

THE SULLIVAN COUNTY PURCHASING AGENT HAS THE RIGHT TO ACCEPT, REJECT, AWARD OR CANCEL ANY/ALL QUOTES AND TO WAIVE ANY INFORMALITIES OR IRREGULARITIES, IF SAME IS DEEMED IN THE BEST INTEREST OF SULLIVAN COUNTY. SULLIVAN COUNTY DOES NOT OBLIGATE ITSELF TO ACCEPT THE LOWEST AND/OR ANY QUOTE OFFERED.

VENDOR: _____ REPRESENTATIVE: _____
Please Print

PHONE: _____ FAX: _____ E-MAIL: _____

SIGNATURE: _____ DATE: _____

CONTRACT (TERM) COVER PAGE

SULLIVAN COUNTY JAIL & JAIL EXTENSION

FOOD SERVICE DIVISION

GENERAL BID CONDITIONS

PROPOSAL

The Sullivan County Purchasing Department/Food Service Division proposes to secure bids to purchase food and supplies for the Sullivan County Jail for a one (1) year period. The Contractor for food and supplies shall comply with those applicable provisions, including but not restricted to the following:

- Vendors with contract of \$10,000.00 or more must be willing to comply with the following provisions.
- Comply with Executive Order 11246 entitled "EQUAL OPPORTUNITY EMPLOYMENT"
- Provide access to duly authorized representatives of Sullivan County, State Agency, or USDA or Comptroller General to pertinent documents or records when a contract has been awarded.
- Continuous default of the contract may result in termination with a ten (10) day notice of intent by the Purchasing Agent and the penalty of any pending and final default shall be subtracted from the balance owing to the vendor.

BIDS

1. Each bid must be submitted on the appropriate proposal form, enclosed in a sealed envelope marked as follows: **FOOD SERVICE BID FOR GROCERIES, BID OPENING DATE, AND RFP NUMBER** (in the lower left hand corner). All proposals must be addressed and/or delivered to: Sullivan County Purchasing Department, P O Box 569, Blountville, TN 37617 Attn: Carolyn Amos
2. Bids must be received on or before the date designated on the proposal by 2:00 PM, at which time they will be publicly opened by the Sullivan County Purchasing Agent (in the office of the Purchasing Department), 2nd Floor/Courthouse, 3411 Highway 126, Blountville, TN 37617...**LATE BIDS WILL NOT BE ACCEPTED!!!!**
3. Authorization for the bids must be signed by the bidder on the enclosed agreement clause, giving the full name and address of the company. The person signing the bid must show his title. Bids and all authorizations must be either written in ink or typewritten.
4. The Sullivan County Purchasing Agent reserves the right to accept and/or reject any and/or all bids in whole or part, if it is deemed necessary and is in the best interest of Sullivan County.

5. All bidders must show the unit price and must indicate the pack size.
6. It is understood that available specifications shall be sufficient to make the terms of such specifications binding to the vendor.
7. Should a bidder find discrepancies or omissions from the bidding document or should there be doubt as to the meaning of an item, request, etc. the vendor must at once request clarification from the Purchasing Food Buyer (Carolyn Amos) by email (carolyn.amos@sullivancountyttn.gov) or by written request.
8. The prices quoted shall be FOB delivered to the locations Sullivan County Main Jail and Sullivan County Jail Extension. The successful bidder must assume all responsibility for any damage in transit.
9. Prices quoted shall not include either Federal and/or State sales tax(es). If a tax exemption certificate is required, please indicate on your bid proposal and the certificate will be supplied by the Purchasing Agent.
10. Bids may not be changed after the said contract has been awarded. Bid prices are firm for a minimum of sixty (60) days from bid opening date. Price changes shall be effective on the first calendar day of the month thereafter. Changes shall be submitted to the Purchasing Department in a typed or printout form to arrive five (5) working days prior to that time with adequate proof of manufacturer's price increase provided.
11. The successful bidder will be notified as soon as possible. Award information will be available to all participants after the bids have been tabulated and reviewed.

DELIVERY

1. The order for the bi-weekly delivery will be emailed to the successful vendor no later than Friday for delivery the following Wednesday.
2. Delivery will be made before 8:00am to the Main Jail Kitchen and Jail Extension Kitchen located at 140 Blountville Bypass, Blountville, TN 37617.
3. Delivery shall be made in the quantity specified.
4. All goods delivered must be in strict accordance to the brand, conditions, and certifications specified and accepted in the bid awards.
5. In the event of default, which might be:
 - a. failure to deliver the product which was bid or
 - b. failure to meet specifications in the product delivered

The vendor shall be required to replace the item with the correct product, or a superior product at equal or lower cost, with prior approval of the Sullivan County Purchasing Agent.

