

BID #19-011
FY19 WATER TREATMENT CHEMICALS
PRICING SUBMITTALS

Submitted by:

Name of Company: _____

Mailing Address: _____

City/State/Zip: _____

Phone (including area code): _____

Name & e-mail if respondent: _____

Ordering contact if same for all
orders (name/phone/email): _____

Submittal Deadline:

Monday, April 15, 2019 at 2:00 P.M.

CITY OF GRIFFIN CHEMICAL/Plant Notes		DESCRIPTION	Apprx Annual Qty	UOM for price	UNIT PRICE (0.000000)	TOTAL
1)	Aluminum Sulfate, Liquid <i>Delivers to plants 1,3</i>	Bulk - delivered in 4,500 gal loads. Price in wet lbs. <i>See notes for plants 1,3</i>	1,250,000	wet lbs		
				<i>Contact phone & email:</i>		
4)	Chemical Hydrated Lime 400 (50 lb bags) <i>Delivers to plant 1</i>	dry weight; 50-lb bags (Note: Pallets to fit electric pallet jack 3-3/4 clearance). Price in dry lbs. <i>See notes for plant 1</i>	152,000	dry lbs		
				<i>Contact phone & email:</i>		
5)	Liquid Chlorine (150-lb cyl) <i>Delivers to plant 1,3,7</i>	150 lb cylinders. Price in cylinders. <i>See notes for plant 1,3,7</i>	4	cyl		
				<i>Contact phone & email:</i>		
6)	Liquid Chlorine (1-ton cyl) <i>Delivers to plants 1,2</i>	1 ton cylinders. Price in cylinders. <i>See notes for plants 1, 2,4</i>	63	cyl		
				<i>Contact phone & email:</i>		
8)	Liquid Phosphate -Aquadene 8500 <i>Delivers to plants 1,2</i>	275 gallons per tote. Price in wet lbs. <i>See notes for plants 1,2</i>	61,200	wet lbs		
				<i>Contact phone & email:</i>		
9)	Magnifloc LT7989 Flocculent (NO subs) <i>Delivers to plant 1</i>	liquid polymer; delivered in 55 gal drums. Price in wet lbs. <i>See notes for plant 1</i>	20,000	wet lbs		
				<i>Contact phone & email:</i>		
10)	Nuchar Carbon <i>Delivers to plants 1,2</i>	dry weight; 45-lb bags; pallets must fit electric pallet jack with 3¾ clearance. Price in lbs. <i>See notes for plants 1, 2</i>	9,600	dry lbs		
				<i>Contact phone & email:</i>		
11)	PAX-18 Polymer -NO substitutions <i>Delivers to plants 3.</i>	dry weight; delivered in 350-gal totes. Price in gal. <i>See notes for plants 4</i>	1,760	gal		
				<i>Contact phone & email:</i>		
12)	Polymer: Hyper-ion 9810 (NO subs) <i>Delivers to plants 4</i>	liquid weight; delivered in 3000 lb totes (275 gal); Price in wet lbs. <i>See notes for plants 4</i>	120,520	wet lbs		
				<i>Contact phone & email:</i>		

CITY OF GRIFFIN CHEMICAL/Plant Notes		DESCRIPTION	Aprx Annual Qty	UOM for price	UNIT PRICE (0.000000)	TOTAL
13)	Polymer: Cationic Emulsion IC7284 (NO subs) <i>Delivers to plants 4</i>	liquid weight; delivered in 440 lb drums. <i>Price in wet lbs.</i> <i>See notes for plants 4</i>	1,760	wet lbs		
<i>Contact phone & email:</i>						
14)	Polymer; Cationic Epiamine IC348 (NO subs) <i>Delivers to plants 4</i>	liquid weight; delivered in 500 lb drums. <i>Price in wet bs.</i> <i>See notes for plants 4</i>	52,000	wet lbs		
<i>Contact phone & email:</i>						
15)	Potassium Permanganate <i>Delivers to plants 2,4,5*</i>	dry weight; ordered by pallets; delivered in 55 lb containers. <i>Price in lbs.</i> <i>See notes for plants 2,4,5</i>	11,900	dry lbs		
<i>Contact phone & email:</i>						
16)	Soda Ash (50lb bags) <i>Delivers to plant 1</i>	delivered in 50-lb bags. <i>Price in lbs.</i> <i>See notes for plant 1</i>	30,000	lbs		
<i>Contact phone & email:</i>						
17)	Sodium Chlorite – 25% <i>Delivers to plants 1,2</i>	BULK - domestic liquid; delivered in 4500 gal loads . <i>Price in wet lbs.</i> <i>See notes for plants 1, 2</i>	238,000	wet lbs		
<i>Contact phone & email:</i>						
18)	Sodium Hydroxide <i>Delivers to plant 4</i>	delivered in BULK. <i>Price in wet lbs.</i> <i>See notes for plant 2</i>	1,374,600	wet lbs		
<i>Contact phone & email:</i>						
19)	Sodium Permanganate 20% <i>Delivers to plant 6</i>	delivered in 275 gallon totes. Options listed in notes. <i>Price in gallons.</i> <i>See notes for plant 6</i>	3,250	gal		
<i>Contact phone & email:</i>						
20)	Sodium Silico Fluoride <i>Delivers to plants 1,2</i>	delivered in 50-lb bags. <i>Price in lbs.</i> <i>See notes for plants 1, 2</i>	38,000	dry lbs		
<i>Contact phone & email:</i>						
<i>State Orgin of Manufacture:</i>						

