



INVITATION TO BIDDERS

The City of Gatlinburg is accepting sealed bids for the purchase and installation of an electronic Pay/Display multi-space parking meter system. The specifications are located within the bid packet, but we will consider other brands/models that meet required specifications.

Bids will be received at City Hall until **2:30 p.m., October 17, 2019** at which time they will be publicly opened and read aloud. No bid may be withdrawn for thirty (30) days.

Bid shall be sealed in an envelope with the bidder's name, address, the bid opening time and date and the quotation "electronic Pay/Display multi-space parking meter system" stated plainly on the outside.

For questions concerning the Bid Documents, Bidders may contact City of Gatlinburg, Delea Patterson, AP/Purchasing, 1230 Parkway East, Suite 2, P.O. Box 5, Gatlinburg, Tennessee 37738 at 865-436-1409 or Fax 865-436-6464 or deleap@gatlinburgtn.gov.

Questions about the specifications need to be directed to Gary Cole, Parking Department at 865-436-4991.

Bid specifications will also be available on the City of Gatlinburg website at www.gatlinburgtn.gov under "Out for Bids" tab. This bid tab is located under Gatlinburg Government, and then Purchasing. Bid results are posted in the same area as shortly after bid opening as possible.

The City reserves the right to qualify bidders, to waive any informalities, to reject any and/or all bids, and to accept the bid deemed most favorable and in the best interest of the City.

It is the policy of the City of Gatlinburg not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. With regard to all aspects of this contract, contractor certifies and warrants it will comply with this policy.

GENERAL PROVISIONS

Prices quoted shall not include Federal or State taxes, if any are applicable. The successful bidder shall furnish tax exemption forms, if required, with their invoices.

The prices quoted are that for which the materials or services will be delivered F.O.B. Gatlinburg, Tennessee.

Any additions, deletions, or variations from the following specifications must be noted.

Inspection of the materials or equipment will be made by an agent of the City of Gatlinburg, and if found defective or fails in any way to meet the terms of this agreement, it will be rejected. Rejected materials or equipment will be replaced at the expense of the bidder.

The City of Gatlinburg reserves the right to purchase additional units or services under the same terms and conditions for a period of one (1) year.

The City of Gatlinburg reserves the right to extend this agreement for one (1) additional year after the completion of the first-year agreement.

The City of Gatlinburg reserves the right to defer payment for thirty (30) days after delivery. The City of Gatlinburg also reserves the right to reject any and/or all bids.

The bidder agrees to indemnify the City of Gatlinburg from any and all liability; loss or damage the City may suffer as a result of claims, demands, costs, or judgments against it arising from any and all work under this agreement.

The bidder agrees to notify the City, in writing, within thirty (30) days, by registered mail, at the City's address as stated in this agreement, of any claim against the bidder on the obligations indemnified against.

It is the policy of the City of Gatlinburg not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. With regard to all aspects of this contract, contractor certifies and warrants it will comply with this policy. Vendor shall possess all of the necessary insurances and licenses required to perform this type and size of project.

BID SPECIFICATIONS

The City of Gatlinburg is accepting bids for the purchase and installation of an electronic Pay/Display multi-space parking meter system. This bid will be for all necessary equipment, materials and labor to install and complete this installation including but not limited to electrical power, attaching the equipment to the floor or wall permanently and securely, along with the installation of any accessories that should be deemed necessary to make this a successful project. The location of this installation is the City of Gatlinburg meter parking lot on Highway 441 in the North End of Gatlinburg close to traffic light #2.

The specified machine will be capable of accepting Visa, Mastercard and Discover credit/debit cards and shall be compliant with the latest EVM/ PCI standards for payment options such as chip and pin, chip and contactless and contactless only.

Cash payment options shall be included as well including a bill acceptor and all necessary coin handling and storage equipment. Bill Storage must be a minimum of six hundred bills.

The specified machine will be Remote Management capable. Back office management software is to be included in this bid package. The machine will be capable of real time tariff updates and management, real-time transaction management, time synchronization, and other function updates via cellular communication. No wired internet is available at this location.