After three consecutive defaults, the total value of the faulty product will be deducted from the owing balance of the company. The company shall lose eligibility to transact business with the Sullivan County Purchasing Department.

6. Invoices shall contain the number of units, the unit description (brand name, size or weight), unit price, total price and total invoice price.
7. Duplicate copies of the invoices must be left with Jail Kitchen Supervisor. The Jail Kitchen Supervisor and/or his designee must sign and date the invoices at the time of delivery and submit for payment.
8. The Sullivan County Purchasing Agent reserves the right to cancel the total contract on a thirty (30) day calendar notice, if the vendor fails to comply with the terms and conditions of this agreement or fails to make shipments at the times agreed upon, except the causes beyond the vendor's control.

I have read these General Bid Conditions and understand that said conditions are a part of any Food Service Purchases that will be requested during the contract period. If contracts are let to extend past the Fiscal Year Period, these conditions will remain in effect until the expiration date(s) of the contract.

Would your company consider a three (3) year Renewable Contract on Jail Groceries?

Yes _____ No _____

I will comply with all Terms and Conditions concerning Grocery Purchases for the Sullivan County Jail. I accept all written documentation as an active part of any bid submitted by my company.

Signature /title of representative

Company name

Business Phone Number

SULLIVAN COUNTY JAIL GROCERY PROPOSAL

EFFECTIVE: JULY 1, 2019 - JUNE 30, 2020

BID PROPOSAL #5412000091 (MAIN JAIL) and #5412000092 (JAIL EXTENSION)

	ITEM	DESCRIPTION	PKG/SIZE	6 MONTH AVERAGE ORDER	VENDOR PACKAGING	UNIT PRICE
1	APPLE SAUCE	SWEETENED GRADE A FANCY	6/#10	1,172		
2	BEANS, GREEN	GREEN BEANS, SHORT CUT	6/#10	1,337		
3	BEANS, PINTO	DRIED, TRIPLE CLEAN	1/50LB	89		
4	BISCUITS	DOUGH SOUTHERN STYLE FROZEN	216/2.2oz	819		
5	CEREAL	BRAN FLAKES WHOLE GRAIN	84/1oz	300		
6	CHEESE	AMERICAN, IMITATION, 160 SLICE, YELLOW	4/5LB	273		
7	CHICKEN BASE	GRANULAR	12/1LB	2		
8	COUNTRY FRIED STEAK	BEEF STEAK PATTY, COUNTRY FRIED FROZEN	30/5.33oz	1,020		
9	CHILI	HOT DOG SAUCE	6/#10	245		
10	CORN	WHOLE KERNEL	6/#10	221		
11	CORNMEAL MIX	SELF RISING, YELLOW	1/25LB	248		
12	CRACKERS	SALTINES	500/2	1		
13	EVAPORATED MILK	EVAPORATED MILK	24/12oz	253		
14	FLOUR	SELF RISING, H & R	1/25LB	147		

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	ITEM	DESCRIPTION	PKG/SIZE	6 MONTH AVERAGE ORDER	VENDOR PACKAGING	UNIT PRICE
15	MAYONNAISE	MAYO GLUTEN FREE	4/1 GAL	213		
16	MIXED VEGETABLES	MIXED VEGETABLES GRADE A FANCY	6/#10	638		
17	OATS	QUICK COOKING	12/42oz	149		
18	OIL	CLEAR SOY LIQUID FRYING	1/35LB	149		
19	OLEO	MARGARINE SOLIDS	30/1LB	235		
20	PANCAKE MIX	BUTTERMILK, COMPLETE	6/5LB	235		
21	PEACHES	SLICED, IRREGULAR	6/#10	1		
22	PEANUT BUTTER	CREAMY	6/#5	124		
23	PEAS	SWEET	6/#10	229		
24	PEPPER	BLACK, GROUND	1/18oz	31		
25	PEPPERED GRAVY MIX	GRAVEY MIX PEPPERED	6/24oz	101		
26	PINEAPPLE	TIDBITS IN JUICE	6/#10	1,007		
27	PIZZA	CHEESE, 4 X 6 SMART THIN	1/96	320		
28	POLLOCK	BREADED, CRUNCHY, 3.6 OZ.	1/10LB	1,402		

