



St. Johns River Water Management District

Michael A. Register, P.E., Executive Director

525 Community College Parkway S.E. • Palm Bay, FL 32909 • 321-984-4940 • www.sjrwmd.com

February 22, 2022

Interested Firms

Re: Quote Request 37640, Replace Wooden Decking on Bailey Bridge – Palm Bluff Conservation Area

The St. Johns River Water Management District (District) desires to Procure a Contractor to replace wooden decking on Bailey Bridge – Palm Bluff Conservation Area..

The objective is to refurbish the structure by replacing the existing wooden decking and wooden supports.

The scope of work includes removal and disposal of all deteriorated wood and hardware fasteners from the bridge and redeck with wood and fasteners supplied by the District. The bridge is approximately 82 feet long by 14 feet wide and consists of a continuous 2”x 12” timber deck supported by 3”x 6” wood timbers approximately 10-inches on center - see attached plans and photos.

Documents may now be uploaded to www.demandstar.com or can be emailed to alucey@sjrwmd.com as indicated below.

If you are interested in this project, email your quote in PDF format, **after 8:00 a.m. and before 3:00 p.m. on March 24, 2022** Do not email the quote prior to or after this timeframe. It is preferred that all quotes be submitted as an attachment to an email addressed to Amy Lucey at alucey@sjrwmd.com. Receipt will be acknowledged by 4:00 p.m. **Please contact me immediately if you do not receive an email receipt by 4:00PM.**

There will be a Non-Mandatory site visit on Tuesday, March 8, 2022 at 10:00 AM
1275 SR-415 Trail
Osteen, FL 32764
We will meet in the Palm Bluff Conservation Area parking lot.

Minimum Qualifications: Respondent **must** use the Qualification Forms (Certificate as to Corporation, General, Similar Projects/References/Equipment Operator(s), Subcontractor, and Equipment Documentation) attached to document the minimum qualifications listed below. Failure to include these forms with the quote may be considered non-responsive.

1. Respondent or (a combination of the firm, individual or project manager assigned to the work) must have completed at least **three** projects in the last **three** years that shall have included projects similar to refurbishing bridges as defined in the attached Statement of Work, Exhibit 1. Each project shall have had a minimum value of **\$10,000.**
2. Respondent must have no less than **five** years of experience on projects of the nature specified above.
3. Proof of ability to do work in the State of Florida (to be provided with quote).

Once quotes are received, staff will review each quote and will make a recommendation for award based on the lowest bidder that meets all the qualifications of this quote request.

The District is a political subdivision of the state of Florida, whose boundaries cover all or portions of 18 counties, and is tax exempt (Tax ID No. 85-8012643710C-3; expires March 31, 2023). Respondent shall

provide an estimate of all applicable taxes and fees in its quote, including a list of taxes and fees that fall under the District's exemption.

Opening of Quotes

1. The Florida Public Records Act, §119.071(1)(b), Fla. Stat., exempts sealed quotes from inspection and copying until such time as the District provides notice of an intended decision pursuant to §120.57(3)(a), Fla. Stat., or until 30 days after opening of quotes, whichever is earlier. This exemption is not waived by the public opening of quotes.
2. Unless otherwise exempt, Respondent's quote is a public record that is subject to disclosure upon expiration of the above exemption. If any information submitted with the Quote is a trade secret as defined in §812.081, Fla. Stat., and exempt from disclosure pursuant to §815.04, Fla. Stat., Respondent must clearly identify any such material as "CONFIDENTIAL TRADE SECRET" in its submittal and explain the basis for such exemption. The District reserves the right, in its sole judgment and discretion, to reject a submittal for excessive or unwarranted assertion of trade secret confidentiality and return the submittal to Respondent.
3. Respondents shall bear all costs associated with preparing and submitting responses to this Quote Request. The District will, in no way, be responsible for these costs, regardless of the conduct or outcome.

Inquiries and Addenda

1. District staff are not authorized to orally interpret the meaning of the Quote Request package, or correct any apparent ambiguity, inconsistency, or error therein. In order to be binding upon the District, the interpretation or correction must be given by the Procurement Specialist and must be in writing. The Procurement Specialist may orally explain the District's procedures and assist Respondents in referring to any applicable provision in the Quote Request documents, but the Respondent is ultimately responsible for submitting the quote in the appropriate form and in accordance with written procedures.
2. Every request for a written interpretation or correction must be received at least nine days prior to opening of quotes in order to be considered. Requests must be submitted by email to ALucey@sjrwmd.com. Interpretations, corrections, and supplemental instructions will be communicated by written addenda to this solicitation posted by Onvia DemandStar to all prospective Respondents (at the respective addresses furnished for such purposes) not later than five days prior to the date fixed for the Quote Request opening.
3. Submission of a quote constitutes acknowledgment of receipt of all addenda. Quotes will be construed as though all addenda had been received. Failure of the Respondent to receive any addenda does not relieve Respondent from any and all obligations under the quote, as submitted. All addenda become part of the Agreement.

Award Procedures

1. Section 286.0113, Fla. Stat., exempts from being open to the public, any portion of a meeting at which: (1) a negotiation with a Respondent is conducted pursuant to a competitive solicitation; (2) a Respondent makes an oral presentation as part of a competitive solicitation; (3) a Respondent answers questions as part of a competitive solicitation; or (4) negotiation strategies are discussed. Also, recordings of, and any records presented at, the exempt meeting are exempt from §119.07(1) and §24(a), Art. I of the State Constitution (Public Records) until such time as the District provides notice of an intended decision or until 30 days after opening the Quotes or final replies, whichever occurs earlier. A complete recording shall be made of any portion of an exempt meeting. No portion of the exempt meeting may be held off the record.
2. Pursuant to §286.0113 Fla. Stat., if the District rejects all quotes and concurrently provides notice of its intent to reissue the competitive solicitation, the recording and any records presented at any exempt meeting shall remain exempt from §119.07(1) and §24(a), Art. I of the State Constitution (Public Records) until such time as the District provides notice of an intended decision concerning the reissued competitive solicitation or until the District withdraws the reissued

competitive solicitation. A recording and any records presented at an exempt meeting are not exempt for longer than 12 months after the initial District notice rejecting all quotes.

