits as specified for the vendor. Vendor shall furnish subcontractor(s)' Certificates of Insurance to KCDC without expense prior to subcontractor(s) commencing work.
6. Any deductibles and/or self-insured retentions greater than \$50,000 must be disclosed to and approved by KCDC prior to the commencement of services. Use of large deductibles and/or self-insured retentions will require proof of financial ability as determined by KCDC.
7. Provide a waiver of subrogation for each required policy herein. When required by the insurer, or should a policy condition not permit vendor to enter into a pre-loss agreement to waive subrogation without an endorsement, the policy should be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This waiver of subrogation requirement shall not apply to any policy which includes a condition

specifically prohibiting such an endorsement, or voids coverage should vendor enter into such an agreement on a pre-loss basis.

8. All policies must be written on an occurrence basis.
- e. **Right to Revise or Reject** KCDC reserves the right, but not the obligation, to review or revise any insurance requirement, not limited to limits, coverages and endorsements based on insurance market conditions affecting the availability or affordability of coverage; or changes in the scope of work / specifications affecting the applicability of coverage.
- f. **No Representation of Coverage Adequacy:** The coverages, limits or endorsements required herein protect the primary interests of KCDC, and the vendor agrees in no way should these coverages, limits or endorsements required be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect the vendor against any loss exposures, whether as a result of the project or otherwise.

12. INVOICING/ORDERING

- a. KCDC's software system will email the purchase order to the vendor.
- b. Invoices must:
 1. Be numbered.
 2. Have an issuance date (this date is after the work is completed or goods delivered).
 3. Show the purchase order number.
 4. Breakdown pricing according to the quote structure.
 5. Be suitable for scanning since KCDC does not maintain paper records.
- c. Within 90 days of the delivery date of the goods or services to KCDC, the vendor must submit an invoice. If the invoice is not provided within 90 days, KCDC has the right to reject such invoices.
- d. Work is not to be performed until a purchase order is in place. Performing work without a purchase order in place may jeopardize your award.
- e. KCDC will begin ACH (electronic) payment only in January 2015.

13. LICENSING

All vendors must be properly licensed by the State of Tennessee and all other authorities having jurisdiction. Throughout the term of this contract, the vendor shall maintain the required current licenses.

In addition to any City or County licenses that may be required, all bidders must be licensed contractors as required by the "Contractor's Licensing Act of 1994" as mandated by the State of Tennessee. The bidder must have the necessary licensing classifications as required by the Rules of the Tennessee Board for Licensing General Contractors. An envelope coversheet is at the end of this document for your convenience. Use it to supply the required information.

The State of Tennessee Contractor Licensing Board has told KCDC that one of the following licenses is required for this work if the project cost is \$25,000 or more. However, KCDC will abide by any opinions or rulings that the State Contractor Licensing Board issues irrespective of this initial ruling. Any subsequent ruling by the State Licensing Board automatically revises these specifications-irrespective of the timing of the notice from the State and irrespective of the status of this solicitation.

- BC
- BC-B
- BC-b(sm)
- BC-31
- HC-4

14. **PERMITS**

The vendor shall obtain and pay for all permits required to complete required work. In addition, vendor shall arrange, schedule all required final inspections by state, local, or independent certified inspecting authorities necessary for issuance of all required KCDC utilization permits in regard to completed work.

15. **QUESTIONS**

Submit questions pertaining to this document via email with "Questions about Demolition Services at 1729 Minnesota, at least five days prior to the due date to purchasing@KCDC.org.

16. **SECTION 3 OF THE HUD ACT OF 1968**

Section 3 is a provision of the Housing and Urban Development Act of 1968, which requires that programs of direct financial assistance administered by the U.S. Department of Housing and Urban Development (HUD) provide, to the greatest extent feasible, opportunities for job training and employment to lower income residents in connection with projects in their neighborhoods.

- a. Vendors must make a good faith effort to utilize Section 3 area residents as trainees and employees in connection with the project. Targeted recruitment and the selection of Section 3 area residents for available positions are two examples of efforts to meet this requirement.
- b. A Section 3 resident is one who lives within a public housing authority's site. It is also people who live in an area with a HUD assisted program and whose income is below HUD's low income requirements.
- c. A Section 3 business is one that:
 1. Is at least 51% owned by a Section 3 resident; or
 2. Employs Section 3 residents for at least 30% of its employee base; or
 3. Subcontracts at least 25% of the project's dollars to a Section 3 business.

17. **SUBCONTRACTORS**

- a. Vendors may not use the services of other vendors/subcontractors not named in the quote without prior written permission from KCDC. If at any time during the term of the resulting contract, a vendor adds or changes any subcontractor, he or she shall promptly notify KCDC, in writing, of the names and addresses of each new subcontractor. The vendor shall be completely responsible for the actions of its subcontractors, the same as if the vendor directly employed them.
- c. Subcontractors must also carry the same insurance coverages as outlined herein.

Scope of Work

1. **DESCRIPTION OF WORK**

Unless directed otherwise, the vendor shall:

- a. Remove and properly dispose of all structures, trash, and rubbish from the specified parcel.
- b. Remove the materials from the demolition site in accordance with federal, state, and local regulations.
- c. Disconnect all utility services before demolition.
- d. Perform site clearance, grading and restoration, as needed.
- e. Complete the demolition work in accordance with these technical specifications and any special provisions included below.

2. **AUTHORIZED WORKERS**

Only the vendor and its employees are allowed to demolish, dismantle, detach or dispose of any part of the demolition structure or its contents.

3. **BACKFILL, GRADING, AND CLEAN UP**

- a. **Backfill:** When site conditions permit, as determined by KCDC, on-site soil shall be used as backfill material. The top 9 to 12 inches of topsoil shall be stripped and stockpiled on site for use as final topsoil and grading material. If adequate topsoil is not available on site, the vendor shall bring in enough topsoil from off-site to place a minimum 8-inch cover on the entire site. Excess excavation materials shall be removed from the site. Topsoil material shall not be permitted as deep fill material. Any borrow or fill material shall be approved KCDC before and during the placing of the material. All depressions on the property shall be filled, compacted, and graded to a uniform slope with adequate drainage.
- b. **Compaction:** All excavations shall be backfilled with acceptable material and compacted using power machinery (e.g. track hoe).

