



# COVINA-VALLEY

UNIFIED SCHOOL DISTRICT

ADDENDUM NO. 1

September 12, 2019

PUBLIC AUCTION OF SURPLUS COMPUTERS

I have listed the questions received with the corresponding clarifications for the Public Auction of Surplus Computers.

QUESTIONS AND CLARIFICATIONS:

QUESTION	CLARIFICATION
I am interested in placing a bid for the devices listed. Do you have memory, hard drives, and processors for these machines? If they are listed, I missed it.	I have attached an updated list of the equipment for sale with all of the available information.
I do not see any information about the hard drives in these units. Will these units still have their hard drives? If so, do we know what size they are? Will these hard drives need to be wiped?	They will have their Hard disk. A device that was issued to a teacher or office staff will have been wiped. Lab computers (mostly desktop iMacs) will need to be wiped.
Will these units be packed up already or are you needing someone to come in and pack the equipment?	They will need to be boxed
Does your school have a full dock that will accommodate a semi-truck?	We do have a dock that would accommodate a semi-truck, but we do not have the ability to drive a fork lift on the truck.
The following serial numbers on invalid on exhibit A: SMJ045UME SMJ045V10  Could you supply me with the correct ones? Thank you!	These are Lenovo THINKCENTRE M700Z. The Serial numbers are correct.
Can the bids be submitted by mail or email?	Yes, you can submit a bid via mail, FedEx, UPS, etc. to Covina-Valley Unified School District, Purchasing Department, 519 E. Badillo St., Covina, CA 91723 or email to rharbert@c-vusd.org. Both the mailed and emailed bid MUST be labeled PUBLIC AUCTION OF SURPLUS COMPUTERS BID.

Are there any engravings or permanent marks on the computers?	Only iPads have engraving
Will they have asset tags? Metallic or Tamper-proof tags?	Yes, they have asset tags. They are not tamperproof or metallic.
Were they in cases during their time at the school?	No
Will they come with chargers/accessories?	Yes, we will provide a list of chargers on hand.
When would the pickup deadline be?	Two weeks
Payment info (Wire or check)?	Cashiers check
When would the payment deadline be?	Before pick up
Do you know the quantity for each model? The total quantity for each exhibit?	I have attached an updated list of the equipment for sale with all of the available information.
I am planning on attending the viewing of your surplus computers tomorrow, but for the silent auction on the 24th of September, I am curious if there is any more detail that can be provided. I've engaged in live auctions at school districts in the past, but they've never been described as silent auctions. Will you please provide me an example of how this works? After each silent bid, is it viewable to the other parties bidding? I'm trying to understand the protocol.	The bid process has two steps. The first step is the written bid submittal on or before the deadline of 1:00pm on September 27th. The second step is silent bid at 2:00pm on September 27th. At 2:00pm, I will share the highest bid price submitted to those in attendance in the Purchasing Department at the District Office. I will then re-open bids for all in attendance to submit one final bid at that time. The bids will be written and submitted to me. I will award the equipment to the highest bid submitted for Exhibit A and Exhibit B.