3. The District will examine the quotes to determine completeness. Obvious mismatches with regard to technical or commercial requirements will be rejected at this time.
4. If two or more quotes are equal in all respects, the Agreement will be awarded as follows: (1) to the Respondent that certifies compliance with §287.087, Fla. Stat., via the Drug-Free Workplace Form; or (2) by lot.
5. In the event the Successful Respondent(s) fail to enter into the Agreement or the Agreement with said Respondent is terminated within 90 days of the effective date, the District reserves the right to negotiate with the other respondents in ranked order, if available, and award an Agreement.
6. All Respondents will be notified of the District's intent to award or decision to award the Agreement. For the purpose of filing a protest under §120.57(3), Fla. Stat., the time period will commence as provided in "Notices and Services Thereof."

Disqualification of Respondents

Any of the following causes will be considered as sufficient grounds for disqualification of a Respondent and rejection of the Quote:

1. Contacting a District employee or officer other than Alan Weaver, the procurement specialist assigned to this solicitation action, about any aspect of this Quote Request before the notice of intended decision is posted.
2. Submission of more than one quote response for the same subject matter by an individual, firm, partnership, or corporation under the same or different names;
3. Evidence of collusion among Respondents;
4. Submission of materially false information with the Quote;
5. Information gained through checking of references or other sources which indicates that Respondent may not successfully perform the Work;
6. Respondent is failing to adequately perform on any existing contract with the District;
7. Respondent has defaulted on a previous contract with the District;
8. The evidence submitted by Respondent, or the District's investigation of Respondent, fails to satisfy the District that Respondent is properly qualified to carry out the obligations of the Agreement in a manner acceptable to the District and within the time period specified;
9. Any other cause that is sufficient to raise doubt regarding the ability of a Respondent to perform the Work in a manner that meets the District's objectives for the Work.

Rejection of Quote

1. Quotes must be emailed to the specified location and received during the time specified on page 1 in order to be considered timely. Untimely quotes will not be considered. Quotes will be considered irregular and may be rejected if they show material omissions, alterations of form, additions not called for, conditions, limitations, unauthorized alternate quotes, or other material irregularities. The District may consider incomplete any quote not prepared and submitted in accordance with the provisions specified herein, and reserves the right to waive any minor deviations or irregularities in an otherwise valid Quote.
2. The District also reserves the right to reject any and all quotes when it determines, in its sole judgment and discretion that, it is not in its best interest to award the agreement.

Diversity

The District is committed to the opportunity for diversity in the award and performance of all procurement activities. The District encourages its primary respondents to make a good faith effort to ensure that women and minority-owned business enterprises (W/MBE) are given the opportunity for maximum participation as second and lower tier participants. The District will assist Respondents by sharing information on W/MBEs to encourage their participation.

In accordance with §287.133 and §287.134, Fla. Stat., a person or affiliate who has been placed on the convicted or discriminatory vendor lists following a conviction for a public entity crime or placement on the discriminatory vendor list may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or Contractor under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in §287.017 for CATEGORY TWO (\$35,000) for a period of 36 months following the date of being placed on the convicted or discriminatory vendor lists.

Notices and Services Thereof

1. The District will publish notice of specifications and criteria, including addenda, intended agency decisions, or other matters pertinent to this solicitation on Onvia DemandStar at *DemandStar.com*. Onvia DemandStar may also be accessed through the District's website at *sjrwmd.com*. In addition, the District will post notices of intended agency decisions at the District's headquarters, 4049 Reid Street, Palatka, Florida, Administration Building, Procurement Bulletin Board, on the date the publication is posted on Onvia DemandStar.
2. Notices that are posted on Onvia DemandStar are deemed received at 8:00 a.m. on the next business day following the date posted. Notices that are posted at the District's Procurement Bulletin Board are deemed received at 8:00 a.m. on the next business day following the date of posting. Notices will be posted for a minimum of 72 hours following the time at which they are deemed received. The time period for filing a Notice of Protest pursuant to §120.57(3), Fla. Stat., and Rule 28-110.003, Fla. Admin. Code, commences at the time notices are deemed received.
3. As a courtesy to Respondents, the District may send copies of the notices of intended agency decisions via email or facsimile to the address or phone number provided by Respondent. These courtesy communications neither constitute official notice nor vary the times of receipt set forth above.

Protest Procedures

1. Pursuant to §120.57(3), Fla. Stat., and Rule 28-110.003, Fla. Admin. Code, any person adversely affected by the procurement methodology described herein, or the specifications or criteria, including addenda, must file a Notice of Protest within 72 hours after receipt of the solicitation documents or addenda.
2. Pursuant to §120.57(3), Fla. Stat., and Rule 28-110.003, Fla. Admin. Code, any person adversely affected by a District decision or intended decision to award a contract, or to reject all bids, proposals, or qualifications, must file a Notice of Protest within 72 hours after receipt of the decision or intended decision. Pursuant to §120.57(3), Fla. Stat., and Rule 28-110.004, Fla. Admin. Code, the protester must also file with the District Clerk a Formal Written Protest within ten days after the date the Notice of Protest is filed with the District. The Formal Written Protest must state with particularity the facts and law upon which the protest is based. Pursuant to §287.042(2)(c), Fla. Stat., any person who files an action protesting the decision or intended decision must post with the District Clerk at the time of filing the formal written protest a bond, cashier's check, or money order made payable to the St. Johns River Water Management District in an amount equal to one percent (1%) of the estimated contract amount.
3. No additional time will be added for mailing. All filings must comply with Rule 28-106.104, Fla. Admin. Code, and must be addressed to and received by the District Clerk at the District Headquarters in Palatka, Florida within the prescribed time periods. The District will not accept as filed any electronically transmitted facsimile pleadings, petitions, Notice of Protest or other documents. Failure to file a protest within the time prescribed in §120.57(3), Fla. Stat., or failure to post the bond or other security required by law within the time allowed for filing a bond will constitute a waiver of proceedings under chapter 120, Fla. Stat. Mediation under §120.573, Fla. Stat., is not available.