- c. Additional Fill Material: All additional fill material shall be of equal quality to the soil adjacent to the excavation, and free of rubble or organic matter. The vendor shall provide for a minimum depth of 8 inches of topsoil over the excavated area. There shall be no payment for additional fill material, which shall be considered incidental to the demolition bid price.
- d. Hand Labor: The vendor shall employ hand labor where the use of power machinery is unsafe or unable to produce a finished job. Hand labor shall also be used to clean the site of any debris.
- e. Grading: The site shall be graded to conform to all surrounding areas and shall be finished to have a uniform surface that shall not permit ponding of water. The vendor shall grade and shape the site to drain; complete fine grading and final clean up as part of the lump sum price for demolition.
- f. Final Cleaning Up: Before acceptance of the demolition work, the vendor shall remove all unused material and rubbish from the site of the work, remedy any objectionable conditions the vendor may have created on private property, and leave the right-of-way in a neat and presentable condition. The vendor shall not make agreements that allow salvaged or unused material to remain on private property. All ground occupied by the vendor in connection with the work shall be restored. Restoration shall include appropriate smoothing to its original condition and seeding of the area.
- g. Daily Clean-Up: At the end of each workday, the vendor shall clean sidewalks, streets, and private property of any debris caused by the demolition operation.

4. **CLEARING AND GRUBBING**

Vendor shall cut and remove all trees and shrubs less than 4" in diameter from the property. All tree and shrub roots shall be pulled or grubbed to a depth of at least six inches. Grubbing shall not occur where it may damage roots of not to be removed.

5. **DEMOLITION AND REMOVALS**

- a. Structural Parts of Buildings:
 - 1. No wall or part thereof shall be permitted to fall outwardly from any building except through chutes or by other controlled means or methods, which will ensure safety and minimize dust, noise and other nuisance.
 - 2. Subject to site restrictions, outside chimneys or outside portions of chimneys shall be raised in advance of general demolition of each building. Any portion of a chimney inside a building shall be razed as soon as it becomes unsupported by reason of removal of other parts of the building.
 - 3. Any part of a building, whether structural, collateral, or accessory, which has become unstable through removal of other parts, shall be removed as soon as practical and no such unstable part shall be left freestanding or inadequately braced against all reasonably possible causes of collapse at the end of any working day.

- b. Basements and Foundation Walls: All basement floors, footings, and foundations shall be completely removed from the site unless specifically stated in the special provisions.

The basement area is to be inspected and approved by KCDC before backfilling is started. The vendor shall contact the KCDC when removal is complete to schedule this basement inspection. Failure to do so may result in re-excavation of the basement area at the vendor's expense.

The vendor shall ensure that no basement excavation will remain open and exposed for more than 24 hours

- c. Concrete Slabs: The vendor shall remove all concrete slabs, asphalt, surface obstructions, masonry slabs, and appurtenances
- d. Retaining Walls: Retaining walls or curbs near the perimeter of subject parcel shall be removed unless otherwise indicated in the special provisions. The vendor shall employ hand labor or other suitable tools and equipment necessary to complete the work without damage to adjacent public or private property. Where such retaining walls or curbs are removed, the embankment shall be graded to a slope of not greater than 3:1 horizontal: vertical or as directed by KCDC. The cost of any tree or brush removal due to the removal and grading out of the retaining wall shall be considered incidental and shall be included in the lump sum bid for demolition. Exterior walls that act to retain adjacent property shall be left in place with debris placed in front of the wall to a slope of not greater than 3:1 horizontal.
- e. Fences: Fences, guardrails, bumpers, signs, clotheslines, and similar facilities shall be completely removed from the site, except fences on the apparent boundary between a contract parcel and an improved non-contract parcel shall not be removed unless specifically stated in the special provisions. All posts for support shall be pulled out or dug up so as to be entirely removed.
- f. Partially Buried Objects: All piping, posts, reinforcing bars, anchor bolts, railings and all other partly buried objects protruding from the ground shall be removed. The remaining void shall be filled with soil and compacted in accordance with these specifications.
- g. Vegetation: The vendor shall remove all dead trees, trees identified for removal, stumps, all trees which are not an asset to the property, bushes, vegetation, brush and weeds, whether standing or fallen, unless specifically stated otherwise by KCDC. The vendor shall protect all trees not removed from damage by the demolition operation. In the event that the vendor damages a tree, it shall be repaired or removed by the vendor as directed by the KCDC.
- h. Fuel Tanks: No fuel tanks are known to exist.

6. **DEMOLITION SCHEDULE**

The vendor shall be responsible for providing KCDC with a minimum of 24 hours advance notification prior to beginning the execution of demolition of any structure.

7. **DISPOSAL OF DEMOLITION DEBRIS AND SOLID WASTE**

- a. Debris: All materials, rubbish, and trash shall be removed from the demolition area leaving the basements and demolition area free of debris. Any cost incurred by KCDC in cleaning up such materials and debris left behind shall be deducted from funds due the vendor under this contract.
- b. Tires: The vendor shall visit the site to determine the number of tires that have been abandoned on site, if any. If any additional tires are found on site prior to commencing demolition activity, the vendor shall immediately notify KCDC of the quantity of additional tires found on site so a change order can be prepared for additional removal.
- c. Disposal of Demolition Debris and Solid Waste: All debris and solid waste shall be delivered by the vendor to KCDC-designated disposal facilities, or to an approved disposal facility licensed in accordance with state and/or local regulations, laws, and zoning. The vendor shall be responsible to pay all fees for waste disposal. The vendor shall submit to the KCDC copies of all disposal tickets for each structure demolished, where available, which identify the specific address of the origin of the debris associated with each ticket. The cost of all disposal fees shall be considered incidental to the demolition.
- d. Asbestos Abatement: Helton & Associates tested samples from the subject structure and found NO asbestos containing materials. KCDC is to be notified immediately if the vendor locates additional materials. The handling of asbestos material is subject to all applicable state and federal mandates. Vendor shall use a licensed abatement contractor and provide proof of licensure upon request for payment. Failure to do shall result in the vendor being responsible for all abatement costs.
- e. All structures shall be thoroughly sprayed with water during the execution of the demolition to contain airborne particles. All debris shall be thoroughly wetted prior to transporting to the landfill.

