



**FRANKLIN COUNTY
PURCHASING DEPARTMENT
REQUEST FOR BID (RFB) COVER PAGE**

RFB NO: 2023-07

TITLE: Tube Heaters for New Steel Building FCSO

Solicitation Schedule & Deadlines:

February 3, 2023	Solicitation Release Date
February 7, 2023 2:00PM	Non Mandatory Pre-bid Meeting Site Visit (FCSO, 1 Bruns Dr. Union, Mo 63084)
February 10, 2023 2PM	Deadline for Submitting Questions
February 17, 2023 4:30PM	Deadline to post Addendum
February 28, 2023 at 2:00 PM	Deadline to Submit Response
February 28, 2023 at 2:30 PM	Opening Date I Time

Responses must be received no later than "Deadline to Submit Response"

February 28, 2023 2:00PM

Shakara Bray, Purchasing Agent for Franklin County

Meagan Cowsert, Assistant Purchasing Agent

Phone: 636-584-6274 Email: purchasing@franklinmo.gov

Submittal Instructions: Print this Packet in its entirety and complete all pages per instructions. Print the SEALED RESPONSE LABEL found in Attachment 1 of this packet and attach to the front of your envelope.

Company Name: _____

SUBMISSION CHECKLIST

- _____ I have reviewed the bid schedule and deadlines, located on the solicitation cover page
- _____ I have read ALL Terms and Conditions and Bid documents closely
(Located at www.franklinmo.org)

THE ITEMS LISTED BELOW ARE THE REQUIRED DOCUMENTATION FOR SUBMITTING A RESPONSE

- _____ Solicitation Cover page
- _____ Contractual Terms and Conditions Acknowledgement
- _____ Pricing Form completed and signed
- _____ Bid Bond or Cashier's check-5% of total bid
- _____ I have reviewed the County Holiday List
- _____ I have reviewed the "Heater Plan" drawing
- _____ I have reviewed Annual Wage Order No. 29
- _____ Affidavit for Work Authorization completed and Notarized
(Additional required verification is included)
- _____ Certificate of Insurance (COI)
- _____ I have one original and two copies that are labeled accordingly
- _____ I have included contact information
- _____ Envelope is sealed and label attached
- _____ W9 is completed and included in packet

BACKGROUND INFORMATION

Franklin County is seeking bids for a complete purchase and install 4-heating tube systems for a red iron constructed building that is 40'x120' with 14 foot walls. Refer to engineered stamp drawing for specs. (See attached Heater Plan)

There will be a Non Mandatory Pre-bid Meeting/ Site Visit Tuesday February 7, 2023 2:00PM at FCSO, 1 Bruns Dr. Union, Mo 63084.

SPECIFIC REQUIREMENTS/SCOPE OF WORK

1. This Contractor shall arrange, schedule, and organize as it pertains to this scope of work all equipment start-ups and Owner Training sessions.
2. Construction work shall only be allowed during the following hours: 7AM 4PM (Monday through Friday) Any time outside these hours needs to be pre-approved by the Sheriff and/or a Sheriff appointed staff member to handle this project. A list of county holidays is attached. (See attached list)
3. Heating system work shall begin within 30 days of award of bid. If work cannot begin within 30 days, vendor will be required to provide a detailed response of projected timeline to be approved.
4. Include cleanup of all rubbish and debris on a daily basis to an area designated by FCSO. Disposal of debris will be at the expense of the vendor.
5. All start-up, labor, tools, equipment, materials and supervision to complete the work.
6. Coordinate all work with the Sheriff's maintenance director at FCSO, Bill Barns.
7. Include cold and hot weather protection as required to maintain the project schedule.
8. Contractor will be responsible for sealing all penetrations through walls, ceilings, and floors made during the installation of his own work including Fire Stop and labeling of assembly.
9. Contractor to provide adequate equipment for the size of the building to maintain constant temps.
10. It is the County expectation that the Contractor will hold appropriate licenses/certifications for trade.

11. Contractor to provide a timeline from awarding of the bid to completion of the installation. County understands that the progress of the Steel Building affects this timeline.
12. Pre-bid meeting, site visit to the location of the proposed building is non mandatory, but recommended. See dates above.
13. See Insurance requirements.
14. Alternate pricing for different brands, models, etc. may be submitted within responses to this RFB as long as it meets spec requirements listed on Heater Plan drawing (See attached Heater Plan)

Heating Tube System:

Provide the following or approved equal: Advanced Radiant Systems Model DUH- 125 30ft long tube, with optional side shields, brackets and stainless steel tube. Hang unit as high as possible and level.