Thank you for your consideration of this request.

- Exhibit 1 - Statement of Work/Specifications
- Exhibit 2 - Quote Cost Schedule
- Exhibit 3 - Qualification Forms
- Exhibit 4 – Insurance Requirements
- Exhibit 5 – Purchase Order Terms and Conditions

**EXHIBIT 1 — STATEMENT OF WORK
REFURBISH BAILEY BRIDGES**

I. INTRODUCTION/BACKGROUND:

The District maintains many bridges throughout the various properties. These bridges are constructed of different materials including wooden bridges, metal bridges and concrete bridges. One type of bridge is referred to as a Bailey bridge. A Bailey bridge is a pre-fabricated, truss bridge consisting of steel trusses and a wooden deck. Because of the simplicity to fabricate and the relative availability, the District purchased and installed several of these bridges to facilitate crossing of various canals. One of these structures is located in the Middle St. Johns River Basin in Volusia County, east of the City of Deltona within the Palm Bluff Conservation Area (see attached location map).

II. OBJECTIVE:

The objective is to refurbish the structure by replacing the existing wooden decking and wooden supports.

III. SCOPE OF SERVICES:

The scope of work includes removal and disposal of all deteriorated wood and hardware fasteners from the bridge and redeck with wood and fasteners supplied by the District. The bridge is approximately 82 feet long by 14 feet wide and consists of a continuous 2"x 12" timber deck supported by 3"x 6" wood timbers approximately 10-inches on center - see attached plans and photos.

IV. TASK IDENTIFICATION:

Contractor's Responsibility

- Conduct a preconstruction meeting with the District's Project Manager a minimum of twenty-four (24) hour notice prior to start of work. At this meeting, the contractor should be prepared to discuss their intended process and overall schedule for completing the work.
- Coordinate all work with the District's Project Manager to ensure that a District representative is present during the performance of work.
- Mobilize to site and provide all labor, materials (except timber and lag screws) and equipment necessary to perform the work in general accordance with this Statement of Work. This Statement of Work may not represent the full extent or scope of the work but provides adequate details to refurbish the bridges.
- Place necessary signage to indicate the bridge is not in service prior to removing any deck boards. The District will provide concrete barriers as requested to facilitate closing the bridge to any traffic (vehicle or pedestrian). The barriers will be placed as directed by the contractor.
- Measure and verify all lengths of existing deck and support timbers and confirm wood purchased by District is appropriate. Contractor shall be responsible for field verifying all materials. It may be necessary to field cut the 2" x 12" deck timbers to fit the dimensions of each bridge.
- Remove and dispose of all existing wooden decking, supports and hardware. The sequence and method of removing the existing wood is up to the contractor. An existing steel curbing will need to be removed along both sides of the bridge prior to removing the timber decking. In addition, at each end of the bridge a small piece of angle iron will also need to be removed.

- Install new 3”x 6” timber supports at approximately 10-inches on center, it should be noted that the timber supports are not anchored but held in place by steel curbing.
- Install new 2” x 12” deck timbers maintaining ¼” between the deck timbers. Stagger joints per current configuration. Connect new deck timbers to new support timbers using (2) 3 1/2” x 3/8” stainless steel lag screws with washer at each end and at 4-foot intervals +/- in between. Anchors shall be countersunk into lumber ½” inch in depth and void filled with wood grade neoprene/silicone sealant (also supplied by the District).
- Replace steel curbing and angle iron upon once deck is complete. Replace hardware as necessary.
- Demobilize from site. The Contractor shall take care to protect all existing structures, roads, utilities and other improvements from damage. Additionally, the Work will be considered complete only after all rubbish and unused material connected with the Work has been removed and the premises left in a condition satisfactory to the District. All property disturbed or damaged during prosecution of the Work shall be restored to its former condition or better at no additional expense to the District.

District’s Responsibility

- Provide site access to Contractor.
- Provide all timber support, timber decking, lag screws, washers and silicone. Contractor to confirm all materials received and adequate to complete the job.
- Provide concrete barriers as directed by the contractor to limit access onto bridge.
- Provide on-site supervision of construction.
- Conduct final walk-through with Contractor.

V. TIME FRAMES AND DELIVERABLES

The work is authorized to proceed on the date a Purchase Order is executed by the District. The Work shall be completed no later than May 31, 2022. The District shall inspect the Contractor's work within 24 hours. Contractor shall correct any deficiencies noted from the inspection.

VI. BUDGET/COST SCHEDULE

PAYMENT OF INVOICES

Contractor shall submit monthly itemized invoices based on a percentage of completion by one of the following two methods: (1) by mail to the St. Johns River Water Management District, Director, Division of Financial Management, 4049 Reid Street, Palatka, Florida 32177, or (2) by e-mail to acctpay@sjrwmd.com. Each invoice shall be submitted in detail sufficient for proper pre-audit and post-audit review. If necessary for audit purposes, the District may require and Contractor shall provide additional supporting information to document invoices.

PROJECT MANAGER

James Rider
 Public Works Program Manager
 321-863-0029 (cell)
 321-984-4941 (office)
jrider@sjrwmd.com (email)

Attachments:

Map Palm Bluff Bailey Bridge

Picture Palm Bluff Bailey Bridge






Drawing Bailey Bridge

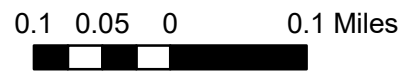
South Central Region Properties

Palm Bluff Conservation Area

Bailey Bridge Repair Project

Legend

-  Palm Bluff Conservation Area Boundary
-  Gate
-  District Service Roads
-  County Road
-  Street



1 = 8922

The St. Johns River Water Management District prepares and uses this information for its own purposes and this information may not be suitable for other purposes. This information is provided as is. Further documentation of this data can be obtained by contacting: St. Johns River Water Management District, Geographic Information Systems, Program Management, P.O. Box 1429, 4049 Reid Street, Palatka, Florida 32178-1429. Tel: (386) 329-4176.



