

Notice of Intent to Award a Sole Source Procurement

City of Knoxville Purchasing Division

Room 667-674, City County Building; 400 Main Street; Knoxville, Tennessee

This is not a Request for Proposals and there is no solicitation available. The proposed contract action is for the product for which the City intends to negotiate and award with only one source under the authority of the City of Knoxville Procurement Policies and Procedures Section 4.6. Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement.

Specifications:

Cordico, Inc. Customized Wellness App for First Responders **Annual Cost: \$35,000**

Customized mobile wellness app branded for the Knoxville Police Department to include the following:

- Hosting by the app provider to deliver the content
- Upgrades included to meet iOS and Android Operating Systems
- Automatic content and features updates included
- Ongoing Support to include:
 - End user support via email and phone
 - Technical support via email and phone
 - Training via email, phone or web conferencing
- Deployment Services to include:
 - Customized installation documents with step-by-step instructions for installation
 - Training presentation for training end users
 - Promotional posters
- Features include:
 - Confidential Access
 - Wellness Self-Assessment Tools (including the Cordico Anger Scale and Cordico Sleep Scale)
 - Wellness Videos
 - 40 wellness modules of content, including a summary of Emotional Survival for Law Enforcement by Dr. Kevin Gilmartin and mindfulness training by Chief Jennifer Tejada
 - Chaplain Support
 - Peer Support
 - CrisisAlert® technology
 - AudioCast® technology
 - Vetted first responder therapist finder with geo-location technology

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January 7, 2022

Written Response Due: January 13, 2022

Time: 2:30 p.m. Eastern Time

No interpretation of the meaning specifications will be made to any potential Proposer orally. Each request for such interpretation should be in writing addressed to Penny Owens, Purchasing Agent for the City of Knoxville, 400 Main Street, Room 667, Knoxville, TN 37902, or emailed to powens@knoxvilletn.gov. To be given consideration, such requests/questions must be received by 2:30 p.m. Eastern the day prior to the deadline for written responses. Any and all such interpretations and any supplemental instructions will be in the form of written addenda to the specifications which, if issued, will be posted to the City's website at www.knoxvilletn.gov/bids. Submitting organizations are strongly encouraged to view this website often to see if addenda are posted. Failure of any potential Proposer to receive such addenda or interpretation shall not relieve such Proposer from any obligation under his response as submitted. All addenda so issued shall become part of the Contract Documents.

The City of Knoxville intends to negotiate a sole source procurement for the **Customized Cordico Wellness App**. This is an acquisition with an estimated value of **\$35,000** and the City intends to contract this procurement with **Cordico, Inc.** This is not a Request for Proposals and there is no solicitation available. The proposed contract action is for a product and services for which the City intends to negotiate and award with only one source under the authority of the **City of Knoxville Procurement Policies and Procedures Section 4.6**. Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will not be considered as either proposals, bids, or quotes. Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, business size, and a statement regarding capability to provide the specified procurement per the specifications above. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received prior to the deadline will be considered by the City. A determination by the Purchasing Agent not to compete this proposed action based on responses to this notice is solely within the discretion of the Purchasing Agent. All responses must be addressed in writing to ATTN: Penny Owens, Purchasing Agent; City of Knoxville, Room 667-674, City County Building; 400 Main Street; Knoxville, Tennessee; Fax number 865-215-2277, or email powens@knoxvilletn.gov.