



THE CITY OF DAYTONA BEACH
OFFICE OF THE PURCHASING AGENT

Post Office Box 2451
Daytona Beach, Florida 32115-2451

Phone (386) 671-8080
Fax (386) 671-8085

TO: James V. Chisholm, City Manager

FROM: Kirk Zimmerman, Buyer

DATE: **May 17, 2019**

SUBJECT: **Selection Committee
Transportation Planning
RFP 19225**

COPY: James Morris, Deputy City Manager
William Rotella, Business Analyst
James Nelson, City Engineer
Dennis Mrozek, Planning Director
Marianne Pulaski, Planning Technician
Ben Gross, Assistant City Attorney

The City's Selection Committee convened on May 17, 2019, to review the Proposals received in response to the referenced Request for Proposals. The Selection Committee recommends awarding professional services continuing contracts to both Consultants and that contract negotiations be conducted with both firms as indicated on the short list below:

- | | |
|--|-------------------------|
| 1. LTG Engineering & Planning | Ormond Beach, FL |
| 2. VHB | Orlando, FL |

The final negotiated contracts will be presented to the City Commission for approval.

Since there were 2 contracts desired and only 2 submittals the committee recommended both consultants without ranking. The City has experience with both consultants and currently work well together.

If you agree with the Committee's recommendations, please sign below and return a copy of this memo to my attention. If you wish to discuss the matter further, please call me at extension 8082. Thank you.

Approved: _____

Date: _____

5/18/19

826
16