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



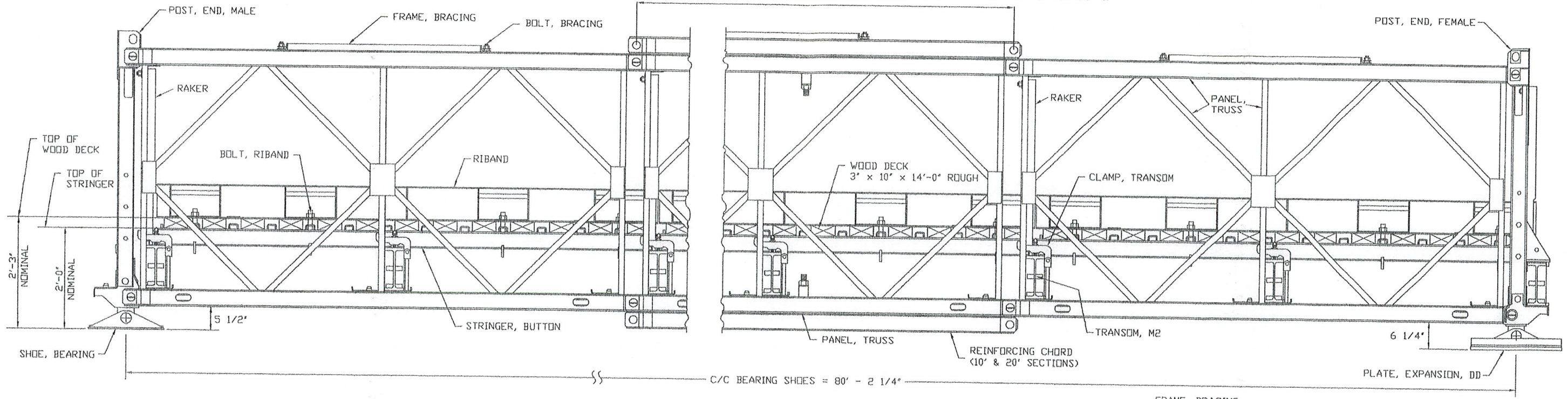
Existing Bridge Decking



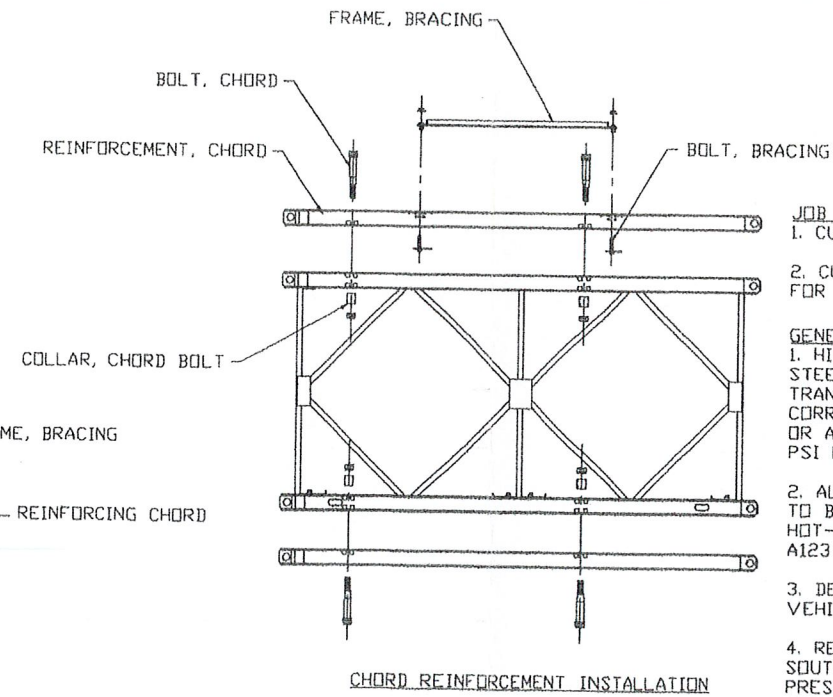
View of Stringers beneath Decking

Palm Bluff Bailey Bridge

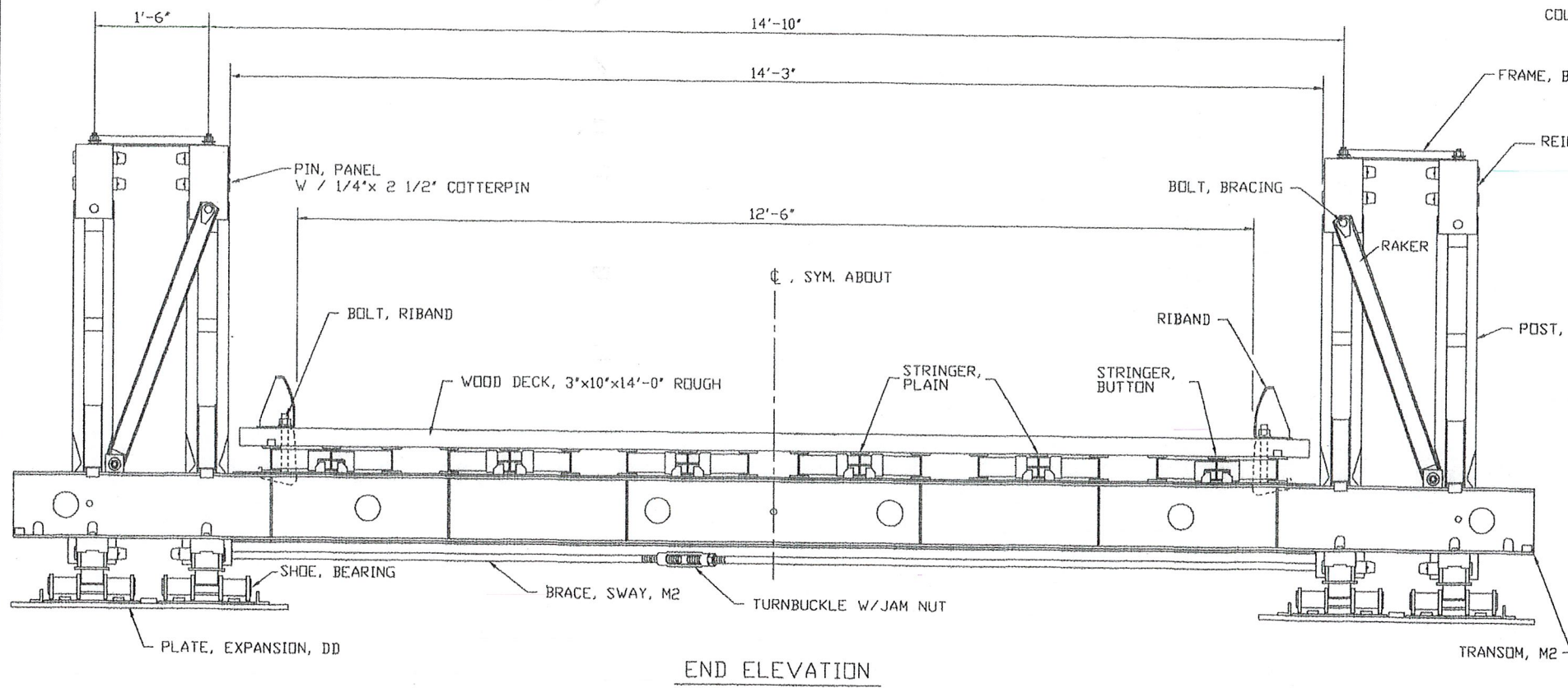
TYPICAL EXTENT OF CHORD REINFORCEMENT = TOTAL NUMBER OF BAYS MINUS 2



SIDE ELEVATION



- JOB NOTES:**
1. CUSTOMER TO INSTALL BRIDGE.
 2. CUSTOMER TO PROVIDE WOOD FOR BRIDGE DECK.
- GENERAL NOTES:**
1. HIGH-STRENGTH, LOW-ALLOY STEEL IN PANELS, STRINGERS, TRANSOMS AND END POSTS CORRESPONDS TO ASTM SPEC A242 OR A572 GRADE 50 WITH 50,000 PSI MINIMUM YIELD POINT.