Manufacturers standard hanger kit with beam flange clamp and hanging chain. Spaced per manufacturers written instructions.

Provide manufacturers standard horizontal through-wall venting thimble and termination kit. See drawing attached.

4-mounted thermostats to first wall girt. Separate girt with 1X wood blocking

Electrical:

110V duplex out. Mount to beam. Circuit all 4 outlets together. Provide minimum 1/2-inch rigid conduit and #12 75 degree C copper cables/ ground to existing panel. Provide 20 amp breaker in existing panel.

Piping:

All gas line piping will need to be schedule 40

All gas piping will need to be ran from heater to outside regulator location on bldg. at left hand back corner. See drawing for location of shut off valve.

Pipe sizes given on diagram are minimum of inside diameter of pipe. Contractor shall confirm size of pipe with actual volume of fuel each unit will require and pressure available per manufacturers written requirements.

*Vendor will be required to return for start up after regulator and propane tank is installed. This visit and work shall be included in proposed bid. Unknown timeline at the moment as to

when vendor will need to return to complete this process. Weather may be a factor to consider and possibly delay the setting of propane tank.

15. Prevailing Wage

- a.) Not less than the prevailing hourly rate of wages, as set out in the wage order attached to and made part of the specification for work under the contract, shall be paid to all workers performing work under the contract. (Section 290.250, RSMo.)
- b.) The contractor will forfeit a penalty to the contracting public body of \$100 per day (or portion of a day) for each worker that is paid less than the prevailing rate for any work done under the contract by the contractor or by any subcontractor. (Section 290.250, RSMo).
- c.) The contractor and all subcontractors to the contract must require all on-site employees to complete the ten-hour construction safety training program required under Section 292.675, RSMo, unless they have previously completed the program and have documentation of having done so.
- d.) The contractor will forfeit a penalty to the contracting public body of \$2500 plus an additional \$100 for each employee employed by the contractor or subcontractor, for each calendar day, or portion thereof, such employee is employed without the required training. (Section 292.675, RSMo).

16. E-Verify

Completion of Affidavit of Work Authorization and provide acceptable documentation of enrollment in the program.

ADDITIONAL SERVICES

Expectation of the County is that all components integral to the installation are fully functioning and operational upon arrival to the site. Contractor to provide an unconditional guarantee against defect of all workmanship, all equipment, and material for a period of one year from date of acceptance by the County.

INSURANCE REQUIREMENTS

1. The Contractor shall furnish County with a certificate of insurance indicating proof of the following insurance from company's license in the State of Missouri:
 - A. Worker's Compensation and Employers' Liability: Worker's Compensation Statutory in compliance with the Compensation law of the Sate and Employers' Liability Insurance with a limit no less than \$1,000,000.00 each accident.
 - B. Comprehensive or Commercial General Liability with a minimum limit of \$1,000,000.00 per occurrence, \$3,000,000.00 aggregate combined Single Limit for Bodily Injury and Property Damage Liability. This insurance shall include, but not be limited to, the following coverage.
 1. Premises – Operations
 2. Products and Completed Operations
 3. Broad Form Property Damage
 4. Contractual
 5. Personal Injury
 - C. Automobile Liability with a minimum limit of \$1,000,000.00 per occurrence, \$3,000,000.00 aggregate Combined Single Limit for Bodily Injury and Property Damage Liability. This insurance shall include coverage for all the following:
 1. Owned Automobiles
 2. Hired Automobiles
 3. Non-Owned Automobiles
 - D. The certificate shall list the Certificate Holder and Address as follows: Franklin County, 400 E Locust Street, Room 206, Union, Mo 63084. The services provided to Franklin County shall be listed under "Description of Operations."
 - E. Such insurance shall include under the General Liability and Automobile Liability policies Franklin County, its employees, elected officials, representatives, and members of its board and/or commissioners as "Additional Insured's".
2. The Agreement of Insurance shall provide for notice to the County of amendment or cancellation of insurance policies 30 days before such amendment or cancellation is to take effect.

