



REQUEST FOR PROPOSALS

Supply of Natural Gas

OBJECTIVE:

Progressive Energy Group is conducting a Request for Proposals for the purchase of natural gas supply on behalf of Kendall County. The company selected will be the lowest responsible bidder. In determining the lowest responsible bidder, Progressive Energy Group and Kendall County will consider the overall proposal, the best contract pricing with the least contingencies, the company's knowledge of the business, as well as the company's ability to meet the County's service requirements.

Progressive Energy Group and Kendall County Personnel will review written proposals and intend to make its selection based on these proposal documents. Kendall County, at its discretion, may choose to consider a multi-year contract option.

Kendall County reserves the right to reject any or all bids, to cancel the RFP, to waive technicalities, and to award an agreement, which is in the best interests of Kendall County.

PROPOSALS ARE DUE BY:

2:00 PM CST on Monday December 4, 2017

(Proposals received after this time will not be accepted)

For Additional Information Contact

Shawn Ajazi
Progressive Energy Group
630-882-6100
shawnajazi@progressiveenergygroup.com

Chris Childress
Progressive Energy Group
630-882-6100
chrischildress@progressiveenergygroup.com



SUPPLY OF NATURAL GAS

Progressive Energy Group, on behalf of the County of Kendall, IL, is requesting natural gas supply proposals. The procurement process and quote evaluation will be directed by Progressive Energy Group. Please submit a written proposal for a contract term beginning on August 1, 2019 for a period of 12, 18, 24, 30, 36, and 48 months. Kendall County is requesting 100% fixed pricing and a supplier managed storage program. Included in this RFP document is the Kendall County Natural Gas Supplier Proposal Form (attached) that your company must complete, in order for the submitted bid to be accepted. Please return this completed form with your proposal.

PROPOSAL REQUIREMENTS:

1. 100% Fixed Pricing beginning on August 1, 2019 for the following:
 - a. Contract Term Length - 12, 18, 24, 30, 36, and 48 months
 - b. Number of Accounts – 3 (transcripts are attached)
 - c. Aggregated pricing on the Rate 74 transportation program and Supplier Managed Storage
 - d. Consolidated Monthly Invoicing
 - e. Annual therm volume = 210,435 (3-year average)
 - f. Submitted pricing is inclusive of all supply fees and commissions

ADDITIONAL PROPOSAL REQUIREMENTS

1. A redline contract copy in Microsoft Word (preferred) for Kendall County State's Attorney's Office's review.
2. Sample Copy of Monthly Invoice
3. A 45 day invoice payment term, and payment plan in compliance with the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1, et seq..
4. Credit Approval for Quantities and Terms Requested in RFP.
5. Kendall County expects the selected supplier to work through Progressive Energy Group., acting on behalf of Kendall County, in relation to the resulting agreement.
6. Any agreement resulting from this RFP, must comply with the laws, rules, and regulations of the State of Illinois and the Federal government. No resulting agreement shall penalize Kendall County for complying with the law, including, but not limited to, 55 ILCS 5/6-1005, which prohibits a county from incurring expenses for which it has not appropriated funds.



EVALUATION PROCESS

Step 1: All proposals will be reviewed and evaluated by Progressive Energy Group and Kendall County personnel. The proposals will be evaluated based on the criteria listed below.

- (A) The best pricing proposal
- (B) Status as a qualified supplier.
- (C) 3 References as required by Kendall County.
- (D) Compliance with all PROPOSAL REQUIREMENTS and the PROPOSAL FORM.

Step 2: Contract negotiations will commence with the lowest responsible bidder. Firms not selected will be notified of the selection outcome.

Step 3: If negotiations with the lowest responsible bidder fail to produce an agreeable contract, Kendall County reserves the right to enter negotiations with the next lowest responsible bidder, and to continue down the line of lowest responsible bidders until an agreeable contract is reached.

Step 4: The contract will be executed between the selected Retail Gas Supplier and Kendall County.

PROPOSAL DOCUMENTS NEED TO BE SENT TO:

Progressive Energy Group – Kendall County
Attention: Shawn Ajazi
Email: shawnajazi@progressiveenergygroup.com
Fax: (630) 882-6132
Phone: (630) 882-6100



KENDALL COUNTY NATURAL GAS SUPPLIER PROPOSAL FORM

Supplier: _____

Contact Name: _____

What is your Supplier Credit Rating? _____

Years of experience in deregulated gas market? _____

What is your cancellation penalty? _____

Do you offer single bill option? _____

Do you have a monthly customer charge? _____

Do you require Automatic Contract Rollover? _____

Do you have online billing and/or account payment history for customer to review? _____

KENDALL COUNTY – PRICING MATRIX

	12 Month	18 Month	24 Month	30 Month	36 Month	48 Month
100% Fixed Price (per therm):						
Monthly Customer Charge:						
Price per therm: (additional therms above the monthly volume)						
Price per therm: (volumes sold back under the monthly volume)						
Total Volume Quoted:						