All Chemicals are to be FOB Griffin, GA with NO fuel adjustment cost. All Chemicals are to be NSF 60 Approved and the CAS Registry Number must be provided.

Complete individual contact info if different from below.

Prices submitted (#) Order contact (email & phone)

Company Name: Date Price Submitted:

City of Griffin - Delivery Location addresses and delivery times:

1	2	3	4	5	6	7
Harry Simmons 229 N. Expressway Griffin, GA 30223	Still Branch Reservoir 2045 Flat Shoals Rd Concord, GA 30206	Cabin Creek 1140 N Hill Street Griffin, GA 30224	Potato Creek 1150 County Line Rd Griffin, GA 30224	Shoal Creek 2940 W Ellis Rd Griffin, GA 30224	Flint River Pump Sta 1010 Salem Road Griffin, GA 30224	Sun City 1196 Jordan Hill Rd Griffin, GA 30223
8A - 2P deliveries	8A - 2P deliveries	10A- 2P deliveries	8A - 2P deliveries	8A - 2P deliveries	Contact 24hr in adv to schedule	8A - 2P deliveries

- Make sure you meet the plant specific delivery considerations for the chemicals singled out below.
- Any specific questions are to be submitted; they will be answered by the specific plant and you will receive an email response. Any questions of significance will be compiled into an addendum.
- **All pallet deliveries must fit existing pallet jack with 3 3/4 clearance.**
- **Invoices are to be sent to the ordering plant.**

**** GENERAL Considerations:**

Special Considerations for Plant 1:

- **Chlorine, 1-ton cyl:** must be delivered by short (≤ 30 feet) flat bed trailer with fifth wheel and lift gate. (no B-frames).
- **Chlorite:** must be delivered by tanker pumper with rear discharge able to pump 25 ft.
- **Liquid Phosphate:** Valve has to accept 2" Cam Lock Connector; has to fit electric pallet jack with 3 ¾ clearance

Special Considerations for Plant 2:

- General: lift arm cross bar on boom raises to height of 10'10" from ground (7' from dock)
- **Chlorine:** 1-ton cyl: must be delivered by short (≤ 30 feet) flat bed trailer with fifth wheel and lift gate. (no B-frames).
- **Sodium Hypochlorite:** Facility will only provide outside hookup - vendor is responsible for providing means of off loading chemical.
- **Liquid Phosphate:** Valve has to accept 2" Cam Lock Connector; has to fit electric pallet jack with 3 ¾ clearance

Special Considerations for Plants 3, 4 and 5:

- General: low boom; very sharp turn to dock
- General: deliveries need to be by vehicles ≤ 40 feet. This may be by enclosed truck, standard box trailer with lift gate or by flatbeds.
- **Bulk Caustic Sodas:** Vendor will be responsible to transfer into bulk storage tank via their pump and transfer equipment.
- **PAX-18 Polymer (Plant 3):** Vendor will be responsible for off loading and placement of 350 gallon totes. Vendor will also be required to load empty totes and remove from site.

Special Considerations for Plant 6:

- Must be delivered by short (≤ 30 feet) flat bed trailer with fifth wheel and lift gate. (no B-frames).
- **Sodium Permanganate:** OPTION 1: vendor to pump 275 gallons or less of liquid sodium permanganate from their truck with their own transfer pump and delivery system to the holding storage tank inside the chemical fee room. OPTION 2: vendor to supply and install 2-200 gallon tanks and be able to deliver 330 gallons or less of liquid sodium permanganate. Vendor should be able to transfer product from their truck into the tanks with their pump and transfer equipment.

