

## Attachment B

### Confidentiality and Non-Disclosure Agreement

This Agreement is drafted as part of RFP# PD-070722 for the City of Foley Jail Control System (Rebid).

In the course of this bidding process for RFP# PD-070722, \_\_\_\_\_ (hereinafter, "Company"), will have access to oral, written, computer-generated, computer accessed, filmed, and/or recorded information and materials related to building infrastructure, safety, security, inmates, staff and City business (hereinafter "Confidential Information"). By its agent's signature below, Company acknowledges that much of the Confidential Information Company will have access to during the pre-proposal meeting and the proposal process is exempt from disclosure requirements. Further, Company acknowledges and agrees that improper disclosure of the information received by Company during the pre-proposal meeting, proposal process, and installation if Company is awarded Proposal, could compromise the safe and secure operations of the Jail and could create a public safety threat for the Jail staff, inmates, and citizens at large.

Taking into account the facts and circumstances set forth above, Company will maintain integrity and confidentiality of this Confidential Information at all times, both during and after the bidding and award process, on an indefinite basis until Company has been advised by the City that disclosure of such Confidential Information no longer poses a health and safety threat. The Confidential Information Company receives during the pre-proposal, proposal process and if awarded, installation process, shall be disseminated strictly on a need-to-know basis among agents and employees of Company.

Company acknowledges and understands that any breach or disclosure, whether intentional or inadvertent, of Confidential Information may result in the City seeking any and all legal, equitable, and administrative remedies available to City. This Agreement shall be binding on Company, its principals, directors, agents, employees, and assigns.

By my signature below, I affirm that I am authorized to bind Company to the terms of this Agreement.

Name: \_\_\_\_\_  
*(full legal name)*

Company Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witnessed By: \_\_\_\_\_ Date: \_\_\_\_\_