 2. ALL PRIMARY STEEL COMPONENTS TO BE INORGANIC ZINC COATED OR HOT-DIPPED GALVANIZED TO ASTM A123 SPECS.
 3. DESIGN LOAD: HS15 (54,000# VEHICLE LOAD)
 4. RECOMMENDED WOOD IS SOUTHERN YELLOW PINE #1 PRESSURE TREATED TO 0.4 RETENTION.
 5. ALL HARDWARE TO BE PAINTED BLACK OR ZINC COATED.



END ELEVATION

REVISIONS	DATE

BAILEY BRIDGES, INC.

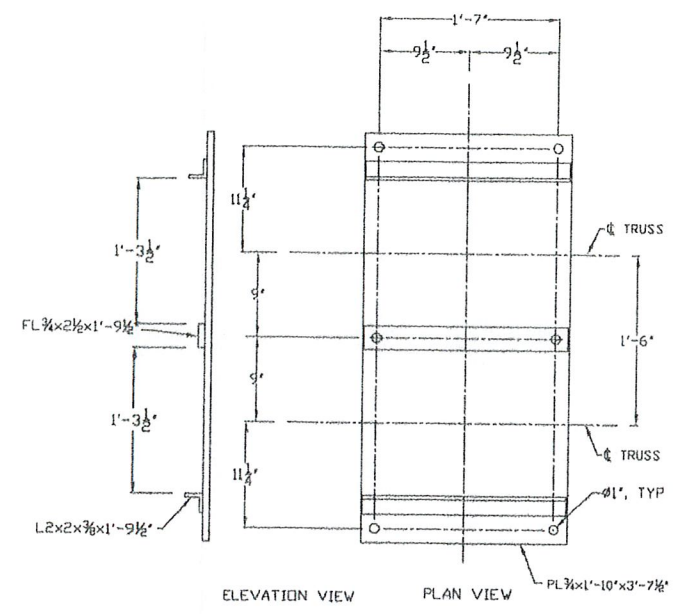
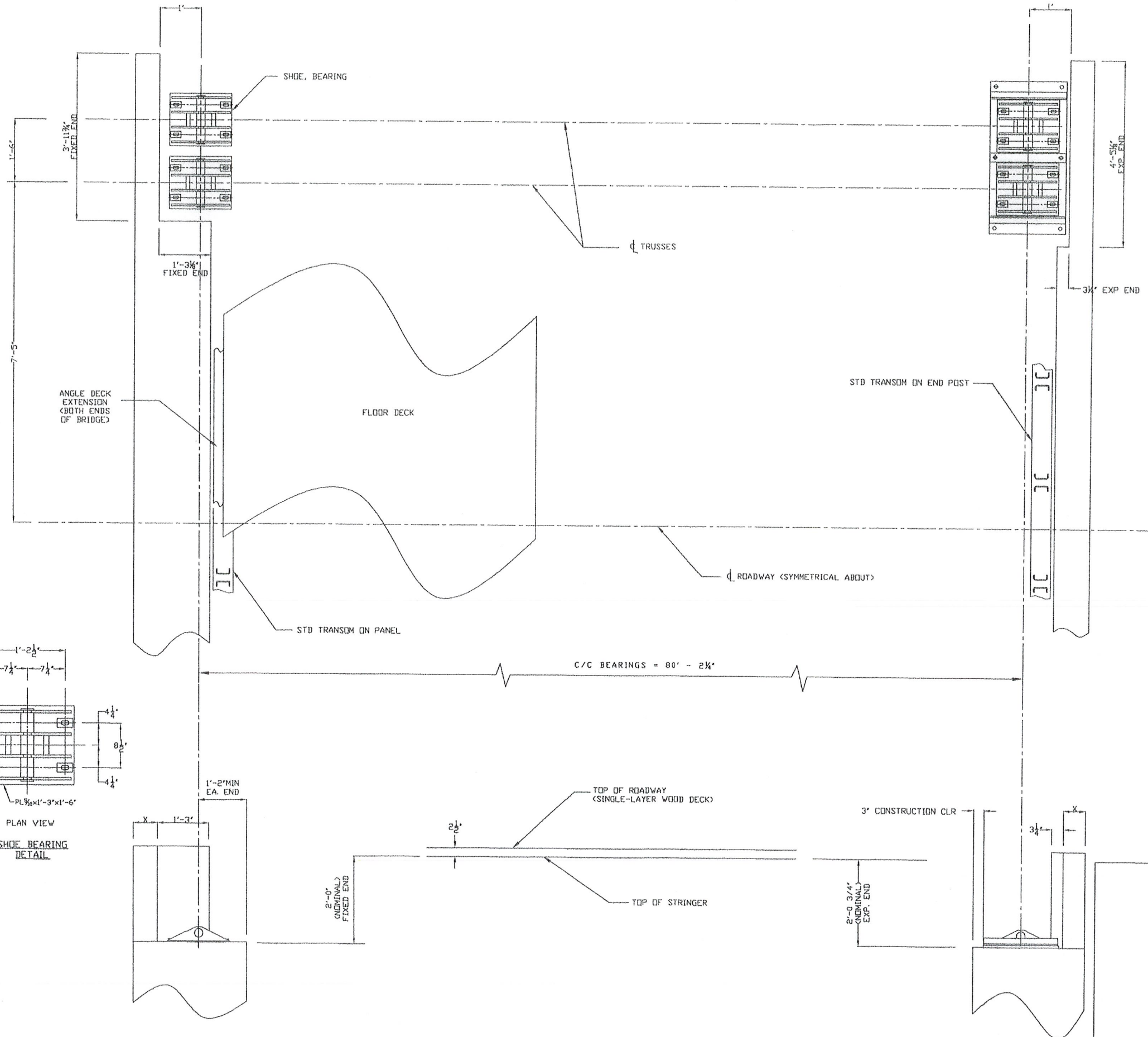
119 40th St., N.E., Ft. Payne, AL 35967
 PH: 205-845-7575 FAX: 205-845-1775 www.baileybridge.com