Special Considerations for Plant 7:

- **Chlorine, 150-lb cylinders:** delivery of these cylinders will be coordinated through the Harry Simmons WTP but be delivered to the Sun City Chlorine Booster Pump Station. We try to schedule the delivery of the tanks with the delivery for Plant 3 (Cabin Creek). Lift gate is needed for delivery.

*** Special Note:**

- **Polymers (Hyper-ion 9810, IC348, IC7284)** are all new chemicals beginning this year, which makes estimating quantities difficult. The quantities specified may not be as accurate as chemicals that have been in use for longer periods. The **PAX-18 Polymer** has been reduced due to the addition of the new polymers and the quantity may fluctuate depending on

FAILURE TO RETURN THIS PAGE AS PART OF YOUR SUBMISSION MAY RESULT IN REJECTION OF RESPONSE



SUPPLIER DISCLOSURES

All solicitations **MUST** contain signed and notarized statement of Non-Collusion and non-Conflict of Interest. Any **YES** response for other disclosures must be detailed and attached to this sheet as part of your submittal. Reference to 'Supplier' denotes the organization submitting the response as well as the principal representing the organization.

Collusion. Collusion exists when two or more parties act together to achieve a fraudulent or unlawful act. Collusion inhibits free and open competition and is in violation of antitrust laws.

I certify that this bid response is genuine and is not a collusive or sham proposal. I further state that:

- The prepared response is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid or offer for the same supplies, labor, services, construction, materials or equipment to be furnished or professional or consultant services, and is in all respects fair and without collusion or fraud; and
- The price(s) submitted has/have been arrived at independently and without consultation, communication or agreement with any other supplier, supplier or potential responder to the solicitation; and
- No attempt has been made or will be made to induce any company or person to refrain from responding to this solicitation, or to induce them to submit a budget that is higher than the budget in this solicitation, or to submit any intentionally high or noncompetitive response or other form of nonresponsive submittal; and
- I understand collusive bidding is a violation of city, state and federal law and can result in fines, prison sentences, and civil damages awards. I also certify that I am authorized to sign for this Supplier.

Conflict of interest. A Conflict of Interest exists when personal interests interfere in any way with the best interest of the City. This can arise if any agent of the City or their families will receive a monetary or other type of benefit based on the award of this project or if any supplier has an unfair competitive advantage over other suppliers. A conflict is also perceived if any previous history would make it impossible for the supplier to objectively fulfill the obligations associated with this project.

I certify that there is no known conflict of interest with the City or any employee or agent of the City. There is presently no interest and no interest shall be acquired that would directly or indirectly conflict in any manner with the performance of this solicitation, should it be awarded.

Company Name

Signature of Authorized official of company

Printed Name

Sworn to and subscribed before me this _____ **day of** _____ **, 20** ____ **.**

Notary Public: _____

County: _____

Commission Expires: _____

OTHER SUPPLIER DISCLOSURES *(Yes or No)*

Any response of 'Yes' must be explained in full (separate sheet may be used).

Debarment. Supplier certifies that neither it or its subcontractors is presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from doing business with any government agency. Has the Supplier been deemed ineligible from participating in any business with any government agency in the past five (5) years?

- _____ **Litigation.** Within the past five (5) years, has the Supplier been the subject of or party to any civil or criminal proceedings or investigations based on wrongful death, fraud, theft, breach of contract, safety, misrepresentation or any other conduct?
- _____ **Financial stability.** Financial stability demonstrates that the Supplier has the resources to complete and the ability to remain in business for the duration of the subsequent contract. Has any petition of bankruptcy, orders or judgment been filed against the supplier in the past five (5) years?
- _____ **Liquidated Damages.** Liquidated Damages are types of compensation designed to reimburse the City for certain problems or delays associated with a project; it serves as protection to both parties in the form of 'contract completion insurance'. Has the Supplier been assessed any liquidated damages or defaulted on any project with a government agency in the past five (5) years?
- _____ **OSHA.** Has the Supplier been cited for any OSHA violations in the past five (5) years?

SUPPLIER ACKNOWLEDGEMENTS *(please initial)*

- _____ **Resources.** We agree that we have the resources needed for the satisfactory completion of the project.
- _____ **Exceptions.** All deviations and exceptions to this RFP must be expressly stated in writing and attached as an Exception page. The absence of any exceptions assures the City of their full agreement and compliance with all specifications, terms and conditions, requirements and obligations of this RFP.
- _____ **Occupational Tax License.** If a City of Griffin Occupational Tax License is needed in order to fulfill the project, we will obtain such license prior to the confirmation of contract.
- _____ **Insurance.** We understand the insurance requirements noted and are prepared to supply the required insurance endorsements for these requirements prior to the confirmation of contract.
- _____ **Terms and Conditions.** The specifications, as well as the terms and conditions of this Request for Proposal shall be incorporated as an integral part of the final contract.

