



CITY OF HAVELOCK

Post Office Box 368
Havelock, NC 28532

INVITATION TO BID

Pursuant to North Carolina General Statutes §143-131, the City of Havelock invites informal bids on the following:

Bids must be submitted in accordance with the attached specifications. Bids can be submitted by mail, email, fax or hand delivered. Cover sheets, envelopes, etc. should be clearly marked with the words:

*“City of Havelock,
Water Leak Repair at McCotter Blvd and Kyle Drive”*

Address Bids to: **Lee Tillman, Director of Finance**
 City of Havelock
 P.O. Box 368
 1 Government Ave.
 Havelock NC 28532
 Fax 252-447-0126
 Email: Ltillman@havelocknc.us

Bids will be accepted until **3:00 p.m. (EST) on Wednesday 07 December 2016** at which time they will be reviewed in the office of the City Finance Director. Quotes are not subject to public inspection until the contract is awarded. The bids are good for 75 days after opening.

Bidders are cautioned not to submit bids until the proposed requirements and specifications have been carefully examined. It will be considered that bidders will have satisfied themselves as to the accuracy of the specifications. No proposal will be considered unless prices are submitted for all items requested in any section. The City reserves the right to change the amount of quantities.

The names of certain brands or makes denote quality standard in the article desired, but do not restrict bidders to the specific brand, make or manufacturer named. They are meant to convey to prospective bidders the general style, type, character and quality of the article desired.

The successful bidder on all construction contracts will be required to conduct the operation in accordance with all Federal, State, and Municipal health and safety rules, regulations and laws applicable to the operation. The successful bidder may be asked to provide the City with a copy of the company's safety plan prior to commencing work. For all projects over \$30,000, a general contractor's license must be furnished to the City if applicable.



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North Carolina General Statutes, specifically §160A-20.1(b), prohibit the City from entering into contracts with contractors and subcontractors who have not complied with the requirement of Article 2 of Chapter 64. The Contractor shall submit the E-Verify Affidavit, located in the Bid Proposal section, with their bid. Bids that do not include this Affidavit will be considered non-responsive.

N.C.G.S 143C-6A-5(a) requires certification for bids with a North Carolina Local Government. The certification is required at the time when a bid is submitted.

N.C.G.S 143C-6A-5(b) requires that contractors with a North Carolina Local Government must not utilize any subcontractor found on the State Treasurer's Final Divestment List.

The State Treasurer's Final Divestment List can be found on the State Treasurer's website at the address www.nctreasurers.com/Iran and will be updated every 180 days.

The City of Havelock reserves the right to reject any or all proposals and to purchase items from the state contract in the efforts to award the contract to the bidder it deems to be for the best interest of the City.

This institution is an equal opportunity provider, and employer.

Contact person(s) for information on this bid:

For questions in regards to the bid specifications, the City requires and only responds to questions submitted in writing and sent via email to:

Ltillman@havelocknc.us **AND cc:** Asmith@havelocknc.us

This is the 29th day of November 2016

CITY OF HAVELOCK

Lee W. Tillman
Finance Director



STATE OF NORTH CAROLINA
AFFIDAVIT
CITY OF HAVELOCK

I, _____ (the individual attesting below), being duly authorized by and on behalf of _____ (the entity hereinafter "Employer") after first being duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of employee through E-Verify in accordance with NCGS §64-26(a).
3. Employer is a person, business entity, or other organization that transacts business in the State and that employs 25 or more employees in this State. (mark Yes or No)
 - a. YES _____, or
 - b. NO _____
4. Employer's subcontractors comply with E-Verify, and if Employer is the winning bidder on this project Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer.

This ____ day of _____, 20__.

Signature of Affiant
Print or Type Name: _____

State of North Carolina County of _____

Signed and sworn to (or affirmed) before me, this the ____ day of _____, 20__.

Signature of Notary

Printed Name of Notary

|||
(Affix Official)

Bid Sheet

1	Water Line Repair & NCDOT suitable Traffic Control Plan	Lump Sum	\$ -
2	Unit Price of linear feet of water line repair under McCotter Blvd.	LF	\$ -
		Total	\$ -

Company Name: _____

Company Address: _____

Contact Person: _____

Telephone Number: _____

NC Contractor's License Type and Number: _____

**IRAN DIVESTMENT ACT CERTIFICATION
REQUIRED BY N.C.G.S 143C-6A-5(a)**

As of the date listed below, the vendor or bidder listed above is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4.

The undersigned hereby certifies that he or she is authorized by the vendor or bidder listed above to make the forgoing statement.

Authorized Signature: _____

Print Name of Authorized Signature: _____

Title: _____

Address Bid to:

Lee Tillman, Director of Finance
City of Havelock
P.O. Drawer 368
1 Governmental Avenue
Havelock NC 28532

Please indicate the Bid name on the outside of the envelope.



Project Scope:

Repair active water line leak in ¾-inch SDR9 tubing located at the south east corner of the intersection of McCotter Blvd and Kyle Drive. Water line appears to cross McCotter Blvd. Repair may require excavation under McCotter Blvd based on the location of the leak.