8. **MEASUREMENT AND PAYMENT**

- a. Measurement: Lump sum item; no measurement will be made.
- b. Payment: Payment will be at the contract lump sum price.
- c. Includes: Unit price includes, but is not limited to, removal of buildings, building materials, contents of buildings, appliances, trash, rubbish, basement walls, foundations, sidewalks, steps and driveways from the site; disconnection of utilities; furnishing and compaction of backfill material; finish grading of disturbed areas; seeding; placing and removing safety fencing; and removal of septic tanks and cisterns.

9. **PERMITS AND FEES**

The vendor shall obtain all the necessary permits and pay all permit fees that are required by federal, state, and local jurisdictions in conjunction with the demolition work.

10. **PROPERTY OWNERSHIP**

KCDC is the owner. No property rights, title, or interest of any kind whatsoever, in or to the land or premises upon which such buildings or structures stand, is created, assigned, conveyed, granted, or transferred to the vendor, or any other person or persons, except only the license and right of entry to remove such buildings and structures in strict accordance with the proposal documents. Vendor shall not use the land or premises, or allow any other party to use the land or premises, for any purpose other than activities in direct support of the demolition of the building.

11. **PROTECTION OF THE PUBLIC AND PROPERTIES**

a. Littering Streets:

1. The vendor shall be responsible for removing any demolition debris or mud from any street, alley or right-of-way resulting from the execution of the demolition work. Any cost incurred by KCDC in cleaning up any litter or mud shall be charged to the vendor and be deducted from funds due for the work.
2. Littering of the site shall not be permitted.
3. All waste materials shall be promptly removed from the site.

b. Street Closure: If it should become necessary to close any traffic lanes, it shall be the vendor's responsibility to acquire the necessary obstruction permits and to place adequate barricades and warning signs as required by the Public Works & Engineering Department of the City of Knoxville.

c. Protection of the Public by the Vendor:

1. Sidewalks: The vendor shall be responsible for any damage to public sidewalks abutting or adjacent to the demolition properties resulting from the execution of the demolition work. The cost of repair or replacement shall be considered incidental to the work and the vendor shall obtain all permits and pay any fees.
2. Pedestrian Access: It shall be the vendor's responsibility to place and construct the necessary warning signs, barricades, fencing and temporary pedestrian sidewalks, as directed by KCDC and/or the City of Knoxville; and to maintain alternate pedestrian access for sidewalks around the demolition site. The cost of these items shall be considered incidental to the work.

d. Temporary Fence: Temporary fence shall be erected around all excavation, dangerous building(s) or structure(s) to prevent access to the public. Such fence shall be at least four feet high, consistently restrictive from top to grade, and without horizontal openings wider than two inches. The fence shall be erected before demolition and shall not be removed until the hazard is removed.

- e. Demolition Hours:
 - 1. The vendor shall comply with any restrictions to working hours. Demolition may occur between 7:00 am and 6:00 pm on weekdays. Demolition in primarily residential neighborhoods may be performed on Saturdays and Sundays between 11:30 a.m. and 4:00 p.m.
 - 2. The vendor shall comply with all applicable ordinances and restrictions of the City of Knoxville.
- f. Noise Pollution: All construction equipment used in conjunction with this project shall be in good repair and adequately muffled. The vendor shall comply with any local noise pollution requirements, if any.
- g. Dust Control: The vendor shall comply with applicable federal, state, and local air pollution control requirements. The vendor shall take appropriate actions to minimize atmospheric pollution. To minimize atmospheric pollution, KCDC shall have the authority to require that reasonable precautions be taken to prevent particulate matter from becoming airborne. Such reasonable precautions shall include, but not be limited to:
 - 1. The use of water or chemicals for control of dusts in the demolition of existing buildings or structures, construction operations, the grading of roads, or the clearing of land.
 - 2. Covering, at all times when in motion, open-bodied trucks transporting materials likely to give rise to airborne dusts.
- h. Requirements for the Reduction of Fire Hazards:
 - 1. Removal of Material: Before demolition of any part of any building, the vendor shall remove all volatile or flammable materials, such as gasoline, kerosene, benzene, cleaning fluids, paints or thinners in containers, and similar substances, if any.
 - 2. Fire Extinguishing Equipment: The vendor shall be responsible for having and maintaining the correct type and class of fire extinguisher on site. When a cutting torch or other equipment that might cause a fire is being used, a fire extinguisher shall be placed close at hand for instant use.
 - 3. Fires: No fires of any kind will be permitted in the demolition work area.
 - 4. Hydrants: No material obstructions or debris shall be placed or allowed to accumulate within fifteen feet of any fire hydrant. All fire hydrants shall be accessible at all times.
 - 5. Debris: Debris shall not be allowed to accumulate on roofs, floors, or in areas outside of and around any structure being demolished. Excess debris and materials shall be removed from the site as the work progresses.

6. Telephone Service: The vendor shall arrange for access to and use of, during working hours, one or more telephones in the vicinity of the work site for the purposes of making calls in case of fire or other emergencies, and shall keep all personnel on the job informed of the location of such telephones. The vendor's foreman, or at least one regular member of each shift, shall be charged with the responsibility of promptly calling emergency services when necessary. The same person shall be required to inspect the building and the site frequently for possible fires or fire producing conditions and to apply appropriate corrective action, particularly at the close of work each working day.

i. Protection of Public Utilities: The vendor shall not damage existing fire hydrants, streetlights, traffic signals, power poles, telephone poles, fire alarm boxes, wire cables, pole guys, underground utilities or other appurtenances in the vicinity of the demolition sites. The vendor shall pay for temporary relocation of utilities, which are relocated at the vendor's request for his convenience.

j. Protection of Adjacent Property: The vendor shall not damage or cause to be damaged any public right-of-way, drains, subdrains, structures, parking lots, drives, streets, sidewalks, utilities, lawns or any other property adjacent demolition. The vendor shall provide such sheeting and shoring as required to protect adjacent property during demolition. Care must also be taken to prevent the spread of dust and flying particles. Repairs shall be subject to approval by the property owner where applicable.