The Supplier has examined, carefully studied and hereby acknowledges the Specifications and any Addenda and agrees to provide the required services in accordance with this proposal. **The Supplier agrees to all specification items listed unless specifically noted on an Exceptions page.** The Supplier further certifies that they are not currently debarred from submitting proposals by any agency of the State of Georgia or the federal government.

Specifications Acknowledgement _____
 Addendum No. ____ dated _____ Acknowledgement _____
 Addendum No. ____ dated _____ Acknowledgement _____
 Addendum No. ____ dated _____ Acknowledgement _____

Suppliers must acknowledge the Specifications and any issued addenda. Responses which fail to acknowledge the Supplier's receipt of any addendum will result in the rejection of the bid if the addendum contained information which substantively changes the City's requirements.

BID RESPONSE SIGNATURE

I am registered (and compliant) with the City's online registration system: Yes ___ Not yet ___
The City cannot award to a supplier that is not registered and compliant.

NAME OF COMPANY: _____

MAILING ADDRESS: _____

CITY /STATE/ZIP: _____

PHONE (including area code): _____

E-MAIL: _____

_____ AUTHORIZED SIGNATURE

_____ TITLE

_____ NAME (PRINTED)

_____ TITLE (PRINTED)

FAILURE TO RETURN THIS PAGE AS PART OF YOUR BID DOCUMENT MAY RESULT IN REJECTION OF BID. THIS FORM MUST BE COMPLETED FOR EACH BID SUBMITTAL. **IF YOU ARE A CURRENT SUPPLIER, SIMPLY NOTE THAT ON THE FIRST LINE.**

REFERENCES

The City of Griffin requests a minimum of three references where work of a similar size and scope has been completed within the past 3-4 years. (sales & service). **Suppliers that have contracted with the City in the past two years can simply note status on the first line (i.e. currently supply xxxxx chemical).**

REFERENCE 1:

Company Name: _____

Brief Description of Project: _____

Completion Date: _____

Contact Person: _____

Telephone: _____ E-mail: _____

REFERENCE 2:

Company Name: _____

Brief Description of Project: _____

Completion Date: _____

Contact Person: _____

Telephone: _____ E-mail: _____

REFERENCE 3:

Company Name: _____

Brief Description of Project: _____

Completion Date: _____

Contact Person: _____

Telephone: _____ E-mail: _____

COMPLETED BY:

Company Name: _____

Contact Person: _____

(Signature)

(Printed Name)



SUPPLIER REGISTRATION

Supplier Registration with the City Of Griffin consists of the following:

The City of Griffin now has online self-service registration, via Vendor Registry. In order to be registered as a City of Griffin supplier, you must access the registration via the City's site. This will give you the opportunity to keep your information accurate and current. It also permits unlimited NIGP commodity codes, allowing for notifications based on your specific business criteria and to link your website to your profile. In addition to the visibility to the City, this service will allow for other agencies in our area to have visibility of your company and it will allow you to have visibility of opportunities from other agencies in our area. There is no charge for this basic service, but you do have the option to expand your visibility to other areas for a small fee at any time.

TO REGISTER:

- ✓ Please visit our website at www.cityofgriffin.com
- ✓ Click on "Resources" at the top of the page
- ✓ Select "Register my business with the City"
- ✓ Complete your registration by following the instructions provided
 - Two documents (forms are available online under "Forms") will be required to be uploaded before your registration is complete. They are:
 - **Supplier Affidavit** – This document is also referred to as the E-Verify affidavit and has been updated to reflect new laws that have recently gone into effect. An E-Verify (EV) number is REQUIRED by the State of Georgia (OCGA § 13-10-91) if you provide labor or services to the City that is valued in excess of \$2,499.99. In addition to the EV number and signature, the affidavit must be notarized. If you are a sole proprietor or your company provides only products, simply initial the statement that applies to your situation and sign. There is no need to notarize the affidavit unless you provide your EV number.
 - **W-9** – This document supplies the Employer Identification Number (EIN) or the Social Security (SS) number of the supplier.

These two forms must be submitted online if you are not currently registered (and compliant).

Note: *If you are registered on Vendor Registry with another agency other than City of Griffin, you can 'piggyback' off of your existing profile to create a profile for Griffin. Contact our Procurement office or Vendor Registry for help in creating this new record.*