



**ADDENDUM NO. 2**

NOVEMBER 15, 2019

PROJECT: SECURITY SERVICES DISTRICTWIDE  
19-20-103

The clarifications, modifications, changes, additions, and/or deletions contained herein shall be incorporated within the construction documents for the project. Such information shall take precedence over that previously published.

**QUESTIONS AND CLARIFICATIONS:**

**Question:** 1. The work to be done in exhibit A.

- a. Can you confirm that the district needs two guards with vehicles?
- b. Can you confirm that the district needs security service every night for 8 hours from 9:00pm to 5:00am every day, Monday through Sunday?
  - i. Total hours would be 2 guards X 8 hours a day X 365 days = 5,840 for one year or 487 hours a month?
  - ii. Will the monthly price be all inclusive, including holiday and overtime pay as well?
  - iii. Will there be an opportunity to rectify the actual hours billed with the estimated number of hours?

2. The work to be done in exhibit B.

a. How many guards total will be needed for the two sites? i.e. 1 guard will watch both sites and alternate between the two property or there will be 1 guard each at the site for a total of 2 guards?

**Clarification:** 1. Work to be done in exhibit A:

- a. No, the District requires one security guard.
- b. Yes, per the RFP and Addendum No. 1, the District requires security service every night for 8 hours from 9:00pm to 5:00am every day, Monday through Sunday.
  - i. The total hours would be 1 guard x 8 hours a day x 365 days = 2,920 for one year.
  - ii. Yes
  - iii. Yes

2. Work to be done in exhibit B. Per the RFP and Addendum No. 1, the District requires one security guard at each of the two sites listed for a total of two security guards. Each guard is needed 24 hours per day, 7 days per week for a total of 168 hours per guard or a grand total of 336 hours per week until the properties are sold.

**Question:** Although this solicitation is an RFP I don't see any scoring factors, is this because it will be awarded to the most responsive, responsible bidder?

**Clarification:** No, the RFP will be scored by the following matrix:

<b>Selection Criteria</b>	<b>Weight</b>
Price of Services	40%
Prior Experience with District and/or References	20%
Company Branch Proximity to District	20%
Company Size, Experience, Background, Financial Health	10%
Company Customer Service and Competence	10%
<b>Total</b>	<b>100%</b>

**Question:** How many "sealed hard copies" and/or "E" copies ala thumb drive would you like us to provide to you when responding on 11-26-19 at 11:00AM?

**Clarification:** Two (2) sealed hard copies, one original and one copy and one (1) electronic copy on a flash (USB) drive.

END OF ADDENDUM