CUSTOMER: ST. JOHN'S RIVER WATER MGMT DISTRICT
 FOR: ST JOHN'S RIVER
 ENG.: X
 PROJ.: X
 LOCATION: X
 TITLE: 80-FT DSRM2-W BAILEY BRIDGE
 CUST./P.O. NO. 08091B DWG. NO. 1004L REV. 2

APPROVAL STAMP

DRAWN: AF 04/04/08
 CHECKED: GIL 04/14/08

DRAWING NOT TO SCALE UNLESS NOTED
 DRAWING AND CONTENTS PROPERTY OF BAILEY BRIDGES, INC.



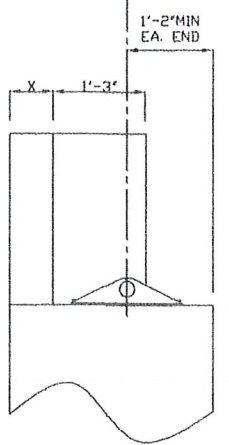
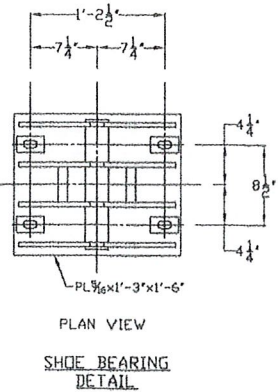
BRIDGE ABUTMENT DESIGN REACTIONS

REACTIONS PER ABUTMENT
AASHTO HS20 LIVE LOAD

LIVE LOAD REACTION = 63.6 KIPS
(EXCLUDES IMPACT)
DEAD LOAD REACTION = 39.0 KIPS
HOR. WIND LOAD REACTION = 18.0 KIPS

TOTAL VERTICAL REACTION = 81.6 KIPS

GENERAL NOTES:
1. ACTUAL DESIGN OF ABUTMENTS TO BE BY OTHERS TO SUIT SITE CONDITIONS.
2. "X" DIMENSION TO BE DETERMINED BY ABUTMENT DESIGNER.



BRIDGE END DRAWING
PLAN AND ELEVATION VIEWS

APPROVAL STAMP

DRAWN: JH 03/28/07
CHECKED: GIL 04/14/08

REVISIONS	DATE

BAILEY BRIDGES, INC.
119 40th St., N.E., Ft. Payne, AL 35967
PH: 256-845-7875
FAX: 256-845-7775
www.baileybridge.com

CUSTOMER: ST JOHN'S RIVER WATER MGMT DISTRICT
FOR: ST JOHN'S RIVER
ENG.: X
PROJ.: X
LOCATION: BREVARD COUNTY, FL
TITLE: 80-FT DSR-M2 STD END
CUST./P.O. NO. BAILEY JOB NO. DWG. NO. TOTAL REV.
08091B 2 2

EXHIBIT 2 - QUOTE COST SCHEDULE

(Note: This page must be submitted with response.)

DUE NO LATER THAN 3:00 PM, THURSDAY, March 24, 2022- RESPONSES SHALL BE SUBMITTED TO THE PROCUREMENT SPECIALIST AS IDENTIFIED ON THE FIRST PAGE OF THIS REQUEST.

The bid will be awarded to the lowest responsive and responsible Respondent for the Total Quote Cost.

Total Bid Cost: \$ _____

Total Bid Cost in words: _____

I HEREBY ACKNOWLEDGE, as Authorized Representative for the Respondent, that I have fully read and understand all terms and conditions as set forth in this quotation, and upon award of such quotation, shall fully comply with such terms and conditions.

Acknowledgment is hereby made of the following addenda (identified by number) received:

Addendum No.	Date	Addendum No.	Date
__1__	_____	_____	_____
__2__	_____	_____	_____
__3__	_____	_____	_____

RESPONDENT (FIRM NAME)

ADDRESS

SIGNATURE

TYPED NAME & TITLE

TELEPHONE NUMBER

EMAIL ADDRESS

EXHIBIT 3 – QUALIFICATION FORMS
CERTIFICATE AS TO CORPORATION

(This form to be included in quote submittal)

The below Corporation is organized under the laws of the State of _____; is authorized by law to respond to this Invitation for Bids and perform all work and furnish materials and equipment required under the Agreement, and is authorized to do business in the State of Florida.