Monthly credit card processing fees and communication fees must be stated in the bid package and will be considered when awarding this bid.

The preferred equipment shall have features which allow for multiple modes of operation, such as pay and display parking, pay by space parking, pay by plate parking, and gated parking as well.

The unit shall operate on standard AC power, 110 / 230-volt single phase AC. The cabinet must be water resistant, weather resistant, and capable of operating in an outdoor all-weather environment. The cabinet must be made of heavy gauge steel for security, cabinet color will be black. A minimum of a 7-inch color display screen required for instructions and user operation. A thermostatically controlled cabinet heater is required.

Wall mounted signage with instructions for operation of the machine shall be included in this bid and shall be installed in close proximity to the machine itself.

Display tickets must be thermal printed with a storage capacity of a minimum of 4000 tickets. These tickets will include the amount of the fee paid, time limit of stay the location of the lot and the date. User programmable parameters will be preferred.

The attendant machine shall be capable of accepting HID cards as a means of payment, as the City currently issues these cards for their permit program and wishes to integrate them into this facility. Tickets issued via HID card will show the phrase "permit holder" instead of a cash value, identifying it specifically as such.

In addition to the attendant machine, the City requests your bid include an awning type structure as an option. The awning is requested in case there is a need for further weather protection and may or may not be required. This awning structure should be bid as complete and installed. Color of canvas will be selected upon determination of location and available stock colors. Please include photographs of this awning structure with your bid.

Warranty shall be a minimum of two years parts and labor on the equipment and installation.

Any deviation from the above specifications must be specifically set forth in your bid package and will be considered in awarding this bid.

Any questions regarding this bid specification should be directed to Gary Cole at City of Gatlinburg Parking Department, 865-436-4991 or GaryC@gatlinburgtn.gov.

Delea Patterson, AP/Purchasing
City of Gatlinburg
1230 Parkway East
P.O. Box 5
Gatlinburg, TN 37738

RE: Electronic Meter System for 441 Meter Lot.

The specifications for the above-mentioned items have been reviewed and the following is offered for an electronic Pay/Display multi-space parking meter system (total to include all necessary hardware and labor) for the 411 Parking Lot per the specifications:

\$ _____
Electronic Pay/Display Multi-space Parking Meter System

\$ _____
Alternative- Awning Structure

Estimated Days for delivery after bid awarded _____.

If offering Equivalent models, please note in Deviations section below.

All bids are to include delivery to a specified location in Gatlinburg.

Any deviations from these specifications are listed below (use back if necessary).

DEVIATIONS YES____ NO____

Bidder Contact Information:

_____ Signed/	_____ Date
_____ Name (Print)	_____ Telephone
_____ Company Name	_____ Fax Number
_____ Address	_____ Email
_____ City State Zip	

EACH BIDDER SHALL SUBMIT THIS STATEMENT OF COMPLIANCE WITH THEIR BID.

For Title VI and IX compliance, we ask for voluntary disclosure of the following information:

Gender:	Male	_____
	Female	_____
Race:	Caucasian	_____
	African-American	_____
	Other (specify)	_____

BIDDERS LIST

Access Control Systems
2617 Grissom Dr.
Nashville, TN 37204
plawson@acs-llc.com

Amano McGann
820 Fesslers Parkway, Ste. 315
Nashville, TN 37210
Jason.barth@amanomcgann.com

International Equipment Co.
915 Pineville Rd
Chattanooga, TN 37405
iecchattanooga@int-equip.com

Spoon River Industries
252 Larch Ln
Lexington, KY 40511
randallosr@live.com

ASPIS
2737 Apple Valley Road, Suite B
Atlanta, GA 30319
kimberlyb@aspisparking.com

DH Pace Tennessee
121 Wheeler Street
La Vergne, TN 37086
Nashville@dhpace.com

Southern Time
2920 Horace Watson Road
Wilson, NC 27893
Sales@SouthernTime.com