OTHER REQUIREMENTS

Anti-Discrimination Against Israel Act Requirement

A public entity shall not enter into a contract with a company to acquire to dispose of services, supplies, information technology, or construction unless the contract includes a written certification that the company is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel. This section shall not apply to contracts with a total potential value of less than one hundred thousand dollars or to contractors with fewer than ten employees.

Affidavit of Compliance with Section 34.600 RSMo for Contracts over \$100,000 or for Contractors with Ten (10) or more employees

I, _____ [Contractor Agent], being duly sworn, attest and state, under penalty of perjury, as follows:

1. I am employed by _____ [Contractor] and serve as the _____ [Position with Contractor].
2. I hereby affirm that _____ [Contractor]:
 - a) is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; or
 - b) is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or
 - c) is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from persons or entities doing business in the State of Israel.

Further Affiant Sayeth Not.

[Contractor Agent]

STATE OF MISSOURI)
) ss.
_____ COUNTY)

Subscribed and sworn to me, a notary public, this _____ day of _____, 202_.

Notary Public

My commission expires: _____

AFFIDAVIT OF WORK AUTHORIZATION

The grantee, sub grantee, contractor or subcontractor who meets the section 285.525, RSMo definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now _____ (Name of Business Entity Authorized Representative)
as _____ (Position/Title)

first being duly sworn on my oath, affirm _____ (Business Entity Name) is enrolled and will continue to participate in the E-Verify Federal Work Authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to _____ (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contractor, or subcontractor, if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that _____ (Business Entity Name)

does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services related to _____ (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contract, or subcontract, if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Authorized Representative's Signature

Printed Name

Title

Date

Subscribed and sworn to before me this _____ of _____, I am
Day Month, Year

commissioned as a notary public within the County of _____, State of _____
_____ and my commission expires on Date _____

Signature of Notary

Date

AFFIDAVIT OF WORK AUTHORIZATION

(Continued)

CURRENT BUSINESS ENTITY STATUS

I certify that _____ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above.

Authorized Business Entity
Representative's Name
(Please Print)

Authorized Business Entity
Representative's Signature

Business Entity Name

Date

As a business entity, the grantee, sub grantee, contractor, or subcontractor must perform/provide the following. The grantee, sub grantee, contractor, or subcontractor shall check each to verify completion/submission:

- Enroll and participate in the E-Verify Federal Work Authorization Program (Website: <http://www.dhs.gov/e-verify>; Phone: 888-464-4218 Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

- Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify Federal Work Authorization Program. Documentation shall include a page from the E-Verify Memorandum of Understanding (MOU) listing the grantee's, subgrantee's, contractor's, or subcontractor's name and the MOU signature page completed and signed, at minimum, by the grantee, subgrantee, contractor, or subcontractor and the Department of Homeland Security – Verification Division; (if the signature page of the MOU lists the grantee's, subgrantee's, contractor's, or subcontractor's name, then no additional pages of the MOU must be submitted).

PRICING FORM

2023-07 Tube Heaters for New Building FCSO

REQUIRED PRICING

The bidder shall complete the following pricing form and provide firm, fixed pricing necessary to meet the mandatory requirements of the solicitation.

Unit Cost

Brand/Model:

Installation, Set up Cost

TOTAL COST

Company Name _____

Authorized Signature _____

Printed name and title _____

Franklin County reserves the right to request supporting documentation for the proposed pricing. In addition, it may be necessary to evaluate the bidder's expertise and experience in order to award a bid. Franklin County reserves the right to request reference information and/or proof of expertise if necessary.

VENDOR INFORMATION

Company Name _____

Mailing Address _____

Phone number _____

Contact Name _____

Contact Name Title _____

Email Address _____

CONTRACTUAL TERMS AND CONDITIONS ACKNOWLEDGEMENT

The undersigned Vendor/Contractor has read, understood, and accepted the Terms and Conditions as published on the Franklin County Official Website located at:

<http://www.franklinmo.org>

All terms and conditions as stated shall be adhered to by Vendor/Contractor upon acceptance of contract. Vendor/Contractor enters into this agreement voluntarily, with full knowledge of its effect.

Vendor/Contractor Signature

Date

Vendor/Contractor Name and Title

ATTACHMENT 1
SEALED RESPONSE LABEL

PLEASE ATTACH LABEL TO OUTSIDE OF PACKAGE

SEALED BID RESPONSE ENCLOSED

DELIVER TO:
Purchasing Department
400 East Locust St, Rm 004
Union, MO 63084

SOLICITATION # 2023-07 DATE: February 28, 2023 2:00PM
DESCRIPTION: Install HVAC for New Steel Building Sheriff's
Dept.