12. **RELEASE OF BUILDINGS**

The demolition area shall be released to the vendor upon award and Notice to Proceed. Said Notice to Proceed shall give any sequence of the demolition and the portion of work that is available to be released if all areas are not ready at the same time. KCDC shall approve any change in the sequence. The vendor shall have full control of the demolition progress and clearance of the site, subject to the provisions of the provisions contained herein.

13. **RISK OF LOSS**

The vendor shall accept the site in its present condition and shall inspect the site for its character and the type of structures to be demolished. KCDC assumes no responsibility for the condition of existing buildings, structures, and other property within the demolition area, or the condition of the property before or after the solicitation for proposals. No adjustment of proposal price or allowance for any change in conditions that occur after the acceptance of the lowest responsible, responsive proposal will be allowed.

14. **SAFETY AND FENCING**

a. Safety: The vendor shall comply with all applicable current federal, state and local safety and health regulations.

- b. Safety Fencing: The vendor shall furnish and place a safety fence around the site of the work adequate to secure the demolition site, including any resulting debris or excavation, and to prevent pedestrian access. The fencing, including all materials, shall be considered incidental to the demolition. The safety fence shall remain in place until the demolished materials are removed from the site and all holes or excavated areas are backfilled. The fencing material shall remain the property of the vendor.

15. **SALVAGE OF DEMOLITION MATERIALS**

- a. The vendor shall be allowed to salvage demolition materials only from the property subject to demolition by KCDC.
- b. No salvage will be permitted on privately owned property.
- c. The vendor may recycle demolition debris at a licensed or permitted recycling center; however, all other debris must be disposed of at a licensed or permitted disposal facility for the material being disposed.
- d. The vendor may salvage demolition materials so long as demolition is completed within the completion provisions included herein. All buildings, building materials, and equipment resulting from this work shall become the property of the vendor, and shall be removed from the premises at once. Salvaged material shall be removed immediately from the premises, right-of-way, streets or alleys. KCDC reserves the right to remove salvage items for use by KCDC. These items, if any, are identified below and shall be removed by KCDC forces prior to the issuance of the Notice to Proceed: (none)

16. **SEEDING**

All disturbed areas associated with the work shall be seeded. Seeding shall consist of placing seed, commercial fertilizer, agricultural limestone, and mulch material as specified on prepared ground.

- a. Preparation for Seeding - The seedbed shall be prepared in the following manner and sequence:
- b. Each area to be seeded shall be scarified, disked, harrowed, raked or otherwise worked until it has been loosened and pulverized to a depth of one inch and brought to the lines and grades prevent pooling of water.
- c. This operation shall be performed only when the soil is in a tillable and workable condition. Fertilizer, at the rate of not less than 20 pounds of grade 10-10-10 or equivalent, per 1,000 square feet, and agricultural limestone at the rate of not less than 100 pounds per 1,000 square feet, shall be uniformly incorporated in the soil for a depth of approximately ½ inch. Fertilizer need not be incorporated in the soil as specified above when mixed with seed in water and applied with power sprayer equipment.
- d. Seeding - Seed should consist of at least 75% tall fescue with the remainder consisting of rye. It shall be sown uniformly by means of a rotary seeder, hydraulic equipment, or other satisfactory means. Seed shall be sown at the rate of 2.5 pounds per 1,000 square feet.

- e. Mulching – The term “mulch” is commonly used to describe a variety of materials including wood and bark chips or vegetative fibers (straw or hay).
- f. When the mulching material is hay or straw, it shall be spread evenly over the seeded area at an approximate rate of 100 pounds per 1,000 square feet for straw and 150 pounds per 1,000 square feet for hay immediately following the seeding operations. This rate may be varied by KCDC depending on the texture and condition of the mulch material and the characteristics of the area seeded. Hay or straw mulch shall be held in place by emulsified asphalt applied at the approximate rate of 6 gallons per 1,000 square feet as required to hold the mulch in place.
- g. Wood and bark chips are suitable for landscaped areas that will not be closely mowed. Wood chips require nitrogen treatment (12 pounds/ton typical rate) to prevent nutrient deficiency. If there is a wood source nearby, wood and bark chips can be very inexpensive. Wood and bark chips must be spread to an even depth of 3 inches.

17. **UTILITY DISCONNECTIONS**

- a. All sanitary sewer, water, gas, and electric services shall be disconnected to the street.
- b. Backfill and Compaction within City Right-of-way:
- c. Streets: Unless stipulated otherwise, the vendor shall backfill, compact as specified and patch the surface of all excavations made in streets according to standards published by the City of Knoxville. This cost shall be paid by the vendor.
- d. City Right-of-way: All areas within the City right-of-way (including parking and sidewalk areas) shall be compacted in conformance with standards published by the City of Knoxville.

18. **VACATING OF BUILDINGS**











The structure identified in the document shall be vacated before a Notice to Proceed is issued and the vendor begins work. In case the vendor finds that any structure is not vacated, the vendor shall immediately notify KCDC and shall not begin demolition or site clearance operations on such property until further directed by KCDC. The vendor's responsibility for such buildings will not begin until KCDC issues a Notice to Proceed. No claim for extension of time or increase in price will be considered because of occupancy of any buildings. In case such occupancy is prolonged, KCDC reserves the right to delete the structure from the work.

[This and the previous pages do not need to be returned.](#)

Demolition Services at 1729 Minnesota Avenue Q1520

Solicitation Document A General Response and Cost Section

General Information about the Vendor

Sign Your Name to the Right of the Arrow 	
Printed Name and Title 	
Company Name 	
Street Address 	
City/State/Zip 	
Contact Person (Please Print Clearly) 	
Telephone Number 	
Fax Number 	
Cell Number 	
Vendor's e-mail address (Please Print Clearly) 	

Addenda

Addenda are posted at www.kcdc.org. Click on "Doing Business With KCDC" and then on "Open Solicitations" to find addenda. Please check for addenda prior to submitting a quote.

