

OFFICE OF THE SULLIVAN COUNTY PURCHASING AGENT

3411 HIGHWAY 126 – SUITE 201
BLOUNTVILLE, TN 37617-0569

PHONE 423/323-6400

FAX 423/323-7249

REQUEST FOR PROPOSAL

MUST INCLUDE RFP# ON OUTSIDE OF ENVELOPE

RFP Name / Number UTV's / #2016UTV(KD)
Due Date / Time Thursday, February 2, 2017 / 2:00 p.m.
Bid Location / Mail Address Sullivan County Purchasing Department, Kristinia Davis, Purchasing Agent
3411 Hwy 126-Suite 201, Blountville, TN 37617
Bid Contact / Telephone Kristinia Davis (423) 323-6400; kris.davis@sullivancountyttn.gov
User Department EMA-HOMELAND SECURITY GRANT

THIS REQUEST FOR PROPOSAL (RFP) MUST BE RETURNED IN A SEALED ENVELOPE VIA MAIL, COURIER OR IN PERSON. PHONE, FAX OR ELECTRONIC RESPONSES ARE NOT ACCEPTABLE! RESPONSES WILL BE ACCEPTED BY THE PURCHASING AGENT ONLY UNTIL THE DAY/TIME DESIGNATED ABOVE, AT WHICH TIME THEY WILL BE PUBLICLY OPENED. RESPONSES MUST **CLEARLY IDENTIFY THE RFP # ON THE OUTSIDE OF THE ENVELOPE**, BE PRESENTED IN ORIGINAL FORMAT, BE COMPLETED IN TOTALITY AND BEAR THE HANDWRITTEN SIGNATURE OF A DULY AUTHORIZED COMPANY REPRESENTATIVE. **LATE RESPONSES WILL NOT BE ACCEPTABLE!**

SUBMISSION OF THIS RFP VERIFIES VENDOR'S ACCEPTANCE OF THE RFPs LANGUAGE, REQUIREMENTS AND THE GENERAL PROCUREMENT TERMS AND CONDITIONS **FORM #GPTC1004-14**.

NOTE: IF FORM #GPTC1004-14 IS OMITTED FROM THIS RFP SOLICITATION, WE HAVE THE APPROPRIATE SIGNED DOCUMENTS FROM YOUR COMPANY. IF FORM #GPTC1004-14 IS ENCLOSED WITH THIS RFP SOLICITATION, PLEASE SIGN AND RETURN THE APPROPRIATE PAGES WITH YOUR RFP REPOSE. By submission of this RFP/RFQ, the responding firm certifies compliance with Title VI and Title VII of the Civil Rights of 1964, as amended, and all regulations promulgated thereof.

ALL RFPs MUST BE OFFERED IN STRICT CONFORMANCE TO ALL LANGUAGE, REQUIREMENTS, TERMS AND CONDITIONS AND SPECIFICATIONS AS SOLICITED. FAILURE TO COMPLY WITH THE RFP PREREQUISITE WILL BE CAUSE TO DISQUALIFY SAME.

UNLESS OTHERWISE DESIGNATED, ALL PRICES OFFERED SHALL BE GUARANTEED FOR A MINIMUM OF SIXTY (60) DAYS FROM OPENING DATE. **UNIT PRICES FOR GOODS/SERVICES SHALL BE QUOTED "NET 30 DAYS". EACH LINE ITEM PRICE MUST INCLUDE ALL CHARGES, INCLUDING SHIPPING, HANDLING, FREIGHT OR ANY OTHER COSTS ASSOCIATED TO THE DELIVERY** TO THE DESIGNATED SULLIVAN COUNTY LOCATION. SULLIVAN COUNTY **WILL NOT ACCEPT** ADDITIONAL DELIVERY CHARGES AS A SEPARATE LINE ITEM. AWARDS MAY BE DETERMINED PER UNIT (LINE ITEM) AND/OR AS A TOTAL (WHOLE) AWARD; WHICHEVER IS IN THE BEST INTEREST OF SULLIVAN COUNTY. ALL GOODS PROVIDED TO SULLIVAN COUNTY SHALL BE FREE FROM DAMAGE/DEFECTS. GOODS DAMAGED IN TRANSIT BY COMMON CARRIER ARE THE SOLE RESPONSIBILITY OF THE VENDOR, INCLUDING ALL COMMUNICATIONS AND REPLACEMENT ARRANGEMENTS.