Vendor Name: _____

Vendor Address: _____

Franklin County Holiday List 2023



2023 HOLIDAYS!



MONDAY, JANUARY 2ND - NEW YEARS DAY

MONDAY, JANUARY 16TH - MARTIN LUTHER KING'S BIRTHDAY

MONDAY, FEBRUARY 20TH - PRESIDENT'S DAY

FRIDAY, APRIL 7TH - FRIDAY BEFORE EASTER

MONDAY, MAY 8TH - HARRY S. TRUMAN'S BIRTHDAY

MONDAY, MAY 29TH - MEMORIAL DAY

MONDAY, JUNE 19TH - EMANCIPATION DAY

TUESDAY, JULY 4TH - INDEPENDENCE DAY

MONDAY, SEPTEMBER 4TH - LABOR DAY

MONDAY, OCTOBER 9TH - COLUMBUS DAY

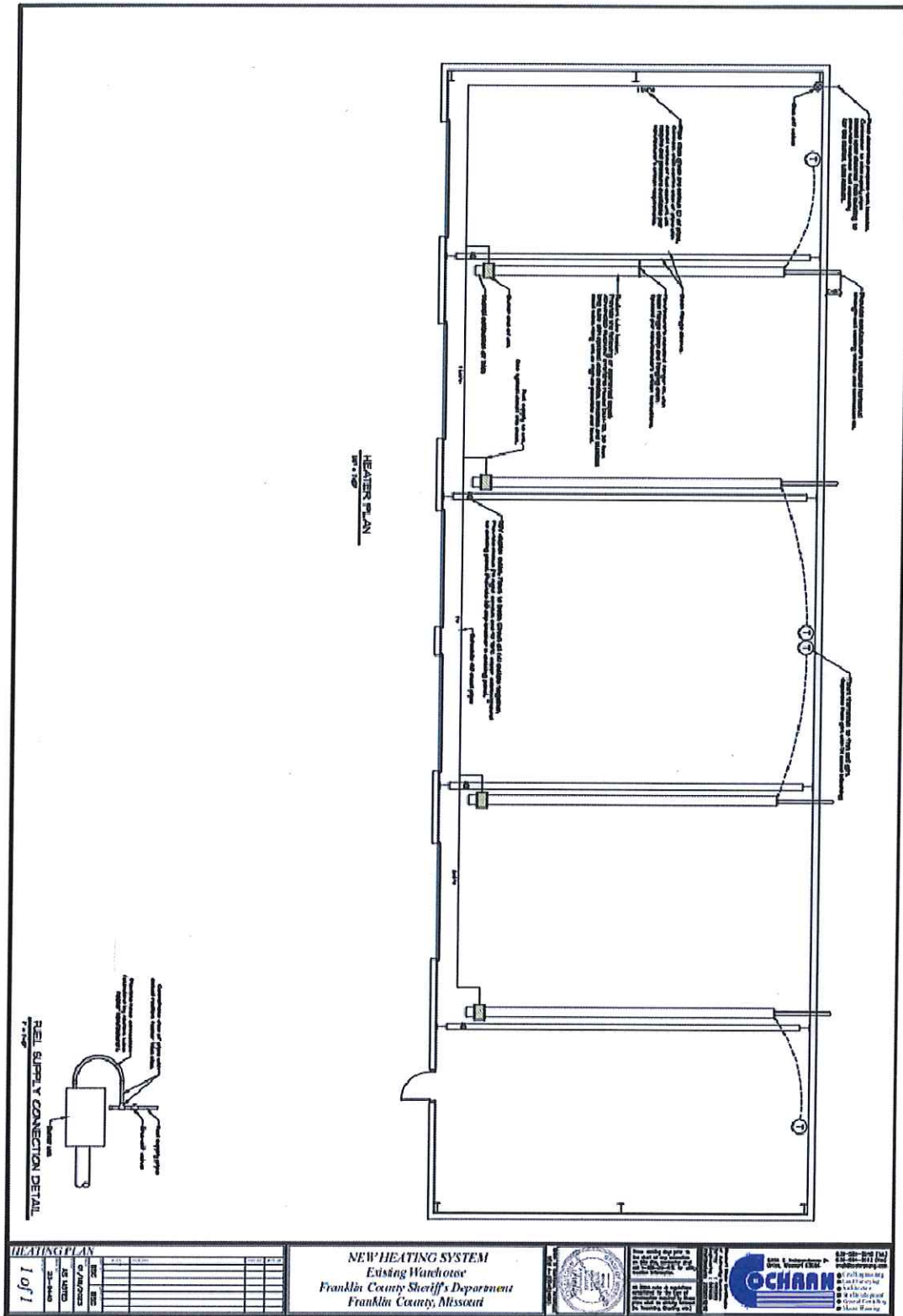
FRIDAY, NOVEMBER 10TH - VETERAN'S DAY

THURSDAY, NOVEMBER 23RD - THANKSGIVING DAY

FRIDAY, NOVEMBER 24TH - DAY AFTER THANKSGIVING

FRIDAY, DECEMBER 22ND - CHRISTMAS EVE

MONDAY, DECEMBER 25TH - CHRISTMAS DAY

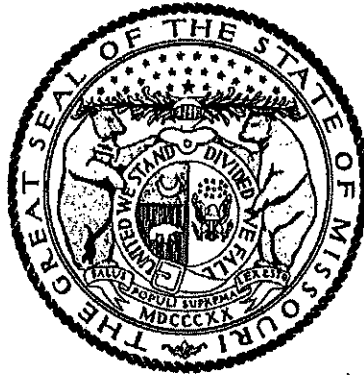


A PDF file of this plan will be uploaded with the RFB due to the text size.

Missouri

Division of Labor Standards

WAGE AND HOUR SECTION



MICHAEL L. PARSON, Governor

Annual Wage Order No. 29

Section 036
FRANKLIN COUNTY

In accordance with Section 290.262 RSMo 2000, within thirty (30) days after a certified copy of this Annual Wage Order has been filed with the Secretary of State as indicated below, any person who may be affected by this Annual Wage Order may object by filing an objection in triplicate with the Labor and Industrial Relations Commission, P.O. Box 599, Jefferson City, MO 65102-0599. Such objections must set forth in writing the specific grounds of objection. Each objection shall certify that a copy has been furnished to the Division of Labor Standards, P.O. Box 449, Jefferson City, MO 65102-0449 pursuant to 8 CSR 20-5.010(1). A certified copy of the Annual Wage Order has been filed with the Secretary of State of Missouri.

