

**Artesia Public Schools
Cafeteria Bread Bid
2020-2021**

Invitation to Bid

Notice is hereby given that the Artesia Board of Education is seeking sealed bids for Cafeteria Bread. Bids may be obtained by contacting James T. Phipps at tphipps@bulldogs.org or by visiting the school districts website www.bulldogs.org. Bids will be received by the Artesia Public Schools at the Administration Office, 301 Bulldog Boulevard, Artesia, New Mexico on or before Tuesday, June 23, 2020 at 3:00 PM local time at which time the bids will be opened and read aloud. Bids received after 3:00 PM will be marked "nonresponsive" and returned to the Offeror unopened.

Bids should be sealed in an opaque envelope bearing the name of the vendor and marked: **Cafeteria Bread Bid 2020-2021**.

Instructions to Bidders

All bids shall be submitted on the "Cafeteria Bread Price Proposal Sheet 2020-2021" as issued by the Artesia Public Schools, and same shall be filled out in its entirety. Nutrition Facts Sheets and Product Specifications are required to be submitted with the proposal sheet. Changes or alterations to the form(s) will automatically cause the bid to be rejected.

General Terms and Conditions

The Artesia Public Schools reserves the right to reject any or all bids, including without limitation, the rights to reject any or all nonconforming, non-responsive, unbalanced or conditional bids and to reject the bid of any bidder if owner believes that would not be in the best interest of the Artesia Public Schools to make an award to bidder, whether because the bid is not responsible or the bidder is unqualified or of doubtful financial ability or fails to meet any other pertinent standard or criteria established by the owner.

The New Mexico Procurement Code, Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and misdemeanor penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kick-backs.

Pursuant to 13-1-135 NMSA 1978 and NMAC 1.4.1.65, the Artesia Public Schools chief procurement officer, James T. Phipps, is conducting this procurement on behalf of Artesia Public Schools as well as the Lake Arthur Municipal Schools and therefore grants the Lake Arthur Municipal Schools permission to purchase items off of the published bid tab for the 2020-2021 school year. Vendors must agree to this condition.

**Artesia Public Schools
Cafeteria Bread Bid
2020-2021**

Products Specifications

See products located on the "Price Proposal Sheet".

Evaluation Criteria and Award

Bid will be rejected if bidder is not willing to serve/deliver to all schools.

In evaluating bids, owner will consider the qualifications of bidders, compliance with the prescribed bid requirements, bid price and other data, as may be requested in the bid documents.

Bid will be awarded to the lowest responsive bidder by adding the bids for all twelve types of bread together for a grand total bid price.

A bid tab will be generated and posted on the Artesia Public School's website by July 17th, 2020. The web address is www.bulldogs.org. Mr. Aaron Caldera, Food Service Manager, will begin placing his orders with the winning vendors on August 1st, 2020. The first day of school is August 13th.

Please e-mail any questions to James T. Phipps at tphipps@bulldogs.org.

**Artesia Public Schools
Cafeteria Bread
Price Proposal Sheet
2020-2021**

- | | |
|---|--------------------|
| 1. White Bread is to be 20 oz. Loaf Enriched White Flour, thin. | Bid Price \$ _____ |
| 2. Wheat Bread is to be 20 oz. Loaf 100% whole grain-rich, thin. | Bid Price \$ _____ |
| 3. Texas Toast Bread is to be 36 oz. Loaf Enriched White Flour, thick. | Bid Price \$ _____ |
| 4. White Hot Dog Buns are to be a pillow of 12 / 2oz buns, Enriched White Flour. | Bid Price \$ _____ |
| 5. Wheat Hot Dog Buns are to be a pillow of 12 / 2oz buns, 100% whole grain-rich. | Bid Price \$ _____ |
| 6. White Hamburger Buns are to be 4-inch buns / 12 count pillows, 24oz Enriched White Flour. | Bid Price \$ _____ |
| 7. Wheat Hamburger Buns are to be 4-inch buns / 12 count pillows, 100% whole grain-rich. | Bid Price \$ _____ |
| 8. White Split Top 6-inch Hoagie Roll Pre-sliced are to be 24 count pillows, Plain, Enriched White Flour. | Bid Price \$ _____ |
| 9. Wheat Split Top 6-inch Hoagie Roll Pre-sliced are to be 24 count pillows, 100% whole grain-rich. | Bid Price \$ _____ |
| 10. White Split Top 6-inch Hoagie Roll Pre-sliced are to be 6 count pillows, Plain, Enriched White Flour. | Bid Price \$ _____ |
| 11. Soft Corn Dusted Kaiser Rolls Sliced are to be 4.5-inch, 8 count / 18oz. package, unbleached wheat flour. | Bid Price \$ _____ |
| 12. Sesame Seed Kaiser Rolls Sliced are to be 4.5-inch, 8 count / 18oz. package, unbleached wheat flour. | Bid Price \$ _____ |

***Nutrition Facts Sheets and Product Specifications are required to be submitted with this proposal sheet.**

Business Name	Physical Address	Mailing Address (If Different)
----------------------	-------------------------	---------------------------------------

Business Phone	Agent's Mobile
-----------------------	-----------------------

Business Fax	Agent's E-mail
---------------------	-----------------------

Signature of Agent	Title	Date
---------------------------	--------------	-------------