Acknowledge addenda have been issued by checking below as appropriate:

None <input type="checkbox"/>	Addendum 1 <input type="checkbox"/>	Addendum 2 <input type="checkbox"/>	Addendum 3 <input type="checkbox"/>	Addendum 4 <input type="checkbox"/>	Addendum 5 <input type="checkbox"/>
-------------------------------	-------------------------------------	-------------------------------------	-------------------------------------	-------------------------------------	-------------------------------------

Statistical Information

This business is owned & operated by persons at least 51% of the following ethnic background:

Asian/Pacific <input type="checkbox"/>	Black <input type="checkbox"/>	Hasidic Jew <input type="checkbox"/>	Hispanic <input type="checkbox"/>	Native <input type="checkbox"/> Americans	White <input type="checkbox"/>
--	--------------------------------	--------------------------------------	-----------------------------------	---	--------------------------------

As defined on KCDC's webpage (see the "General Instructions to Vendors"), this business qualifies as being:

Section 3 <input type="checkbox"/>	Small Business <input type="checkbox"/>	Woman Owned <input type="checkbox"/>
------------------------------------	---	--------------------------------------

Cost

Total Project Cost	\$
--------------------	----

Demolition Services at 1729 Minnesota Avenue Q1520

Solicitation Document B Affidavits

1. Vendor fully understands the preparation and contents of the attached offer and of all pertinent circumstances respecting such offer;
2. Such offer is genuine and is not a collusive or sham offer;
3. Neither the said vendor nor any of its officers, partners, owners, agents, representatives, employees or parties interest, including this affiant, has in any way colluded conspired, connived or agreed, directly or indirectly, with any other responder, firm, or person to submit a collusive or sham offer in connection with the award or agreement for which the attached offer has been submitted or to refrain from making an offer in connection with such award or agreement, or collusion or communication or conference with any other firm, or, to fix any overhead, profit, or cost element of the offer price or the offer price of any other firm, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against KCDC or any person interested in the proposed award or agreement; and
4. The price or prices quoted in the attached offer are fair, proper and not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the firm or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.
5. The vendor is not ineligible for employment on public contracts because of a conviction or guilty plea or a plea of nolo contendere to violations of the Sherman Anti-Trust Act, mail fraud or state criminal violations with an award let by the State of Tennessee or any political subdivision thereof.
6. No commissioner or officer of KCDC or other person whose duty it is to vote for, let out, overlook or in any manner superintend any of the work for KCDC has a direct interest in the responder.
7. No employee, officer or agent of the grantee or subgrantee will participate in selection, or in the award or administration of an award supported by Federal funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when the employee, officer or agent, any member of his immediate family, his or her partner, or an organization, which employs, or is about to employ, any of the above, has a financial or other interest in the firm selected for award.
8. The grantee's or sub-grantee's officers, employees or agents will neither solicit nor accept gratuities, favors or anything of monetary value from vendors, potential vendors, or parties to sub-agreements.
9. By submission of this form, the vendor is certifying that no conflicts of interest exist.

The undersigned hereby acknowledges receipt of the above applicable laws and verifies that the proposal submitted in response to this solicitation is in full compliance with the listed requirements.

Signed by _____	
Printed Name _____	
Title _____	
Subscribed and sworn to before me this date _____	
By (Notary Public) _____	
My Commission Expires on _____	

**Representations, Certifications,
and Other Statements of Bidders**
Public and Indian Housing Programs

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1. Certificate of Independent Price Determination

(a) The bidder certifies that--

(1) The prices in this bid have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other bidder or competitor relating to (i) those prices, (ii) the intention to submit a bid, or (iii) the methods or factors used to calculate the prices offered;

(2) The prices in this bid have not been and will not be knowingly disclosed by the bidder, directly or indirectly, to any other bidder or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a competitive proposal solicitation) unless otherwise required by law; and

(3) No attempt has been made or will be made by the bidder to induce any other concern to submit or not to submit a bid for the purpose of restricting competition.

(b) Each signature on the bid is considered to be a certification by the signatory that the signatory--

(1) Is the person in the bidder's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or

(2) (i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above.

[insert full name of person(s) in the bidder's organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the bidder's organization];

(ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) above have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and

(iii) As an agent, has not personally participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above.

(c) If the bidder deletes or modifies subparagraph (a)2 above, the bidder must furnish with its bid a signed statement setting forth in detail the circumstances of the disclosure.

[Contracting Officer check if following paragraph is applicable]

(d) Non-collusive affidavit. (applicable to contracts for construction and equipment exceeding \$50,000)

(1) Each bidder shall execute, in the form provided by the PHA/IHA, an affidavit to the effect that he/she has not colluded with any other person, firm or corporation in regard to any bid submitted in response to this solicitation. If the successful bidder did not submit the affidavit with his/her bid, he/she must submit it within three (3) working days of bid opening. Failure to submit the affidavit by that date may render the bid nonresponsive. No contract award will be made without a properly executed affidavit.

(2) A fully executed "Non-collusive Affidavit" is, is not included with the bid.

2. Contingent Fee Representation and Agreement

(a) Definitions. As used in this provision:

"Bona fide employee" means a person, employed by a bidder and subject to the bidder's supervision and control as to time, place, and manner of performance, who neither exerts, nor proposes to exert improper influence to solicit or obtain contracts nor holds out as being able to obtain any contract(s) through improper influence.

"Improper influence" means any influence that induces or tends to induce a PHA/IHA employee or officer to give consideration or to act regarding a PHA/IHA contract on any basis other than the merits of the matter.

(b) The bidder represents and certifies as part of its bid that, except for full-time bona fide employees working solely for the bidder, the bidder:

(1) has, has not employed or retained any person or company to solicit or obtain this contract; and

(2) has, has not paid or agreed to pay to any person or company employed or retained to solicit or obtain this contract any commission, percentage, brokerage, or other fee contingent upon or resulting from the award of this contract.