Original Signed by

Todd Smith, Director
Division of Labor Standards

Filed With Secretary of State: _____ **March 10, 2022**

Last Date Objections May Be Filed: **April 11, 2022**

Prepared by Missouri Department of Labor and Industrial Relations

Building Construction Rates for
FRANKLIN County

Section 036

OCCUPATIONAL TITLE	**Prevailing Hourly Rate
Asbestos Worker	\$44.84
Boilermaker	\$73.97
Bricklayer	\$61.43
Carpenter	\$56.48
Lather	
Linoleum Layer	
Millwright	
Pile Driver	
Cement Mason	\$55.87
Plasterer	
Communications Technician	\$58.96
Electrician (Inside Wireman)	\$69.71
Electrician Outside Lineman	\$26.61*
Lineman Operator	
Lineman - Tree Trimmer	
Groundman	
Groundman - Tree Trimmer	
Elevator Constructor	\$26.61*
Glazier	\$26.61*
Ironworker	\$65.48
Laborer	\$47.98
General Laborer	
First Semi-Skilled	
Second Semi-Skilled	
Mason	\$26.61*
Marble Mason	
Marble Finisher	
Terrazzo Worker	
Terrazzo Finisher	
Tile Setter	
Tile Finisher	
Operating Engineer	\$65.28
Group I	
Group II	
Group III	
Group III-A	
Group IV	
Group V	
Painter	\$41.47
Plumber	\$73.12
Pipe Fitter	
Roofer	\$53.94
Sheet Metal Worker	\$67.21
Sprinkler Fitter	\$69.30
Truck Driver	\$26.61*
Truck Control Service Driver	
Group I	
Group II	
Group III	
Group IV	

*The Division of Labor Standards received fewer than 1,000 reportable hours for this occupational title. The public works contracting minimum wage is established for this occupational title using data provided by Missouri Economic Research and Information Center.

**The Prevailing Hourly Rate includes any applicable fringe benefit amounts for each occupational title as defined in Section 290.210 RSMo.