Corporation name: _____

Address:

Registration No.:

Registered Agent:

By: _____
_____ (Official title)

(Affix corporate seal)

Attest:
_____ (Secretary)

The full names and business or residence addresses of persons or firms interested in the foregoing bid as principals or officers of Respondent are as follows (specifically include the President, Secretary, and Treasurer and state the corporate office held of all other individuals listed):

Identify any parent, subsidiary, or sister corporations involving the same or substantially the same officers and directors that will or may be involved in performance of the Project, and provide the same information requested above on a photocopy of this form.

If applicable, attach a copy of a certificate to do business in the State of Florida, or a copy of the application that has been accepted by the State of Florida to do business in the State of Florida, for the Respondent and/or all out-of-state corporations that are listed pursuant to this form.

QUALIFICATION GENERAL
(This form to be included with quote submittal)

As part of the quote request, Respondent shall complete the following so that the District can determine Respondent's ability, experience, and facilities for performing the Work.

Name of Respondent:

Respondent's tax identification No.: _____

Year company was organized/formed: _____

Number of years Respondent has been engaged in business under the present firm or trade name:

Total number of years Respondent has experience in similar work described in quote request of the Instructions to Respondents: _____

Has Respondent previously been engaged in the same or similar business under another firm or trade name? If so, please describe each such instance.

Has Respondent ever been adjudicated bankrupt, initiated bankruptcy, or been the subject of bankruptcy proceedings on behalf of the current entity submitting this bid or a prior entity that Respondent substantially operated or controlled? If yes, please describe the nature and result of those proceedings and the entity involved.

Describe the background/experience of the person or persons who will be primarily responsible for directing the Work that will be performed pursuant to this bid. This inquiry is intended to encompass the project manager and/or superintendent who will be engaged on a daily basis in directing performance of the Work.

QUALIFICATIONS – SIMILAR PROJECTS
(This form to be included in quote submittal)

Respondent and Respondent’s Proposed Operator(s) must have completed at least three projects in the last three years that shall have included projects similar to refurbishing bridges as defined the attached Statement of Work, Exhibit 2. Each project shall have had a minimum value of \$10,000. This form shall be completed for both the Respondent and the Respondent’s Proposed Operator(s) unless the Proposed Operator(s) worked on the same project being submitted for the Respondent’s qualifications.

Completed Project #1:

Agency/company: _____

Current contact person at agency/company: _____

Telephone: _____ Fax: _____ E-mail: _____

Address of agency/company: _____

Name of project: _____

Equipment Operator: _____

Description:

Project value: _____ Start date: _____ Completion date: _____
 (month/year) (month/year)

Name(s) of assigned personnel:

Project manager: _____

Others: _____

Completed Project #2:

Agency/company: _____

Current contact person at agency/company: _____

Telephone: _____ Fax: _____ E-mail: _____

Address of agency/company: _____

Name of project: _____

Equipment Operator: _____

Description:

Project value: _____ Start date: _____ Completion date: _____
 (month/year) (month/year)

Completed Project #3:

Agency/company: _____

Current contact person at agency/company: _____

Telephone: _____ Fax: _____ E-mail: _____

Address of agency/company: _____

Name of project: _____

Equipment Operator: _____

Description:

Project value: _____ Start date: _____ Completion date: _____
(month/year) (month/year)

EXHIBIT 4— INSURANCE

Consultant shall acquire and maintain until completion of the Work the insurance coverage listed below, which constitutes primary coverage. Consultant shall not commence the Work until the District receives and approves Certificates of Insurance documenting required coverage. Consultant's General Liability policy shall include Endorsement CG 20 10 04 13, or equivalent, naming the St. Johns River Water Management District (the "District") as Additional Insured. All required policies shall include:

(1) endorsement that waives any right of subrogation (Endorsement 24 04 05 09, or equivalent) against the District for any policy of insurance provided under this requirement or under any state or federal worker's compensation or employer's liability act; (2) endorsement to give the District no less than 30 days' notice in the event of cancellation or material change. Certificates of Insurance must be accompanied by copies of the requested endorsements.

Any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the District. Approval will not be unreasonably withheld. Consultant is responsible for any deductible or self-insured retention. Insurance must be placed with insurers having an A.M. Best rating of A-V or greater. District receipt of insurance certificates providing less than the required coverage does not waive these insurance requirements.

1. **Workers' Compensation Insurance.** Workers' compensation and employer's liability coverage, including maritime workers compensation, if applicable, in not less than the minimum limits required by Florida law. If Contractor claims an exemption from workers' compensation coverage, Contractor must provide a copy of the Certificate of Exemption from the Florida Division of Workers' Compensation for all officers or members of an LLC claiming exemption who will be participating in the Work. In addition, Contractor must provide a completed District "Affidavit (Non-Construction)" for non-construction contracts. Contractor is solely responsible for compliance with any Federal workers' compensation laws such as Jones Act and USL&H Act, including any benefits available to any workers performing work on this project.
2. **General Liability.** Commercial General Liability Insurance on an "Occurrence Basis," with limits of liability for each occurrence of not less than \$1,000,000 for personal injury, bodily injury, and property damage, with an aggregate of \$2,000,000. Coverage shall include: (1) contractual liability, (2) products and completed operations, (3) independent contractors, and (4) property in the care, control, or custody of Contractor. Extensions shall be added or exclusions deleted to provide the necessary coverage.
3. **Automobile Liability.** Minimum limits of \$100,000/\$300,000/\$100,000.

EXHIBIT 5 – PURCHASE ORDER TERMS AND CONDITIONS

The following terms and conditions of this Purchase Order (Order) apply unless expressly superseded by a separate written agreement between the parties. Terms and conditions on the face of this Order supersede the printed terms and conditions below.

