



INVITATION TO BID

The City of Gatlinburg is accepting bids for removal and installation of acoustical panels at the Gatlinburg Convention Center at 234 Historic Nature Trail, Gatlinburg, TN 37738. The City of Gatlinburg is accepting sealed bids for seventeen (17) Acoustical Panels for the Gatlinburg Convention Center.

Bids will be received at City Hall until **2:30 p.m. August 17, 2017**, at which time they will be publicly opened and read aloud. No bid may be withdrawn for thirty (30) days.

All bids must be submitted in a sealed envelope with the notation "**Bid on Acoustical Panels**" along with the bidders name and address and the bid opening time and date clearly printed on the front of the outside of the envelope.

For questions concerning the Bid Documents, Bidders may contact City of Gatlinburg, Delea Patterson, AP/Purchasing at 865-436-1409 or Fax 865-436-6464 or deleap@gatlinburgtn.gov.

Questions about the specifications need to be directed to the Gatlinburg Convention Center, Scott Murphy at 865-430-1036.

Bid specifications will also be available on the City of Gatlinburg website at www.gatlinburgtn.gov under "Out for Bids" tab. This bid tab is located under Gatlinburg Government, and then choose Purchasing. Bid results are posted in the same area as shortly after bid opening as possible.

The City reserves the right to qualify bidders, to waive any informalities in bidding and to reject any and/or all bids and to accept the bid deemed most favorable to the interest of the City.

GENERAL PROVISIONS

Prices quoted shall not include Federal or State taxes, if any are applicable. The successful bidder shall furnish tax exemption forms, if required, with their invoices.

The prices quoted are that for which the materials or services will be delivered F.O.B. Gatlinburg, Tennessee.

Any additions, deletions, or variations from the following specifications must be noted.

Inspection of the materials or equipment will be made by an agent of the City of Gatlinburg, and if found defective or fails in any way to meet the terms of this agreement, it will be rejected. Rejected materials or equipment will be replaced at the expense of the bidder.

All technical specifications must accompany bid.

The City of Gatlinburg reserves the right to purchase additional units or services under the same terms and conditions for a period of one (1) year, if applicable.

The City of Gatlinburg reserves the right to extend this agreement for two (2) additional year after the completion of the first year agreement, if applicable.

The City of Gatlinburg reserves the right to defer payment for thirty (30) days after delivery. The City of Gatlinburg also reserves the right to reject any and/or all bids.

The bidder agrees to indemnify the City of Gatlinburg from any and all liability, loss or damage the City may suffer as a result of claims, demands, costs, or judgments against it arising from any and all work under this agreement.

The bidder agrees to notify the City, in writing, within thirty (30) days, by registered mail, at the City's address as stated in this agreement, of any claim against the bidder on the obligations indemnified against.

It is the policy of the City of Gatlinburg not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. With regard to all aspects of this contract, contractor certifies and warrants it will comply with this policy.

SPECIFICATIONS FOR CARPET CLEANING

Location: Gatlinburg Convention Center, 234 Historic Nature Trail
Gatlinburg, TN 37738

Absorptive Wall Panels:

Qty	Width(“)	Height(“)	SF
8	48	120	320
9	48	72	216
17	Panels		536

1” Thick Fiberglass Wall Panels
Beveled, hardened edges
Z-Clip Mounting
Gullford FR701-2100-130 Wheat

19 Panels Total
18 Horizontal Ceiling Panels
1 Vertical Wall Panel

Scope of work to include (but not limited to):

- Cover up flooring
- Clean-up
- Truck time
- Plywood-1 piece each panel
- Screws
- Pushpins
- Spray glue (cans)
- Contact Cement
- Lifts

Check: 45% angle on ends of panels before ordering.

Each interest party must contact either Scott Murphy or Debbie Orsburn to discuss the project and arrange a site visit if needed. Both employees can be reached through the Convention Center main number at 865-436-1400. Email addresses are below if needed.

Scott Murphy *scottm@gatlinburgtn.gov*

Debbie Orsburn *debbieo@gatlinburgtn.gov*

Delea Patterson, AP/Purchasing
City of Gatlinburg
1230 Parkway East, Suite 2
P.O. Box 5
Gatlinburg, TN 37738

RE: Seventeen (17) Acoustical Panels

The specifications for the above-mentioned project have been reviewed and the following is offered (price to include all demolition, disposal, materials, labor, and repair of adjacent finishes to match existing):

\$ _____
Removal of old and Installation of Seventeen (17) new Acoustical Panels

Estimated time period after award that project can begin _____.

Estimated days to complete project _____.

Warranties provided with project: _____.

Any deviations from these specifications are listed below.

DEVIATIONS __YES__NO

Signed/

Date

Name (Print)

Telephone

Company Name

Fax Number

Address

Email (if applicable)

City State Zip

EACH BIDDER SHALL SUBMIT THIS STATEMENT OF COMPLIANCE WITH THEIR BID.

For Title VI and IX compliance, we ask for voluntary disclosure of the following information:

Gender: Male

Female _____

Race: Caucasian _____

African-Amer _____

Other (specify) _____

BIDDERS LIST

Wakefield Corp.

gbryant@thewakefieldcorp.com