Heavy Construction Rates for
FRANKLIN County

Section 036

OCCUPATIONAL TITLE	**Prevailing Hourly Rate
Carpenter	\$55.21
Millwright	
Pile Driver	
Electrician (Outside Lineman)	\$26.61*
Lineman Operator	
Lineman - Tree Trimmer	
Groundman	
Groundman - Tree Trimmer	
Laborer	\$49.32
General Laborer	
Skilled Laborer	
Operating Engineer	\$66.08
Group I	
Group II	
Group III	
Group IV	
Truck Driver	\$43.84
Truck Control Service Driver	
Group I	
Group II	
Group III	
Group IV	

Use Heavy Construction Rates on Highway and Heavy construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(3).

Use Building Construction Rates on Building construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(2).

If a worker is performing work on a heavy construction project within an occupational title that is not listed on the Heavy Construction Rate Sheet, use the rate for that occupational title as shown on the Building Construction Rate Sheet.

*The Division of Labor Standards received fewer than 1,000 reportable hours for this occupational title. The public works contracting minimum wage is established for this occupational title using data provided by Missouri Economic Research and Information Center.

**The Prevailing Hourly Rate includes any applicable fringe benefit amounts for each occupational title as defined in Section 290.210 RSMo.

OVERTIME and HOLIDAYS

OVERTIME

For all work performed on a Sunday or a holiday, not less than twice (2x) the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed or the public works contracting minimum wage, whichever is applicable, shall be paid to all workers employed by or on behalf of any public body engaged in the construction of public works, exclusive of maintenance work.

For all overtime work performed, not less than one and one-half (1½) the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed or the public works contracting minimum wage, whichever is applicable, shall be paid to all workers employed by or on behalf of any public body engaged in the construction of public works, exclusive of maintenance work or contractual obligation. For purposes of this subdivision, "**overtime work**" shall include work that exceeds ten hours in one day and work in excess of forty hours in one calendar week; and

A thirty-minute lunch period on each calendar day shall be allowed for each worker on a public works project, provided that such time shall not be considered as time worked.

HOLIDAYS

January first;
The last Monday in May;
July fourth;
The first Monday in September;
November eleventh;
The fourth Thursday in November; and
December twenty-fifth;

If any holiday falls on a Sunday, the following Monday shall be considered a holiday.



**DIVISION OF
LABOR
STANDARDS**

MISSOURI DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS

AFFIDAVIT

COMPLIANCE WITH THE PREVAILING WAGE LAW

I, _____, upon being duly sworn upon my oath state that: (1) I am the
(Name)
_____ of _____; (2) all requirements of
(Title) *(Name of Company)*
§§ 290.210 to 290.340, RSMo, pertaining to the payment of wages to workers employed on public works projects
have been fully satisfied with regard to this company's work on _____;
(Name of Project)

(3) I have reviewed and am familiar with the prevailing wage rules in 8 CSR 30-3.010 to 8 CSR 30-3.060; (4) based upon my knowledge of these rules, including the occupational titles set out in 8 CSR 30-3.060, I have completed full and accurate records clearly indicating (a) the names, occupations, and crafts of every worker employed by this company in connection with this project together with an accurate record of the number of hours worked by each worker and the actual wages paid for each class or type of work performed, (b) the payroll deductions that have been made for each worker, and (c) the amounts paid to provide fringe benefits, if any, for each worker; (5) the amounts paid to provide fringe benefits, if any, were irrevocably made to a fund, plan, or program on behalf of the workers; (6) these payroll records are kept and have been provided for inspection to the authorized representative of the contracting public body and will be available, as often as may be necessary, to such body and the Missouri Department of Labor and Industrial Relations; (7) such records shall not be destroyed or removed from the state for one year following the completion of this company's work on this project; and (8) there has been no exception to the full and complete compliance with the provisions and requirements of Annual Wage Order No. _____ Section _____ issued by the Missouri Division of Labor Standards and applicable to this project located in _____ County, Missouri, and completed on the _____ day of _____, _____.

The matters stated herein are true to the best of my information, knowledge, and belief. I acknowledge that the falsification of any information set out above may subject me to criminal prosecution pursuant to §§290.340, 570.090, 575.040, 575.050, or 575.060, RSMo.

Signature

Subscribed and sworn to me this _____ day of _____, _____.

My commission expires _____, _____.

Notary Public

Receipt by Authorized Public Representative