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	ITEM	DESCRIPTION	PKG/SIZE	6 MONTH AVERAGE ORDER	VENDOR PACKAGING	UNIT PRICE
29	POTATOES	MASHED INSTANT COMPLETE	6/#10	332		
30	PUDDING	CHOCOLATE / READY TO USE	6/#10	230		
31	PUDDING	VANILLA / READY TO USE	6/#10	230		
32	PUDDING	BUTTERSCOTCH / READY TO USE	6/#10	230		
33	PUMPKIN PIE	10" (ordered only at Thanksgiving & Christmas)	6/43oz	42		
34	RELISH	PICKLE, SWEET	4/1 GAL	25		
35	SALT	IODIZED	1/25LB	78		
36	SHORTENING	ALL PURPOSE, ALL VEGETABLE	12/3LB	37		
37	SOUP	CHICKEN NOODLE	24/7.25oz	1		
38	SPAGHETTI	WHOLE GRAIN PASTA 10"	2/10LB	196		
39	SPAGHETTI SAUCE	WITH MEAT	6/#10	150		
40	SUGAR SUBSTITUTE	SWEETNER PINK PACKET SACCHARINE	2000/1GM	36		
41	SUGAR	GRANULATED - FINE, WHITE	1/50LB	141		
42	SYRUP	SYRUP PANCAKE	4/1 GAL	125		

SULLIVAN COUNTY JAIL GROCERY PROPOSAL

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BID PROPOSAL #5412000091 (MAIN JAIL) and #5412000092 (JAIL EXTENSION)

	ITEM	DESCRIPTION	PKG/SIZE	6 MONTH AVERAGE ORDER	VENDOR PACKAGING	UNIT PRICE
43	TOMATOES	WHOLE, PEELED STANDARD IN JUICE	6/#10	25		
44	TOMATO SAUCE	SAUCE TOMATO	6/#10	25		
45	VINEGAR	WHITE, DISTILLED	4/1 GAL	22		
46	SYRUP	SUGAR FREE	100/1.1oz	15		
		MEAT				
1	TURKEY BOLOGNA	100% TURKEY, NOT SLICED, NO FILLER	2/10LB	1		
2	CHOPPED BEEF PATTIES	BEEF CUBED STEAK - CHOPPED & FORMED -89% MEAT / 10% FAT	30/5.3oz	200		
3	TURKEY FRANKS	TURKEY, FRANKS 8/1	2/5LB	1,501		
4	HAM ROLL	HAM ROLL (ordered only at Thanksgiving & Christmas)		300LB		
5	TURKEY ROLL	TURKEY ROLL (ordered only at Thanksgiving & Christmas)		300LB		
		NON FOOD ITEMS				
1	BLEACH	CHLORINE HOUSEHOLD BLEACH SANI-BLEACH	6/1 GAL	9		
2	BOWLS	STYROFOAM - 12 OZ. WHITE	8/125	1		
3	CLEANER	STAINLESS STEEL CLEANER	6/16oz	1		

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	ITEM	DESCRIPTION	PKG/SIZE	6 MONTH AVERAGE ORDER	VENDOR PACKAGING	UNIT PRICE
3	CUPS	STYROFOAM - 8 OZ. WHITE	40/25	57		
4	FOIL	FOIL STANDARD 18" ROLL	1/500FT	39		
5	FOOD STORAGE BAGS	GALLON SIZE / ZIPLOC CLOSURE	250	20		
6	GRILL BRICKS	8L x 4 x 3.5"W	1/12	2		
7	GLOVES	VINYL-POWDER FREE - LARGE	10/1000	68		
8	OVEN CLEANER	GRILL & OVEN / AEROSOL	6/20oz	3		
9	OVEN MITT	MITT OVEN TEFLON 17"	1/1PR	23		
10	PAN COATING SPRAY	AEROSOL PAN COATING SAUTEED & GRILL	6/17oz	30		
11	SCRUBBER	PAD - STAINLESS STEEL 1.75OZ	1/12CT	6		
12	SERVING GLOVES	LARGE	10/100	40		
13	SOAP PAD	STEEL WOOL SOAP PAD HOTEL LARGE	12/10	1		
14	TEASPOONS	MEDIUM WEIGHT, WHITE	1/1000	700		
15	TRASH BAGS	55 GALLON 36 x 60 CLEAR CAN LINER (JAIL EXTENSION)	1/200EA	15		
16	TRASH BAGS	45 GALLON 40x46 WHITE CAN LINER (MAIN JAIL)	10/10	23		

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	ITEM	DESCRIPTION	PKG/SIZE	6 MONTH AVERAGE ORDER	VENDOR PACKAGING	UNIT PRICE
16	TRAYS	5 COMPARTMENT - WHITE STYRO	4/125	98		
17	WAX PAPER	12 X 12 FLAT SANDWICH	8/1000	30		
18	HAIR NETS	HAIR NET LIGHT BROWN	10/144	8		

COMPANY REPRESENTATIVE:

DATE:

IRAN DIVESTMENT ACT AFFIDAVIT

As per Tennessee Code Annotated, Title 12, and effective July 1, 2016:

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to §12-12-106.

Signature

Date