(c) If the answer to either (a)(1) or (a)(2) above is affirmative, the bidder shall make an immediate and full written disclosure to the PHA/IHA Contracting Officer.

(d) Any misrepresentation by the bidder shall give the PHA/IHA the right to (1) terminate the contract; (2) at its discretion, deduct from contract payments the amount of any commission, percentage, brokerage, or other contingent fee; or (3) take other remedy pursuant to the contract.

3. Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions (applicable to contracts exceeding \$100,000)

(a) The definitions and prohibitions contained in Section 1352 of title 31, United States Code, are hereby incorporated by reference in paragraph (b) of this certification.

(b) The bidder, by signing its bid, hereby certifies to the best of his or her knowledge and belief as of December 23, 1989 that:

(1) No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with the awarding of a contract resulting from this solicitation;

(2) If any funds other than Federal appropriated funds (including profit or fee received under a covered Federal transaction) have been paid, or will be paid, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with this solicitation, the bidder shall complete and submit, with its bid, OMB standard form LLL, "Disclosure of Lobbying Activities;" and

(3) He or she will include the language of this certification in all subcontracts at any tier and require that all recipients of subcontract awards in excess of \$100,000 shall certify and disclose accordingly.

(c) Submission of this certification and disclosure is a prerequisite for making or entering into this contract imposed by section 1352, title 31, United States Code. Any person who makes an expenditure prohibited under this provision or who fails to file or amend the disclosure form to be filed or amended by this provision, shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

(d) Indian tribes (except those chartered by States) and Indian organizations as defined in section 4 of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450B) are exempt from the requirements of this provision.

4. Organizational Conflicts of Interest Certification

The bidder certifies that to the best of its knowledge and belief and except as otherwise disclosed, he or she does not have any organizational conflict of interest which is defined as a situation in which the nature of work to be performed under this proposed contract and the bidder's organizational, financial, contractual, or other interests may, without some restriction on future activities:

- (a) Result in an unfair competitive advantage to the bidder; or,
- (b) Impair the bidder's objectivity in performing the contract work.

[] In the absence of any actual or apparent conflict, I hereby certify that to the best of my knowledge and belief, no actual or apparent conflict of interest exists with regard to my possible performance of this procurement.

5. Bidder's Certification of Eligibility

(a) By the submission of this bid, the bidder certifies that to the best of its knowledge and belief, neither it, nor any person or firm which has an interest in the bidder's firm, nor any of the bidder's subcontractors, is ineligible to:

(1) Be awarded contracts by any agency of the United States Government, HUD, or the State in which this contract is to be performed; or,

(2) Participate in HUD programs pursuant to 24 CFR Part 24.

(b) The certification in paragraph (a) above is a material representation of fact upon which reliance was placed when making award. If it is later determined that the bidder knowingly rendered an erroneous certification, the contract may be terminated for default, and the bidder may be debarred or suspended from participation in HUD programs and other Federal contract programs.

6. Minimum Bid Acceptance Period

(a) "Acceptance period," as used in this provision, means the number of calendar days available to the PHA/IHA for awarding a contract from the date specified in this solicitation for receipt of bids.

(b) This provision supersedes any language pertaining to the acceptance period that may appear elsewhere in this solicitation.

(c) The PHA/IHA requires a minimum acceptance period of 90 calendar days.

(d) In the space provided immediately below, bidders may specify a longer acceptance period than the PHA's/IHA's minimum requirement. The bidder allows the following acceptance period: calendar days.

(e) A bid allowing less than the PHA's/IHA's minimum acceptance period will be rejected.

(f) The bidder agrees to execute all that it has undertaken to do, in compliance with its bid, if that bid is accepted in writing within (1) the acceptance period stated in paragraph (c) above or (2) any longer acceptance period stated in paragraph (d) above.

7. Small, Minority, Women-Owned Business Concern Representation

The bidder represents and certifies as part of its bid/ offer that it --

(a) [] is, [] is not a small business concern. "Small business concern," as used in this provision, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding, and qualified as a small business under the criteria and size standards in 13 CFR 121.

(b) [] is, [] is not a women-owned business enterprise. "Women-owned business enterprise," as used in this provision, means a business that is at least 51 percent owned by a woman or women who are U.S. citizens and who also control and operate the business.

(c) [] is, [] is not a minority business enterprise. "Minority business enterprise," as used in this provision, means a business which is at least 51 percent owned or controlled by one or more minority group members or, in the case of a publicly owned business, at least 51 percent of its voting stock is owned by one or more minority group members, and whose management and daily operations are controlled by one or more such individuals. For the purpose of this definition, minority group members are:

(Check the block applicable to you)

- | | |
|---|---|
| <input type="checkbox"/> Black Americans | <input type="checkbox"/> Asian Pacific Americans |
| <input type="checkbox"/> Hispanic Americans | <input type="checkbox"/> Asian Indian Americans |
| <input type="checkbox"/> Native Americans | <input type="checkbox"/> Hasidic Jewish Americans |

9. Certification of Eligibility Under the Davis-Bacon Act

Act (applicable to construction contracts exceeding \$2,000)

(a) By the submission of this bid, the bidder certifies that neither it nor any person or firm who has an interest in the bidder's firm is a person or firm ineligible to be awarded contracts by the United States Government by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

(b) No part of the contract resulting from this solicitation shall be subcontracted to any person or firm ineligible to be awarded contracts by the United States Government by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

(c) The penalty for making false statements is prescribed in the U. S. Criminal Code, 18 U.S.C. 1001.

10. Certification of Nonsegregated Facilities (applicable to contracts exceeding \$10,000)

(a) The bidder's attention is called to the clause entitled **Equal Employment Opportunity** of the General Conditions of the Contract for Construction.

(b) "Segregated facilities," as used in this provision, means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees, that are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin because of habit, local custom, or otherwise.

(c) By the submission of this bid, the bidder certifies that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform their services at any location under its control where segregated facilities are maintained. The bidder agrees that a breach of this certification is a violation of the Equal Employment Opportunity clause in the contract.