PURCHASES OF SERVICES: TERMS AND CONDITIONS

1. This Order, including attachments, constitutes a binding contract between the St. Johns River Water Management District (“SJRWMD”) and Contractor under the terms and conditions contained herein when accepted by Contractor, either by signed acknowledgment or by the commencing performance of the services provided for herein (“the Work”). Contractor shall timely and fully perform the Work as set forth in the specifications or Statement of Work, and shall not be sublet or assign the Work, in whole or in part, without SJRWMD’s prior written consent. This Order constitutes the entire agreement of the parties. The parties are not bound by any stipulations, representations, agreements, or promises, oral or otherwise, not printed or inserted herein.
2. **Audit.** Contractor shall allow SJRWMD until the expiration of five years after expenditure of funds under this Order to have access to and the right to examine any books, documents, papers and records of Contractor relating to this Order.
3. **Civil Rights.** Pursuant to chapter 760, Florida Statutes (F.S.), Seller shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin, age, handicap, or marital status.
4. **Dispute Resolution.** In the event of any issue, discrepancy, or dispute, Contractor must fully perform the Work in accordance with the District’s written instructions and may claim additional compensation. Contractor must seek clarification and resolution thereof by submitting a formal request for additional compensation, schedule adjustment, or other dispute resolution to the District no later than 15 calendar days after the precipitating event. If not resolved by the District’s Project Manager within five business days, the Project Manager shall forward the request to the District’s Office of General Counsel, which shall issue a written decision within 15 calendar days. This determination shall constitute final District action, which shall then be subject to judicial review. Contractor must complete the Work in accordance with said determination, which does not waive Contractor’s position regarding the matter in dispute.
5. **Funding contingency.** This Agreement is at all times contingent upon funding availability, which may include a single source or multiple sources, including, but not limited to: (1) ad valorem tax revenues appropriated by the District’s Governing Board; (2) annual appropriations by the Florida Legislature, or (3) appropriations from other agencies or funding sources. Should the Work not be funded, in whole or in part, the District shall so notify Contractor and this Agreement shall be deemed terminated without cause as provided herein.
6. **Indemnity.** Contractor shall pay on behalf, hold harmless, release, and forever discharge SJRWMD, its officers and employees, from any and all liabilities, claims, actions, damages, expenses, court costs, and attorneys’ fees arising from Contractor’s performance of the Work, including Contractor’s partial or sole negligence, action, or inaction, and involving damages to property, personal injury, or loss of life.
7. **Independent contractor.** Contractor is an independent contractor. Neither Contractor nor Contractor’s employees are SJRWMD agents or employees. Contractor controls and directs the means and methods by which the Work is accomplished. Contractor is solely responsible for compensating Contractor’s employees, including benefits, and for compliance with all labor and tax laws pertaining to Contractor, its officers, agents, and employees, and shall indemnify and hold SJRWMD harmless from any failure to comply with such laws.
8. **Insurance.** Contractor warrants that it has workers’ compensation insurance *in not less than the minimum requirements of Florida law*. If an exemption from workers’ compensation coverage is declared, an exemption letter issued by Florida Department of Financial Services, Division of Workers’ Compensation, shall be submitted to SJRWMD. Contractor shall secure and maintain such liability insurance as may be required by SJRWMD to protect it from claims for bodily injury, death, or property damage that may arise from performing the Work.
9. **Interest in Contractor’s Business; Non-Lobbying.** Contractor certifies that no District officer, agent, or employee has or will have any direct or indirect material interest, as defined in chapter 112, F.S., in Contractor’s business under this Order. Any state grant monies received from the District to fund this Order shall not be used to lobby the Florida Legislature, the judicial branch, or any state agency. (Section 216.347, F.S.)
10. **Ownership.** All deliverables, including Work not accepted by SJRWMD, are SJRWMD property when Contractor has received compensation therefor. All ownership rights belong to SJRWMD, including the right to copyright, trademark, and patent the Work. Work subject to copyright is a “work made for hire” as defined by United States copyright laws. All documents, including draft final reports, original drawings, estimates, programs, manuals, specifications and field notes developed, secured or used in performing the Work are SJRWMD property. Any use by Contractor after completion of the Work of data developed as part of the Work

shall be submitted to SJRWMD for prior review and comment. Contractor certifies that the Work does not and will not infringe on any patent rights.

11. **Payment and release.** Contractor shall pay all proper charges for labor and materials required to perform the Work and shall provide SJRWMD a final invoice within 15 days of completion. Acceptance of final payment constitutes a release of all claims against SJRWMD arising from the Work. SJRWMD may withhold or, on account of subsequently discovered evidence, nullify, in whole or in part, any payment when necessary to protect SJRWMD from loss as a result of defective Work not remedied or any other material breach hereof.
12. **Permits and licenses.** All materials used and work performed must conform to the laws of the United States, the State of Florida, and county and municipal ordinances. Contractor represents and warrants that it is duly licensed to perform the Work in accordance with the laws of the State of Florida and the county or municipality in which the Work is to be performed.
13. **Public Entity Crimes.** A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of \$35,000 for a period of 36 months following the date of being placed on the convicted vendor list.
14. **Public records.** SJRWMD reserves the right to unilaterally terminate this Order for Contractor's refusal to allow public access to all documents subject to Chapter 119, F.S., that are made or received by the Contractor in performance of the Work.
15. **Termination.** SJRWMD may terminate this Order, or any part thereof, without cause, upon 10 days written notice. In such event, Contractor shall be compensated for all Work performed in accordance with this Order to the effective date of termination. Alternatively, SJRWMD may terminate this Order for cause on 10 days written notice and opportunity to cure in the event of any material breach hereof. Upon termination, SJRWMD may take possession of and finish the Work by whatever method(s) SJRWMD deems expedient.
16. **Venue, Attorney's Fees, Waiver of Right to Jury Trial.** This Order is subject to the laws of Florida. In the event of any legal proceedings related to this Order, venue shall be in Duval County if the Work is performed in Alachua, Baker, Bradford, Clay, Duval, Nassau, Putnam, and/or St. Johns counties; or in Orange County if the Work is performed in Brevard, Flagler, Indian River Lake, Marion, Okeechobee, Orange, Osceola, Seminole, or Volusia counties. If the Work is performed in multiple counties such that venue may lie in Duval and Orange counties, venue shall lie in Duval county. In the event of any legal dispute arising from or related to this Order, each party shall bear its own costs and attorney's fees, including appeals. The parties hereby waive their right to jury trial and consent to trial by a court of competent jurisdiction.

Last updated: 8-25-15