General Provisions:

1. Contractor shall comply with all requirements of OSHA 1926.
2. Period of Performance is thirty (30) days from date of award.
3. Contractor will obtain all necessary permits. Permits required by City of Havelock are provided free of charge.

Project Specifications:

1. Waterline is ¾ Inch SDR9 tubing.
2. The repair is on the water line service feeding 300 Kyle Drive located in the south east corner of McCotter Blvd and Kyle Drive. *(Shown on attached map.)*
3. Approximate depth of the line is 6.5-feet.
4. Repair service line using appropriate ¾ inch compression couplings and 3/4 inch SDR9 tubing example: (Ford/Muller no lead brass 3-parts CTS X CTS)
5. McCotter Blvd is a NCDOT road and will require a Traffic Control Plan that meets or exceeds NCDOT standards. Traffic Control Plan will need to be submitted along with bid.
6. All road repairs shall meet NCDOT standards using NCDOT Standard Drawing #654.01 Pavement Repairs, detail titled "Pavement Repairs on Roads to Be Resurfaced". The surface course shall be three (3) inches thick. *(Standard Drawing PDF attached.)*
7. Select fill shall be used in maximum of 12-inch lifts when backfilling the trench that must be compacted with proper equipment to meet NCDOT compaction ratings.
8. All necessary efforts shall be made to control erosion and sediment release while this project is under construction.
9. Contractor will be required to submit the Traffic Control Plan to NCDOT for approval, if required.

Basis of Bid:

1. Bids will consist of two items:
 - a. Price to repair water line and prepare NCDOT suitable Traffic Control Plan.
 - b. Price to repair water line under McCotter Blvd. (Unit Price of linear feet of repair under McCotter).

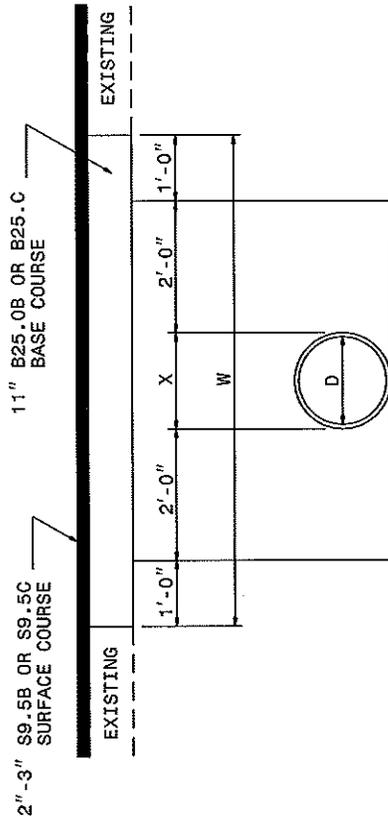
Evaluation of Bids:

Award will be made to the lowest, responsible, and responsive bidder based on the total sum of the two items described above.

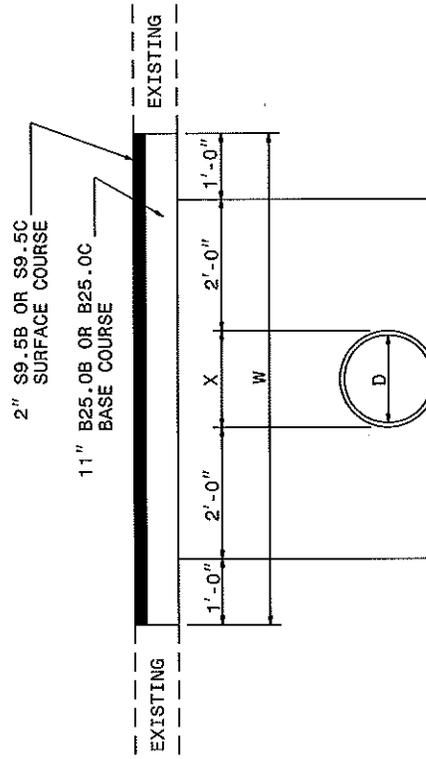
Bid Items

1	Water Line Repair & NCDOT suitable Traffic Control Plan	Lump Sum	\$ -
2	Unit Price of linear feet of water line repair under McCotter Blvd.	LF	\$ -
		Total	\$ -





PAVEMENT REPAIRS ON ROADS TO BE RESURFACED
(PIPE IS PLACED UNDER EXISTING PAVEMENT)



PAVEMENT REPAIRS ON ROADS NOT TO BE RESURFACED
(PIPE IS TO BE PLACED UNDER EXISTING PAVEMENT)

D	X	W
12"	1'-4"	7'-4"
15"	1'-7"	7'-7"
18"	1'-10"	7'-10"
24"	2'-6"	8'-6"
30"	3'-1"	9'-1"
36"	3'-8"	9'-8"
42"	4'-5"	10'-5"
48"	5'-0"	11'-0"