

Artesia Public Schools
Fresh Fruit & Vegetable Bid
2020-2021

Invitation to Bid

Notice is hereby given that the Artesia Board of Education is seeking sealed bids for Cafeteria Fresh Fruits and Vegetables. Bids may be obtained by contacting James T. Phipps at tphipps@bulldogs.org or by visiting the school districts website www.bulldogs.org. Bids will be received by the Artesia Public Schools at the Administration Office, 301 Bulldog Boulevard, Artesia, New Mexico on or before Tuesday, June 23, 2020 at 3:00 PM local time at which time the bids will be opened and read aloud. Bids received after 3:00 PM will be marked "nonresponsive" and returned to the Offeror unopened.

Bids should be sealed in an opaque envelope bearing the name of the vendor and marked: **Fresh Fruit & Vegetable Bid 2020-2021**.

Instructions to Bidders

All bids shall be submitted on the form as issued by the Artesia Public Schools, and same shall be filled out in its entirety. Nutrition Facts Sheets and Product Specifications are required to be submitted with the proposal sheet. Changes or alterations to the form(s) will automatically cause the bid to be rejected.

General Terms and Conditions

The Board of Education reserves the right to reject any or all bids, to waive technicalities and to accept the bid deemed to be in the best interest of the Artesia Public Schools. Should problems arise with service or products of the low bidder, the Artesia Public Schools reserve the right to use the second low bidder.

Brand names are listed to establish quality only and are not meant to place restrictions on bidders; however, bidder must state alternate brand name and certify that any item bid is of equal or better quality of that listed.

Pursuant to 13-1-135 NMSA 1978 and NMAC 1.4.1.65, the Artesia Public Schools chief procurement officer, James T. Phipps, is conducting this procurement on behalf of Artesia Public Schools as well as the Lake Arthur Municipal Schools and therefore grants the Lake Arthur Municipal Schools permission to purchase items off of the published bid tab for the 2020-2021 school year. Vendors must agree to this condition.

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Products and Services Specifications

1. Bid prices shall be effective **August 1, 2020, through July 31, 2021**. If at any time during these effective dates, winning vendor provides written notification to Artesia Public Schools that it can no longer honor the bid prices, the Artesia Public Schools will reject the new price and select another vendor for the specified items.
2. Items ordered by Artesia Public Schools must be delivered to Artesia Junior High School, Fifteenth and Cannon Ave., Artesia, New Mexico, no later than 2:30 P.M. on the days delivered.
3. Bidder shall indicate BRAND of product on every item on where brand item is listed as "Specify".
4. Bidder must bid on the item count as specified. Alternative counts will not be considered.
5. Artesia Public Schools will not be charged a fuel surcharge for delivery of ordered items. If bidder cannot agree to this contract term, the bid will be rejected and returned to the bidder.

Evaluation Criteria and Award

In evaluating bids, owner will consider the qualifications of bidders, compliance with the prescribed bid requirements, bid price and other data, as may be requested in the bid documents. Bid will be awarded to the lowest responsive bidder on each item.

A bid tab will be generated and posted on the Artesia Public School's website by July 17th, 2020. The web address is www.bulldogs.org. Mr. Aaron Caldera, Food Service Manager, will begin placing his orders with the winning vendors on August 1st, 2020. The first day of school is August 13th.

Please e-mail any questions to James T. Phipps at tphipps@bulldogs.org.

**Artesia Public Schools
Fresh Fruit & Vegetable Bid
Vendor Information Sheet
2020-2021**

Business Name

Physical Address

Mailing Address (If Different)

Business Phone

Agent's Mobile

Business Fax

Agent's E-mail

Signature of Agent

Title

Date

ARTESIA PUBLIC SCHOOLS
CAFETERIA FRESH FRUIT & VEGETABLE BID
2020-2021

Vendor Name: _____

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>Proposed Price</u>
1	Apple Golden Delicious 138ct - 40 lbs layer pack	
2	Apple Granny Smith 138 ct - 40 lbs layer pack	
3	Apple Red Delicious 138 ct - 40 lbs layer pack	
4	Apple slices 100 - 2oz bags	
5	Asparagus 20 bunches - 28 lbs case	
6	Avocado 2 layer - 25 lbs lugs	
7	Banana Green tip - 40lbs 100-120 average count	
8	Broccoli Florets 4/3 lbs case	
9	Cantaloupe 12ct - 40 lbs case	
10	Carrots Baby - 30 / 1 lbs per case	
11	Celery sticks 4/5 lbs case	
12	Cilantro Fresh (specify case count and weight)	
13	Cucumber Large U.S. No. 1	
14	Fresh Eggs Large 24-18ct	
15	Grapes Green Seedless 18 Lbs Case	
16	Grapes Red Seedless 18 Lbs Case	
17	Green Bell Pepper Medium 35 lbs case	
18	Honey Dew 5 count 30 lbs case	
19	Jalapeño Pepper Medium 25 lbs case	
20	Lemon 165ct - 40 lbs case	
21	Limes Persian 40 lbs case	
22	Nectarine 88 ct - 25 lbs case	
23	Onion Green Medium U.S. No. 1 30 lbs case	
24	Onion White Medium 25 lbs Bag	
25	Orange Navel 138 ct - 40 lbs case	
26	Peaches Fresh 64ct per case	
27	Pears Bartlett 135ct - 46 lbs layer pack	
28	Pears Bosc 135ct - 46 lbs layer pack	
29	Pineapple 14ct - 40lbs case	
30	Plums Purple 28 lbs case 2 inch medium	
31	Potatoes Russet 70ct - 40 Lbs case	
32	Romaine Lettuce Chopped 6/2 lbs	
33	Salad Mix 3-way blend 4/5 lbs	
34	Shredded Lettuce 4/5 lbs case	

35	Spinach Chopped 4-2.5 lbs bags	
36	Squash Yellow 25 Lbs case	
37	Squash Zucchini 25 Lbs case	
38	Strawberries 8 - 16 oz Clamshells	
39	Tomato 6X6 layer packed large 25 lbs case	
40	Tomato Roma Red 25 lbs case bulk	
41	Tomatoes Grape 12 - 1 pint	
42	Watermelon Seedless (specify packing)	
43	Watermelon Yellow Seedless (Specify packing)	

***Nutrition Facts Sheets and Product Specifications are required to be submitted with this proposal sheet.**

***Vendors must not modify this form in any way.**