(d) The bidder further agrees that (except where it has obtained identical certifications from proposed subcontractors for specific time periods) prior to entering into subcontracts which exceed \$10,000 and are not exempt from the requirements of the Equal Employment Opportunity clause, it will:

- (1) Obtain identical certifications from the proposed subcontractors;
- (2) Retain the certifications in its files; and
- (3) Forward the following notice to the proposed subcontractors (except if the proposed subcontractors have submitted identical certifications for specific time periods):

Notice to Prospective Subcontractors of Requirement for Certifications of Nonsegregated Facilities

A Certification of Nonsegregated Facilities must be submitted before the award of a subcontract exceeding \$10,000 which is not exempt from the provisions of the Equal Employment Opportunity clause of the prime contract. The certification may be submitted either for each subcontract or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

Note: The penalty for making false statements in bids is prescribed in 18 U.S.C. 1001.

11. Clean Air and Water Certification (applicable to contracts exceeding \$100,000)

The bidder certifies that:

(a) *Any facility to be used in the performance of this contract [] is, [] is not listed on the Environmental Protection Agency List of Violating Facilities:*

(b) The bidder will immediately notify the PHA/IHA Contracting Officer, before award, of the receipt of any communication from the Administrator, or a designee, of the Environmental Protection Agency, indicating that any facility that the bidder proposes to use for the performance of the contract is under consideration to be listed on the EPA List of Violating Facilities; and,

(c) The bidder will include a certification substantially the same as this certification, including this paragraph (c), in every nonexempt subcontract.

12. Bidder's Signature

The bidder hereby certifies that the information contained in these certifications and representations is accurate, complete, and current.

(Signature and Date) _____

(Typed or Printed Name) _____

(Title) _____

(Company Name) _____

(Company Address) _____

Quote/Contract Name/Number	Demolition Services at 1729 Minnesota Avenue Q1520
Quote Due Date/Time	02-06-15 at 11:30 a.m.

Bidder's/Firm's Name	
State of Tennessee Contractor's License Holder Name	
State of Tennessee Contractor's License Number (matching the name above)	
State of Tennessee Contractor's License Classification Code Pertaining to this quote	
State of Tennessee Contractor's License Expiration Date	

Subcontractors to be used on this project (If subcontract work is not required, write, "none required". If under \$25,000, put "Not Applicable").			
Electrical Subcontractor Name on the State of Tennessee's Contractor's License		State of Tennessee Contractor License Number	
State of Tennessee Contractor License Classification(s)		Expiration Date of State Contractor's License	
HVAC Subcontractor Name on the State of Tennessee's Contractor's License		State of Tennessee Contractor License Number	
State of Tennessee Contractor License Classification(s)		Expiration Date of State Contractor's License	
Masonry Subcontractor Name on the State of Tennessee's Contractor's License		State of Tennessee Contractor License Number	
State of Tennessee Contractor License Classification(s)		Expiration Date of State Contractor's License	
Plumbing Subcontractor Name on the State of Tennessee's Contractor's License		State of Tennessee Contractor License Number	
State of Tennessee Contractor License Classification(s)		Expiration Date of State Contractor's License	
Geothermal Subcontractor Name on the License issued by the Department of Environment & Conservation		Department of Environment & Conservation Contractor License Number	
Department of Environment & Conservation License Classification		Expiration Date of Department of Environment & Conservation License	

Advisement: Notes written on the envelope changing the quote will not be considered. Such notes must be inside the envelope.

Demolition Services at 1729 Minnesota Avenue Q1520

Appendix A



**McCall and Spero
Environmental, Inc.**
Specialists in Microanalysis

1831 Williamson Court • Suite 100 • Louisville, KY 40223
Phone (502) 244-7135 • (800) 841-0180 • FAX (502) 244-7136
E-mail: customerservice@mselabs.com • Website: www.mselabs.com

Date: October 6, 2014

Attention: Adam Helton
Helton & Associates

Subject: Analysis of bulk samples for asbestos mineral fibers by Polarized Light
Microscopy (PLM) with Dispersion Staining (EPA/600/R-93/116)

RE: MSE-PO14HE
KCDC House 1729 Minnesota Ave. / HAI 314-889 Project
HE# 314-889

Dear Mr. Helton:

McCall & Spero Environmental, Inc. has completed the analyses of the bulk samples we received from your offices on October 1, 2014. These samples represent the bulk samples from the KCDC House 1729 Minnesota Ave. / HAI 314-889 Project.

The PLM bulk analysis was performed according to the "Method of the Determination of Asbestos in Bulk Building Materials", R. L. Perkins and B. W. Harvey (EPA/600/R-93/116).

The results for the twenty-three (23) samples are summarized in the following report. Please note that for samples consisting of two or more distinct components, each component is analyzed and reported individually (EPA 40 CFR Part 61 [FRL-4821-71]).

Thank you for consulting McCall & Spero Environmental, Inc. Should you have any questions concerning these results, please contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Allison Brown', written in a cursive style.

M. Allison Brown, B.A.
Laboratory Director



SUMMARY OF PLM BULK ANALYSIS RESULTS

Page 1

Project Name: KCDC House 1729 Minnesota Ave. / HAI 314-889 Project HE# 314-889
 McCall & Spero Environmental Project No. MSE-PO14HE

MSE # PO14HE-	SAMPLE # DESCRIPTION	ASBESTOS TYPE & %	OTHER FIBROUS MATERIAL & %	% NON-FIBROUS MATERIAL	COLOR
001 (A)	KCDC-MIN-01A (A) Texture	ND	Cellulose / 2%	98%	Gray
001 (B)	KCDC-MIN-01A (B) Ceiling Material	ND	Cellulose / 25%	75%	Tan
002 (A)	KCDC-MIN-01B (A) Texture	ND	Cellulose / 2%	98%	Gray
002 (B)	KCDC-MIN-01B (B) Ceiling Material	ND	Cellulose / 25%	75%	Tan
003 (A)	KCDC-MIN-03C (A) Texture	ND	Cellulose / 2%	98%	Gray
003 (B)	KCDC-MIN-01C (B) Ceiling Material	ND	Cellulose / 25%	75%	Gray
004 (A)	KCDC-MIN-02A (A) Joint Compound	ND	Cellulose / 2%	98%	Gray
004 (B)	KCDC-MIN-02A (B) Wall Material	ND	Cellulose / 25%	75%	Gray
005 (A)	KCDC-MIN-02B (A) Joint Compound	ND	Cellulose / 2%	98%	Gray
005 (B)	KCDC-MIN-02B (B) Wall Material	ND	Cellulose / 25%	75%	Gray
006	KCOC-MIN-02C Wall Material	ND	Cellulose / 25%	75%	Gray
007	KCDC-MIN-03A Linoleum	ND	Cellulose / 35%	65%	Gray
008	KCDC-MIN-03AM Mastic	No Mastic Submitted			
009	KCDC-MIN-03B Linoleum	ND	Cellulose / 35%	65%	Gray
010	KCDC-MIN-03BM Mastic	No Mastic Submitted			

McCall & Spero Environmental, Inc.