IF INFORMATION (SPECIFICATIONS, DATA SHEETS, ANALYSIS, DRAWINGS, ETC.) OR PRODUCT SAMPLES ARE REQUESTED IN THIS RFP, RESPONDING VENDOR MUST ENCLOSE/SUPPLY SAME. FAILURE TO COMPLY WILL BE CAUSE TO DISQUALIFY THE VENDOR FROM AWARD CONSIDERATION.

THE SULLIVAN COUNTY PURCHASING AGENT HAS THE RIGHT TO ACCEPT, REJECT, AWARD OR CANCEL ANY/ALL QUOTES AND TO WAIVE ANY INFORMALITIES OR IRREGULARITIES, IF SAME IS DEEMED IN THE BEST INTEREST OF SULLIVAN COUNTY. SULLIVAN COUNTY DOES NOT OBLIGATE ITSELF TO ACCEPT THE LOWEST AND/OR ANY QUOTE OFFERED.

THIS PROJECT IS FUNDED UNDER AN AGREEMENT WITH THE STATE OF TENNESSEE.

Completion Time _____ TERMS: NET 30 DAYS
(NOTE: DELIVERY TIME (DAYS/WEEKS/MONTHS) MUST BE INDICATED ... ASAP IS NOT ACCEPTABLE)

VENDOR: _____ REPRESENTATIVE: _____
PLEASE PRINT
PHONE: _____ FAX: _____ E-MAIL: _____
SIGNATURE: _____ DATE: _____

GENERAL INSTRUCTIONS FOR RFP#2017UTV(KD) FOR UTVS FOR E.M.A.

The attached RFP is for a total of two (2) UTVs. The bid specifies 2016 models; however, if they are not available you may bid 2017's.

This is a "Turn Key" pricing request for these UTVs. They request extra equipment to be furnished and professionally installed by the successful bidder.

If you have questions regarding the attached specifications contact Kristinia Davis @ kris.davis@sullivancountytn.gov

A signature below is required.

Signature confirms that all standard and extra equipment specified in this RFP are

Authorized Signature

Date

ATTACHMENT TO REQUISITION #2017UTV(KD) FOR UTVS FOR E.M.A.

ITEM #	QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	2	EA.	2016/2017 YAMAHA VIKING EPS 4WD (OR EQUAL) EQUIPPED AS FOLLOWS:		
			Roof-installed		
			Full Folding windshield-installed		
			Front Warn 3500 lb. winch with controls and front winch mount-installed.		
			Rear Warn 3500 lb. winch with multi-mount system and controls-installed		
			Front LED work lights with switch installed		
			Rear LED work lights with switch installed		
			(Separate switching for front and rear work lights)		
			Color: Blue or Green		
			TOTAL		
			PLEASE BID THE ABOVE ITEM AS SPECIFIED OR " EQUAL ". IF YOU BID AN ALTERNATE BRAND/MODEL YOU MUST INCLUDE COMPLETE SPECIFICATIONS WITH YOUR BID OR YOUR BID MAY BE SUBJECT TO REJECTION. ANY DISCREPANCIES TO THE SPECIFICATIONS SHOWN ON THESE DOCUMENTS MUST BE DENOTED IN WRITING AND RETURNED WITH THE BID.		
			QUOTE F.O.B. TO: SULLIVAN COUNTY CENTRAL RECEIVING, 3411 HIGHWAY 126, BLOUNTVILLE, TENNESSEE 37617.		
			QUOTE MUST INCLUDE ALL CHARGES: SHIPPING, HANDLING, FREIGHT, ETC.		
			THIS PROJECT IS FUNDED UNDER AN AGREEMENT WITH THE STATE OF TENNESSEE.		