

March 18, 2018

FROM: Michael Madrid CPPB, Purchasing Agent

RE: ITB No. 2018-017-FAC – Lincoln MS Interior Renovations

This letter is your notification that the Rio Rancho Public Schools (RRPS) has a current bid or RFP in an area you identified in your vendor registration packet. Bidding Documents may be obtained at:

Academy Reprographics 8900 San Mateo Blvd NE Albuquerque, NM 87113 (505) 821-6666

Bid/RFP Number: RFP 2018-2018-017-FAC – Lincoln MS Interior Renovations

RFP Name:

Due Date/Time: April 16, 2018 @ 2:00 p.m.

Contact: Michael Madrid CPPB, <u>michael.madrid@rrps.net</u> (505) 962-1143 Location: Rio Rancho School District Offices (Purchasing), 500 Laser Rd NE, Rio

Rancho, NM 87124

A MANDATORY pre-proposal meeting has been scheduled for March 23, 2018 @ 10:00 AM. At:

Lincoln Middle School – Main Entrance 2287 Lema Rd SE Rio Rancho, NM 87124

This notification process is intended to reduce postage and paper costs for the Rio Rancho Public Schools. All future bids/RFPs notifications will utilize this process. RRPS will continue to advertise all bids in the Albuquerque Journal.

Any listed solicitation does not obligate the Rio Rancho Public School district for any cost(s) associated with any response preparation, the return of a response, and is not to be considered a contract for any purchase of goods, services, or construction.

Please note that all bids/RFP's must be submitted by the due date and time as stated in the bid/RFP documents. The Rio Rancho Public Schools does not accept responses electronically, by fax or email as a hardcopy with original signature must be submitted. Responses arriving after the due date or time will be returned unopened.