SUMMARY OF PLM BULK ANALYSIS RESULTS

Page 2

MSE # PO14HE-	SAMPLE # DESCRIPTION	ASBESTOS TYPE & %	OTHER FIBROUS MATERIAL & %	% NON-FIBROUS MATERIAL	COLOR
011	KCDC-MIN-03C Linoleum	ND	Cellulose / 35%	65%	Gray
012	KCDC-MIN-03CM Mastic	No Mastic Submitted			
013	KCDC-MIN-04A Siding	ND	Cellulose / 85%	15%	Tan
014	KCDC-MIN-04B Siding	ND	Cellulose / 85%	15%	Tan
015	KCDC-MIN-04C Siding	ND	Cellulose / 85%	15%	Tan
016	KCDC-MIN-05A Window Glazing	ND**	Cellulose / 2%	98%	Gray
017	KCDC-MIN-05B Window Glazing	ND**	Cellulose / 2%	98%	Gray
018	KCDC-MIN-05C Window Glazing	ND**	Cellulose / 2%	98%	Gray
019	KDCD-MIN-06A Tar Paper	ND**	Cellulose / 75%	25%	Black
020	KDCD-MIN-06B Tar Paper	ND**	Cellulose / 75%	25%	Black
021	KDCD-MIN-06C Tar Paper	ND**	Cellulose / 75%	25%	Black

McCall & Spero Environmental, Inc.

SUMMARY OF PLM BULK ANALYSIS RESULTS

Page 3

NOTES:

ND = None Detected
CR = Crocidolite

CH = Chrysotile
AN = Anthophyllite

A = Amosite

TR = Tremolite

AC = Actinolite

For samples consisting of separate components, each component is analyzed and reported separately.

Results apply only to items tested. Quantification is accurate to within $\pm 10\%$. Results from this report must not be reproduced, except in full, with the approval of McCall & Spero Environmental, Inc. This report must not be used to claim product endorsement by NVLAP or any agency of the U.S. Government.

** EPA recommends that bulk materials found negative for asbestos or less than one percent asbestos by polarized light microscopy that fall into one of five dominantly nonfriable categories be reanalyzed by an additional method, such as transmission electron microscopy. (EPA Notice of Advisory, FR Vol. 59, No. 146 & Test Method EPA 600/ R-93/ 116).

Analyst: M. Allison Brown, B.A.



McCall & Spero Environmental, Inc.



McCall and Spero
Environmental, Inc.
Specialists in Microanalysis

1831 Williamson Court • Suite 100 • Louisville, KY 40223
Phone (502) 244-7135 • (800) 841-0180 • FAX (502) 244-7136

E-mail: customerservice@mse-labs.com • Website: www.mse-labs.com

BULK SAMPLE CHAIN OF CUSTODY FORM

Company: HELTON & ASSOCIATES Telephone # (865) 970-3932 Fax #: (865) 970-2912
 Contact: Adam Helton Client Project Number: 314-889
 Relinquished by: Adam Helton Date: _____ Time: 12:00 P. M.
 Written Report To: Adam Helton
 Project Name: KCDC House 1729 Minnesota Ave. H41 : 314-889
 Turn-Around (Circle One): Same 24 2-3 4-5
 Day Hour Day Day Weekend Rush After Hour Rush
 Analysis Requested (Circle One): PLM Bulk Analysis TEM Qualitative Analysis TEM Quantitative Analysis (4-5 Day)

For Laboratory Use Only

MSE Project # PO14HE Method: EPA/600/R-93/116
 Samples Received by: Adam Helton Date: 10-1-14 Time: 1000

Client Sample Number	Location	Sample Description	Sampled By
KCDC-MIN-01A	Front Room	Ceiling Material	AH
KCDC-MIN-01B	Middle Room	Ceiling Material	AH
KCDC-MIN-01C	Back Room	Ceiling Material	AH
KCDC-MIN-02A	Front Room	Wall Material	AH
KCDC-MIN-02B	Middle Room	Wall Material	AH
KCDC-MIN-02C	Back Room	Wall Material	AH
KCDC-MIN-03A	Front Room	Gray Floor Linoleum	AH
" " 03AM	↓	Mastic	AH
KCDC-MIN-03B	Middle Room	Gray Floor Linoleum	AH
" " 03BM	↓	Mastic	AH
KCDC-MIN-03C	Back Room	Gray Floor Linoleum	AH
" " 03CM	↓	Mastic	AH
KCDC-MIN-04A	Front House	Lap Board Siding	AH
KCDC-MIN-04B	Left House	Lap Board Siding	AH
KCDC-MIN-04C	Right Side / House	Lap Board Siding	AH
KCDC-MIN-05A	Front House / House	Window Glazing	AH
KCDC-MIN-05B	Right Side / House	Window Glazing	AH
KCDC-MIN-05C	Left Side / House	Window Glazing	AH
KCDC-MIN-06A	Roof Front	Tar Paper (Roof)	



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Client Sample Number	Location	Sample Description	Sampled By
KCDC-MIN-06B	Roof L Side	Tar Paper (Roof)	AH
KCDC-MIN-06C	Roof R Side	Tar Paper (Roof)	AH
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Results Transmitted Date _____ Fax/Phone By: _____