



**CITY OF WAYCROSS**

**PROPOSAL # VET/FY19**

**VETERINARIAN SERVICES FOR K-9 UNIT AND ANIMAL SERVICES**

**SCOPE**

It is the intent of the City of Waycross to contract with a licensed veterinarian for a period of 1 year for services for the Waycross Police Department's K-9 unit and the Waycross Animal Services. Effective date of contract will be July 1, 2018 through June 30, 2019 with the option to renew contract on an annual basis for up to four additional years if both parties are in agreement.

Please note this is a 2 part bid. It will be the City’s sole decision if to award for these two services separately or as one service based on pricing. A sample contract for this service is included.

Bidder shall complete the proposal and mail or hand deliver to the City of Waycross, Purchasing Department, 2<sup>nd</sup> floor, City Hall, 417 Pendleton Street, Waycross, GA 31501 or PO Drawer 99, Waycross, GA 31502 no later than **10:00 a.m., Wednesday, May 30, 2018.**

The City reserves the right to accept or reject any or all proposals, to waive formalities and technicalities and to make an award in the best interest of the City. Prices proposed shall remain firm for the so stated period of time.

Please contact Linda Jones, Purchasing Director at 912-287-2956 or [ljones@waycrossga.com](mailto:ljones@waycrossga.com) with any questions.

_____ Name of Vet/authorized signature		_____ Date	
_____ Street Address	_____ City	_____ State	_____ Zip
_____ Normal Business Hours		_____ Emergency After Hour Phone	
_____ Business Phone		_____ email	

Bidder shall include but not be limited to the following items:

Yearly Check-up \$ \_\_\_\_\_ per dog

1. Examination
2. Dhpp-CV Yearly Booster
3. Bordetella Yearly Booster
4. Rabies 1 Year Booster
5. Intestinal Parasite Test
6. Cite Heartworm Test

Monthly Exam \$ \_\_\_\_\_ per dog

1. 1 Cleansing Bath
2. Advantage (dog) Blue over 55 lbs.
3. Heartguard
4. Exam

Boarding Cost \$ \_\_\_\_\_ per dog

The City of Waycross Police Department currently has 2 dogs and will soon be adding a third, in the K-9 unit.

## WAYCROSS ANIMAL SERVICES VETERINARY FEES

Bidder shall include but not be limited to:

Vaccines	\$ _____ per dog	\$ _____ per cat
De-wormer	\$ _____ per dog	\$ _____ per cat
Fecal Exam	\$ _____ per dog	\$ _____ per cat
Heartworm Test	\$ _____ per dog	\$ _____ per cat
FIV Test	\$ _____ per dog	\$ _____ per cat
FeLV Test	\$ _____ per dog	\$ _____ per cat
Exams	\$ _____ per dog	\$ _____ per cat
Rabies Vaccine	\$ _____ per dog	\$ _____ per cat
Treatments (% discount)	\$ _____ per dog	\$ _____ per cat
Emergency Services (% discount)	\$ _____ per dog	\$ _____ per cat
Euthanasia	\$ _____ per dog	\$ _____ per cat

Dog Spay or Neuter (Young, Healthy Dog less than 2 years of age: \$ \_\_\_\_\_ per dog

Pediatric Spay/Neuter (between 6 and 14 weeks) \$ \_\_\_\_\_ per dog

Less than 40 lbs.	\$ _____ per dog
In Heat or Pregnant	\$ _____ per dog
3 <sup>rd</sup> Trimester Pregnant	\$ _____ per dog

40 lbs. to 80 lbs.	\$ _____ per dog
In Heat or Pregnant	\$ _____ per dog
3 <sup>rd</sup> Trimester Pregnant	\$ _____ per dog

Over 80 lbs.	\$ _____ per dog
In Heat or Pregnant	\$ _____ per dog
3 <sup>rd</sup> Trimester Pregnant	\$ _____ per dog

Cat Spay or Neuter:

Pediatric Spay/Neuter (between 6 and 14 weeks)	\$ _____ per cat
Routine	\$ _____ per cat
Pregnant	\$ _____ per cat
3 <sup>rd</sup> Trimester Pregnant	\$ _____ per cat

The number of animals and the type of service needed will vary monthly.

List any additional services that may be offered and prices.

List any discounts if multiple animals are brought in at one time for a service.

*“Sample”*

## **ANNUAL SERVICE PROVIDER CONTRACT**

This **CONTRACT** made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_, by and between the City of Waycross, Georgia (Party of the First Part, hereinafter referred to as the “CITY”) and \_\_\_\_\_, (Party of the Second Part, hereinafter referred to as the “SERVICE PROVIDER”).

**NOW THEREFORE**, for and in consideration of the mutual promises and obligations contained herein and under the conditions hereinafter set forth, the parties do hereby agree as follows:

**1. TERM:**

This contract shall commence July 1, 2018 – June 30, 2019 for a one year period with an option to renew for four (4) additional one year periods. Prices quoted and reflected on the attached proposal will remain firm and not subject to increase during the initial one year period or during the four (4) additional one year periods.

**2. ATTACHMENTS:**

Copies of the SERVICE PROVIDERS proposal, execution of proposal and resolution.

**3. PERFORMANCE:**

SERVICE PROVIDER agrees to furnish all skill, labor and materials, of every description necessary to carry out and complete the work specified, in strict conformity with the proposal.

**4. PRICE:**

As full compensation for the performance of this Contract, the CITY shall pay the SERVICE PROVIDER in accordance to the attached fee schedule.

**5. INDEMNIFICATION AND HOLD HARMLESS:**

SERVICE PROVIDER agrees to protect, defend, indemnify, and hold harmless the CITY, its Mayor, Commissioners, employees, agents and members, however designated, from and against any and all liability, damages, claims, suits, liens, and judgements, of whatever nature, including claims for contribution and/or indemnification, for injuries or death of any person or persons, or damage to the property or other rights of any person or persons to the extent arising out of and attributed to the negligent acts, errors, or omissions of the SERVICE PROVIDER.

**6. TERMINATION FOR CAUSE:**

Either party may terminate this Contract for cause upon thirty (30) days prior written notice to the SERVICE PROVIDER of the SERVICE PROVIDER'S default in the performance of any term of this Contract. Such termination shall be without prejudice to any of the CITY's rights or remedies provided by law.

**7. TERMINATION WITHOUT CAUSE:**

Either party shall have right, exercisable in its sole discretion at any time after the effective date of this agreement, to terminate this Contract and all of the respective rights and obligations under this Contract without cause by giving at least thirty (30) days prior written notice of termination to the other party.

**8. GOVERNING LAW:**

The parties agree that this Contract shall be governed and construed in accordance with the laws of the state of Georgia. This Contract has been signed in the City of Waycross, Georgia.

**IN WITNESS WHEREOF**, the parties hereto, acting through their duly authorized agents, have caused this **CONTRACT** to be signed, sealed and delivered.

**CITY OF WAYCROSS**

By: \_\_\_\_\_  
John Knox, Mayor

SERVICE PROVIDER: \_\_\_\_\_

BY: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

ATTEST:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

(Seal)